WORK SESSION
Review Budget for Utility Enterprise Funds
5:30 – 7:00 PM

AGENDA
CHASKA CITY COUNCIL
CHASKA CITY HALL - COUNCIL CHAMBERS & ZOOM
Monday, November 4, 2024
7:00 PM

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Adopt Agenda
5. Visitor Presentation
   - 5.A. Carver County - 82nd and Hwy 5 Projects
6. Approve Previous Meeting Minutes
   - 6.A. CC Meeting Minutes from 10-21-2024
7. Consent Items
   - 7.A. Municipal Tort Liability Limits
   - 7.B. Adopt Resolution 2024-84 SAC WAC Assessment Agreement and Deferral for 115 2nd Street E
   - 7.C. Adopt Resolution 2024-85 calling for a public hearing for a MIF application
   - 7.D. Adopt Resolution 2024-86 Accepting Gifts and Donations
   - 7.E. Adopt Resolution 2024-87 Ratifying Change to MMPA Agency Agreement
   - 7.F. Approve Seminary Fen Ravine C-2 Ravine Stabilization Grant Acceptance
   - 7.G. Approve Compensation for Elected Fire Relief Trustees

7.H. Approve 2024-2028 Master Service Agreement, the 2024 Statement of Work and to authorize the Mayor and City Administrator to sign both documents.

7.I. Approve the Joint Power Agreement for the Highway 18 Improvement Project - Arboretum Area

8. Action Items - NONE

9. Bills

9.A. Accounts Payable Claims Roster 11/4/2024

10. Other Business

10.A. City Administrator's Report

10.A.i. Biweekly Report 11-4-2024

11. Adjourn

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- MINUTES -
CHASKA CITY COUNCIL
OCTOBER 21, 2024

1. Call to Order
The meeting was called to order by Mayor Windschitl at 7 p.m.

2.Pledge of Allegiance

3. Roll Call
Roll call was taken. Present: Mayor Windschitl and Councilmembers Grau, Hatfield, Hubbard, and Huang.

Absent: None.

Also Present: Matt Podhradsky, City Administrator; Noel Graczyk, Administrative Services Director; Kevin Wright, Community Engagement Manager; Elise Durbin, Assistant City Administrator; Nate Kabat, Community Development Director; Liz Hanson, City Planner; Ashley Cauley, City Planner; and Christophe Morschen, City Attorney.

4. Adopt the Agenda
It was noted that Item 8D had just been moved from Consent Agenda to Action Items just prior to the meeting. Motion by Councilmember Hubbard, second by Councilmember Hatfield to adopt the agenda. Motion carried.

5. Visitor Presentation
Clayton Duncan asked if the Council is going to address the electric scooters and electric bikes that are using the pedestrian spaces. Mayor Windschitl explained the Council has discussed the item before, but the issue is much larger than Chaska. He also dislikes the speed of motorized bikes and the like.

Mr. Duncan suggested the City create a licensing process. City Administrator Podhradsky stated a City doesn't have the ability to license them. However, Staff will look into additional options. Mr. Duncan stated the e-bikes are motorized and should be treated as a motor vehicle. City Administrator Podhradsky stated the State's definition may be different than theirs.

Mr. Duncan asked if the smaller dog park could have lights added to it. Staff confirmed they would look into the possibility.

6. Approve Previous Meeting Minutes
6.A. Approve the October 7, 2024 City Council Meeting Minutes
Motion by Councilmember Grau, second by Councilmember Hubbard to approve the minutes of the October 7, 2024 City Council meeting.
Motion carried.

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7. Consent Agenda

Mayor Windschitl pointed out there is a time change for the ceremony recognizing Veteran's Park Drive, referring to Consent Agenda Item 7B. Creek Road Honorary Name Designation.

Motion by Councilmember Hatfield, second by Councilmember Huang to approve the Consent Agenda Items A through E:

A. Resolution No. 2024-81 Approving the Final Site & Building Plan for the Golf Performance Center/Hazeltine National Golf Club/PC #2024-18

Motion to adopt Resolution No. 2024-81 approving the Final Site & Building Plan for Hazeltine National Golf Course (Performance Center).

B. Creek Road Honorary Name Designation

Motion to approve Veteran's Park Drive as the honorary name for Creek Road.

C. Adopt Resolution 2024-82 Authorizing Issuance and Sale of $11,025,000 GO Bonds, Series 2024B

Motion to adopt Resolution No. 2024-82 Authorizing Issuance, Establishing Pricing Committee To Award Sale, Prescribing The Form and Details, and Providing for the Payment of General Obligation Bonds, Series 2024B.

D. Change Date of Municipal Election Canvass

Motion to change the set date for the canvass of local election results to November 13, 2024, at 5:30 pm at the Chaska City Hall Council Chambers.

E. Adopt Resolution 2024-83, Approving a Settlement Agreement with International Building Concepts (IBC) LLC & Granite Re, Inc. (Surety) and authorizing the Mayor and City Administrator to execute the Agreement

Motion to adopt Resolution 2024-83, approving a Release, Assignment and Settlement Agreement with IBC and the Surety, Granite Re, Inc. and authorizing the Mayor and the City Administrator to execute the agreement.

Motion carried.

8. Action Items

8.A. Adopt Resolution No. 2024-80 and Ordinance No. 1050 Approving the Preliminary Site & Building Plan, Preliminary Plat, Zoning Ordinance Amendment (ZOA) and Conditional Use Permit (CUP) for CloudHQ/CloudHQ/PC #2024-13

City Administrator Podhradsky introduced the item to the Council and City Planner Liz Hanson provided a presentation on it.

Councilmember Grau asked if a tree bank has been considered elsewhere. He also asked if the City can plant trees on private property. City Administrator Podhradsky stated there is probably a way the City could plant trees on private property. Staff will look into some options.

Councilmember Huang noted the tree should be offered instead of required.

Councilmember Hatfield asked how the berming will look. Ms. Hanson confirmed it would be natural-looking.

Mayor Windschitl pointed out he received an email claiming everything in the plan has changed. However, the only change has been related to landscaping.

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Councilmember Grau stated the trees will be planted when the berming is complete. Also, construction traffic will be from the south. He asked what the timeline looks like. Ms. Hanson stated the berm construction takes around nine months and depends on the availability of dirt. Overall, the building will take around 18 months.

Brett Burnette, Director of Development from CloudHQ, confirmed the berm construction will take nine months to one year. The construction of the building will take nine months for the shell. The time of up to two years is primarily for internal construction. Only one tenant would use the space. However, the process requires breaking down multiple data halls over time for the transition. There are a few potential tenants considering the space.

Mayor Windschitl explained there are a number of moving parts to consider. He asked if Minnesota Municipal Power Agency (MMPA) has purchased the property for the substation that is needed. City Administrator Podhradsky stated MMPA already owns the property.

Councilmember Hatfield asked how the parking location was selected. Mr. Burnette stated the office was faced toward the residential area because that is generally the most attractive. Since that is the space where people work, it is also the location for the parking. The mechanical components are planned to be away from the residences.

Councilmember Hatfield asked what the sloping looks like for the berm. Mr. Burnette stated it slopes at about 30 feet. The residences to the west will have a different view because the berm ends at the property line. Councilmember Hatfield stated taller trees could be used in that portion. Mr. Burnette stated the presented plan is at 71 percent. They have worked with Staff to strategically consider the location and sizes of trees to mitigate visuals and noise.

Mayor Windschitl asked how high off the ground someone would be if they were looking from a second-floor home.

Trisha Sieh, Civil Engineer with Kimley Horn, stated as the elevation on the northern property line changes, the elevation of the berming will change also. She showed a cross-sectional view of the residential home elevation in comparison to the height of the proposed building. The main floor of a residential home would likely only see trees. In this example, the berming would be at an elevation of 946 and the elevation of the view from the second floor is 935.

Councilmember Grau stated the top of the berm is the dirt not the trees. Also, the trees aren't fully grown on the first day.

Councilmember Hubbard asked for more details on noise impacts, specifically lower frequency noise. Mr. Burnette noted the landscape plan is intended to address both sound and views. However, most of the noise mitigation is done with the building itself. The building is under the State's requirements for without any landscaping. The primary focus of the landscaping is for visuals.

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Tad Hardy, representative of Kimley Horn, explained the site plan, building heights, proposed screening, and other details are modeled to see how the build would meet the State's noise requirements. The landscaping offers an additional one or two decibels of decrease in noise. The emergency generator systems are housed on the roof and outfitted with hospital-grade silencers. Plus, the generators only run during an outage or annual tests. Lastly, the substations are placed far away from the residents.

Mr. Burnette added the Planning Commission showed the neighbors' desire for noise mitigation. The landscaping plans were done with additional noise mitigation in mind.

Councilmember Hubbard asked how much water the site would consume. Mr. Burnette stated the peak daily water use is 1.5 million gallons. In Minnesota, it is only a consideration during two months of the year. Throughout the year, it would be 30 to 40 percent less than what United Healthcare's Data Center uses.

City Administrator Podhradsky explained the City gets a hosting fee for the substation, but it couldn't impact the City's system because it isn't part of their distribution system. Mr. Burnette confirmed that was correct. He added they have been working with MMPA since the start of the project to consider such impacts. Studies have shown local systems benefit from the addition of large users because they take on a more conservative approach and, ultimately, create a more efficient usage.

Mayor Windschitl asked how maintenance is done on the substation. City Administrator Podhradsky stated MMPA will pay for and oversee any maintenance.

Councilmember Huang noted that should there be a power issue in the City, Chaska residents wouldn't be relying on the same crews for repair.

Mr. Burnette pointed out the area doesn't have frequent power outages. Therefore, they don't see full outages more than once per year. When an outage occurs, it takes less than 45 minutes to address the outage.

Mayor Windschitl noted since Chaska has their own electric company, the City is attractive for data centers.

Councilmember Huang asked for information on the building timeline again. Mr. Burnette stated the berm will take six to nine months, with a possibility for up to 12 months depending on dirt availability. The shell is about nine months. From there, only landscaping and internal efforts would be left.

Mayor Windschitl explained the building size seems to be a concern. He asked if the building could be shorter but expanded on the ground. Mr. Burnette stated they have discussed the option. Data centers have unique requirements. Users need 23 feet clear on a level, and they need two levels to have the critical mass to make the project viable. The penthouse is an additional height. The north side is primarily 46 feet except where the stairs are located which is at 48.5 feet high. There is also an effort to recess the floor.

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Mayor Windschitl asked if there is excess dirt from the build that could be used for the berm. Mr. Burnette stated 300,000 cubic yards of dirt are required for the berm. The majority will be imported. The final part of the berm on the east side will have dirt sourced from the foundation building portion of the building.

Councilmember Hatfield asked where the berm will start on the east side. Mr. Burnette stated the berm starts where their property starts. They have offered to add additional trees to account for less berming. There is some existing berming at 20 feet.

Mayor Windschitl pointed out it isn't a public hearing, but the Council values the input of its residents. There will be a five-minute limit for each speaker. He requested each speaker only offer new points to respect everyone's time.

Susan Nelson, 1983 Schoolmaster Drive, explained the scope of the project is enormous. They purchased their property four years prior. The initial projections for the site were acceptable. The proposed building doesn't belong in a residential area because of its size. The noise is also concerning as she homeschools her children and works from home as a mental health therapist.

Mayor Windschitl stated the area is industrial, not residential. Ms. Nelson stated its proximity to her property is impactful. It will impact their quality of life and their property values.

Councilmember Hatfield noted the berming and landscaping is meant to hide the building. She asked if Ms. Nelson stated she doesn't want it there whether or not she can see it. However, it isn't believable that the building will be completely hidden. There will also be construction noises and dust everywhere.

Councilmember Hatfield asked where the construction entrance is. Mayor Windschitl stated it is off of Engler, but it is not in a residential area.

Ms. Nelson stated school busses are still using the same route. City Administrator Podhradsky stated there is a cul-de-sac, so the construction vehicles and busses won't use the same pathway.

Councilmember Hatfield stated anything that will go into the site will require berming and landscaping. Ms. Nelson stated the proposed building is too large to be hidden.

A member of the audience began to speak. Mayor Windschitl reminded the audience to wait to speak until they have a microphone.

Sean Bogolin, 1868 Clover Meadow Drive, pointed out a number of uses have been considered for the site, and now it is proposed to be a boring concrete building. Chaska is losing stuff that is valuable to the community. He noted the PowerPoint's images do not appear to be to scale. The view from a second-story window will be of the data center despite what others are saying.

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Mr. Bogolin stated if the project does move forward, the berm should have to make up for the difference in height for where 36 feet is now. Unfortunately, a berm would ruin the view of the sunset and make his lawn much shadier. In the winter, there will be significantly less coverage in the landscaping. Mayor Windschitl noted there are a coniferous trees included in the plan. Mr. Bogolin stated there will never be complete coverage. Mayor Windschitl stated the same issue is true for anything built on the site.

Mr. Bogolin noted the additional trees on private properties would be nice. Many of the boulevard trees are now stumps. Property values are a concern as well. He asked if there are environmental impacts or other pollutant issues from the proposed building and the substation.

Mr. Burnette explained Minnesota is one of the strongest states to protect the environment. There are permit and testing requirements. As time goes on, some things will need to be retro-fitted because technology will evolve. However, the environmental regulations will only get stronger over time. In terms of water pollution, they have never had an issue. Water is treated before it is put back into the system. There are also leak-detection systems to catch any issues as soon as possible.

Mike Siemienas, 2460 Cloverfield Drive, noted his agreement with previous comments. The Council appears to be focused on the trees and the berms. However, it will take 15 to 25 years for the trees to cover the building in full. No one is surprised a building is going up; instead, it is the height that is concerning to residents. The tallest thing in Chaska is the steeple on top of Guardian Angles church at 39 feet. The zoning change would put a data center next to a residential area which always anticipated a 36-foot-tall building. It is unfair to the residents.

Mayor Windschitl asked if the 25-year estimate is accurate. City Administrator Podhradsky stated he doesn't recall a 25-year estimate. There are a large mix of trees, some of which grow much faster than others.

Jamie Larson, 1112 Kerber Pass, asked if they get to have input in which trees are planted. Mayor Windschitl stated he is unsure how that process will look. However, it is the purview of the property owner what they want to plant.

City Administrator Podhradsky added Staff tries to work with adjacent property owners to determine the best plantings for a berm.

Ms. Larson stated she will be moving out of her home in the next five to 10 years, and the type of trees make a significant difference. If the trees are slow-growing, residents will not be able to sell their homes.

Councilmember Hatfield pointed out all parties can agree they want fast-growing trees.

Mayor Windschitl stated there will be a mixture of trees. History has shown relying on one type of tree can be an issue, referring to Emerald Ash Borer.

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Ms. Larson asked if the 30-foot berm is from the ground floor. Bedrooms are 20 feet high. Councilmember Grau explained the building is several hundred feet beyond the berm which adds to the coverage. Examples of the coverage are seen in the presentation's visuals.

Ms. Larson stated the developers will show whatever they can to get their project past. Councilmember Grau pointed out he believes the best of all people in the room. There has to be trust in the process from both sides.

Councilmember Huang added there is accountability. He explained he joined the Council because of a similar issue he experienced at his home where a taller building was implemented than people were aware of.

Ms. Larson asked if the same scenario could occur with the proposed site. Councilmember Huang there is no indication the building will be higher than proposed. It will be evident from their foundation that it cannot sustain more than two stories. Additionally, because the builder is committing to a number of things, such as a 30-foot berm, the Council can hold them accountable for their commitments should the berm be too short. Similarly, the diagrams are legal documents.

A slide was shown depicting the elevation. Councilmember Huang stated on the east end of the site, the height of the berm has to dip down because of the power line easement.

Ms. Larson asked how the issue can be solved for people on Kerber Pass. Mayor Windschitl stated not all of the issues can be parsed out at the present meeting. Ms. Larson stated it is easier for the Council to make decisions because their homes aren't being impacted. The residents didn't sign on for such a tall building.

Mayor Windschitl noted the developer has gone above and beyond. Someone could build a 36-foot data center without a berm. A 30-foot berm changes the visualization, especially with the building setbacks. A future party may not be so generous.

Ms. Larson asked if he would like this project in his backyard. Mayor Windschitl stated he would be okay with it because it benefits the City. Ms. Larson stated it only benefits some people in Chaska.

Mayor Windschitl stated the residents will get to see trees instead of a cornfield. Ms. Larson explained with the cornfield they can see a long way and view the sunset. Mayor Windschitl pointed out the property owner has the right to sell the property.

Councilmember Hatfield noted she toured other residential areas with a data center and adjacent homes. Neither had a berm, and the building was much closer than this proposal. This visit was completed nearly two years ago because Council had a similar concern at the beginning of this process. The proposal is much better than what other cities are allowing.

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Ms. Larson stated she appreciates the berm. She asked if there is data about data centers and their impact on property values. Councilmember Hatfield stated both of the communities she toured have strong property values and didn't experience issues selling homes.

Ms. Larson tried to speak again. Mayor Windschitl stated her time limit has been exceeded.

Mark Kolkmann, 2188 Shamrock Place, explained he walks through the impacted neighborhood almost daily. He asked if there has been a study about how sound will travel during the winter. He also asked how the building will be refrigerated. Ammonia is a green option, but any spills could have detrimental impacts.

Mr. Hardy stated the first sound study was completed without any landscaping included in the calculation. All of the State's sound requirements were met. The silencers on the generators provide a decrease of 25 to 45 decibels. The estimate for sound impacts is around 47 decibels, which is comparable to the existing conditions.

Mr. Burnette noted the refrigerant used is called R1233ZD. It is not a liquid at atmospheric conditions, so a leak would not create a spill. There would be no impact on living beings should there be a leak. However, there are a number of sensors in place to monitor for leaks. Their facilities have never had a leak. In the scenario of a release, the refrigerant would impact the ozone.

David Rylee, 1977 Schoolmaster Drive, acknowledged all parties are acting in good faith. The site is unique due to the availability of power to the site. A data center is a good fit for the property. The berm has been planned for a number of years. Ultimately, the height of the building is an issue. Chaska should be proud of the master planning efforts that have built a great community. Chaska and CloudHQ have the opportunity to set the standard for data centers.

Mayor Windschitl stated Mr. Rylee is past his time limit. Mr. Rylee stated he has three points. The adjacent property owners should benefit from the excess trees that need to be planted. The architecture needs to better fit the neighborhood and the community. Also, the height needs to be reduced. A basement could lower the height and provide additional material for the berm.

Dan Tengwall, 2746 Simons Drive, stated he doesn't live near the site. He asked what Chaska gains from a 72-foot building. Mr. Tengwall asked what the height limit is as determined by City Code. Ms. Hanson stated it is 36 feet.

Mr. Tengwall stated the people were promised 36 feet. Mayor Windschitl stated there wasn't a promise. Mr. Tengwall restated the people were expecting 36 feet. He pointed out Mayor Windschitl is speaking over others, and it isn't going well. He asked what benefit the project offers to Chaska.

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Steve Kelzer, 2025 Pioneer Trail, introduced himself as a representative of the farm. He experienced a lot of change during his time living on the farm, and everyone will be fine with whatever outcome.

Heather Ceaser, niece of Mr. Kelzer, stated she has been part of the farmland for over 30 years. The farm predates the homes, and they have experienced changes as more houses have been built. Having worked in a number of data centers, she pointed out there won't be a noise impact from the proposed building. She added she lives in a neighborhood that is experiencing construction. Neighbors have cited concerns about construction impacts on their families. Her children love being near construction. They have no problem sleeping through noise, and they enjoy seeing trucks. Overall, the oppositional comments have gotten out of hand.

Councilmember Grau thanked the commenters for sharing their opinions. Infill projects are difficult because of the changes for existing residents. Ultimately, something will be built on the land. Alternatives could be heavy industry buildings with several employees and serious traffic impacts or more houses. The Council has navigated difficult infill projects in the past, though it is a new process for the neighborhood in question.

Councilmember Grau noted there will be construction noise or other impacts on the site at some point in the near future. And advantage of the proposed project is one major project with a defined timeline rather than various parcels being built up at different times.

Councilmember Grau added the 36-foot option was only a possibility in the past. However, the 72-foot height is an industry standard for data centers.

City Administrator Podhradsky pointed out there would be a positive impact on Chaska in terms of economic growth. Residents would be responsible for a smaller piece of the tax pie. Additionally, the City's power company would benefit for such a project.

Councilmember Grau stated the developer has been receptive to input from the City and been fair to work with. He provided examples of their responsiveness and concern for the community's perspective.

Councilmember Haung thanked the commenters for participating in the process. The conversations can be passionate, but they are important. The project will create a number of jobs for the City, both during the construction stage and long-term within the building. The revenue streams are important to offset the residential tax burden.

Councilmember Huang pointed out other options for an industrial use could generate a lot more traffic. Therefore, the City has been encouraged the development of data centers.

Councilmember Huang noted his agreement with Councilmember Grau in that the developers have been fair to work with. They hosted a meeting mere hours before the present meeting and implemented changes as a response to input received. In short, the proposal could be much worse.

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Councilmember Huang stated there were concerns about helicopter use for a proposed medical facility near his home. In practice, the helicopters only fly about once per year just as a test. They have proven they are good neighbors, and the developer has shown effort to be a good neighbor.

Councilmember Hatfield noted her appreciation of commenters attending the meeting. She apologized for being short during the comment period and explained she enjoys a good debate. Both she and the Council aim to be a voice of reason. She encouraged the public to continue providing input because it makes projects better.

Councilmember Hubbard thanked community members for emailing her with their concerns and input. She thanked Staff for their flexibility and willingness to work with the public. She also thanked CloudHQ for their willingness to work with the Council and community members.

Councilmember Hubbard pointed out she had a similar experience to Councilmember Huang. However, her home faces a large baseball field with lights. Ahead of the project, she had concerns about property values, lighting impacts, loitering, and broken windows. She is still in her home, but none of her neighbors have had issues selling their homes. There have been no broken windows, excess loitering, or lighting nuisances. She believes the proposed project will turn out similarly.

Councilmember Hubbard noted her support of the project. However, she will vote against the project due to the concerns expressed by community members.

Mayor Windschitl encouraged commenters and other community members to continue participating in City processes. He apologized if he spoke over anyone. It wasn't his intention besides keeping time.

Mayor Windschitl stated many residents have expressed issue that Chaska isn't doing enough for economic development. The proposed project is the largest economic development the City will likely ever see. The Council and the developers are open to additional input and ideas to make a great project.

Mayor Windschitl pointed out his goal is to consider the best option for Chaska. At the end of the day, it is important to remember they are all part of one community.

Councilmember Grau stated he would like to reconsider planting trees in a way that would benefit existing residents. The additional trees should be kept local. He doesn't want to set a precedent, but the project itself is unique in terms of scale and size. Councilmember Hatfield noted her agreement with keeping a tree bank for local planting.

Motion by Councilmember Huang, second by Councilmember Hatfield to adopt Resolution No. 2024-80 approving the Preliminary Site & Building Plan, Preliminary Plat and Conditional Use Permit for CloudHQ and new substation.
Motion carried (4-1, Councilmember Hubbard).

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8.A.i. Ordinance No. 1050
Councilmember Huang asked for Staff to further consider the visibility impacts for the end of the berm as mentioned by a commenter._City Administrator Podhradsky confirmed Staff would look into the concern.

Motion by Councilmember Grau, second by Councilmember Hatfield to adopt Ordinance No. 1050 approving the Zoning Ordinance Amendments (ZOA) to PID-7 as depicted in Exhibit A. Motion carried (4-1, Councilmember Hubbard).

Mayor Windschitl called for a five-minute recess at 10:02 p.m.

8.B. Adopt Ordinance No. 1051 Approving the Zoning Ordinance Amendment (ZOA) to PMD-20 for a Baseball Training Facility at 1230 Chaska Creek Way/DBAT/PC #2024-16
Mayor Windschitl called the meeting back to order at 10:13 p.m.

City Administrator Podhradsky introduced the item to the Council and Ms. Hanson provided a presentation on it.

Mayor Windschitl asked if the site currently has a PMD-20. Ms. Hanson explained the site currently has a PMD-20, and they are looking to make an amendment for the north building only. The amendment is not to exceed 25,000 square feet.

Mayor Windschitl asked if the square footage needs to be saved. Ms. Hanson stated it is necessary for the Tax Increment Financing (TIF) District. They cannot expand without going through a process with Council. An expansion would require another amendment.

Community Development Director Nate Kabat explained the original zoning was envisioned for high-end manufacturing and job creation. Therefore, more recreational uses were not permitted. Mayor Windschitl noted only a percentage is allowed because of the TIF District. Mr. Kabat pointed out the size of the building isn't changing.

Councilmember Huang asked if the change can be tied to the length of the TIF since they know the expiration date. City Administrator Podhradsky asked if he wants the building to be larger.

Mayor Windschitl stated he doesn't want a larger building. The item can always return to the Council.

Matt Gruen, 7201 61st Street, introduced himself as the owner of the business and franchisee. He explained they are an independent organization, and they won't be forming a private club. It is exciting to see multi-generational use of the building. The nearest location is in Lake Elmo.

Mayor Windschitl asked if certified coaches are brought on Staff. Mr. Gruen explained they require Staff to have had NCAA Division III or higher experience with baseball or softball. They make $25 per hour. Those who have played for Major League Baseball are paid closer to $50 per hour.

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Councilmember Hubbard asked what ages of kids participate. Mr. Gruen stated the majority of users are ages five to 14. Some older folks may use just the machines but younger guests look forward to construction. The cages are first-come, first-serve with coins. There are pitching tunnels as well.

Councilmember Huang asked if there is a radius for a non-compete. Mr. Gruen stated the minimum radius is five miles, but it is usually closer to 25 miles in practice.

Mayor Windschitl asked for details on the hours of operation. Mr. Gruen stated the weekdays are 10:00 a.m. to 9:00 p.m. On Saturdays, the hours are 10:00 a.m. to 6:00 p.m. Then on Sundays, the hours are 12:00 p.m. to 6:00 p.m.

Councilmember Hubbard asked if there are sound buffers in the building. Mr. Gruen stated the use isn't very loud and other franchisees haven't implemented soundproofing. He doesn't anticipate a concern.

Councilmember Huang asked if staff has any medical training should there be an incident. He asked if there is additional insurance required of the business owner for any liability. Mr. Gruen stated the franchisee takes on additional liability insurance.

Councilmember Grau asked if there are plans to partner with USA Baseball Academy. Mr. Gruen noted they had USA tryouts hosted at their Lake Elmo location. However, there aren't any formal partnerships.

Councilmember Grau asked how many hit tracks there will be. Mr. Gruen stated there is one at the Lake Elmo location, and they anticipate one or two in Chaska.

Councilmember Grau pointed out there is someone staffing the front desk. Loitering should be considered in respect of other businesses.

Mayor Windschitl asked if food will be offered. Mr. Gruen stated snacks are available.

Councilmember Huang asked if the facility can host events such as a birthday party. Mr. Gruen confirmed they host small events.

Councilmember Grau asked how they plan to build up community engagement. It is difficult to find indoor baseball. Mr. Gruen stated they host a number of events such as baseball tournaments for marketing. However, they don't want to sponsor any organization to ensure all parties feel welcome.

Councilmember Grau noted rentals of facilities can be expensive. It is beneficial to have alternative facilities within the community to decrease barriers for youth to experience sports.

Mayor Windschitl acknowledged it wasn't what he expected to be in the building. However, there is a clear need for space for recreation.

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Motion by Councilmember Grau, second by Councilmember Huang to adopt Ordinance No. 1051 approving the zoning ordinance amendment to the Planned Multi-Use District (PMD-20) to include a baseball/softball/sports facility use within the building at 1230 Chaska Creek Way, as depicted in Exhibit A.

Jay Moore, 400 Water Street, owner of the building, explained they hoped to create jobs and invest in the community. They are proud of the quality of tenants in the building, and the recreational use is a great alternative use for a smaller space.

Motion carried.

8.C. Adopt Resolution No. 2024-79, approving a concept plan for The Goddard School, a licensed daycare school at 1850 White Oak Dr/PC #2024-17

City Administrator Podhradsky introduced the item to the Council and City Planner Ashley Cauley provided a presentation on it.

Mayor Windschitl asked what the timeline is for the school to open. Anthony Miller, 5026 Boulder Lane, explained if approved, they hope to open on January 1, 2026.

Councilmember Hubbard asked if any community members had concerns about the cut-through traffic. Mr. Miller stated there weren't many comments received. In short, the public didn't want a fast-food restaurant.

Mr. Miller explained most Goddard Schools have a one-way for both an exit and an entrance. During drop off time, there is about one additional car per minute on the local roads. The roundabout that is planned will also be helpful.

Mayor Windschitl asked if there are concerns about staffing. Mr. Miller explained he is a General Manager at a restaurant currently and does a lot of hiring. He hopes to use that experience to ensure proper staffing at the proposed site.

Aaron Amick, 3760 Bayside Road, reiterated all three of their locations have one entrance and one exit. The drop-off and pick-up times are a wide range since the pandemic. Drop-offs are typically 7:00 a.m. to 10:00 a.m. while pick-ups are 3:00 p.m. to 6:00 p.m.

Councilmember Hubbard pointed out there is a lot of other business happenings surrounding the proposed location. Mr. Amick explained his existing locations are also in busy areas. They want to stay away from residential areas.

Councilmember Grau stated he has concerns about traffic, though he never votes against concept plans. The process will provide more information.

Motion by Councilmember Huang, second by Councilmember Hatfield to adopt Resolution No. 2024-79, approving the concept plan for The Goddard School/P.C. No. 2024-17.
Motion carried.

DRAFT

8.D. Adopt Resolution 2024-78 Approving and Adopting the Assessment Role for the 2024 Street Reconstruction Project

City Administrator Podhradsky introduced the item to the Council and provided a presentation on it.

Mayor Windschitl opened the public hearing at 11:21 p.m.

No one wished to address the Council.

Mayor Windschitl closed the public hearing at 11:22 p.m.

Motion by Councilmember Hubbard, second by Councilmember Huang to adopt Resolution No. 2024-78 Approving and Adopting the Assessment role for the 2024 Street Reconstruction Project.
Motion carried.

9. Bills

9.A. Accounts Payable Claims Roster 21-10-2024

The Council requested further information about bills on page 3.

City Administrator Podhradsky provided further information regarding those bills.

Motion by Councilmember Huang, second by Councilmember Hubbard to approve the bills as presented. Roll call was taken. Voting aye: Councilmembers Hatfield, Hubbard, Huang, Grau and Mayor Windschitl. Voting nay: None
Motion carried.

10. Other Business

10.A. City Administrator's Report

10.A.i. Bi-Weekly Report Day-Month-2024

10.B. Chaska Business News Update

10.C. Financial Reports as of August 31

Councilmember Hatfield:

- Noted Chaska has a number of trick-or-treating opportunities on October 26, 2024.
- Pointed out Celebrate India will be at The Lodge on October 25, 2024.
- Added the Katerina Parade is November 1, 2024 at the Event Center.
- Stated Bountiful Basket has teamed up with a number of organizations to raise funds and get Thanksgiving food for families in need.

Councilmember Hubbard:

- Stated on Tuesday, October 29 will be another Halloween event at McKnight Park.
- Attended the Downtown Chaska Ghost Tour, and it was a great activity.
- Noted October 26, 2024 is the yard waste collection event. City Administrator Podhradsky explained it is an expensive event because of the contracting necessary.

DRAFT

Councilmember Huang:

- Stated the launch for the autonomous vehicle service will launch on November 6, 2024.
- Added on December 7, 2024 will be the Hometown Holiday and tree lighting.
- Thanked Ms. Cauley for getting grants to preserve the woods.
- Noted SouthWest Transit was recognized as the provider of the year.
- Pointed out early voting is available.

Councilmember Grau:

- Asked for community members to drive slowly and cautiously on Halloween.
- Pointed out there is no school on November 1, 2024.

Assistant City Administrator Durbin:

- Requested for input from Council for additions to the business updates.

Mayor Windschitl:

- Thanked the Battle of the Badges for the food collection they completed. It was 650 pounds.
- Noted the new pickleball courts at Lion's Park fits into the area nicely.
- Stated the Fishing with Friends Banquet is October 23, 2024.

11. Adjourn

Motion by Councilmember Grau, second by Councilmember Huang to adjourn the meeting at 11:41 p.m.
Motion carried.

REQUEST FOR ACTION
CHASKA CITY COUNCIL
11/4/2024

Subject: Municipal Tort Liability Limits

Prepared By: Elise Durbin, Assistant City Administrator

In 2007, the Legislature made a change to the municipal tort liability limits. The impact of the statute change was that the maximum damage claim an individual can obtain against a municipality for 2024 is $500,000, or $1,500,000 if there are multiple injuries in a single claim.

When establishing these limits, municipalities were given the option to waive their statutory liability limits. If the city were to waive this coverage, we would need to purchase additional property and liability insurance to protect the City from a higher financial risk.

For many years, the City has purchased its liability insurance from the League of Minnesota Cities Insurance Trust (LMCIT). In renewing insurance coverage, the LMCIT is requesting that each City Council make a formal decision on whether or not the City elects to waive their statutory limit payments.

The decision to waive or not waive the statutory limit has the following effects:

- ✓ *If the City does not waive the statutory tort limits,* an individual claimant would be able to recover no more than $500,000 on any claim to which the statutory tort limits apply. The total which all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would be limited to $1,500,000. These statutory tort limits would apply regardless of whether or not the City purchases the optional excess liability coverage.

- ✓ *If the City waives the statutory tort limits and does not purchase excess liability coverage,* a single claimant could potentially recover up to $1,500,000 on a single occurrence. The total which all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to $1,500,000, regardless of the number of claimants.

- ✓ *If the City waives the statutory tort limits and purchases excess liability coverage,* a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total which all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants. The City has previously not purchased excess liability coverage.

In reviewing this option, it is Staff's recommendation that the City Council elect **not to**

waive the monetary limits as established by Minnesota Statutes. This has been the City's position in the past, as we have maintained insurance coverage up to the statutory limits. In discussion with the League of Minnesota Cities staff, they have indicated that most cities have elected **not** to waive the statutory limits.

CITY COUNCIL ACTION REQUESTED

Motion to direct the City Administrator to inform the League of Minnesota Cities Insurance Trust that the City of Chaska elects not to waive the monetary limits on municipal tort liability established by Minnesota Statute.

REQUEST FOR ACTION
CHASKA CITY COUNCIL
November 4, 2024

Subject: Sewer and Water Assessment Petitions for 115 Second Street East.

Prepared By: Julie Grove, Economic Development Coordinator

Background
On Oct 16, 2023, the City Council approved a new Sewer & Water Access Charge Assistance Policy to minimize the impact of paying for Sewer Access Charge (SAC) and Water Access Charges (WAC) fees for small businesses within Historic Downtown Chaska. As part of this policy, businesses or property owners within Downtown Chaska can request a portion of the Met Council SAC charges and the city's sewer and water connection fees be assessed for a term of 10 years.

For the past few months, staff has been working with Uncle Nick's Doggy Dipps, a new business leasing space at 115 2nd Street East. The business owner, Dominic Brewer, has applied for permits to renovate the vacant space to open a business providing dog grooming services. As part of the permitting process, the Metropolitan Council determined the expansion would require payment for 3 additional SAC units. The business owner is now requesting to utilize the city's new Sewer & Water Access Charge Assistance Policy to move this project forward. The property owner, Randy Clay has signed off on the application.

The total charge for the Met Council SAC and city access fees is $34,494. The business owner has summited a request to:

- Defer 80% ($5,964) of the Met Council SAC fee. This will be paid back over a period of 10 years
- Waive 50% ($13,520) of the city connection fees
- Assess the remaining 50% ($13,520) of the city connection fees.

This project furthers the city's vision to have vibrant downtown business community and meets the policy evaluation criteria; and therefore, staff recommends the Council approve the SAC deferral, and city connection waiver and special assessment request and authorize the Mayor and City Administrator to execute the documents.

CITY COUNCIL ACTION REQUESTED
Motion to:

- Adopt Resolution No. 2024-84 Receiving a petition and waiver of a public hearing and adopting the assessment for the Special Assessment related to city sewer and water connection fees for the work to be completed at 115 E 2nd Street and authorize the Mayor and City Administrator to execute the necessary documents.
- Approve the deferral of Met Council SAC fees for Uncle Nicks Doggy Dipps at 115 E 2nd Street and authorize the Mayor and City Administrator to execute the necessary documents.

CITY OF CHASKA
CARVER COUNTY, MINNESOTA

RESOLUTION

DATE November 4, 2024 RESOLUTION NO. 2024-84

MOTION BY COUNCILMEMBER SECOND BY COUNCILMEMBER

Resolution Receiving a Petition and Waiver of a Public Hearing, and Adopting the Assessment for the City Sewer and Water Connection Fees relating to the Improvements to Serve 115 Second Street East, Chaska, Minnesota (PID: 30.0502780)

WHEREAS, the City of Chaska (the "City ") has received a Petition for the financing of city sewer and water connection fees (the "Improvement") as hereinafter described.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Chaska, Minnesota, as follows:

1. Randall Clay (the "Property Owner") is the owner of the property at 115 2nd Street East., Chaska, Minnesota, legally described on **Exhibit A** attached to this Resolution (the "Property").

2. Uncle Nick's Doggy Dipps, Inc is the business leasing the property at 115 2nd Street East., Chaska, Minnesota, legally described on **Exhibit A** attached to this Resolution (the "Property").

3. The City has received a Petition and Waiver of Public Improvement Hearing and Special Assessment Hearing for the financing of the Improvement.

4. The Improvement is hereby ordered as petitioned.

5. The estimated cost of the Improvement to be specially assessed is $13,520, and the interest rate for such assessment shall be approximately six percent (6.9%). Such assessments shall be payable in equal annual installments extended over a period of ten (10) years. To the first installment shall be added interest on the entire assessment from the date of this Resolution until December 31, 2024. To each subsequent installment when due shall be added interest for one year on all unpaid installments. The Mayor and City Administrator is hereby authorized and directed to enter into an Agreement for Special Assessment of Connection Fees substantially in accordance with the assessment agreement.

6. The Property Owner or business owner of any properties so assessed may, at any time prior to certification of the assessment to the Carver County Auditor, pay the whole assessment on such property, with interest accrued to the date of payment, to the City, except that no interest shall be charged if the entire assessment is paid within thirty (30) days from the adoption of this Resolution; and the Property Owner or business owner may at any time thereafter pay to the City the entire amount of the assessment remaining unpaid, with interest accrued to December 31st of the year in which the payment is made. Such payment must be made before November 15th or interest will be charged through December 31st of the next succeeding year.

7. The City Clerk shall transmit a certified duplicate of the assessment to the Carver County Auditor and said assessment shall be collected and paid with the Property Owner's real estate taxes.

Passed and adopted by the City Council of the City of Chaska, Minnesota, this 4th day of November, 2024.

By :_____
Mark Windschitl, Mayor

Attest:_____
Chaska Deputy Clerk

EXHIBIT A TO RESOLUTION

LEGAL DESCRIPTION

Lot 5, Block 37 City Lots of Chaska
Parcel ID: 300502780

REQUEST FOR ACTION
CHASKA CITY COUNCIL
November 4, 2024

SUBJECT: **Calling for a Public Hearing to consider a grant application to the Minnesota Investment Fund (MIF) Program**

Prepared By: Julie Grove, Economic Development Coordinator

History

The City of Chaska (the "City") has received a request from Beckman Coulter to sponsor assistance in the form of a forgivable loan using dollars sourced from the MN Department of Employment and Economic Development (DEED) through its Minnesota Investment Fund (MIF) program. The City is required by the DEED MIF program to hold a public hearing to provide citizen notification and involvement prior to submitting the application.

Analysis

Beckman Coulter Diagnostics is a global leader in clinical diagnostics. Their diagnostic solutions are used in complex clinical testing, and are found in hospitals, reference laboratories and physician office settings around the globe. They aim to deliver smarter, faster diagnostic solutions. Headquartered in Brea, Calif., with a diagnostics hardware manufacturing facility in Chaska, Beckman Coulter Diagnostics is part of Danaher. Danaher is a leading global life sciences and diagnostics innovator that helps put Beckman Coulter Diagnostics' solutions at the forefront of the industry.

Beckman is exploring options to grow its life sciences manufacturing functions at the Chaska campus on Lake Hazeline Dr. (north of Hazeltine Lake). The project would consist of an estimated $50M capital investment ($47M of new construction/renovations & $3M in machinery and equipment), consisting of a 148,000 square foot expansion and 300 net new full-time positions. The company is currently working through design studies to understand the feasibility of moving forward with the expansion in Chaska. MIF funds are necessary to offset capital improvement costs and to make the Chaska expansion more favorable, in comparison to other facilities nationally. As expansion plans finalize the company will continue to work with staff on a planning application process.

Staff is asking Council to adopt the attached Resolution setting November 18th, 2024, as the date of the public hearing on this matter.

COUNCIL ACTION REQUESTED

Motion to adopt Resolution 2024-85 calling for a Public Hearing to Consider a Grant Application to the Minnesota Investment Fund (MIF) Program.

CITY OF CHASKA
CARVER COUNTY, MINNESOTA

RESOLUTION

DATE 11/4/2024 RESOLUTION NO. 2024-85

MOTION BY COUNCILMEMBER _____ SECOND BY COUNCILMEMBER _____

Resolution Calling for a Public Hearing to Consider a Grant Application to the Minnesota Investment Fund (MIF) Program

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WHEREAS, the City of Chaska the ("City") has received a request from Beckman Coulter Inc. to sponsor assistance in the form of a forgivable loan using dollars sourced from the MN Department of Employment and Economic Development (DEED) through its Minnesota Investment Fund (MIF) program.

WHEREAS, the City is required by the DEED MIF program to hold a public hearing to provide citizen notification and involvement prior to submitting the application.

WHEREAS, the City is requesting up to the maximum amount of MIF assistance available based on final job growth projections to assist with growing Beckman Coulter Inc. in the City of Chaska.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City, as follows:

1. Public Hearing. This council shall meet at the time and place specified in the form of notice attached hereto as **Exhibit A**, or as soon thereafter as notice of the hearing can be public in in accordance with the Act, for the purpose of holding a public hearing on the proposed application for a MIF loan from DEED, sponsored by the City, and to be received by Beckman Coulter Inc. to support job growth.

2. Notice of Hearing. City staff are hearby authorized to cause a notice of the hearing, in substantially the form attached hereto as **Exhibit A**, to be published as required by DEED.

Passed and adopted by the City Council of the City of Chaska, Minnesota, this 4th of November 2024.

_____
Mark Windschitl, Mayor

Attest:_____
Chaska Deputy Clerk

Exhibit A

CITY OF CHASKA
CHASKA, MINNESOTA
BEFORE CHASKA CITY COUNCIL
NOTICE OF HEARING TO CONSIDER
A GRANT APPLICATION
TO MINNESOTA INVESTMENT FUND (MIF) PROGRAM

TO WHOM IT MAY CONCERN:

NOTICE IS HEREBY GIVEN, that the City Council of the City of Chaska, Minnesota, will meet on Monday, the 18th day of November 2024, at 7:00 p.m., in the Council Chambers of the City Hall, One City Hall Plaza, Chaska, Minnesota, 55318, concerning submittal of an application to the Minnesota Department of Employment and Economic Development for a grant under the Minnesota Investment Fund (MIF) program.

The City of Chaska is requesting up to the maximum amount of MIF assistance available based on final job growth projections to assist with establishing Beckman Coulter, Inc. in the City of Chaska.

All interested parties are invited to attend the public hearing, at which time you will be given the opportunity to express comments on the project.

Written testimony will also be accepted at the public hearing. Written comments must be received by Friday, November 15, 2024. Specific questions can be directed to Julie Grove at 952-227-7518.

The City of Chaska makes reasonable accommodation for any known disability and to meet the needs of non-English speaking residents that may interfere with a person's ability to participate in this public hearing. Persons needing an accommodation must notify Julie Grove, 952-227-7518, no later than Friday, November 15, 2024, to allow adequate time to make needed arrangements.

Dated: October 28, 2024

Chaska City Council
By Order of the City Clerk
Matt Podhradsky

(To be published in the Patriot Thursday, November 7, 2024 & November 14, 2024.)

REQUEST FOR ACTION
CHASKA CITY COUNCIL
11/04/2024

Subject: Accepting Gifts and Donations

Reviewed By: Erin Barnum, Assistant Controller

Prepared By: Drew Carlson, Accountant I

The City receives various donations or gifts throughout the year. Pursuant to M.S. 465.03 all such gifts must be acknowledged and accepted by a resolution approved by a two-thirds majority of the City Council. Staff have drafted the attached proposed resolution that lists all monetary and nonmonetary gifts received by the City during the third quarter of 2024. Staff recommends approval of the resolution to acknowledge acceptance of each gift as listed.

CITY COUNCIL ACTION REQUESTED

Motion to adopt Resolution 2024-86 acknowledging and accepting gifts to the City of Chaska received during the period July 1, 2024 through September 30, 2024.

CITY OF CHASKA
CARVER COUNTY, MINNESOTA

RESOLUTION

DATE 11/04/2024 RESOLUTION NO. 2024-86

MOTION BY COUNCILMEMBER _____ SECOND BY COUNCILMEMBER _____

A RESOLUTION ACKNOWLEDGING AND ACCEPTING GIFTS TO THE CITY OF CHASKA RECEIVED DURING THE PERIOD OF July 01, 2024 THROUGH September 30, 2024 (PURSUANT TO M.S. 465.03)

WHEREAS, the City of Chaska, City Council, pursuant to M.S. 465.03, may accept a grant or device of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor; and

WHEREAS, nothing herein shall authorize such acceptance or use for religious or sectarian purposes; and

WHEREAS, every such acceptance shall be by resolution of the City of Chaska, City Council, adopted by a two-thirds majority of its members, expressing such terms in full.

NOW, THEREFORE, BE IT RESOLVED, that the City of Chaska City Council hereby acknowledges and accepts the following gifts to Chaska that have been received during the period of JULY 01, 2024 through SEPTEMBER 30, 2024:

- Minnesota Gardens, LLC $50.00 – Senior Picnic
- Benefit Bashers, Inc $1,000.00 – Chaska Police Department
- Benefit Bashers, Inc $1,000.00 – Chaska Fire Department
- CenterPoint Energy $2,500.00 – Chaska Fire Department AED's
- Chaska Lions Club $20,000.00 – City Tree Project
- Chaska Lions Club $500.00 – Touch a Truck Event
- Chaska Lions Club $3,000.00 – Senior Picnic
- Chaska Lions Club $8,108.10 – Lions Park Monument & Plaque
- Auburn Homes $125.00 – Lodge Event Band Concert
- Balk Agency, LLC $750.00 – Lodge Birthday Party
- Mi Casa $1,500.00 – Latin Fest
- State Farm, Matt Lorentz $1350.00 – Touch a Truck Event

Passed and adopted by the City Council of the City of Chaska, Minnesota, this 4th day of November 2024.

_____
Mark Windschitl, Mayor

Attest: _____
Chaska Deputy Clerk

REQUEST FOR ACTION
CHASKA CITY COUNCIL
November 4, 2024

Subject: Resolution Ratifying Change to MMPA Agency Agreement

Prepared By: Matt Podhradsky

With each community in our Power Agency (MMPA) being of different sizes and purchasing differing amounts of energy from the agency, when the agency was created weighted voting totals were created for certain specific actions of the MMPA Representatives. These actions include items such as approving new members and approving the issuance of debt.

As it currently stands, MMPA members get one weighted vote, plus another vote for every 5,000 Megawatt-hours (MWh) it purchases from MMPA in a year. With the amount of energy Chaska utilizes, we currently have 85 of the 392 weighted votes, or 21.68% of the total weighted votes for actions requiring us to utilize these weighted votes totals.

As Chaska is very aware, one of the things that has changed recently within the agency is member Cities (like Chaska) being approached by very large data centers to locate within our service territory. While the investment into the infrastructure to serve these large data centers is too large for one community to take on themselves, the Agency has seen a role in these transactions for MMPA to step in to build out all the infrastructure (substations, transmission lines, etc…) to allow these large uses to be properly served within our communities. In these scenarios, the City would receive a "hosting fee" that would be based on the amount of energy used within the Data Center because it is in our territory, but we would not be responsible for the cost of building the infrastructure to support this.

Because MMPA (all agency communities) are paying for the infrastructure for these large users, an issue was identified with the current Weighted Voting definition.
Specifically, a member who has a large user utilizing MMPA's large user program could receive a disproportionate number of votes from sales to a large customer, even though MMPA is the one investing the capital to provide transmission and distribution services to these customers, rather than the member community.

To address this issue, MMPA's Representatives approved an amendment at the last Board meeting to MMPA's Agency Agreement changing how weighted votes are calculated. Specifically, the amendment would exclude MWh delivered to a customer when MMPA has made the investment in transformation or other facilities to serve the customer, rather than the member. Given the investment the other communities, through the Agency, are making in this infrastructure, this change was approved to make sure all communities are treated fairly and equitably.

To ratify this change to the Agency Agreement, approval by two thirds of members' governing bodies is required. That is the purpose of bringing this amendment back now to our City Council, so full ratification can take place. Staff is recommending that Council approve ratifying

this amendment, as we do think this is a fair interpretation of how vote total should be weighed, and so we do not have one member community being able to take over too much authority in the board because of investments the agency made as a whole.

CITY COUNCIL ACTION REQUESTED

Motion to Adopt Resolution No. 2024-87 ratifying change to MMPA Agency Agreement addressing voting totals for communities selling electricity utilizing assets paid for and maintained by the Agency as a whole.

CITY OF CHASKA
CARVER COUNTY, MINNESOTA

RESOLUTION

DATE 11/04/2024 RESOLUTION NO. 2024-87

MOTION BY COUNCILMEMBER SECOND BY COUNCILMEMBER

Resolution Ratifying Change to MMPA Agency Agreement

WHEREAS, the Board of Directors of MMPA has recommended an amendment to the Agency Agreement; and

WHEREAS, The Representatives of the Agency have discussed and studied the proposed amendment to the Agency Agreement and are collectively of the opinion that the proposed change to the Agency Agreement is necessary and appropriate and will facilitate the goal of the Agency to provide economic and reliable power to its members; and

WHEREAS, In accordance with Section 9(L) of the Agency Agreement (i) at least two-thirds of the Representatives of the Agency, each casting one vote and (ii) at least two-thirds of the total number of votes capable of being cast by all Representatives in accordance with the currently effective weighted voting formula approve the following amendment.

NOW, THEREFORE, BE IT RESOLVED by the City of Chaska;

1. That the Agency Agreement be amended by changing Section 9© to read as follows:

9(C) Voting. Except as otherwise expressly provided in this Agency Agreement, each action at any meeting of the Representatives shall be taken by a majority of the votes cast on the question by the Representatives present, each exercising a number of votes allocated to the Member he or she represents as follows (referred to herein as a "weighted vote"):

(1) one vote; plus

(2) one additional vote for each full 5,000 megawatt hours of electric energy purchased from the Agency by the Member during such Member's most recent fiscal year. Any electric energy purchased from the Agency during the Member's most recent fiscal year to serve a customer where the Agency (a) has invested in transformation or other facilities to serve said customer and (b) is providing electric power and energy to the Member to serve the customer pursuant to a special rate structure (such as a transmission transformed contract) shall be excluded from the additional vote calculation in the preceding sentence; plus

(3) if the votes allocated to any Member pursuant to clauses (1); and (2) would equal or exceed the total number of votes allocated to all other Members, its allocation of votes shall be reduced to one vote less than those allocated to all other Members.

The allocation of votes to each member shall be made in accordance with the formula outlined above as soon as practicable after the beginning of each Fiscal Year. The allocation shall be made by the Secretary of the Municipal Power Agency based upon the Municipal Power Agency's billing files, and such allocation shall be verified by the Board of Directors. Each such allocation shall remain effective until such time as a new allocation is made for the next Fiscal Year.

2. Each member City Council and/or Utility Commission is required to ratify any votes by the Commission changing the Agency Agreement.

FURTHER, BE IT RESOLVED that the City Council of the City of Chaska hereby ratifies the changes described above to the Agency Agreement with MMPA and that the Mayor is authorized to sign this resolution on behalf of the City Council.

Passed and adopted by the City Council of the City of Chaska, Minnesota, this 4th day of November 2024.

_____
Mark Windschitl, Mayor

Attest:_____
Chaska Deputy Clerk

REQUEST FOR ACTION
CHASKA CITY COUNCIL
11/5/2024

Subject: **Seminary Fen Ravine C-2 Ravine Stabilization Grant Acceptance**

Prepared By: Matthew Clark, City Engineer
Brent Alcott, Water Resource Coordinator

The Seminary Fen Wetland Complex, located on Chaska's southeastern border near Audubon Road and CSAH 61 is a nationally known rare wetland complex. More than 8,000 years in the making, the 73-acre natural area consists of a large complex located at the foot of the steep valley side slopes. The fen wetland area is comprised of peat soil, offering natural flood control to filter pollutants while providing habitat for native species that are rare or nonexistent outside of calcareous fens. Assumption Creek, which flows through the site is one of only a few cold-water trout streams remaining in the Twin Cities metro area. Mineral rich groundwater sources combined with overland drainage fed by neighboring ravines provide the water resources necessary to sustain the fen complex, keeping soils hydrated. The unique hydrology, soils, plants, and animals make the area highly sensitive to water quality and sedimentation stress. The future of its rare features relies heavily on local decisions in urbanizing areas beyond the boundaries of the complex.

In efforts to protect, maintain, and restore areas that support the fen complex, a comprehensive study led by the city was completed. The study identified key areas within the community for projects that offer wetland protection and restoration opportunities. The outcome has provided the general guidance leading to multiple projects over the last decade with successful partnerships between the city, state, and watershed agencies. Most recent in 2016, Chaska partnered with the DNR and Lower Minnesota Watershed for its first ravine restoration project, labeled C-1 on the attached map. The ravine labeled as C-1 was the first ravine restoration project completed that reduced sediment discharge that directly impacts the fen area. Separate from the wetland, another factor with the project was to reduce erosion occurring over properties along the ravine where slopes were encroaching due to the erosion prone soils.

In 2022, a new feasibility study was conducted for the next ravine area identified labeled (C-2) on the exhibit. Like the previous project, the study evaluated causes of erosion and developed options with similar objectives. The study identified similar concerns with erosion sediment loss as the primary issue causing further degradation to the downstream wetlands and the adjoining properties to recommend an option that best meets the goals and objectives. The design concept provides for a small stormwater basin over the City neighborhood Bluff Park property combined with a downstream rock-lined channel, and vegetating ravine side slopes. The total project cost for the repair and restoration is currently estimated at $1,010,000.

This spring the City was awarded $615K in grant funds from the Board of Water and Soil Resources (BWSR) Clean Water Funds (CWF) towards a repair for the C-2 Ravine. Since that

time, staff have been successful in securing the remaining funds through grants. To close the gap, the city has secured grant sources through the State Board of Soil and Water, Lower Minnesota Watershed, and Carver County Soil and Water Management. The grant funds that have been awarded total $955K.

Several of the grants require a local match of which City stormwater funds are proposed to be applied along with any unfunded construction costs. Total City costs are estimated to be between $50,000-$75,000. Below is a summary of the estimated project costs (based on preliminary estimates from the feasibility study) and grants received.

Total Estimated Project Cost	**$1,010,000**
BWSR CWF Grant	$ 615,000
BWSR WBIF Grant	$ 290,000
CCWMO CIP Grant	$ 50,000
City Stormwater Funds	$ 55,000

Next Steps

Now that grants have been secured, as a next step staff will be engaging with those property owners who neighbor the project. Portions of the project are currently planned within the easements that were dedicated to the ravine area which still need to be further defined. The overall schedule would be to complete a design over the fall and winter timeframe for a project being scheduled for construction in the fall/winter of 2025.

As a part of the City process, staff will be preparing construction plans to share with the council for approval and authorizing bids next spring. The request for this evening is for the Council to authorize the City Administrator or City Engineer to accept the Board of Water and Soil Resources and Carver County Water Management Organization grant agreements for the Seminary Fen Ravine C-2 Stabilization project.

CITY COUNCIL ACTION REQUESTED

Motion to authorize City Administrator or City Engineer to execute grant agreements with the Board of Soil and Water Resources to accept funds for the stabilization of Seminary Fen Ravine C-2.

A:\19371.active\193702489\GIS\Projects\Chaskabluff_Fig6.mxd Revised: 2015-09-23 By: aforster

454000 455000 456000

4963000

4962000

Proposed Ravine Stabilization Project (2025-2026)

2016-2017 Ravine Stabilization Project

C-1 C-2 C-3

E-1 E-2 E-3

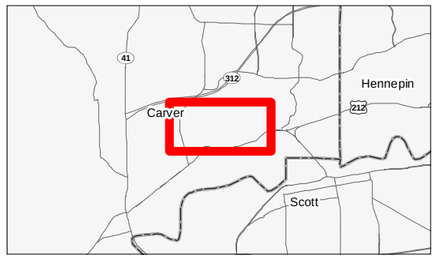
F B D A

17 acres

3.61 acres

746.7 742.32 742.08 744.76 745.14 742.81 741.79

bing™



Legend

- Project Site
- Seminary Fen Wetland Complex (B)
- Calcareous Fen (Southeastern)
- Sedimentation Plumes (E-1, E-2, E-3)

Barr Restoration and Management Data

- Natural Drainageway
- Potential Tile (No tile observed)
- Surface Ditch
  - **745.14** Ditch Top Elevations
  - **742.32** Ditch Bottom Elevations
- 2011 Wetland Restored (F)
- Potential Purchase and Wetland Restoration Area (A)
- Proposed Wetland Restoration Area (B)
- Hazeltine Bluff Wetland
- Ravines (C-1, C-2, C-3)

N

0 600 1,200 Feet

1:7,500 (At original document size of 11x17)

Notes
1. Coordinate System: NAD 1983 UTM Zone 15N
2. Data Sources include: Stantec, USGS, and ESRI
3. Orthophotography: Microsoft Corporation, with permission

Figure No.
1

Title
Seminary Fen Investigation Report For The Area Within Chaska

Client/Project
City of Chaska

Project Location
T116, R23, S34
C. of Chaska
Carver Co., MN

193702489
Prepared by CS on 2015-03-05
Technical Review by JS on 2015-09-18

Stantec

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BOARD OF WATER AND SOIL RESOURCES

2025 STATE OF MINNESOTA
BOARD OF WATER and SOIL RESOURCES
WATERSHED BASED IMPLEMENTATION FUNDING
GRANT AGREEMENT

Vendor:	0000199150
PO#:	3000017761

This Grant Agreement is between the State of Minnesota, acting through its Board of Water and Soil Resources (Board) and **Chaska, City of,** 1 City Hall Plaza, Chaska MN 553181950 (Grantee).

Grant ID	Grant Title	Awarded Amt
C25-0167	**Seminary Fen Ravine C-2 Restoration**	**$289,067.00**

Total Grant Awarded: $289,067.00

Recitals

1. The Laws of Minnesota 2023, Chapter 40, Article 2, Section 6(a) appropriated funds to the Board for the FY 2024 and 2025 Clean Water Fund Watershed Based Implementation Funding Program.
2. The Board adopted the Watershed Based Implementation Funding FY24-25 Policy and authorized the allocation of funds for the FY 2024 and 2025 Clean Water Fund Watershed Based Implementation Funding Program through Board Order #23-55.
3. The Grantee has submitted a BWSR-approved work plan for this program.
4. The Grantee represents that it is duly qualified and agrees to perform all services described in this Grant Agreement to the satisfaction of the Board.
5. As a condition of the grant, Grantee agrees to minimize administration costs.

Authorized Representative

The State's Authorized Representative is Marcey Westrick, Central Region Manager, BWSR, 520 Lafayette Road North, Saint Paul, MN 55155, (651) 284-4153, or her successor, and has the responsibility to monitor the Grantee's performance and the authority to accept the services and performance provided under this Grant Agreement.

The Grantee's Authorized Representative is:

TITLE
ADDRESS
CITY
TELEPHONE NUMBER

If the Grantee's Authorized Representative changes at any time during this Grant Agreement, the Grantee must immediately notify the Board.

Grant Agreement

1. **Terms of the Grant Agreement.**
   1.1. ***Effective date:*** The date the Board obtains all required signatures under Minn. Stat. § 16B.98, Subd. 5. **The Board will notify the Grantee when this Grant Agreement has been executed. The Grantee must not begin work under this Grant Agreement until it is executed.**
   1.2. ***Expiration date:*** December 31, 2027 or until all obligations have been satisfactorily fulfilled, whichever comes first.
   1.3. ***Survival of Terms:*** The following clauses survive the expiration date or cancellation of this Grant Agreement: 7. Liability; 8. State Audits; 9. Government Data Practices; 12. Governing Law, Jurisdiction, and Venue; 14. Data Disclosure; and 19. Intellectual Property Rights.

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2. **Grantee's Duties.**

The Grantee will comply with required grants management policies and procedures set forth through Minn. Stat. § 16B.97, Subd. 4(a)(1). The Grantee is responsible for the specific duties for the Program as follows:

2.1. ***Implementation:*** The Grantee will implement their Board approved work plan. The work plan will be implemented according to the Watershed Based Implementation Funding FY24-25 Policy.

2.2. ***Reporting:*** All data and information provided in a Grantee's report shall be considered public.

2.2.1. The Grantee will submit an annual progress report to the Board by February 1 of each year on the status of Program implementation by the Grantee. Information provided must conform to the requirements and formats set by the Board.

2.2.2. All individual grants over $500,000 require a reporting expenditure by June 30 of each year.

2.2.3. Final Progress Report: The Grantee will submit a final progress report to the Board by February 1, 2028, or within 30 days of fully expending funds, whichever occurs sooner. Information provided must conform to the requirements and formats set by the Board.

2.3. ***Match:*** The Grantee will ensure any local match requirement will be provided as stated in Grantee's approved work plan.

3. **Time.**

The Grantee must comply with all the time requirements described in this Grant Agreement. In the performance of this Grant Agreement, time is of the essence.

4. **Terms of Payment.**

4.1. Funds will be distributed in three installments per grant: 1) The first payment of 50% will be distributed after the execution of the Grant Agreement. 2) The second payment of 40% will be distributed after the first payment of 50% has been expended and reporting requirements have been met. 3) The third payment of 10% will be distributed after the grant has been fully expended and reporting requirements are met.

4.2. Grantees may be required to submit documentation of expenditures reported.

4.3. All costs must be incurred within the grant period. All incurred costs should be calculated or determined before the final report is completed or returning funds.

4.4. Unspent grant funds must be returned within 30 days of the expiration date of the Grant Agreement.

4.5. Once final reporting has been completed funds may not be re-requested as funds may not be available.

4.6. The obligation of the State under this Grant Agreement will not exceed the amount listed above.

4.7. This Grant Agreement includes advance payment. Advance payments allow the grantee to have adequate operating capital for start-up costs, ensure their financial commitment to landowners and contractors, and to better schedule work into the future.

5. **Conditions of Payment.**

All services provided by the Grantee under this Grant Agreement must be performed to the Board's satisfaction, as set forth in this Grant Agreement. Compliance will be determined at the sole discretion of the Board's Authorized Representative and in accordance with all applicable federal, State, and local laws, policies, Watershed Based Implementation Funding FY24-25 Policy, ordinances, rules, and regulations. The Grantee will not receive payment, may be required to repay grant funds, or may have future payments withheld if work is found by the Board to be unsatisfactory or performed in violation of federal, State, or local law. Costs charged to the grant must be direct and necessary to produce the outcomes funded by the grant. Charges to the grant must be itemized and documented.

6. **Assignment, Amendments, Work Plan Revisions, and Waiver.**

6.1. ***Assignment.*** The Grantee may neither assign nor transfer any rights or obligations under this Grant Agreement without the prior consent of the Board and a fully executed Assignment Agreement, executed and approved by the same parties who executed and approved this Grant Agreement, or their successors in office.

6.2. ***Amendments and Work Plan Revisions.*** Any amendments to this Grant Agreement must be in writing and will not be effective until approved and executed by the same parties who approved and executed the original Grant Agreement, or their successors in office. Amendments must be executed prior to the expiration of the original Grant Agreement or any amendments thereto. All work plan revisions must be documented. The Board reserves the right to require a work plan revision or grant agreement amendment for changes in the scope of the grant.

6.2.1. Board approval is required of work plan revisions on grants less than $50,000 if the cumulative budget adjustment is greater than $5,000; on grants $50,000 to $500,000 if the cumulative budget adjustment is greater than 10% of the total grant amount; on grants greater than $500,000 if the cumulative budget adjustment is greater than $50,000.

6.2.2. An amendment to the Grant Agreement is required on grants less than $50,000 if the cumulative budget adjustment is equal to or greater than $20,000; on grants $50,000 to $500,000 if the cumulative budget adjustment is equal to or

greater than 40% of the total grant amount; on grants greater than $500,000 if the cumulative budget adjustment is equal to or greater than $200,000.

6.2.3. Revisions that do not meet the thresholds identified in 6.2.1. or 6.2.2. are permitted without prior approval from the Board provided that such revision is documented and that the total obligation of the Board for all compensation and reimbursements to the Grantee shall not exceed the total grant award amount.

6.3. ***Waiver.*** If the Board fails to enforce any provision of this Grant Agreement, that failure does not waive the provision or its right to enforce it.

7. **Liability.**

The Grantee must indemnify, save, and hold the State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by the State, arising from the performance of this Grant Agreement by the Grantee or the Grantee's agents or employees. This clause will not be construed to bar any legal remedies the Grantee may have for the State's failure to fulfill its obligations under this Grant Agreement.

8. **State Audits.**

Under Minn. Stat. § 16B.98, Subd. 8, the Grantee's books, records, documents, and accounting procedures and practices of the Grantee or other party relevant to this Grant Agreement or transaction are subject to examination by the Board and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this Grant Agreement, receipt and approval of all final reports, or the required period of time to satisfy all State and program retention requirements, whichever is later.

8.1. The books, records, documents, accounting procedures and practices of the Grantee and its designated local units of government and contractors relevant to this grant, may be examined at any time by the Board or Board's designee and are subject to verification. The Grantee or delegated local unit of government will maintain records relating to the receipt and expenditure of grant funds.

9. **Government Data Practices.**

The Grantee and State must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data provided by the State under this Grant Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this Grant Agreement. The civil remedies of Minn. Stat. § 13.08 apply to the release of the data referred to in this clause by either the Grantee or the State.

10. **Workers' Compensation.**

The Grantee certifies that it is in compliance with Minn. Stat. § 176.181, Subd. 2, pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.

11. **Publicity and Endorsement.**

11.1. ***Publicity.*** Any publicity regarding the subject matter of this Grant Agreement must identify the Board as the sponsoring agency. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Grantee individually or jointly with others, or any subcontractors, with respect to the Program, publications, or services provided resulting from this Grant Agreement.

11.2. ***Endorsement.*** The Grantee must not claim that the State endorses its products or services.

12. **Governing Law, Jurisdiction, and Venue.**

Minnesota law, without regard to its choice-of-law provisions, governs this Grant Agreement. Venue for all legal proceedings out of this Grant Agreement, or its breach, must be in the appropriate State or federal court with competent jurisdiction in Ramsey County, Minnesota.

13. **Termination.**

13.1. The Board may cancel this Grant Agreement at any time, with or without cause, upon 30 days' written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.

13.2. The Board may immediately terminate this Grant Agreement if the Board finds that there has been a failure to comply with the provisions of this Grant Agreement, that reasonable progress has not been made or that the purposes for which the funds were granted have not been or will not be fulfilled. The Board may take action to protect the interests of the State of

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Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.

13.3. The Commissioner of Administration may immediately and unilaterally cancel this grant contract agreement if further performance under the agreement would not serve agency purposes or is not in the best interest of the State.

14. **Data Disclosure.**
Under Minn. Stat. § 270C.65, Subd. 3, and other applicable law, the Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and State tax agencies and State personnel involved in the payment of State obligations. These identification numbers may be used in the enforcement of federal and State tax laws which could result in action requiring the Grantee to file State tax returns and pay delinquent State tax liabilities, if any.

15. **Prevailing Wage.**
It is the responsibility of the Grantee or contractor to pay prevailing wage for projects that include construction work of $25,000 or more, prevailing wage rules apply per Minn. Stat. §§ 177.41 through 177.44. All laborers and mechanics employed by grant recipients and subcontractors funded in whole or in part with these State funds shall be paid wages at a rate not less than those prevailing on projects of a character similar in the locality. Bid requests must state the project is subject to prevailing wage.

16. **Municipal Contracting Law.**
Per Minn. Stat. § 471.345, grantees that are municipalities as defined in Subd. 1 of this statute must follow the Uniform Municipal Contracting Law. Supporting documentation of the bidding process utilized to contract services must be included in the Grantee's financial records, including support documentation justifying a single/sole source bid, if applicable.

17. **Constitutional Compliance.**
It is the responsibility of the Grantee to comply with requirements of the Minnesota Constitution regarding the use of Clean Water Funds to supplement traditional sources of funding.

18. **Signage.**
It is the responsibility of the Grantee to comply with requirements for project signage as provided in Minnesota Laws 2010, Chapter 361, Article 3, Section 5(b) for Clean Water Fund projects.

19. **Intellectual Property Rights.**
The State owns all rights, title, and interest in all of the intellectual property rights, including copyrights, patents, trade secrets, trademarks, and service marks in the Works and Documents created and paid for under this grant. Works means all inventions, improvements, discoveries, (whether or not patentable), databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes, and disks conceived, reduced to practice, created or originated by the Grantee, its employees, agents, and subcontractors, either individually or jointly with others in the performance of this grant. Work includes "Documents." Documents are the originals of any databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes, disks, or other materials, whether in tangible or electronic forms, prepared by the Grantee, its employees, agents or subcontractors, in the performance of this grant. The Documents will be the exclusive property of the State and all such Documents must be immediately returned to the State by the Grantee upon completion or cancellation of this grant at the State's request. To the extent possible, those Works eligible for copyright protection under the United State Copyright Act will be deemed to be "works made for hire." The Grantee assigns all right, title, and interest it may have in the Works and the Documents to the State. The Grantee must, at the request of the State, execute all papers and perform all other acts necessary to transfer or record the State's ownership interest in the Works and Documents.

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***IN WITNESS WHEREOF**, the parties have caused this Grant Agreement to be duly executed intending to be bound thereby.*

Approved:

Chaska, City of	**Board of Water and Soil Resources**
By: _____	**By:** _____
_____	_____
(signature)	***(signature)***
Title: _____	**Title:** _____
Date: _____	**Date:** _____

C2 Seminary Fen Ravine Feasibility Report

Chaska, MN

Prepared for:

City of Chaska

Prepared by:

Kellie Schlegel, P.E., Project Engineer
John Smyth, Project Manager

February 2022

C2 Seminary Fen Ravine Feasibility Report

February 10, 2022
Prepared for:
City of Chaska
Prepared By:

Stantec Consulting Services Inc.
733 Marquette Avenue
Suite 1000
Minneapolis, MN 55402
Project Number: 193805279

This document entitled C2 Seminary Fen Ravine Feasibility Report was prepared by Stantec Inc. for the account of City of Chaska. The material in it reflects Stantec's best judgment in light of the information available to it at the time of preparation. Any use which a third party makes of this report, or any reliance on or decisions made based on it, are the responsibilities of such third parties. Stantec Inc. accepts no responsibility for damages, if any, suffered by any third party as a result of decisions made or actions based on this report.

Prepared by Kellie M. Schlegel
(signature)

Prepared by _____
(signature)

John Smyth, Project Manager

Reviewed by _____
(signature)

Dan Edgerton, P.E., Senior Associate

Stantec

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Appendix B – Design Alternatives

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1.0 PROJECT SUMMARY AND COST ESTIMATE

The proposed project involves stabilizing and providing protection to approximately 1,100 linear feet of the C2 Seminary Fen Ravine. The project location is shown in Figure 1. The proposed improvements will reduce the sediment discharge to the Seminary Fen wetland complex by an estimated 322 tons per year. Seminary Fen supports dozens of rare, threatened, and special concern animal and plant species that are sensitive to sedimentation stress, so a reduction of sediment is critical to maintaining the unique characteristics of this wetland.

Several grants and funding from organizations have been used to provide financial support to similar projects in the past, including:

- Clean Water Fund Grant (BWSR)
- MN Department of Natural Resources
- Lower MN Watershed District
- Carver County

The estimated funding required for this project is provided in the table below.

Alternative	Project Length	Estimated Sediment Removal	Estimated Project Cost
1 – Rock-Lined Channel with no Upstream Detention	1,140 LF	Not estimated (option not feasible)	
2 – Rock-Lined Channel	1,140 LF	322 tons/year	$815,000
3 – Storm Sewer Pipe with Vegetated Channel	1,140 LF	322 tons/year	$780,000

Detailed cost estimates for each alternative option are included in Appendix C.

2.0 INTRODUCTION

Seminary Fen, a 600-acre complex in Carver County, supports one of only 500 calcareous fens in the world and is one of the highest quality calcareous fens in southern Minnesota. Given this fact, and the fact that it supports dozens of rare, threatened, and special concern plant and animal species, it has been characterized as one of the most significant natural areas in the Twin Cities Metropolitan Area and is part of the Minnesota Department of Natural Resources Scientific and Natural Areas program. The fen feeds Assumption Creek, one of the metro area's last known trout streams that supports naturally-reproducing native brook trout. Assumption Creek discharges to the nearby Minnesota River. The fen's unique hydrology, soils, plants, and habitats are highly sensitive to water quality and sedimentation stress.

The City of Chaska completed the C-1 Ravine Stabilization Project in 2016 with funding partners including the Board of Water and Soil Resources, Carver County Watershed Management Organization, Department of Natural Resources, and Lower Minnesota Watershed District (Figure 2). The C-1 Ravine project was estimated to reduce yearly sediment loads by 1,680 tons per year to Seminary Fen. The C-2 Ravine is the 2nd most severely eroded ravine along Seminary Fen, and the proposed improvements to C-2 are estimated to reduce sediment loads by 322 tons per year. The sediment plume from C-2 is estimated to have expanded into 2.0 acres of Seminary Fen at the end of the ravine with depths between 2 feet and 5 feet.

3.0 STUDY METHODS

The first step in this project involved a ravine analysis. The ravine analysis consisted of a site visit, in which we walked the ravine and documented the erosion locations and causes of erosion, and a hydraulic analysis.

A HydroCAD hydraulic analysis was completed for existing conditions on the entire ravine section below the upstream outlet (Station 10+00). To perform the analysis, existing conditions cross-sections (XSs) based on survey data were imported from AutoCAD, and hydraulic data was entered for each XS. Based on modeled flow velocities and XS analysis, a suite of recommended improvements was developed to address the varying levels and types of degradation found along the ravine. The 100-year storm event (NOAA Atlas 14) flows were determined using a HydroCAD model based on existing ponding conditions at the upstream end of the ravine and its contributing watershed. In the model, the ravine was split into two representative sections with unique slope and cross-section. The watershed's contributing flows to each section were modeled conservatively to enter at the upstream end of their respective reaches. The cumulative 100-year flow to the downstream end of the ravine (Station 0+00) that was used for the analysis was 60.4 cfs.

The sediment plume investigation was conducted to determine approximately how much sediment had encroached into the historical wetland, as well as to estimate the depth of sediment. A delineation done in 2015 for the C-1 and C-2 ravines is shown on Figure 2. Hand soil borings were taken to the depth of the original soil. Borings extended from the upland towards the wetlands until there was no sediment observed, indicating the limits of sediment. The soil boring locations are shown on Figure 4.

4.0 EXISTING CONDITIONS

The overall area draining to the C-2 ravine is 12.4 acres and is comprised of a mixture of residential, park, and heavily-wooded land covers. Soils draining to the ravine are generally hydrologic soil groups (HSG) B and C, which are silty loams and produce moderate amounts of runoff following rainfall. Drainage to the upstream end of the ravine first flows to a small depressional area along the east edge of Hazeltine Bluff Park, where it enters an existing catch basin with a 15" outlet pipe before discharging to the ravine (see photo, next page). Existing conditions HydroCAD modeling indicated that this catch basin is overwhelmed by stormwater runoff in 10-year and larger storm events, resulting in overland flows to the ravine without the benefit of the15-inch pipe outlet that would provide some rate control.

Catch basin upstream of ravine can only handle the 10-year storm event before it discharges overland to the ravine

The catch basin has an invert of 912.24 and drops the flows 30 feet in a pipe that discharges in the ravine with a 15-inch pipe at an invert of 882.49. The ravine's soils in the bluff areas, including C-2, are mapped by the NRCS soil survey as Lester Kilkenny (Figure 3). The soil survey describes this soil as having 20 inches of loam over 38 inches of clay loam over loam with 18% slopes. The erosion found in this ravine is a common symptom of concentrated flow, loss of herbaceous vegetation due to shading, and increased impervious surfaces in the watershed. This increased amount of runoff routed through the ravine overcomes the natural resistance of the soils and vegetation to erosion. There is no floodplain, so flow concentrates along the steep slope and causes toe erosion. Eroding of the toe of slope has resulted in massive slope failure along steep bluff slopes. In most areas, the slope failure has resulted in near-vertical slopes over 24 feet high (see photo, next page).

Toe of slope erosion causing slope failure along ravine

In several locations, concentrated flows from adjacent runoff discharge down steep bluff slopes to the ravine bottom. These steep slopes of the ravine cannot handle these concentrated discharges, and therefore cause slope erosion. Two such locations occur near station 7+00 from flows east of the ravine and near station 4+50 from the discharge at an existing 15-inch CMP under an existing gravel trail. Refer to Figures 1 and 3 in Appendix B for station locations.

Concentrated discharges at top of slope causing slope erosion (STA 7+00)

Sediment Plume

The C-2 channel has dropped out sediment where it flattens near the downstream end and enters the Seminary Fen Wetland Complex. The sediments have been depositing in the wetland for over 85 years. There is evidence of discharge of sediments to the wetland even in the oldest aerial photographs dated 1937 and 1940 (Appendix A). In 1966, the sediment areas were vegetated, but sediment continues to be deposited further into the wetland today. Currently, ground cover is minimal due to the sandy soils and frequent sediment deposits. The site is predominantly trees and shrubs. The sediment plume continues to expand due to erosion from the ravine.

The sediment plume is approximately 2.0 acres in size. The fill soil is predominantly 24 inches thick but was observed to be as much as 70 inches thick. The estimated sediment plume boundary based on the 2015 wetland delineation and hand soil borings is provided on Figure 4.

5.0 DESIGN ALTERNATIVES

There were three design alternatives initially reviewed, but only two of the design alternatives were found to be practical and were taken to the point of a cost estimate. The three design alternatives include:

Alternative 1. Channel and slope stabilization with no upstream detention improvements

Alternative 2. Rock-lined channel and slope stabilization with upstream detention improvements

Alternative 3. Storm sewer pipe and slope stabilization with upstream detention improvements

ALTERNATIVE 1. CHANNEL AND SLOPE STABILIZATION WITH NO UPSTREAM DETENTION IMPROVEMENTS

Alternative 1 is the reestablishment of a stable channel bottom and slopes with no additional upstream improvements. With this option, the upstream catch basin would convey the 10-year storm event, but larger storm events would continue to flow overland, which results in the highest flows of any of the options for the channel. The channel flows under this option are 40.66 cfs with flows depths of 0.90 feet. With a safety factor of 1.5, these flows would require a rock-lined channel using Class V sized riprap. This is the largest rock sized by MNDOT and incudes rock over 24 inches. Due to the large sized rock, this approach is considered cost-prohibitive and not practical, and was not analyzed further as part of this report.

UPSTREAM DETENTION IMPROVEMENTS

Upstream detention improvements are necessary for the both the piping and rock channel options. It provides the needed rate control to reduce the pipe size for the storm pipe option (Alternative 3), and to reduce the rock size for the rock-lined channel option (Alternative 2). Without the upstream detention improvements, the upstream catch basin in Hazeltine Bluff Park is overwhelmed by stormwater runoff in 10-year and larger storm events. In these events, flows are routed overland down to the ravine, resulting in high flows within the ravine (40.66 cfs) discussed in the previous section.

The detention improvements involve construction of a dry detention basin and new outlet replacing the existing catch basin upstream of the ravine. The improvements include excavation of the detention area west into the hillside along the existing park trail with a bottom elevation of 909.5 and a 15-inch pipe outlet at 909.5 that will tie into the existing pipe that discharges to the ravine. An embankment will be built on the downstream end to ensure flow discharges into the pipe rather than bypassing to the ravine. As proposed, the 100-year storm would be conveyed in the 15-inch pipe. A comparison of existing and proposed 100-year flows at the upstream end of the ravine is shown in the table below.

Scenario	Berm Elevation (ft)	HWL (ft)	Overtopping flow (cfs)	Peak Outflow to Ravine (cfs)
Existing	913.09	913.47	12.3	19.4
Recommended (Upstream Detention)	914.00	913.84	0.0	11.5

The proposed detention area grading and the 100-year HWL is contained almost entirely on the City's park property and the adjacent drainage and utility easements.

ALTERNATIVE 2. ROCK-LINED CHANNEL AND SLOPE IMPROVEMENTS

The improvements for this option are provided on Figures 1 and 2 in Appendix B. The goal is to create a stable channel bottom and reestablish stable vegetated slopes. This will be accomplished by creating a rock-lined channel with rock weirs and select pool locations. The rock weirs and pools help to dissipate the flows, and the rock-lined channel will stabilize the channel bottom and protect the toe of slope from erosion (Figure 2). The new channel bottom will be raised approximately 3-4 feet to reestablish a channel bottom closer to the historical elevation and reduce the height of the vertical cut faces that currently exist. Given the steep ravine slopes and its history of erosion, it is recommended that the ravine be lined with angular rock with MNDOT Class IV gradation. Rock was sized using 100-year flows calculated in HydroCAD and the USDA NRCS Trapezoidal Riprap-Lined Waterway Design spreadsheet tool. Minimum riprap size was determined for each of the representative HydroCAD ravine sections. Based on 100-year storm flow depth (0.9 ft), the proposed channel is sized appropriately to convey the 100-year storm event without overtopping the rock. The proposed rock channel cross-sections will have a 6'channel bottom width and a 2' depth. The concept and details for this alternative are provided in Appendix B (Figures 1 and 2)

ALTERNATIVE 3. STORM SEWER PIPE WITH VEGETATED CHANNEL AND SLOPE IMPROVEMENTS

An alternative to the channel improvements proposed above is to run storm sewer piping along the bottom of the existing ravine that would convey upstream detention flows and pick up intermediate ravine flows at storm structures placed at ravine bends. The pipe conveyance system will route direct discharges from offsite through a pipe to the bottom of the ravine. Over the pipe, a vegetated channel will be established to route localized flows. With this option, the velocities of flows are low enough so the channel bottom does not require rock throughout its length. A 6-foot-wide channel will be developed and stabilized with deep-rooted native vegetation and Turf Reinforcement Mat. Buried rock checks will be located along the ravine bottom to reduce the potential for head cutting. The concept and details for this alternative are provided in Appendix B (Figures 3 and 4).

The typical side slope improvements proposed for both Alternatives 2 and 3 are provided on Figure 5. The side slopes of the ravine will be graded to create a 2:1 or flatter slope in locations

where the 2:1 slope is exceeded. Trees will be removed in the graded area, and select tree removal will occur along the slopes and near the top of slope to open the canopy. The long slope length requires that 6-inch fiber biologs be placed parallel to the slope with approximately 8-foot spacing to break up the slope length and control erosion. Topsoil has eroded away along most of the slope. The slopes will be seeded with partial shade native state seed mix 36-211, which will provide a deep root structure to protect the ravine slopes. The seed will be covered with Earth Guard Fusion Extreme or a similar bonded fiber matrix product that provides nutrients and soil protection as the seeds develop.

Side Channels

In several locations, concentrated flows carry surface runoff down steep bluff slopes to the ravine bottom. These steep slopes of the ravine cannot handle concentrated discharges, causing slope erosion in areas such as at station 7+00 from flows east of the ravine and near station 4+50 from the discharge at the existing 15-inch CMP under the trail. On the westerly side channel of the ravine, we propose to extend the 15-inch pipe down the ravine slope to the channel bottom to reduce slope discharge and erosion. The eastern location will have overland flow captured at the top of the slope in a catch basin and then routed down to the channel bottom in a pipe. The location of the discharges will need to be verified in the field prior to construction plans being completed. The concept and details for these proposed improvements are shown in Figures 1 and 3 in Appendix B.

6.0 COST ESTIMATE

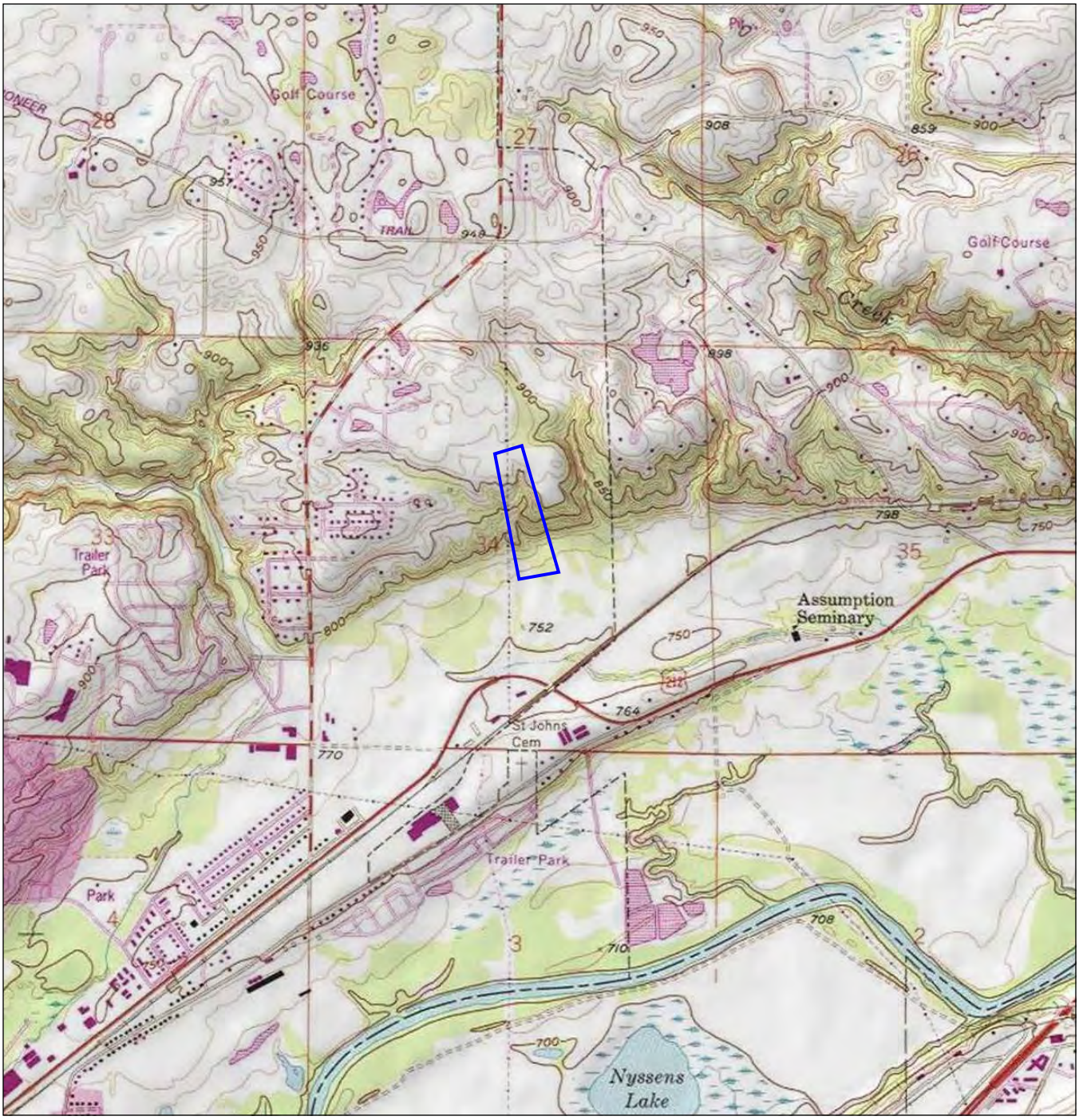
Cost estimates have been prepared for both the channel and pipe alternatives. Cost estimates include a 15% construction contingency, as well as estimated indirect costs for engineering, legal, administrative, and other costs. The detailed cost estimates can be found in Appendix C. The estimated project costs are as follows:

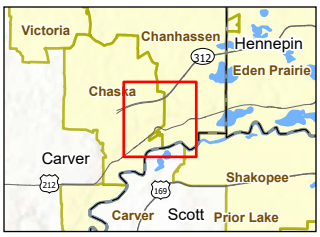
	Alternative 2 (Rock-Lined Channel)	Alternative 3 (Storm Sewer Pipe with Vegetated Swale)
Estimated Construction Cost (Incl. 15% Contingencies)	$615,000	$580,00
Estimated Indirect Costs	$200,000	$200,000
Total Estimated Project Cost	$815,000	$780,000

7.0 CONCLUSION

If completed, this project will reduce the sediment discharge to the Seminary Fen wetland complex by an estimated 322 tons per year. Seminary Fen supports dozens of rare, threatened, and special concern animal and plant species that are sensitive to sedimentation stress, so a reduction of sediment is critical to maintaining the unique characteristics of this wetland. This unique wetland community is valued by the State, County, local watershed, and City, so funding support from a variety of agencies is likely; however, the proposed storm sewer pipe alternative likely would not be funded by agencies such as the Board of Water and Soil Resources. Based on cost and funding support potential, we recommend the City move forward with the rock-lined channel option with upstream detention improvements (Alternative 2).

FIGURES





Legend

Project Site C2 Ravine

0 1,000 2,000 Feet

(At original document size of 8.5x11)
1:24,000

N

Stantec

Notes
1. Coordinate System: NAD 1983 UTM Zone 15N
2. Data Sources: Stantec and USGS
3. Background: USGS 7.5' Topographic Quadrangle

Project Location
T116N, R23W, S34
C. of Chaska, Carver Co., MN

Prepared by SF on 2021-05-14
TR by MZ on 2022-01-26
IR by JS on 2022-01-26

Client/Project
City of Chaska
Seminary Fen C2 Ravine

193805279

Figure No.
1

Title
Project Location and Topography

Page 1 of 1

V:\1938\Active\193805279\03_data\gis_cad\gis\mxds\193805279_C2_Ravine Feasibility_Study\193805279_C2_Ravine Feasibility_Study.aprx Revised: 2022-01-26 By: safoster

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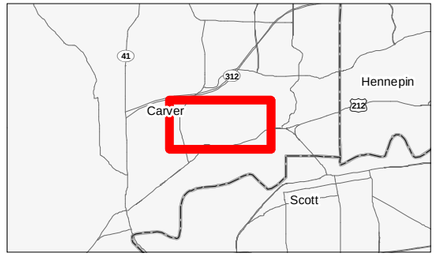
A:\193971.act\vet\193702489\GIS\Projects\ChaskaBluff_Fig6.mxd Revised: 2015-09-23 By: aforster

454000 455000 456000

4963000

4962000

C-1
C-3
C-2
E-1
E-3
E-2
746.7
742.32
742.08
744.76
745.14
742.81
741.79
17 acres
B
F
A
3.61 acres
D
USCOE Flood Control Channel
bing™



Legend

- Project Site
- Seminary Fen Wetland Complex (B)
- Calcareous Fen (Southeastern)
- Sedimentation Plumes (E-1, E-2, E-3)

Barr Restoration and Management Data

- Natural Drainageway
- Potential Tile (No tile observed)
- Surface Ditch
  - **745.14** Ditch Top Elevations
  - **742.32** Ditch Bottom Elevations
- 2011 Wetland Restored (F)
- Potential Purchase and Wetland Restoration Area (A)
- Proposed Wetland Restoration Area (B)
- Hazeltine Bluff Wetland
- Ravines (C-1, C-2, C-3)

N

0 600 1,200 Feet

1:7,500 (At original document size of 11x17)

Notes
1. Coordinate System: NAD 1983 UTM Zone 15N
2. Data Sources include: Stantec, USGS, and ESRI
3. Orthophotography: Microsoft Corporation, with permission

Figure No.
2

Title
Ravines at Seminary Fen

Client/Project
City of Chaska

Project Location
T116, R23, S34
C. of Chaska
Carver Co., MN

193702489
Prepared by CS on 2015-03-05
Technical Review by JS on 2015-09-18

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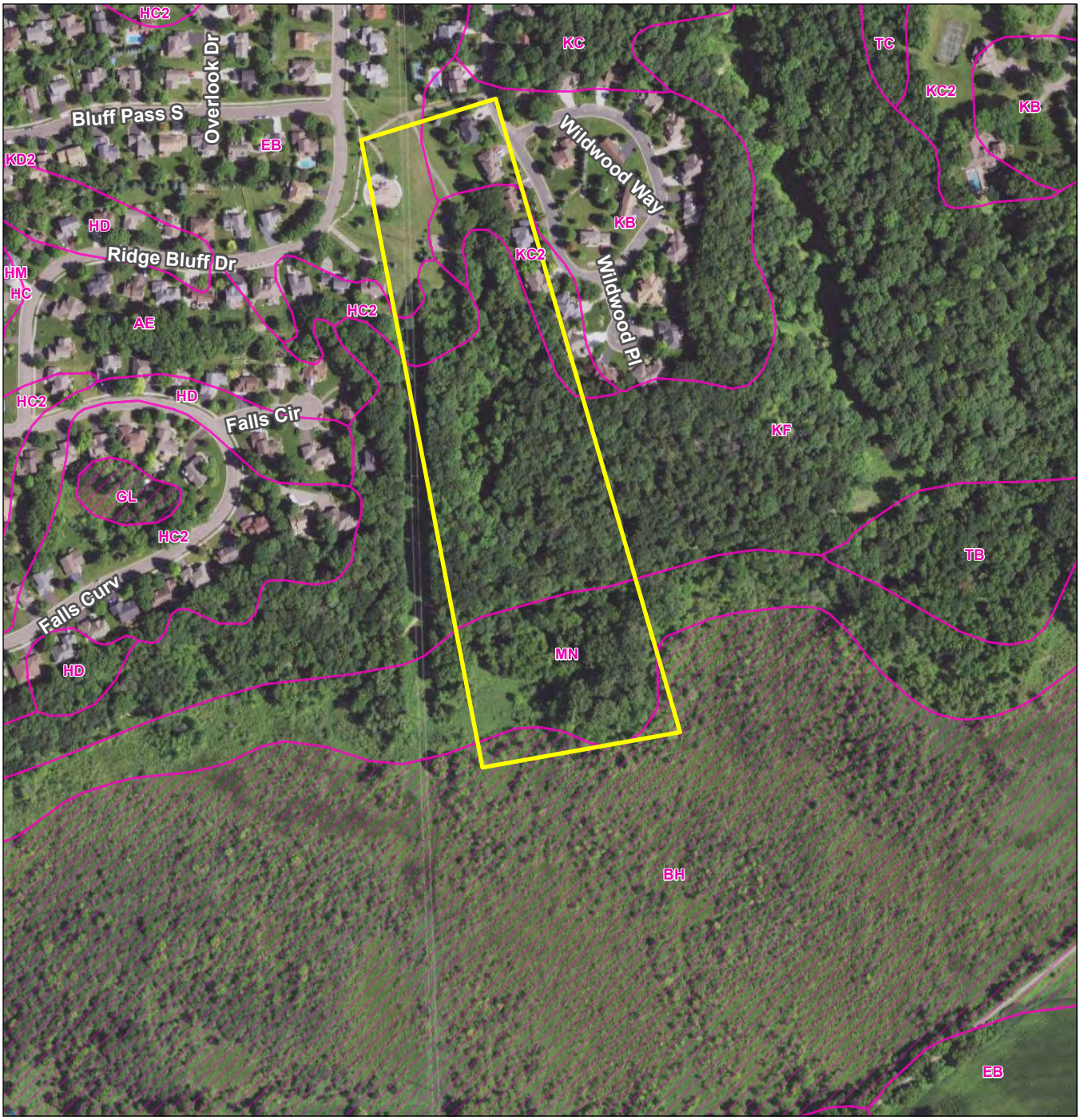

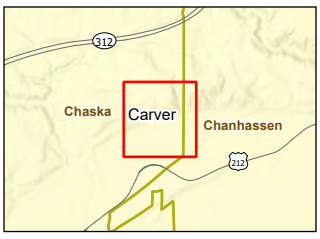

Notes
1. Coordinate System: NAD 1983 UTM Zone 15N
2. Data Sources: Stantec, USGS, NADS, NRCS
3. Background: 2019 NAIP

Legend
- Project Site C2 Ravine

NRCS Soil Survey Data
Hydric Rating
- Predominantly Hydric Soil
- Partially Hydric Soil
- Non-Hydric Soil

National Hydrography Dataset
- Perennial Stream*
- Intermittent Stream
- Waterbody*

*No Features Within Data Frame

0 200 400 Feet
(At original document size of 8.5x11)
1:4,800

N

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Project Location
T116N, R23W, S34
C. of Chaska, Carver Co., MN

Prepared by SF on 2021-05-14
TR by MZ on 2022-01-26
IR by JS on 2022-01-26

Client/Project
City of Chaska
Seminary Fen C2 Ravine

193805279

Figure No.
3

Title
NRCS Soil Survey Data

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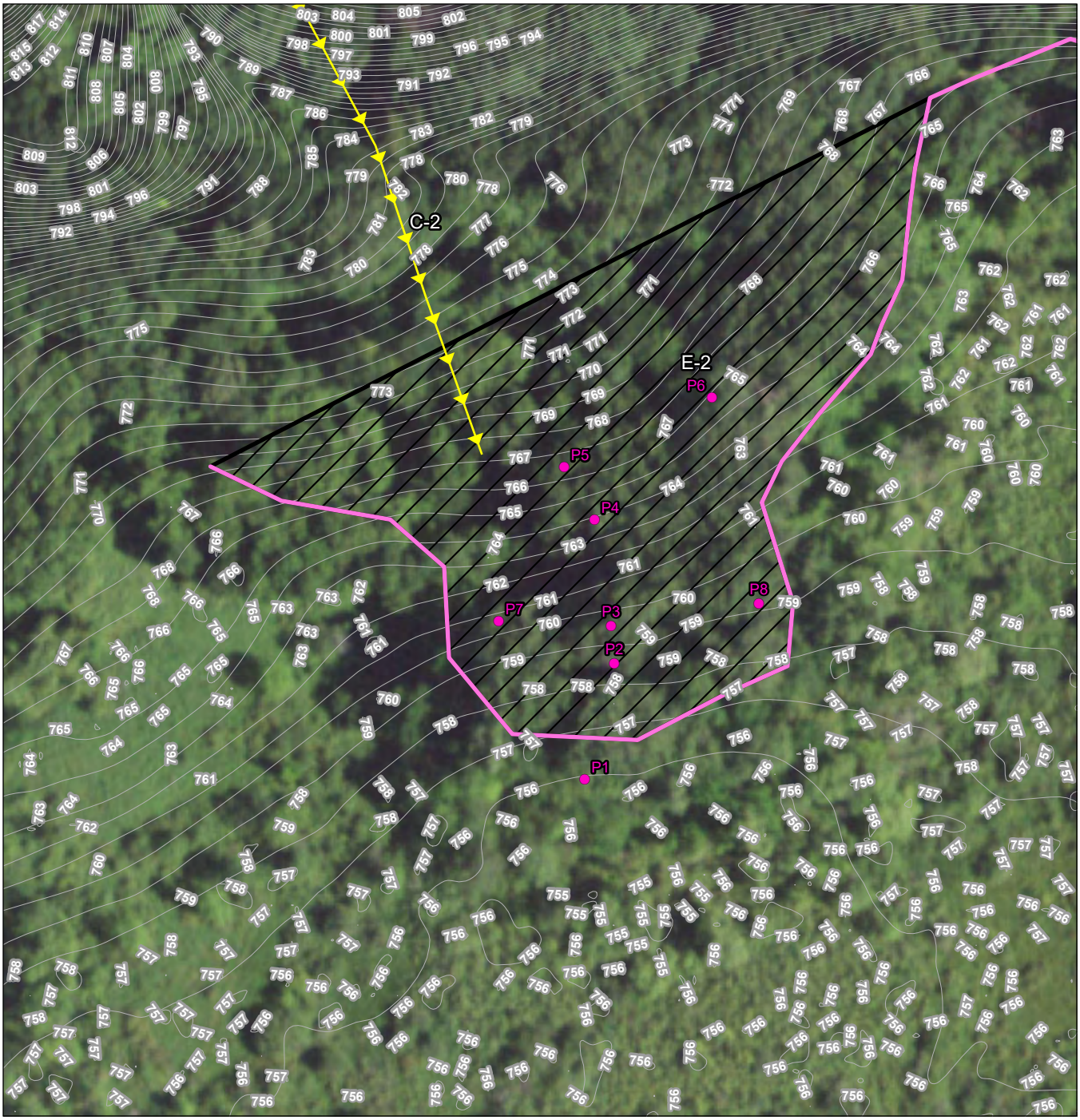

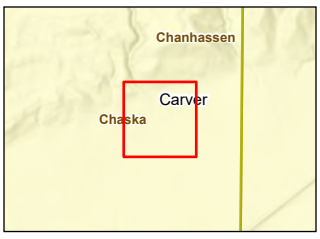

Legend

- Delineated Wetland Boundary
- Sample Point
- C2 Ravine
- 1ft Lidar Elevation Contour
- Approximate Sediment Plume Boundary 2.02 Ac.

0 50 100 Feet

(At original document size of 8.5x11)
1:1,200

N

Notes

1. Coordinate System: NAD 1983 UTM Zone 15N
2. Data Sources: Stantec, USGS, NADS, MNGeo
3. Background: 2019 NAIP

Stantec

Project Location
T116N, R23W, S34
C. of Chaska, Carver Co., MN

Prepared by SF on 2021-05-14
TR by MZ on 2022-01-26
IR by JS on 2022-01-26

Client/Project 193805279
City of Chaska
Seminary Fen C2 Ravine

Figure No.
4

Title
Sediment Plume Field Data

V:\1938\Active\193805279\03_data\gis_cad\gis\mxds\193805279_C2_Ravine Feasibility_Study\193805279_C2_Ravine Feasibility_Study.aprx Revised: 2022-01-26 By: safoster

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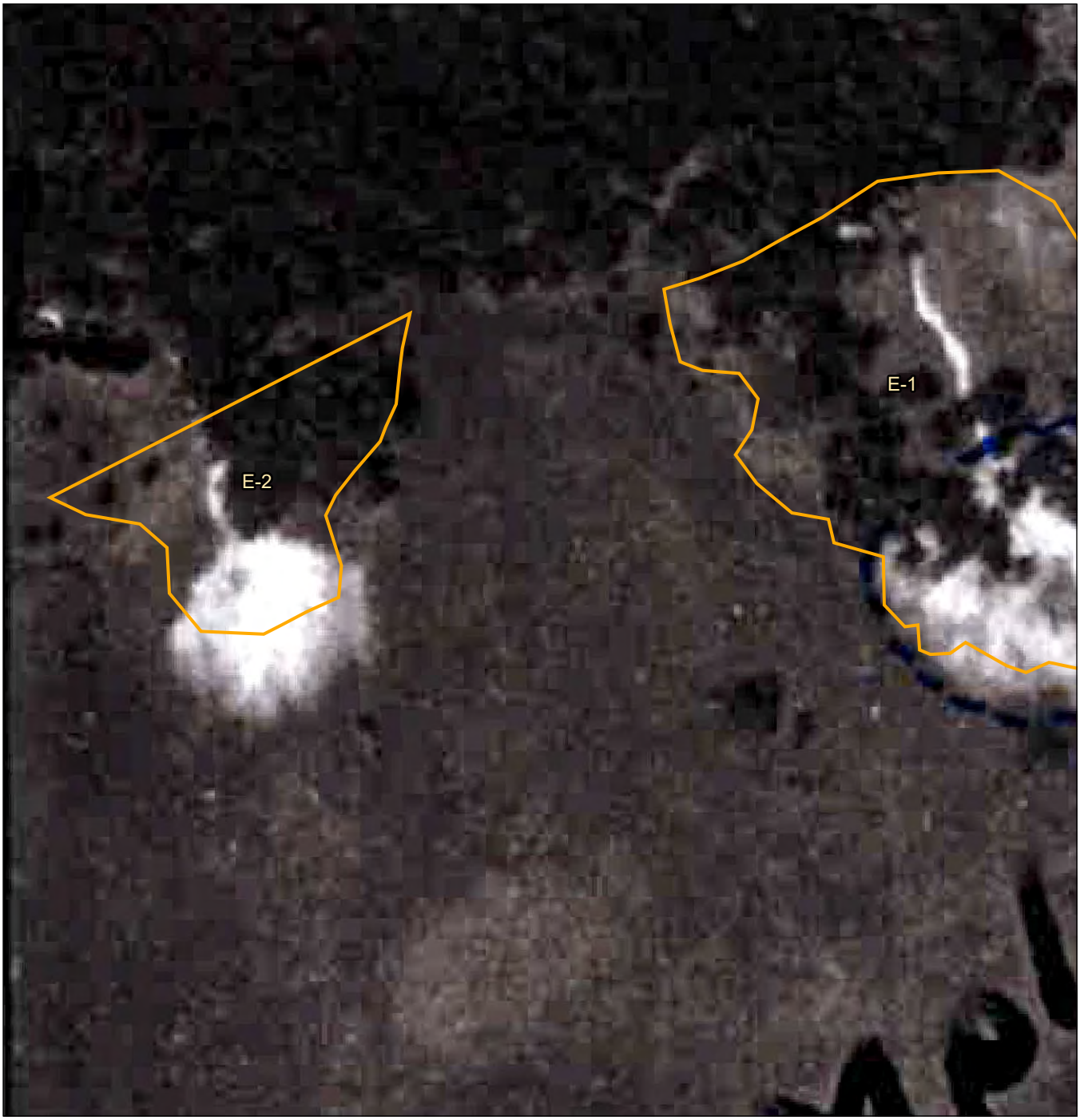
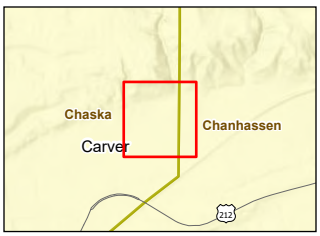
APPENDIX A
HISTORICAL IMAGERY





Legend

Approximate Sediment Plume Boundary

0 100 200 Feet

(At original document size of 8.5x11)
1:2,400

N

Notes
1. Coordinate System: NAD 1983 UTM Zone 15N
2. Data Sources: Stantec, USGS, NADS
3. Background: Historic Imagery

Stantec

Project Location
T116N, R23W, S34
C. of Chaska, Carver Co., MN

Prepared by SF on 2021-05-14
TR by MZ on 2022-01-26
IR by JS on 2022-01-26

Client/Project
City of Chaska
Seminary Fen C2 Ravine

193805279

Figure No.
Appendix A

Title
Historic Imagery (1937)
Approximate Sediment Plume

Page 1 of 1

V:\1938\Active\193805279\03_data\gis_cad\gis\mxds\193805279_C2_Ravine Feasibility_Study\193805279_C2_Ravine Feasibility_Study.aprx Revised: 2022-01-26 By: safoster

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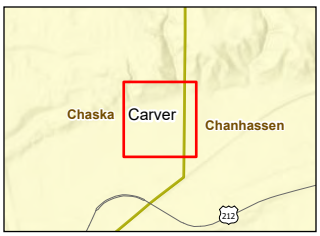

Legend

Approximate Sediment Plume Boundary

0 100 200 Feet

(At original document size of 8.5x11)
1:2,400

N

Notes

1. Coordinate System: NAD 1983 UTM Zone 15N
2. Data Sources: Stantec, USGS, NADS
3. Background: Historic Imagery

Stantec

Project Location
T116N, R23W, S34
C. of Chaska, Carver Co., MN

Prepared by SF on 2021-05-14
TR by MZ on 2022-01-26
IR by JS on 2022-01-26

Client/Project
City of Chaska
Seminary Fen C2 Ravine

193805279

Figure No.
Appendix A

Title
Historic Imagery (1940)
Approximate Sediment Plume

Page 1 of 1

V:\1938\Active\193805279\03_data\gis_cad\gis\mxds\193805279_C2_Ravine Feasibility_Study\193805279_C2_Ravine Feasibility_Study.aprx Revised: 2022-01-26 By: safoster

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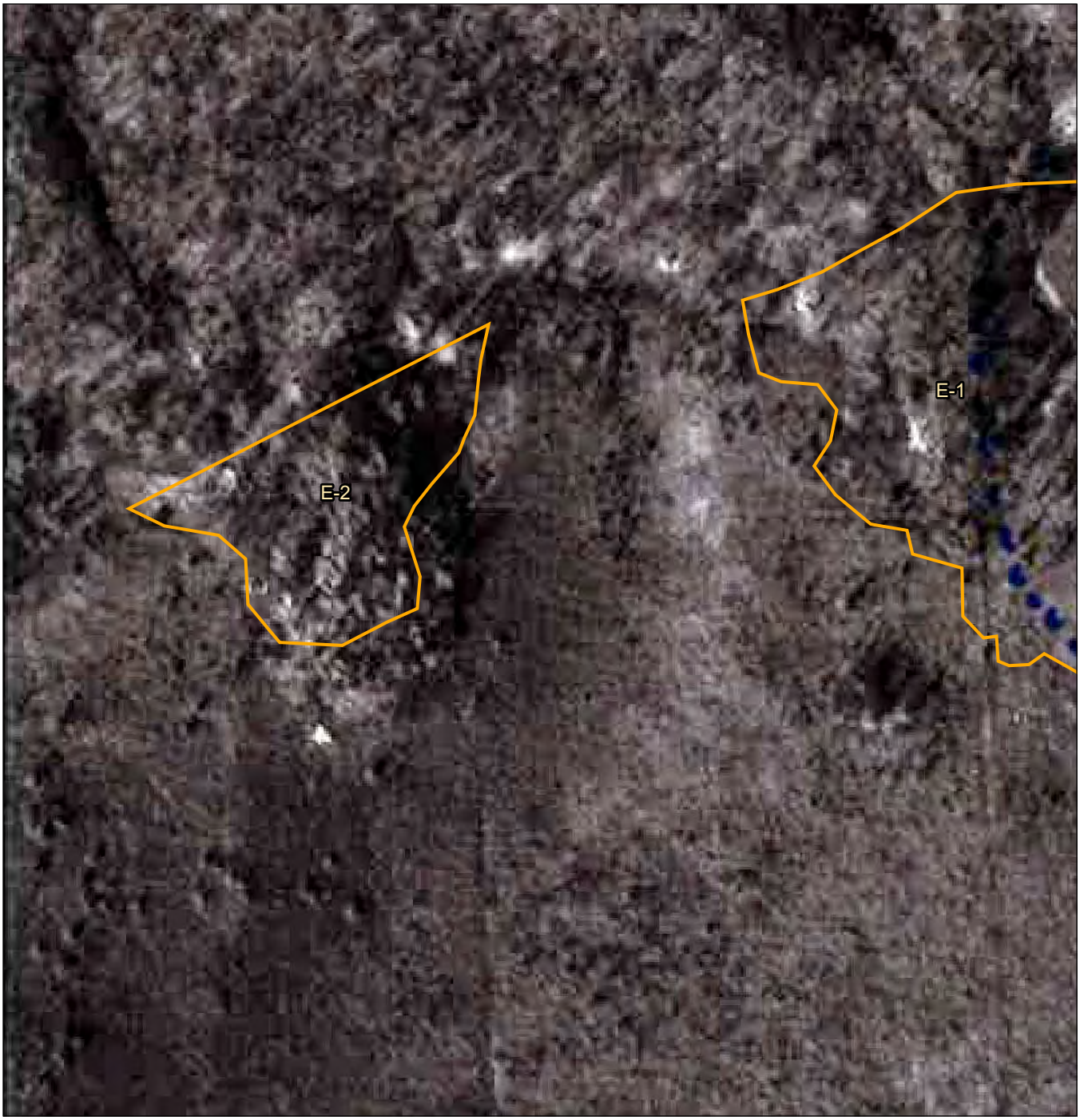

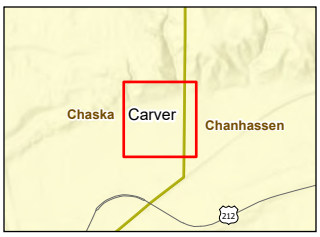

Legend

Approximate Sediment Plume Boundary

0 100 200 Feet

(At original document size of 8.5x11)
1:2,400

N

Notes
1. Coordinate System: NAD 1983 UTM Zone 15N
2. Data Sources: Stantec, USGS, NADS
3. Background: Historic Imagery

Stantec

Project Location
T116N, R23W, S34
C. of Chaska, Carver Co., MN

Prepared by SF on 2021-05-14
TR by MZ on 2022-01-26
IR by JS on 2022-01-26

Client/Project
City of Chaska
Seminary Fen C2 Ravine

193805279

Figure No.
Appendix A

Title
Historic Imagery (1966)
Approximate Sediment Plume

Page 1 of 1

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APPENDIX B
DESIGN ALTERNATIVES

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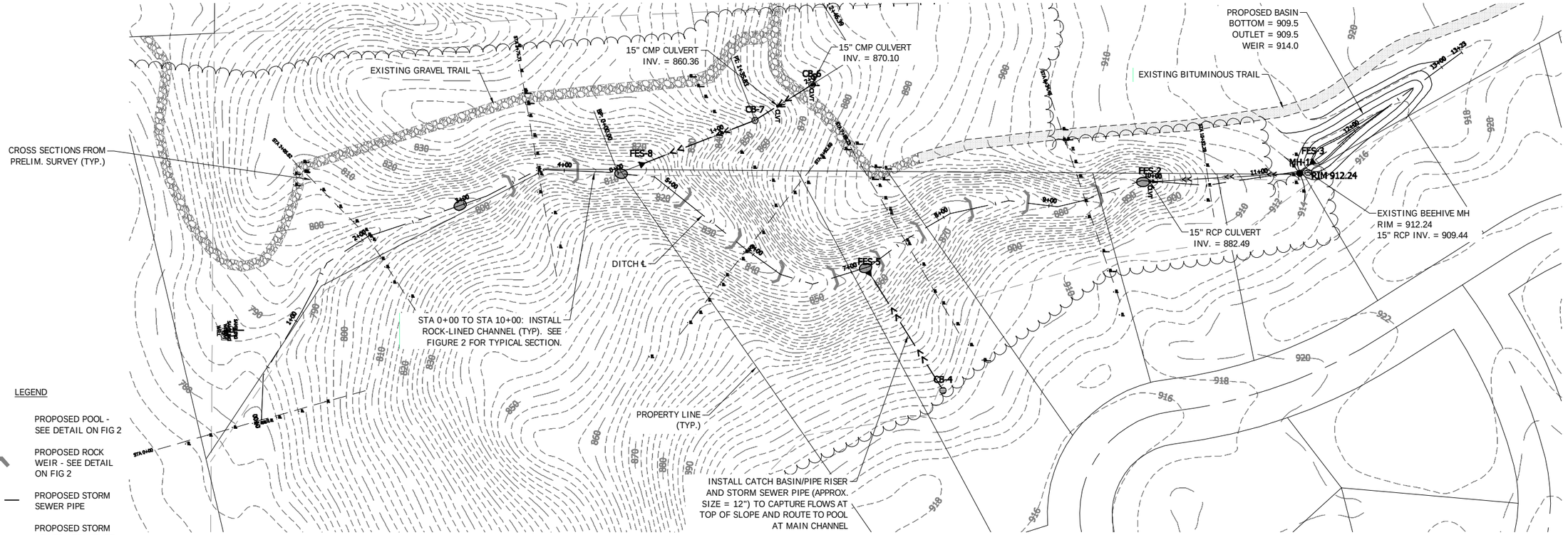
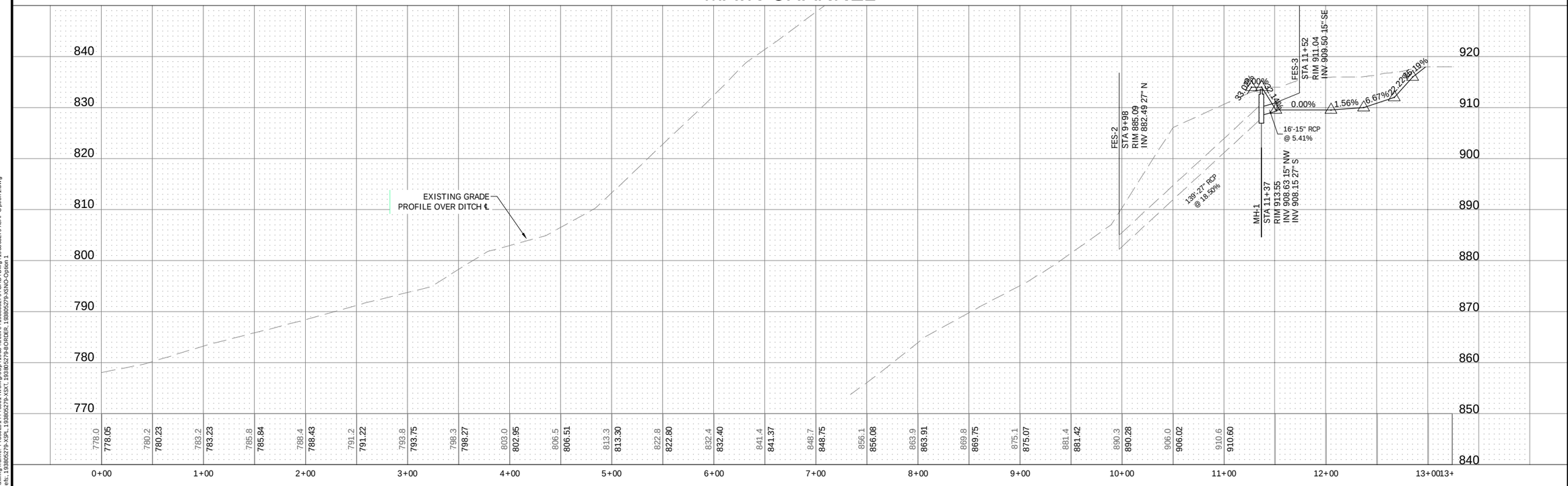


MAIN CHANNEL



| | | |

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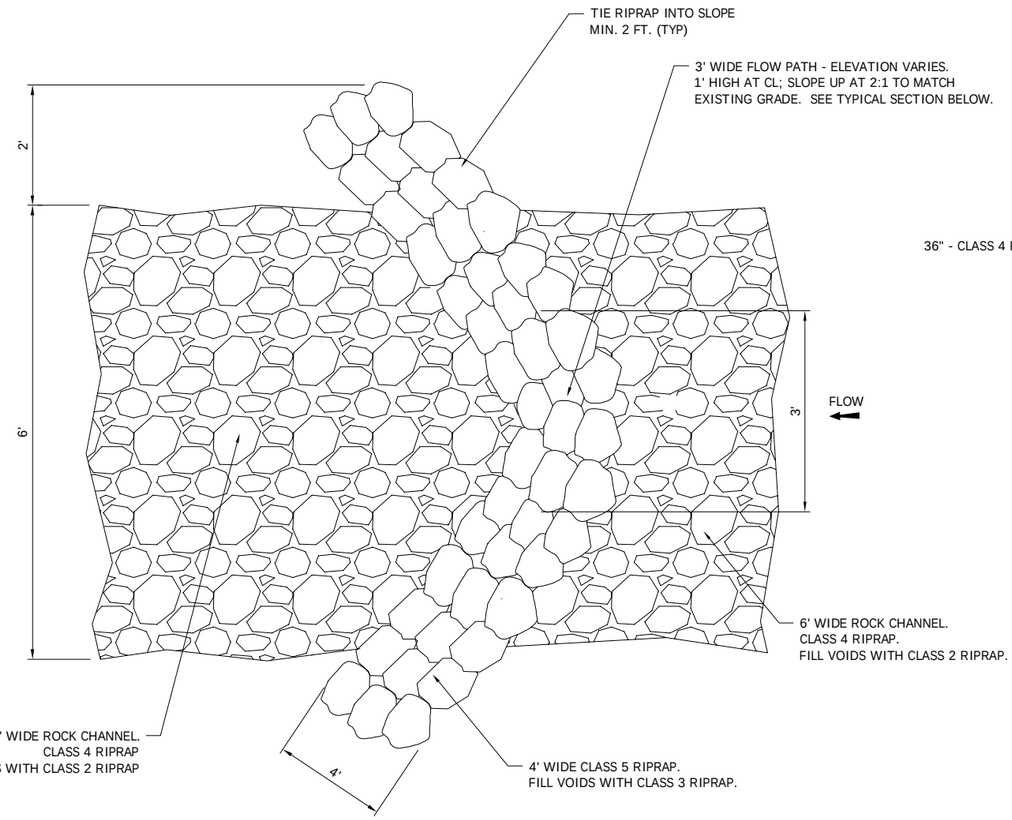
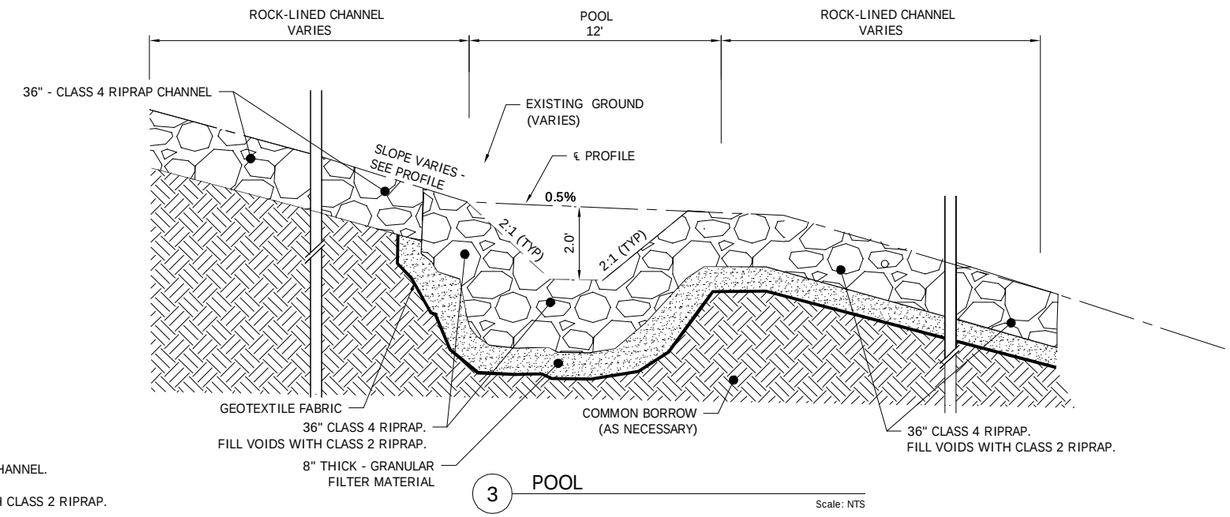


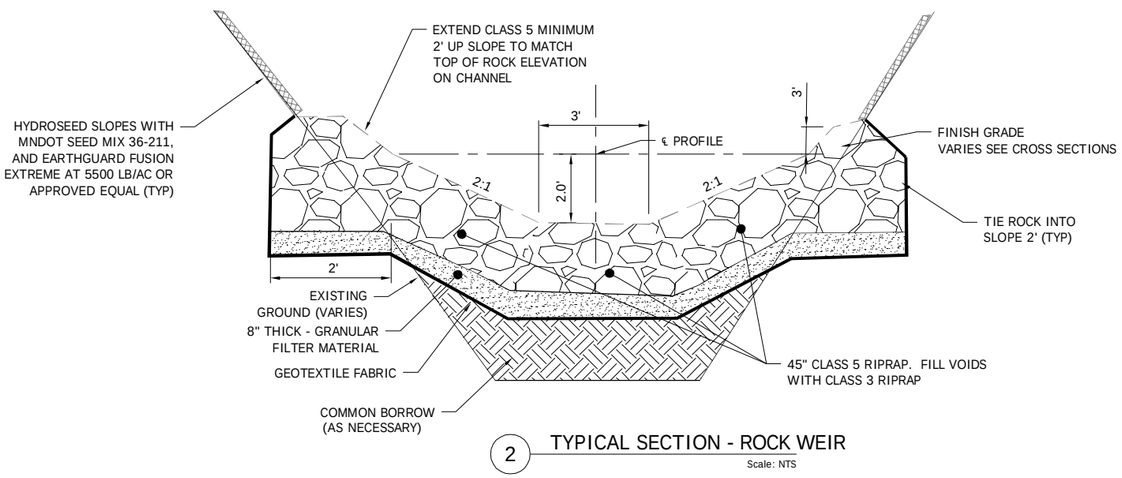
1 PLAN VIEW - ROCK WEIR

Scale: NTS



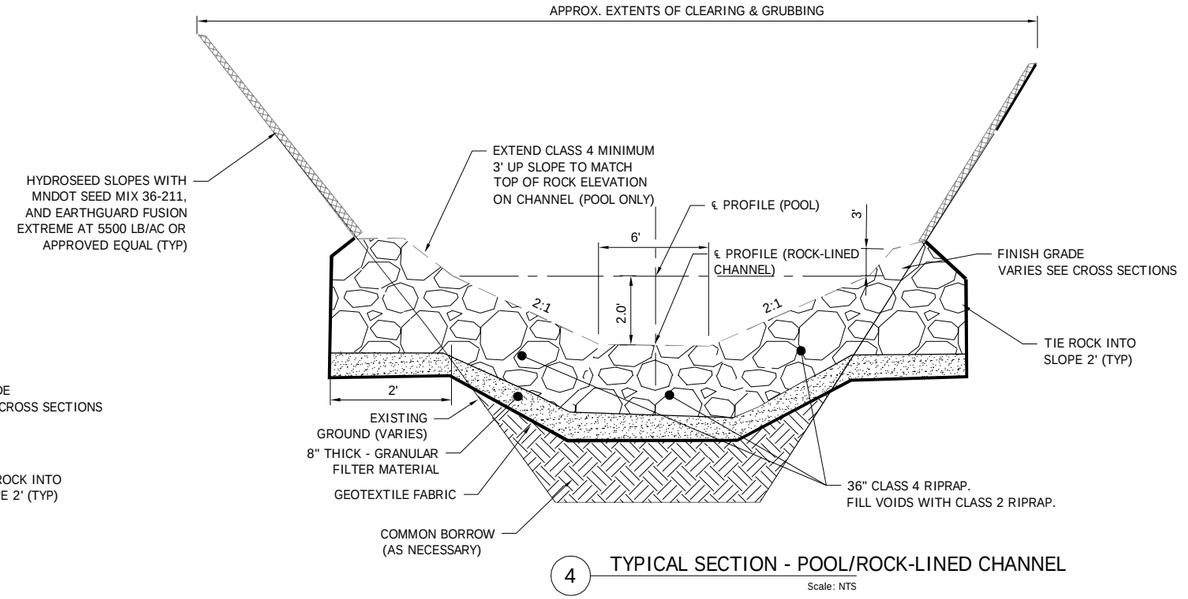
3 POOL

Scale: NTS



2 TYPICAL SECTION - ROCK WEIR

Scale: NTS



4 TYPICAL SECTION - POOL/ROCK-LINED CHANNEL

Scale: NTS

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CITY OF CHASKA, MINNESOTA
C2 SEMINARY FEN RAVINE
ALTERNATIVE 2
DETAILS AND TYPICAL SECTIONS

NO	REVISION	DATE

SURVEY	EAB
DRAWN	JLT
DESIGNED	JRS/KMS
CHECKED	
APPROVED	
PROJ. NO.	193805279

SHEET NUMBER
FIG 2

Plot Date: 02/08/2022 - 6:25am
Plotted by: mark.nelson@stantec.com
Xrefs: 193805279-BORDER

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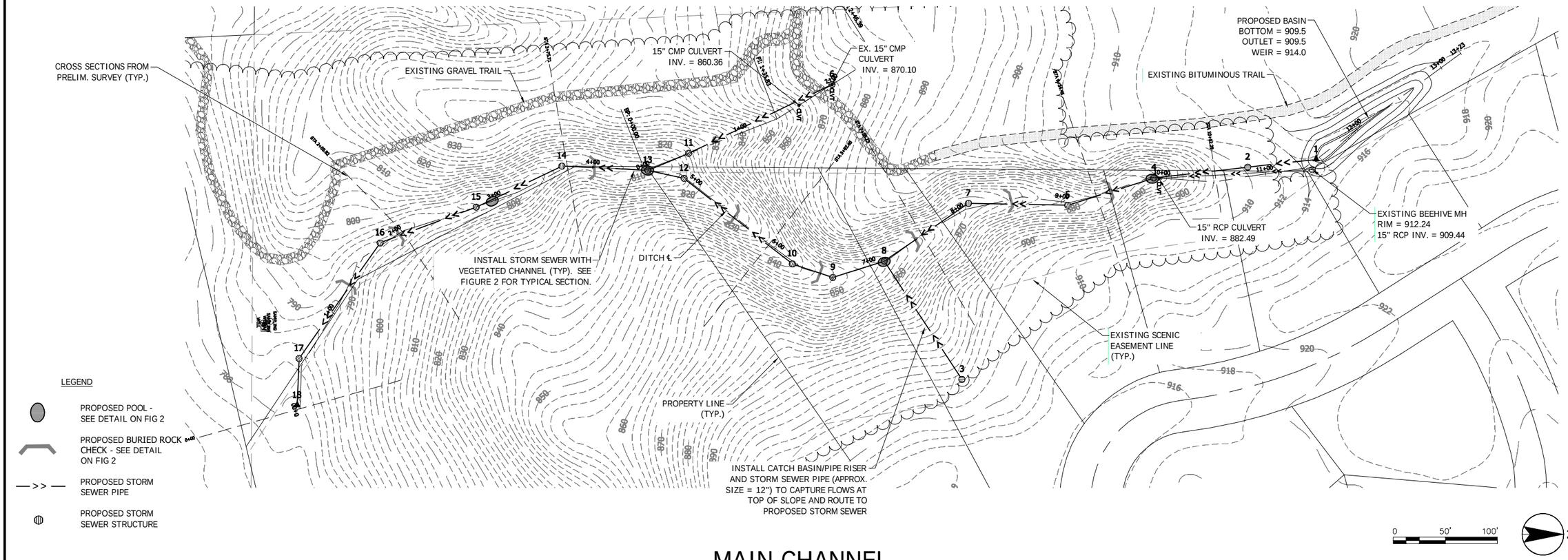
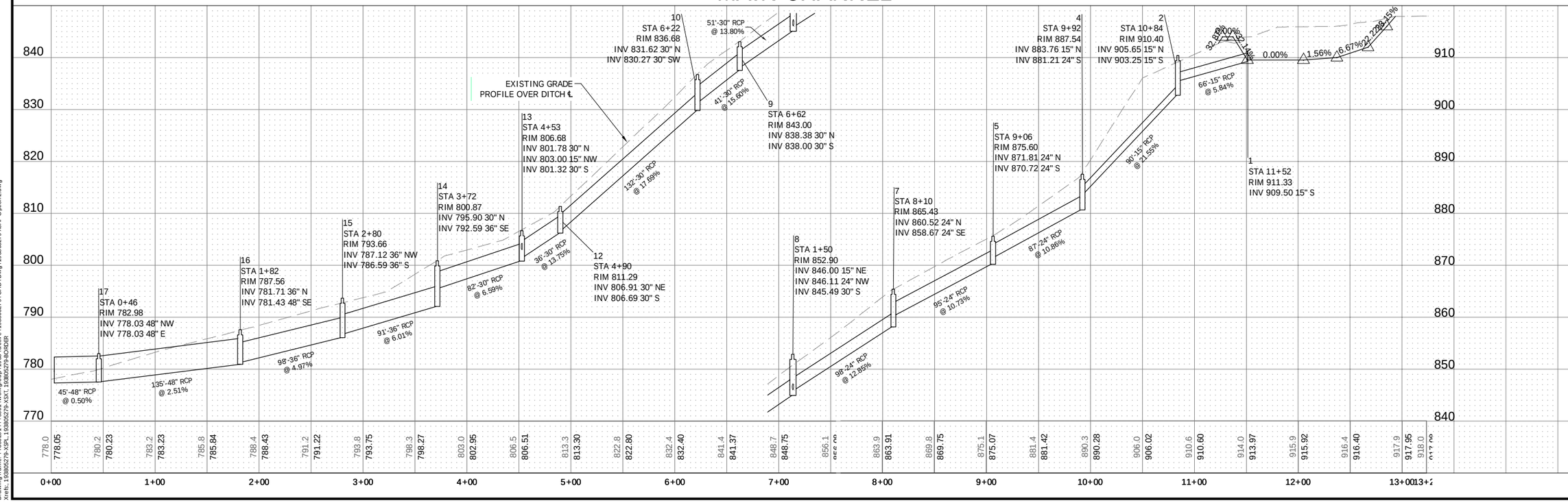


MAIN CHANNEL



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CITY OF CHASKA, MINNESOTA
C2 SEMINARY FEN RAVINE
ALTERNATIVE 3
PROPOSED STORM SEWER WITH VEGETATED CHANNEL

NO	REVISION	DATE

SURVEY	EAB
DRAWN	JLT
DESIGNED	JRS/KMS
CHECKED	
APPROVED	
PROJ. NO.	193805279

SHEET NUMBER
FIG 3

Plot Date: 02/07/2022 - 11:07am
Plot By: Jeffrey Thompson
Xrefs: 193805279-XBP; 193805279-XSX1; 193805279-BORDER

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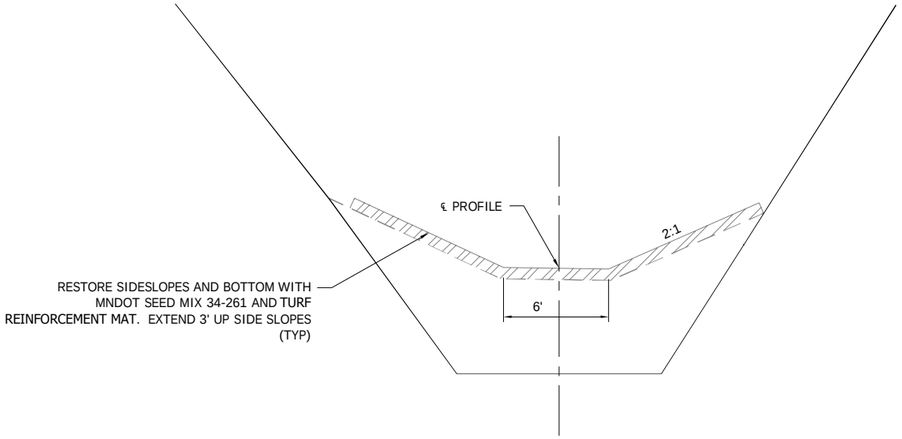
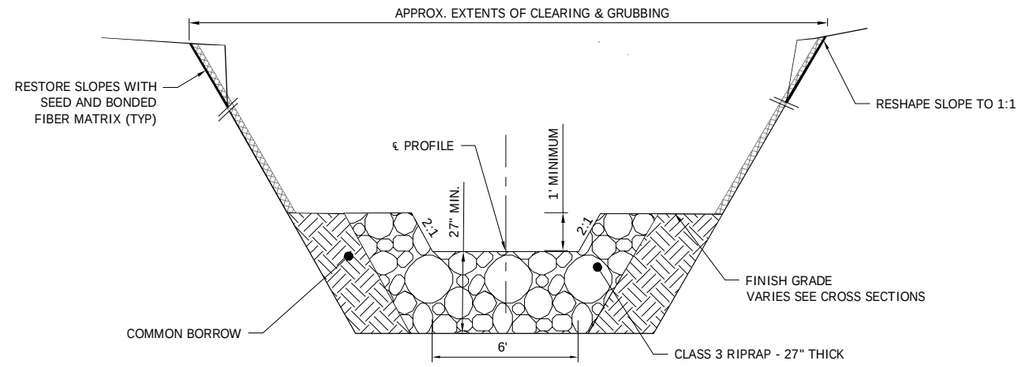
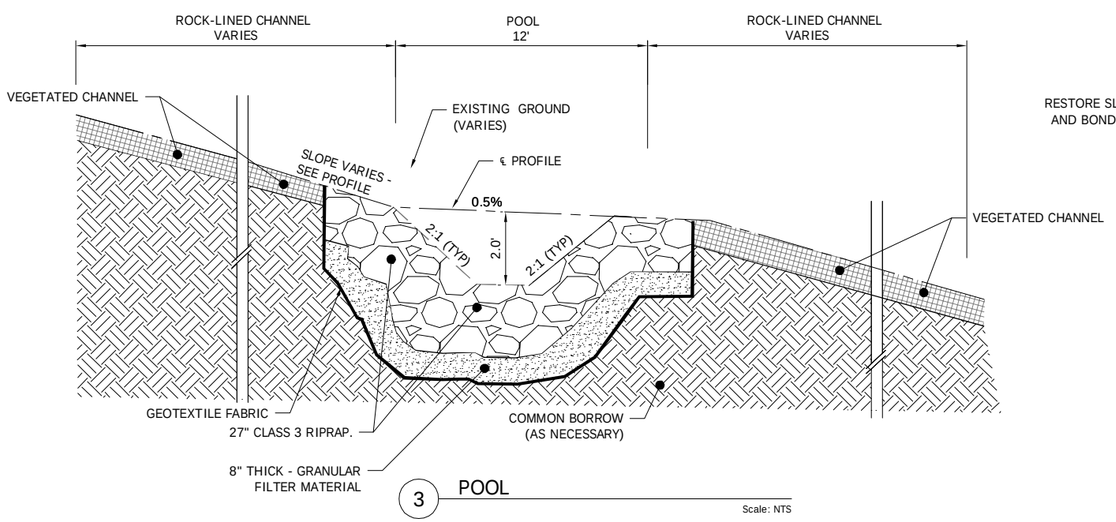


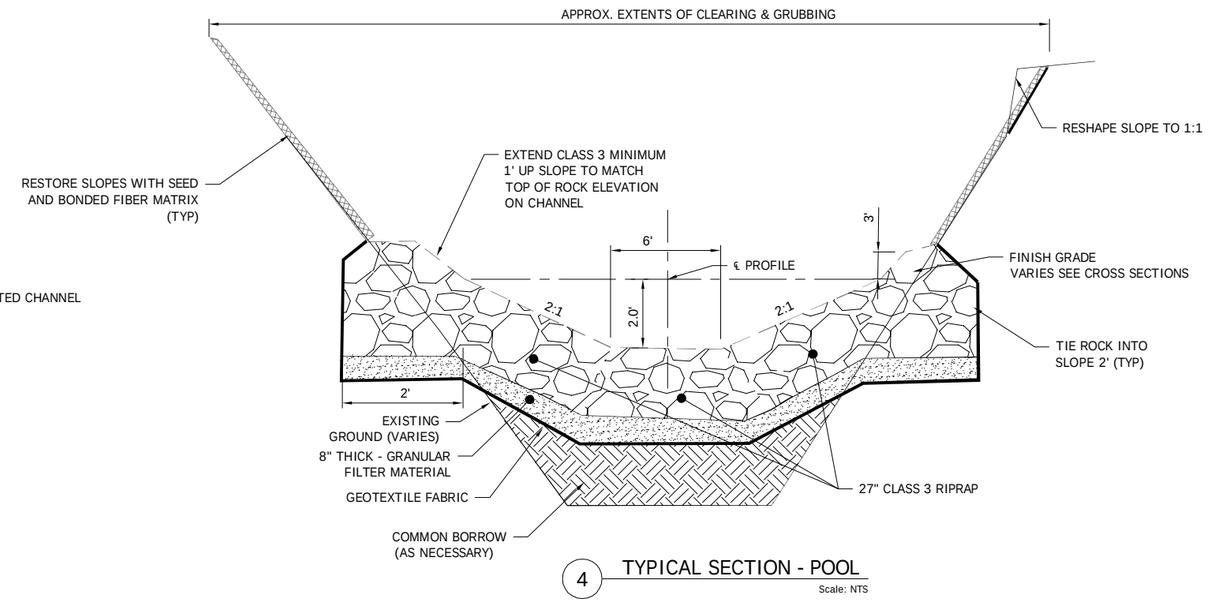
1 TYPICAL SECTION - VEGETATED CHANNEL
Scale: NTS



2 TYPICAL SECTION - BURIED ROCK CHECK
Scale: NTS



3 POOL
Scale: NTS



4 TYPICAL SECTION - POOL
Scale: NTS

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CITY OF CHASKA, MINNESOTA
C2 SEMINARY FEN RAVINE
ALTERNATIVE 3
DETAILS AND TYPICAL SECTIONS

NO	REVISION	DATE

SURVEY	EAB
DRAWN	JLT
DESIGNED	JRS/KMS
CHECKED	
APPROVED	
PROJ. NO.	193805279

SHEET NUMBER
FIG 4

Plot Date: 02.07.2022 - 1:18pm
Plot Name: n:\0193\active\193805279\cad\pp\s01\workgroup\193805279_Details.dwg
Xrefs: 193805279-BORDER

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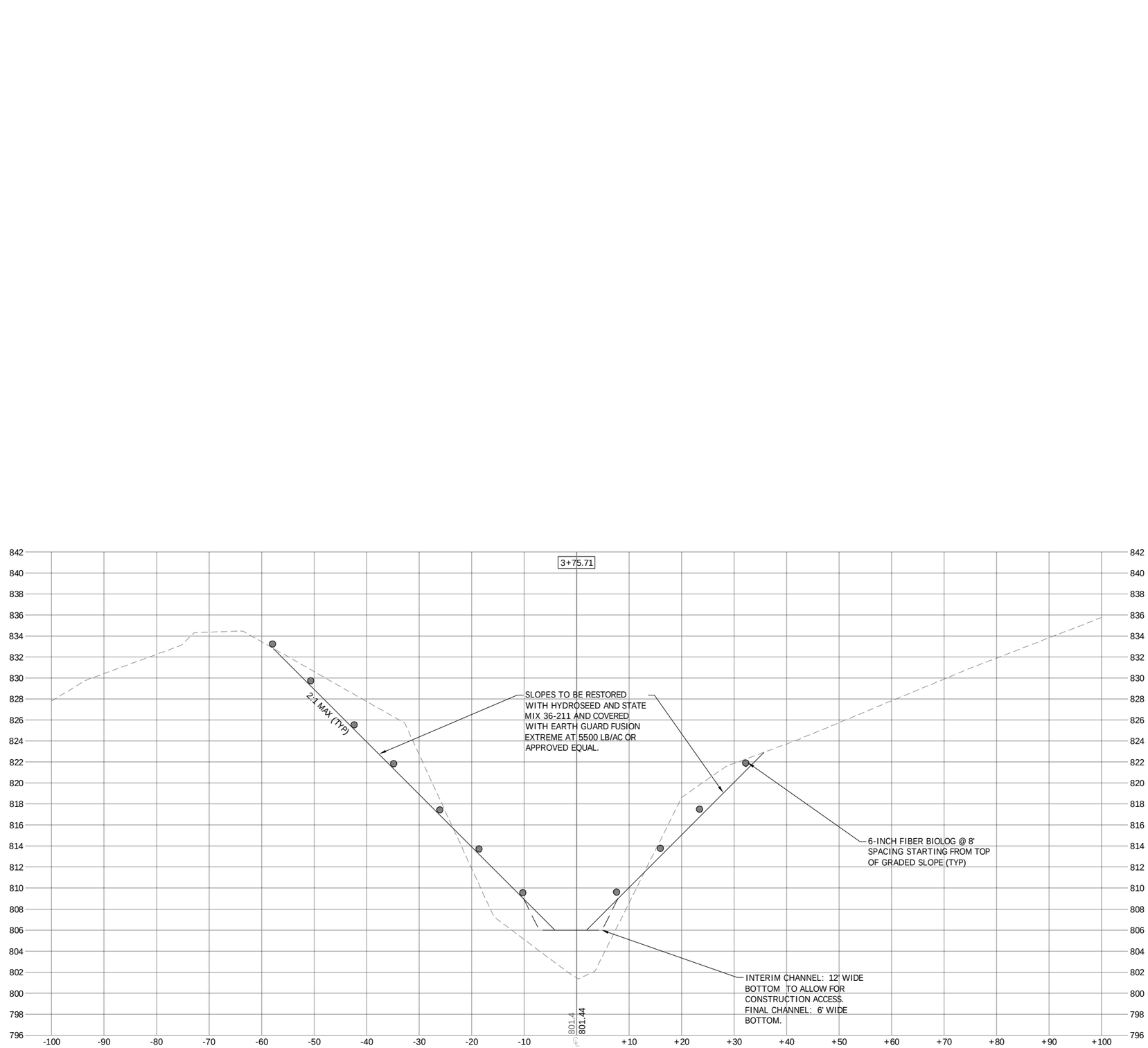

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CITY OF CHASKA, MINNESOTA
C2 SEMINARY FEN RAVINE
SLOPE IMPROVEMENTS

NO	REVISION	DATE

SURVEY	EAB
DRAWN	JLT
DESIGNED	JRS/KMS
CHECKED	
APPROVED	
PROJ. NO.	193805279

SHEET NUMBER
FIG 5

Plot Date: 01/25/2022 - 3:30pm
Plotted by: Jeremy.Sorensen
Xrefs: 193805279-XSPL 193805279-XSVT 193805279-BORDER

APPENDIX C
COST ESTIMATES

C2 Ravine Stabilization
Cost Estimate - Alternative 2: Rock-Lined Channel
2/9/2022

Ravine Stabilization Improvements - Rock-Lined Channel	Unit	Quantity	Unit Price	Total Price
Mobilization	LS	1	$ 25,000.00	$ 25,000.00
Traffic Control	LS	1	$ 3,000.00	$ 3,000.00
Storm Sewer Bypass	LS	1	$ 5,000.00	$ 5,000.00
Temporary Rock Construction Entrance	EA	1	$ 1,500.00	$ 1,500.00
Culvert Protection	EA	4	$ 300.00	$ 1,200.00
Street Sweeper with Pickup Broom & Operator	HR	12	$ 150.00	$ 1,800.00
Clearing and Grubbing	LS	1	$ 40,000.00	$ 40,000.00
Grading Excavation Vertical Rock	LS	1	$ 40,000.00	$ 40,000.00
Granular Filter Material	CY	300	$ 70.00	$ 21,000.00
Geotextile Fabric	SY	1800	$ 4.00	$ 7,200.00
Class 2 Random Riprap	CY	262	$ 110.00	$ 28,824.89
Class 3 Random Riprap	CY	22	$ 120.00	$ 2,640.00
Class 4 Random Riprap	CY	1310	$ 150.00	$ 196,533.33
Class 5 Random Riprap	CY	73	$ 171.00	$ 12,466.67
12" RCP Storm Sewer	LF	40	$ 280.00	$ 11,200.00
15" RCP Storm Sewer	LF	100	$ 180.00	$ 18,000.00
27" Beehive Catch Basin	EA	1	$ 2,000.00	$ 2,000.00
4' Dia. Storm Sewer CBMH	EA	2	$ 4,000.00	$ 8,000.00
12" Flared End Section	EA	1	$ 1,500.00	$ 1,500.00
15" Flared End Section	EA	3	$ 1,800.00	$ 5,400.00
Connect to Existing Storm Sewer	EA	1	$ 1,500.00	$ 1,500.00
Restore Gravel Trail	SY	225	$ 20.00	$ 4,500.00
Restore Bituminous Trail	SY	120	$ 35.00	$ 4,200.00
Silt Fence, Machine Sliced	LF	1000	$ 3.00	$ 3,000.00
Fiber Biolog	LF	10000	$ 3.00	$ 30,000.00
Seeding Mix 34-261 & Erosion Control Blanket	SY	1700	$ 4.00	$ 6,800.00
Seeding Mix 36-211 & Bonded Fiber Matrix	SY	15000	$ 3.50	$ 52,500.00
Subtotal Construction				$ 534,764.89
Construction Contingency (15%)				$ 80,214.73
Estimated Construction Cost				$ 614,979.62
Indirect Costs (Engineering, Legal, Admin.)				$ 200,000.00
Estimated Project Cost				$ 814,979.62

See updated cost estimate

C2 Ravine Stabilization
Cost Estimate - Alternative 3: Storm Sewer Pipe with Vegetated Channel
2/9/2022

Ravine Stabilization Improvements - Storm Sewer Pipe	Unit	Quantity	Unit Price	Total Price
Mo ation	LS	1	$ 25,000.00	$ 25,000.00
Tra ontrol	LS	1	$ 3,000.00	$ 3,000.00
Sto er Byp s	L	1	$ 5,000.00	$ 5,000.00
Ter orar Rock nstru ion Entra e	EA	1	$ 1,500.00	$ 1,500.00
Cul rt Pro tion	EA	4	$ 300.00	$ 1,200.00
Str t Sweep w Pic p Broom Ope ator	HR	12	$ 150.00	$ 1,800.00
Re ve Storm er Pip	LF	12	$ 150.00	$ 1,800.00
Clearing and Grubbing	LS	1	$ 40,000.00	$ 40,000.00
Grading Eroded Vertical Faces	LS	1	$ 40,000.00	$ 40,000.00
Granular Filter Material	CY	100	$ 70.00	$ 7,000.00
Geotextile Fabric	SY	150	$ 4.00	$ 600.00
Class 3 Random Riprap	CY	110	$ 120.00	$ 13,200.00
12" RCP Storm Sewer	LF	140	$ 80.00	$ 11,200.00
15" RCP Storm Sewer	LF	356	$ 90.00	$ 32,040.00
24 CP Sto Sew	LF	[illegible]	[illegible]	$ 33,600.00
30 CP Sto Sew	LF	342	$ 30.00	$ 44,460.00
36 CP Sto Sew	LF	[illegible]	40.00	$ 26,460.00
48 CP Sto Sew	LF	180	$ 50.00	$ 27,000.00
27 eehive tch B sin	EA	1	$ 00.00	$ 2,000.00
4' t. Sewe CBMH	EA	[illegible]	4,0	$ 12,000.00
5' a. Storm Sewer CBMH	EA	4	$ 5,000.00	$ 20,000.00
6' a. Storm Sewer CBMH	EA	2	$ 6,000.00	$ 12,000.00
7' Dia. Storm Sewer CBMH	EA	3	$ 8,000.00	$ 24,000.00
12" Flared End Section	EA	1	$ 1,500.00	$ 1,500.00
15" Flared End Section	EA	2	$ 1,800.00	$ 3,600.00
48" Flared End Section	EA	1	$ 5,000.00	$ 5,000.00
Resto ravel Trail	SY	225	$ 20.00	$ 4,500.00
Re ore Bitu ous ull	SY	120	$ 35.00	$ 4,200.00
Si ence, Ma ine ced	LF	1000	$ 3.00	$ 3,000.00
Fi Biolog	LF	10000	$ 3.00	$ 30,000.00
Se ing Mix -261 Turf Re orce ent M	SY	3000	$ 5.00	$ 15,000.00
Seed 56-211 Fiber ix	SY	15000	$ 3.50	$ 52,500.00
Subtotal Constructi				$ 504,160.00
Construction Contin ncy (15%)				$ 75,624.00
Estimated Construction Cost				$ 579,784.00
Indirect Costs (Engineering, Legal, Admin.)				$ 200,000.00
Estimated Project Cost				$ 779,784.00

Not the preferred option

C2 Ravine Stabilization				
Cost Estimate - Alternative 2: Rock-Lined Channel				
1/26/2024				
Ravine Stabilization Improvements - Rock-Lined Channel	**Unit**	**Quantity**	**Unit Price**	**Total Price**
Mobilization	LS	1	$ 35,000.00	$ 35,000.00
Traffic Control	LS	1	$ 3,000.00	$ 3,000.00
Storm Sewer Bypass	LS	1	$ 5,000.00	$ 5,000.00
Temporary Rock Construction Entrance	EA	1	$ 5,000.00	$ 5,000.00
Access Maintenance/Trail Repair	LS	1	$ 15,000.00	$ 15,000.00
Culvert Protection	EA	4	$ 300.00	$ 1,200.00
Street Sweeper with Pick-up Broom & Operator	HR	12	$ 175.00	$ 2,100.00
Clearing and Grubbing	LS	1	$ 40,000.00	$ 40,000.00
Grading Eroded Vertical Faces	LS	1	$ 40,000.00	$ 40,000.00
Granular Filter Material	CY	400	$ 70.00	$ 28,000.00
Geotextile Fabric	SY	2000	$ 5.00	$ 10,000.00
Class 2 Random Riprap	CY	280	$ 110.00	$ 30,800.00
Class 3 Random Riprap	CY	30	$ 120.00	$ 3,600.00
Class 4 Random Riprap	CY	1350	$ 150.00	$ 202,500.00
Class 5 Random Riprap	CY	80	$ 170.00	$ 13,600.00
12" RCP Storm Sewer	LF	140	$ 100.00	$ 14,000.00
15" RCP Storm Sewer	LF	200	$ 125.00	$ 25,000.00
27" Beehive Catch Basin	EA	1	$ 4,000.00	$ 4,000.00
4' Dia. Storm Sewer CBMH	EA	2	$ 10,000.00	$ 20,000.00
12" Flared End Section	EA	1	$ 2,500.00	$ 2,500.00
15" Flared End Section	EA	3	$ 3,000.00	$ 9,000.00
Connect to Existing Storm Sewer	EA	1	$ 2,000.00	$ 2,000.00
Restore Gravel Trail	SY	225	$ 30.00	$ 6,750.00
Restore Bituminous Trail	SY	120	$ 40.00	$ 4,800.00
Silt Fence, Machine Sliced	LF	1000	$ 3.50	$ 3,500.00
Fiber Biolog	LF	10000	$ 5.00	$ 50,000.00
Seeding Mix 34-261 & Erosion Control Blanket	SY	1700	$ 6.00	$ 10,200.00
Seeding Mix 36-211 & Bonded Fiber Matrix	SY	15000	$ 8.00	$ 120,000.00
Subtotal Construction				$ 706,550.00
Construction Contingency (15%)				$ 105,982.50
Estimated Construction Cost				$ 812,532.50
Design and Bidding				$ 70,000.00
Construction Observation/Administration (assuming 8 weeks full-time construction)				$ 125,000.00
Estimated Project Cost				**$ 1,007,532.50**

Updated for 2025 construction costs

REQUEST FOR ACTION
CHASKA CITY COUNCIL
11/04/2024

Subject: **Approve Compensation for Elected Fire Relief Trustees**

Prepared by: **Noel Graczyk, Administrative Services Director**

Background

In 2024, the Chaska Fire Department Relief Association (CFDRA) Board and the CFDRA membership proposed, reviewed, and approved revised compensation amounts for Trustees of the Board that also serve as an officer of the Board. Changes in the amount of compensation for officers of the Board are permitted to be modified by the CFDRA membership.

As part of this approval process by the CFDRA Board and membership, compensation to be paid to an elected Trustee that does not also serve as an officer on the CFDRA Board was proposed at the rate of $50 per CFDRA Board meeting. There are two elected Trustees that are not also an officer. This new compensation is to be funded by the Special Fund (Pension Fund) of the CFDRA. As a new form of compensation to be funded by the Special Fund, the City Council must approve this new cost to the Pension Fund prior to implementation by the CFDRA.

There are three CFDRA Trustee positions that are not elected by the membership but are authorized by State Statutes and appointed annually by City Council. These three Statutory Trustee positions were excluded from the approval process by both the Board and the membership of the CFDRA. These three nonelected Trustees will not receive any compensation from the CFDRA for attending Board meetings.

Recommendation

Compensation at the rate of $50 per Board meeting for an elected Trustee that does not also serve as an officer of the Board is comparable to what is being paid by other local Fire Reliefs. It also reflects reasonable compensation for the time and effort by these two Trustees. Staff recommends approval of this new form of compensation to be paid from the CFDRA Special Fund to elected Trustees that are not an officer of the Board.

CITY COUNCIL ACTION REQUESTED

Motion to approve compensation from the Special Fund to Elected Trustees of the Chaska Fire Department Relief Association Board that are not also an officer of the Board in the amount of $50.00 per meeting.

REQUEST FOR ACTION
CHASKA CITY COUNCIL
11/04/2024

Subject: **Audit Engagement Letter**

Reviewed by: **Noel Graczyk, Administrative Services Director**
Prepared by: **Erica Mattice, Finance Division Director**

Background
Earlier this year, after the completion of a Request for Proposal (RFP) selection process, the City Council selected Clifton Larson Allen, LLP (CLA) as the new independent financial auditor for a five-year (2024-2028) period of audits. As an independent accounting firm, CLA will perform annual audits of the City as required by State Statutes. The 2024 fiscal year is the first year under this new engagement with CLA. Attached is a Master Service Agreement from CLA that documents services to be provided by CLA during the five-year engagement period.

As part of each annual audit, the City Council approves an engagement letter with CLA. Attached is a Scope of Work – Audit Services letter from CLA that outlines the understanding of services to be provided by the auditor to audit the 2024 fiscal year ending December 31, 2024. This letter addresses the following components of the annual audit.

- Scope of Audit Services
- Auditor Responsibilities, Procedures, and Limitations
- Management Responsibilities
- Use of Financial Statements
- Engagement Administration and Other Matters
- Fees
- Changes in Accountings and Audit Standards
- Predecessor Auditor Communications

Both the City and CLA anticipate that a Federal Single Audit will be needed as part of the annual audit for 2024. Proposed fees for the 2024 audit are $52,500 for the audit and $5,366 per program for the Federal Single Audit and includes technology and client support fees as proposed in the RFP.

Recommendation
Staff recommends that both the proposed Master Service Agreement for years 2024-2028 and the Statement of Work - Audit Services for the 2024 fiscal year be approved by the City Council and that the Mayor as Council representative and City Administrator as Management representative be authorized to sign both documents.

CITY COUNCIL ACTION REQUESTED
Motion to approve the 2024-2028 Master Service Agreement and the 2024 Statement of Work – Audit Services with Clifton Larson Allen, LLP and that the Mayor and City Administrator be authorized to sign both documents.

MSA Date: October 24, 2024

Master Services Agreement

This master service agreement ("MSA") documents the terms, objectives, and the nature and limitations of the services CliftonLarsonAllen LLP ("CLA," "we," "us," and "our") will provide for City of Chaska ("you," or "your"). The terms of this MSA will apply to the initial and each subsequent statement of work ("SOW"), unless the MSA is changed in a communication that you and CLA both sign or is terminated as permitted herein.

1. **Scope of Professional Services**
   CLA will provide services as described in one or more SOW that will reference this MSA. The SOW will describe the scope of professional services; the nature, limitations, and responsibilities related to the specific services CLA will provide; and the fees for such services.

   If modifications or changes are required during CLA's performance of requested services, or if you request that we perform any additional services, we will provide you with a separate SOW for your signature. Such SOW will advise you of the additional fee and time required for such services to facilitate a clear understanding of the services.

   Our services cannot be relied upon to disclose all errors, fraud, or noncompliance with laws and regulations. Except as described in the scope of professional services section of this MSA or any applicable SOW, we have no responsibility to identify and communicate deficiencies in your internal controls as part of any services.

2. **Management responsibilities**
   You acknowledge and understand that our role is to provide the services identified in an SOW and that management, and any other parties engaging CLA, have responsibilities that are fundamental to our undertaking to perform the identified services.

3. **Fees and terms**
   See the applicable SOW for the fees for the services.

   Work may be suspended if your account becomes 60 days or more overdue and will not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagements will be deemed to have been completed even if we have not completed the services. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket expenditures through the date of termination.

Payments may be made utilizing checks, Bill.com, your online banking platform, CLA's electronic payment platform, or any other client-initiated payment method approved by CLA. CLA's electronic online bill pay platform claconnect.com/billpay accepts credit card and Automated Clearing House (ACH) payments. Instructions for you to make direct bank to bank wire transfers or ACH payments will be provided upon request.

4. Other Fees

You agree to compensate us for reasonable time and expenses, including time and expenses of outside legal counsel, we may incur in responding to a subpoena, a formal third-party request for records or information, or participating in a deposition or any other legal, regulatory, or other proceeding relating to services we provide pursuant to a SOW.

5. Finance charges and collection expenses

You agree that if any statement is not paid within 30 days from its billing date, the unpaid balance shall accrue interest at the monthly rate of one and one-quarter percent (1.25%), which is an annual percentage rate of 15%. In the event that any collection action is required to collect unpaid balances due us, reasonable attorney fees and expenses shall be recoverable.

6. Dispute Resolution

Any disagreement, controversy, or claim ("Dispute") that may arise out of any aspect of our services or relationship with you shall be submitted to non-binding mediation by written notice ("Mediation Notice") to the other party. In mediation, we will work with you to resolve any differences voluntarily with the aid of an impartial mediator.

The mediation will be conducted as specified by the mediator and agreed upon by the parties (i.e., you and CLA). The parties agree to discuss their differences in good faith and to attempt, with the assistance of the mediator, to reach an amicable resolution of the Dispute.

Each party will bear its own costs in the mediation. The fees and expenses of the mediator will be shared equally by the parties.

7. Limitation of remedies

These limitation of remedies provisions are not applicable for any audit or examination services provided to you.

Our role is strictly limited to the services described in an SOW, and we offer no assurance as to the results or ultimate outcomes of any services or of any decisions that you may make based on our communications with you. You agree that it is appropriate to limit the liability of CLA, its partners, principals, directors, officers, employees, and agents (each a "CLA party").

You further agree that you will not hold CLA or any other CLA party liable for any claim, cost, or damage, whether based on warranty, tort, contract, or other law, arising from or related to this MSA, the services provided under an SOW, the work product, or for any plans, actions, or results of an SOW, except to the extent authorized by this MSA. In no event shall any CLA party be liable to you

for any indirect, special, incidental, consequential, punitive, or exemplary damages, or for loss of profits or loss of goodwill, costs, or attorney fees.

The exclusive remedy available to you shall be the right to pursue claims for actual damages that are directly caused by acts or omissions that are breaches by a CLA party of our duties owed under this MSA and the specific SOW thereunder, but any recovery on any such claims shall not exceed the fees actually paid by you to CLA pursuant to the SOW that gives rise to the claim.

8. Governing Laws, Jurisdiction, and Venue

The MSA is made under and shall be governed by the laws of the state of Minnesota, without giving effect to choice-of-law principles. This includes dispute resolution and limitation of remedies.

9. Time limitations

The nature of our services makes it difficult, with the passage of time, to gather and present evidence that fully and fairly establishes the facts underlying any dispute that may arise between you and any CLA party. The parties (you and CLA) agree that, notwithstanding any statute or law of limitations that might otherwise apply to a dispute, including one arising out of this MSA or the services performed under an SOW, for breach of contract or fiduciary duty, tort, fraud, misrepresentation or any other cause of action or remedy, any action or legal proceeding by you against any CLA party must be commenced as provided below, or you shall be forever barred from commencing a lawsuit or obtaining any legal or equitable relief or recovery. An action to recover on a dispute shall be commenced within these periods ("Limitation Period"), which vary based on the services provided, and may be modified as described in the following paragraph:

Service	**Time after the date we deliver the services or work product***
Tax Consulting Services	36 months
Tax Return Preparation	36 months
Examination, compilation, and preparation services related to prospective financial statements	12 months
Audit, review, examination, agreed-upon procedures, compilation, and preparation services other than those related to prospective financial information	24 months
All Other Services	12 months

* pursuant to the SOW on which the dispute is based

If the MSA is terminated or your ongoing relationship with CLA is terminated, then the applicable Limitation

Period is the lesser of the above periods or 12 months after termination of MSA or your ongoing relationship with CLA. The applicable Limitation Period applies and begins to run even if you have not suffered any damage or loss, or have not become aware of the existence or possible existence of a dispute.

10. Confidentiality

Except as permitted by the "Consent" section of this MSA, CLA will not disclose any of your confidential, proprietary, or privileged information to any person or party, unless you authorize us to do so, it is published or released by you, it becomes publicly known or available other than through disclosure by us, or disclosure is required by law, regulation, or professional standard. This confidentiality provision does not prohibit us from disclosing your information to one or more of our affiliated companies in order to provide services that you have requested from us or from any such affiliated company. Any such affiliated company shall be subject to the same restrictions on the use and disclosure of your information as apply to us. You also consent to our disclosure of information regarding the nature of services we provide to you to another independent network member of CLA Global, for the limited purpose of complying with professional obligations regarding independence and conflicts of interest.

The Internal Revenue Code contains a limited privilege for confidentiality of tax advice between you and our firm. In addition, the laws of some states likewise recognize a confidentiality privilege for some accountant-client communications. You understand that CLA makes no representation, warranty or promise, and offers no opinion with respect to the applicability of any confidentiality privilege to any information supplied or communications you have with us, and, to the extent that we follow instructions from you to withhold such information or communications in the face of a request from a third party (including a subpoena, summons or discovery demand in litigation), you agree to hold CLA harmless should the privilege be determined not to apply to particular information or communications.

The workpapers and files supporting the services we perform are the sole and exclusive property of CLA and constitute confidential and proprietary information. We do not provide access to our workpapers and files to you or anyone else in the normal course of business. Unless required by law or regulation to the contrary, we retain our workpapers and files in accordance with our record retention policy that typically provides for a retention period of seven years. After this period expires, our workpapers and files will be destroyed. Furthermore, physical deterioration or catastrophic events may shorten the time our records are available. The workpapers and files of our firm are not a substitute for your records.

Pursuant to authority given by law, regulation, or professional standards we may be requested to make certain workpapers and files available to a regulator for its regulatory oversight purposes. We will notify you of any such request, if permitted by law. Access to the requested workpapers and files will be provided to the regulator under the supervision of CLA personnel and at a location designated by our firm. Furthermore, upon request, we may provide copies of selected workpapers and files to such regulator. The regulator may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

11. Other provisions

You agree that CLA will not be assuming any fiduciary responsibility on your behalf during the course of this MSA, except as may be assumed in an SOW.

CLA may, at times, utilize external web applications to receive and process information from our clients; however, any sensitive data, including protected health information and personally identifiable information, must be redacted by you to the maximum extent possible prior to uploading the document or file. In the event that you are unable to remove or obscure all sensitive data, please contact us to discuss other potential options for transmitting the document or file.

CLA and certain owners of CLA are licensed by the California State Board of Accountancy. However, CLA has owners not licensed by the California State Board of Accountancy who may provide services under this MSA. If you have any questions regarding licensure of the personnel performing services under this MSA, please do not hesitate to contact us.

During the course of the engagement, there may be communication via fax or email. You are responsible to ensure that communications received by you or your personnel are secured and not shared with unauthorized individuals.

12. Consent to use financial information

We regularly aggregate anonymized client data and perform a variety of analyses using that aggregated data. Some of these analyses are published to clients or released publicly. However, we are always careful to preserve the confidentiality of the separate information that we obtain from each client, as required by the AICPA Code of Professional Conduct and various laws. Your acceptance of this MSA will serve as your consent to our use of City of Chaska anonymized data in performing and reporting on these cost comparison, performance indicator and/or benchmarking analyses.

Unless authorized by law or the client consents, we cannot use a client's tax return information for purposes other than the preparation and filing of the client's tax return. By signing and dating this MSA, you authorize CLA to use any and all information furnished to CLA for or in connection with the preparation of the tax returns under this MSA, for a period of up to six (6) years from the date of this MSA, in connection with CLA's preparation of the types of reports described in the foregoing paragraph.

13. Consent to send you publications and other materials

For your convenience, CLA produces a variety of publications, hard copy and electronic, to keep you informed about pertinent business and personal financial issues. This includes published articles, invitations to upcoming seminars, webinars and webcasts, newsletters, surveys, and press releases. To determine whether these materials may be of interest to you, CLA will need to use your tax return information. Such tax information includes your name and address as well as the business and financial information you provided to us.

By signing and dating this MSA, you authorize CLA to use the information that you provide to CLA during the preparation of your tax returns to determine whether to offer you relevant materials. Your

consent is valid until further notice.

14. Subcontractors

CLA may, at times, use subcontractors to perform services under this MSA, and they may have access to your information and records. Any such subcontractors will be subject to the same restrictions on the use of such information and records as apply to CLA under this MSA.

15. Technology

CLA may, at times, use third-party software applications to perform services under this MSA. You acknowledge the software vendor may have access to your data.

16. Termination of MSA

This MSA shall continue for five years from October 24, 2024, unless terminated earlier by giving appropriate notice. Either party may terminate this MSA at any time by giving 30 days written notice to the other party.

Upon termination of the MSA, the provisions of this MSA shall continue to apply to all services rendered prior to termination.

17. Agreement

We appreciate the opportunity to be of service to you and believe this MSA accurately summarizes the significant terms of our relationship. This MSA, along with the applicable addendum(s) and SOW(s), constitute the entire agreement regarding services to be performed and supersedes all prior agreements (whether oral or written), understandings, negotiations, and discussions between you and CLA. If you have any questions, please let us know. If you agree with the terms of our relationship as described in this MSA, please sign, date, and return.

CliftonLarsonAllen LLP

Response:

This MSA correctly sets forth the understanding of City of Chaska.

Client

City of Chaska

SIGN:

Matt Podhradsky, City Administrator

DATE:

CLA

CliftonLarsonAllen LLP

SIGN:

Christopher G. Knopik, Principal

DATE:

City of Chaska

SIGN:

Mark Windschitl, Mayor

DATE:

CliftonLarsonAllen LLP
https://www.claconnect.com

August 20, 2024

Statement of Work - Audit Services

This agreement constitutes a statement of work ("SOW") under the master service agreement ("MSA") dated August 20, 2024, or superseding MSA, made by and between CliftonLarsonAllen LLP ("CLA," "we," "us," and "our") and City of Chaska ("you," "your," or "the entity"). We are pleased to confirm our understanding of the terms and objectives of our engagement and the nature and limitations of the services CLA will provide for the entity as of and for the year ended December 31, 2024.

Christopher G. Knopik is responsible for the performance of the audit engagement.

Scope of audit services
We will audit the financial statements of the governmental activities, business type activities, each major fund, and the aggregate remaining fund information, which collectively comprise the basic financial statements of City of Chaska, and the related notes to the financial statements as of and for the year ended December 31, 2024.

The Governmental Accounting Standards Board (GASB) provides for certain required supplementary information (RSI) to accompany the entity's basic financial statements.

The RSI will be subjected to certain limited procedures, but will not be audited.

We will also evaluate and report on the presentation of the supplementary information other than RSI accompanying the financial statements in relation to the financial statements as a whole.

Nonaudit services
We will also provide the following nonaudit services:

- Preparation of the data collection form

Audit objectives
The objectives of our audit of the financial statements are to obtain reasonable assurance about whether the basic financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinions about whether your basic financial statements are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America (U.S. GAAP). Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing

standards generally accepted in the United States of America (U.S. GAAS) will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

Our audit will be conducted in accordance with U.S. GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards require us to be independent of the entity and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. Our audit will include tests of your accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express opinions and render the required reports.

We will apply certain limited procedures to the RSI in accordance with U.S. GAAS. However, we will not express an opinion or provide any assurance on the RSI because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. We will also perform procedures to enable us to express an opinion on whether the supplementary information (as identified above) other than RSI accompanying the financial statements is fairly stated, in all material respects, in relation to the financial statements as a whole.

The objectives of our audit also include:

- Reporting on internal control over financial reporting and on compliance with the provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.

- Reporting on internal control over compliance related to major programs and expressing an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Uniform Guidance.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

We will issue written reports upon completion of our audit of your financial statements and compliance with requirements applicable to major programs.

Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add an emphasis-of-matter or other-matter paragraph to our auditors' report, or if necessary, withdraw from the engagement. If our opinions on the financial statements or compliance are other than unmodified, we will discuss the reasons with you in advance. If circumstances occur related to the condition of your records, the availability of sufficient, appropriate audit evidence, or the existence of a significant risk of material misstatement of the financial statements or material noncompliance caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment prevent us from completing the audit or forming an opinion on the financial statements or an opinion on compliance, we retain the right to take any course of action permitted by professional standards, including declining to express opinions or issue reports, or withdrawing from the engagement.

As part of our audit, we will also perform the procedures and provide the report required by the Minnesota Legal Compliance Audit Guide for Political Subdivisions.

It is our understanding that our auditors' report will be included in your annual report which is comprised of the introductory and statistical sections and that your annual report will be issued by in conjunction with the Auditors' report. Our responsibility for other information included in your annual report does not extend beyond the financial information identified in our opinion on the financial statements. We have no responsibility for determining whether such other information is properly stated and do not have an obligation to perform any procedures to corroborate other information contained in your annual report. We are required by professional standards to read the other information and consider whether a material inconsistency exists between the other information and the financial statements because the credibility of the financial statements and our auditors' report thereon may be undermined by material inconsistencies between the audited financial statements and other information. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

Auditor responsibilities, procedures, and limitations

We will conduct our audit in accordance with U.S. GAAS, the standards for financial audits contained in *Government Auditing Standards*, and the Uniform Guidance.

Those standards require that we exercise professional judgment and maintain professional skepticism throughout the planning and performance of the audit. As part of our audit, we will:

• Identify and assess the risks of material misstatement of the financial statements and material noncompliance, whether due to fraud or error, design and perform audit procedures responsive to those risks, and evaluate whether audit evidence obtained is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement or a material noncompliance resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

• Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness

of the entity's internal control. However, we will communicate to you in writing any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.

• Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements, including the amounts and disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

• Conclude, based on our evaluation of audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the entity's ability to continue as a going concern for a reasonable period of time.

Although our audit planning has not been concluded and modifications may be made, we have identified the following significant risk(s) of material misstatement as part of our audit planning:

• Management override of controls

• Revenue recognition

We plan to use an auditors' specialist to information technology application and general controls.

There is an unavoidable risk, because of the inherent limitations of an audit, together with the inherent limitations of internal control, that some material misstatements or noncompliance may not be detected, even though the audit is properly planned and performed in accordance with U.S. GAAS, *Government Auditing Standards*, and the Uniform Guidance. Because we will not perform a detailed examination of all transactions, material misstatements, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity, may not be detected. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not require auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management and those charged with governance of any material errors, fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management and those charged with governance of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a single audit.

Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting fraud or errors that are material to the financial statements and to preventing and detecting misstatements resulting from noncompliance with provisions of laws, regulations, contracts, and grant agreements that have a material effect on the financial statements. Our tests, if performed, will be less

in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify deficiencies, significant deficiencies, or material weaknesses in internal control. However, we will communicate to you in writing significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we identify during the audit that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the entity's compliance with the provisions of laws, regulations, contracts, and grant agreements that have a material effect on the financial statements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

We will include in our report on internal control over financial reporting and on compliance relevant information about any identified or suspected instances of fraud and any identified or suspected noncompliance with provisions of laws, regulations, contracts, or grant agreements that may have occurred that are required to be communicated under *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards that may have a direct and material effect on each of the entity's major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the "OMB Compliance Supplement" for the types of compliance requirements that could have a direct and material effect on each of the entity's major programs. The purpose of these procedures will be to express an opinion on the entity's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

We will evaluate the presentation of the schedule of expenditures of federal awards accompanying the financial statements in relation to the financial statements as a whole. We will make certain inquiries of management and evaluate the form, content, and methods of preparing the schedule to determine whether the information complies with U.S. GAAP and the Uniform Guidance, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We will compare and reconcile the schedule to the underlying accounting records and other records used to prepare the financial statements or to the financial statements themselves.

Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Management responsibilities

Our audit will be conducted on the basis that you (management and, when appropriate, those charged with governance) acknowledge and understand that you have certain responsibilities that are fundamental to the conduct of an audit.

You are responsible for the preparation and fair presentation of the financial statements, RSI, and the schedule of expenditures of federal awards in accordance with U.S. GAAP. Management is also responsible for identifying all federal awards received, understanding and complying with the compliance requirements, and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in accordance with the requirements of the Uniform Guidance.

Management's responsibilities include the selection and application of accounting principles; recording and reflecting all transactions in the financial statements; determining the reasonableness of significant accounting estimates included in the financial statements; adjusting the financial statements to correct material misstatements; and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole. In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the entity's ability to continue as a going concern for 12 months beyond the financial statement date.

Management is responsible for compliance with applicable laws and regulations and the provisions of contracts and grant agreements, including compliance with federal statutes, regulations, and the terms and conditions of federal awards applicable to the entity's federal programs. Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are responsible for the design, implementation, and maintenance of effective internal control, including internal control over compliance, relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including evaluating and monitoring ongoing activities and safeguarding assets to help ensure that appropriate goals and objectives are met; and that there is reasonable assurance that government programs are administered in compliance with compliance requirements.

You are responsible for the design, implementation, and maintenance of internal controls to prevent and detect fraud; assessing the risk that the financial statements may be materially misstated as a result of fraud; and for informing us about all known or suspected fraud affecting the entity involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the entity received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for implementing systems designed to achieve compliance with applicable laws and regulations and the provisions of contracts and grant agreements, including compliance with federal statutes, regulations, and the terms and conditions of federal awards applicable to the entity's federal programs; identifying and

ensuring that the entity complies with applicable laws, regulations, contracts, and grant agreements, including compliance with federal statutes, regulations, and the terms and conditions of federal awards applicable to the entity's federal programs; and informing us of all instances of identified or suspected noncompliance whose effects on the financial statements should be considered.

You are responsible for taking timely and appropriate steps to remedy any fraud; noncompliance with provisions of laws, regulations, contracts, or grant agreements; or abuse that we may report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified, including noncompliance identified in audit findings; and to follow up and take prompt corrective action on reported audit findings and to prepare a summary schedule of prior audit findings and a corrective action plan. The summary schedule of prior audit findings should be available for our review.

You are responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, including amounts and disclosures, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters, and for the accuracy and completeness of that information (including information from within and outside of the general and subsidiary ledgers), and for ensuring management information and financial information is reliable and properly reported; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance; (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence.

You agree to inform us of events occurring or facts discovered subsequent to the date of the financial statements that may affect the financial statements.

You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon or make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is fairly presented in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

Management is responsible for the preparation and fair presentation of other supplementary information in accordance with U.S. GAAP. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also

agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon or make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. You agree to provide us written representations related to the presentation of the supplementary information.

Management is responsible for the preparation of other information included in your annual report. You agree to provide the final version of such information to us in a timely manner, and if possible, prior to the date of our auditors' report. If the other information included in your annual report will not be available until after the date of our auditors' report on the financial statements, you agree to provide written representations indicating that (1) the information is consistent with the financial statements, (2) the other information does not contain material misstatements, and (3) the final version of the documents will be provided to us when available, and prior to issuance of the annual report by the entity, so that we can complete the procedures required by professional standards. Management agrees to correct material inconsistencies that we may identify. You agree to include our auditors' report in any document containing financial statements that indicates that such financial statements have been audited by us.

Management is responsible for providing us with a written confirmation concerning representations made by you and your staff to us in connection with the audit and the presentation of the basic financial statements and RSI. During our engagement, we will request information and explanations from you regarding, among other matters, the entity's activities, internal control, future plans, specific transactions, and accounting systems and procedures. The procedures we will perform during our engagement and the conclusions we reach as a basis for our report will be heavily influenced by the representations that we receive in the representation letter and otherwise from you. Accordingly, inaccurate, incomplete, or false representations could cause us to expend unnecessary effort or could cause a material fraud or error to go undetected by our procedures. In view of the foregoing, you agree that we shall not be responsible for any misstatements in the entity's financial statements that we may fail to detect as a result of misrepresentations made to us by you.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies to us of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the "Audit objectives" section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other engagements or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

Responsibilities and limitations related to nonaudit services

For all nonaudit services we may provide to you, management agrees to assume all management responsibilities; oversee the services by designating an individual, preferably within senior management, who possesses suitable skill, knowledge, and/or experience to understand and oversee the services; evaluate the adequacy and results of the services; and accept responsibility for the results of the services.

Management is also responsible for ensuring that your data and records are complete and that you have received sufficient information to oversee the services.

Use of financial statements

Should you decide to include or incorporate by reference these financial statements and our auditors' report(s) thereon in a future private placement or other offering of equity or debt securities, you agree that we are under no obligation to re-issue our report or provide consent for the use of our report in such a registration or offering document. We will determine, at our sole discretion, whether we will re-issue our report or provide consent for the use of our report only after we have performed the procedures we consider necessary in the circumstances. If we decide to re-issue our report or consent to the use of our report, we will be required to perform certain procedures including, but not limited to, (a) reading other information incorporated by reference in the registration statement or other offering document and (b) subsequent event procedures. These procedures will be considered an engagement separate and distinct from our audit engagement, and we will bill you separately. If we decide to re-issue our report or consent to the use of our report, you agree that we will be included on each distribution of draft offering materials and we will receive a complete set of final documents. If we decide not to re-issue our report or decide to withhold our consent to the use of our report, you may be required to engage another firm to audit periods covered by our audit reports, and that firm will likely bill you for its services. While the successor auditor may request access to our workpapers for those periods, we are under no obligation to permit such access.

If the parties (i.e., you and CLA) agree that CLA will not be involved with your official statements related to municipal securities filings or other offering documents, we will require that any official statements or other offering documents issued by you with which we are not involved clearly indicate that CLA is not involved with the contents of such documents. Such disclosure should read as follows:

> CliftonLarsonAllen LLP, our independent auditor, has not been engaged to perform and has not performed, since the date of its report included herein, any procedures on the financial statements addressed in that report. CliftonLarsonAllen LLP also has not performed any procedures relating to this offering document.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website or submitted on a regulator website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in those sites or to consider the consistency of other information in the electronic site with the original document.

We may issue preliminary draft financial statements to you for your review. Any preliminary draft financial statements should not be relied on or distributed.

Engagement administration and other matters

We understand that your employees will prepare all confirmations, account analyses, and audit schedules we request and will locate any documents or invoices selected by us for testing. A list of information we expect to need for our audit and the dates required will be provided in a separate communication.

At the conclusion of the engagement, we will complete the auditor sections of the electronic Data Collection Form SF-SAC and perform the steps to certify the Form SF-SAC and single audit reporting package. It is management's responsibility to complete the auditee sections of the Data Collection Form. We will create the single audit reporting package PDF file for submission; however, it is management's responsibility to review for completeness and accuracy and electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse and, if appropriate, to pass-through entities. The Data Collection Form and the reporting package must be electronically submitted within the earlier of 30 calendar days after receipt of the auditors' reports or nine months after the end of the audit period.

We will provide copies of our reports to the entity; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing confidential or sensitive information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the sole and exclusive property of CLA and constitutes confidential and proprietary information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to cognizant or oversight agency(ies), or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of CLA personnel. Furthermore, upon request, we may provide copies or electronic versions of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of seven years after the report release date or for any additional period requested by the cognizant or oversight agency(ies). If we are aware that a federal or state awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Professional standards require us to be independent with respect to you in the performance of these services. Any discussion that you have with our personnel regarding potential employment with you could impair our independence with respect to this engagement. Therefore, we request that you inform us prior to any such discussions so that we can implement appropriate safeguards to maintain our independence and objectivity. Further, any employment offers to any staff members working on this engagement without our prior knowledge may require substantial additional procedures to ensure our independence. You will be responsible for any additional costs incurred to perform these procedures.

Our audit engagement ends on delivery of our signed report. Any additional services that might be requested will be a separate, new engagement. The terms and conditions of that new engagement will be governed by a new, specific SOW for that service.

Government Auditing Standards require that we make our most recent external peer review report publicly

available. The report is posted on our website at www.CLAconnect.com/Aboutus/.

Fees

Audit of financial statements plus 5% ($52,500)	$50,000.00
Federal single audit plus 5% ($5,365.50) per program	$5,110.00

We will also bill for a technology and client support fee of five percent (5%) of all professional fees billed. Our invoices, including applicable state and local taxes, will be rendered each month as work progresses and are payable on presentation.

Unexpected circumstances
We will advise you if unexpected circumstances require significant additional procedures resulting in a substantial increase in the fee estimate.

Changes in accounting and audit standards
Standard setters and regulators continue to evaluate and modify standards. Such changes may result in new or revised financial reporting and disclosure requirements or expand the nature, timing, and scope of the activities we are required to perform. To the extent that the amount of time required to provide the services described in the SOW increases due to such changes, our fee may need to be adjusted. We will discuss such circumstances with you prior to performing the additional work.

Predecessor auditor communications
You agree to provide us permission to communicate with the predecessor auditor and to authorize the predecessor auditor to respond fully to our inquiries regarding any matters that will assist us in finalizing our engagement acceptance. You agree to authorize the predecessor to allow us to review their audit documentation, thereby providing us with information to assist us in planning and performing the engagement. You will be responsible for any fees billed by the predecessor auditor related to our review of their workpapers and our inquiries. You further acknowledge that our final acceptance of the engagement is subject to the completion of those inquiries and evaluation of the responses.

Agreement
We appreciate the opportunity to provide the services described in this SOW related to the MSA. All terms and provisions of the MSA shall apply to these services. If you agree with the terms of this SOW, please sign below to indicate your acknowledgement and understanding of, and agreement with, this SOW.

Sincerely,

CliftonLarsonAllen LLP

Response:
This letter correctly sets forth the understanding of City of Chaska.

CLA

CliftonLarsonAllen LLP

SIGN:

Christopher G. Knopik, Principal

DATE:

Client

City of Chaska

SIGN:

Matt Podhradsky, City Administrator

DATE:

City of Chaska

SIGN:

Mark Windschitl, Mayor

DATE:

REQUEST FOR ACTION
CHASKA CITY COUNCIL
11/5/2024

Subject: **Joint Powers Agreement for the Highway 18 Improvement Project – Arboretum Area**

Prepared By: **Matt Clark, City Engineer**

The attached exhibit shows the final layout for the Carver County Highway 18 Improvements, along with property acquired to support the project. The remaining section of 82nd Street will be converted to CSAH 18 and be renamed to Lyman Blvd for continuity with the existing CSAH 18.

In terms of City infrastructure, the project includes trunk water main extension along with a new trail and local street reconstruction. The new trail and local streets being constructed include 0.6 miles of 82nd Street which is being separated into two new streets, cul-de-sacs. A jurisdictional transfer from a local street designation to the County highway will occur after the project is complete.

Extensions of trunk water will occur from the north and east segments of the highway project. The northerly extension will occur between the new cul-de-sacs connecting between the existing paved section of 82nd street to the new highway. The eastern extension will occur from the existing county highway terminating at McKnight Road. The northern local street and cul-de-sac and trail align with the municipal borders of Chaska and Chanhassen. A maintenance agreement between the communities is being developed for the cities administrator's approval.

The project schedule plans to begin work this fall with the project being completed next year. Previous actions taken by the City Council have provided project guidance for the project layout and right-of-way acquisition. The link to the Carver County project website for project schedule and updates is https://www.carvercountymn.gov/departments/public-works/projects-studies/82nd-street-project. The County will be providing residents with project updates and communications as the project progresses

The project is being fully funded by Carver County with no City participation. The project will include new City infrastructure and use of City property that requires a joint powers agreement which is attached for the Councils consent. The agreement allows for the use of City property and final approval for highway improvements. Further, for the County to construct the roadways as local streets to be owned and maintained by the city post project completion.

City Council Action Requested

Motion to Approve the Joint Powers Agreement for the Highway 18 Improvement Project – Arboretum Area.

82nd Street Typical Section:
Curb & Gutter Urban Roadway Design
North side of 82nd Street
12' Trail
10' Shld
8' Shld
12' Lane
12' Lane
8' Shld
10' Buffer
82nd Street Bridge Typical:
Multi-span Bridge with Short Abutments
Proposed Streambed
PRELIMINARY
SUBJECT TO CHANGE
APRIL 2024
SRF
LEGEND
PAVED ROADWAYS
BRIDGE
CONCRETE CURBS
CONCRETE SIDEWALKS, MEDIANS, AND DRIVEWAYS
PAVED TRAILS
GRAVEL SHOULDERS, TRAILS, DRIVEWAYS, AND ROADWAYS
GRASS
PONDS
DRAINAGE CHANNEL
RETAINING WALL
MUNICIPAL BOUNDARY
EXISTING RIGHT OF WAY
EXISTING ARBORETUM FENCE
PROPOSED RIGHT OF WAY
CITY OF VICTORIA
CITY OF CHANHASSEN
CITY OF CHASKA
Lyman Blvd
82nd Street
Victoria Drive
Victoria Dr
Chanhassen Rd
Chaska Blvd
Hazeltine Blvd
Powers Blvd
Minnesota Dr
Arboretum Blvd
Engler Blvd
Dahlgren Rd
Bavaria Rd
Bluff Creek Dr
Bluff Creek Trail
Lake Ann Park
Lake Ann
Lake Susan
Lake Susan Park
Lake Susan Hills Golf Course
Lake Susan Hills Golf Club
Arboretum
Arboretum Fence
Proposed Streambed
Proposed Streambed
Proposed Streambed

JOINT POWERS AGREEMENT FOR CONSTRUCTION ON COUNTY STATE AID HIGHWAY/COUNTY HIGHWAY 18

THIS AGREEMENT FOR CONSTRUCTION ON COUNTY STATE AID HIGHWAY/COUNTY HIGHWAY 18, ("Agreement") shall be in effect from the date of execution and shall continue until the completion of the Project, by and between the City of Chaska ("City"), and the County of Carver ("County") (each sometimes hereinafter called "Party" and both sometimes collectively "Parties") the Parties being governmental and political subdivisions of the State of Minnesota.

WITNESSETH:

WHEREAS, each of the Parties has the authority to construct, maintain, repair, and improve public streets within their respective jurisdictions; and

WHEREAS, County State Aid Highway/County Highway 18 (CSAH/CH 18) is a duly dedicated public street, located within the corporate limits of City; and

WHEREAS, the Parties desire to undertake a joint project involving bridge construction, grading, aggregate base, pavement surfacing, curb & gutter, sidewalk, storm sewer, and other incidentals, and to share the costs of such improvement as herein provided; and

WHEREAS, the authority of the Parties to enter into this Agreement is provided by Minnesota Statutes, Section 471.59.

NOW, THEREFORE, in consideration of the mutual promises and covenants of each to the other contained in this Agreement and other good and valuable consideration, receipt of which is hereby acknowledged, the Parties hereto do covenant and agree as follows:

ARTICLE I
THE AGREEMENT

Section 1.01. Purposes. The purpose of this Agreement is to define the rights and obligations of the City and the County with respect to the Project and the sharing of the costs of the Project.

Section 1.02. Cooperation. The City and the County shall cooperate and use their best efforts to ensure the most expeditious implementation of the various provisions of this Agreement. The Parties agree in good faith to undertake resolution of disputes, if any, in an equitable and timely manner. The Project will be open to inspection of duly authorized representatives of the Parties at any time during normal business hours and as often as reasonably deemed necessary.

Section 1.03. Relationship To Other Contracts. The City and the County acknowledge that the Contract Documents will be entered into by the County on behalf of the Parties with respect to the Project, and that Change Orders or other documents may be entered into by the County on behalf of the Parties, with respect to the Project. This Agreement shall be construed so as to give

the fullest effect to its provisions, consistent with the provisions of the other contracts and documents referred to above.

Section 1.04. Term. The term of this Agreement shall be for a period commencing on the date hereof and terminating on the date the Project is completed, accepted by the Parties and all amounts owed by one Party to the other have been paid in full.

Section 1.05. Recitals. The above recitals are true and correct as of the date hereof and constitute a part of this Agreement.

Section 1.06 Enabling Authority. Minnesota Statutes, Section 471.59, authorizes two or more governmental units to jointly exercise any power common to the contracting Parties.

ARTICLE II
DEFINITIONS

Section 2.01. Definitions. In this Agreement the following terms shall have the following meanings unless the context requires otherwise:

(a) **Agreement:** this Agreement, as it may be amended, supplemented, or restated from time to time.

(b) **Change Order:** a work change order to the Contractor approved in writing, which may be electronic, by both Parties hereto and signed by the County Representative on behalf of the Parties authorizing a change in the work included within the Contract Documents and/or an adjustment in the price and/or an adjustment in the construction schedule, issued after execution of the contract for the construction of the Project.

(c) **City:** the City of Chaska.

(d) **City Representative:** Matt Podhradsky, City Administrator

(e) **City/County Costs:** the direct and indirect costs of City and County employees performing services on behalf of the Project, and other incidentals.

(f) **Construction Phase Professional Services Costs:** the fees and costs for all professional services performed in Construction Phase Activities for the Project.

(g) **Contract Documents:** drawings; Engineers Estimate; specifications; general and special conditions; addenda, if any; Change Orders; and the construction contract for the Project; approved by the Parties, or their respective representatives.

(h) **Contractor:** the person or entity that is awarded the contract for the construction of the Project.

(i) **County:** Carver County.

(j) **County Costs:** the direct and indirect costs of City and County employees performing services on behalf of the Project, and other incidentals.

(j) **County Representative:** Lyndon Robjent, P.E., Carver County Engineer.

(k) **Design Phase Professional Services Costs:** the fees and costs for all professional services performed in Design Phase Activities for the Project.

(l) **Engineers Estimate:** the professional engineer's opinion of probable cost prior to the bidding of the Project, which encompasses all projected costs tabulated for each Party.

(m) **Project:** bridge construction, grading, aggregate base, bituminous surfacing, curb & gutter, trail, storm sewer, and other incidentals.

(n) **Project Costs:** all costs for and associated with the construction of the Project, excluding Design Phase Professional Services Costs, Construction Phase Professional Services Costs, and City/County Costs.

(o) **Project Location:** CSAH/CH 18 from Bavaria Road to TH 41, as generally depicted in **Exhibit A**.

(p) **Uncontrollable Circumstances:** the occurrence or non-occurrence of acts or events beyond the reasonable control of the Party relying thereon, and not the result of willful or negligent action or inaction of the Party claiming the event as an Uncontrollable Circumstance, that materially adversely affects the performance of the Party claiming the event as an Uncontrollable Circumstance including but not limited to the following:

(1) Acts of God, including, but not limited to floods, ice storms, blizzards, tornadoes, landslides, lighting and earthquakes (but not including reasonably anticipated weather conditions for the geographic area), riots insurrections, war or civil disorder affecting the performance of work, blockades, power or other utility failure, and fires or explosions.

(2) The adoption of or change in any federal, state, or local laws, rules, regulations, ordinances, permits, or licenses, or changes in the interpretation of such laws, rules, regulations, ordinances, permits, or licenses by a court or public agency having appropriate jurisdiction after the date of the execution of this Agreement.

(3) A suspension, termination, interruption, denial, or failure of renewal of any permit, license, consent, authorization, or approval essential to the construction of the Project.

(4) Orders and/or judgment of any federal, state, or local court, administrative agency, or governmental body, provided, however, that the contesting in good faith by such Party of any such order and/or judgment shall not constitute or be construed to constitute a willful or negligent action or inaction of such Party.

(5) Strikes or other such labor disputes shall not be considered an Uncontrollable Circumstance, unless such strike or labor dispute involves persons with whom the Parties have no employment relationship and the Parties, or either of them, cannot, using best efforts, obtain substitute performance.

ARTICLE III
ALLOCATION OF DUTIES

Section 3.01. Design Phase Activities. Concept and design phase activities, including, but not limited to, field surveys, right of way plats, design, engineering, right of way acquisition, and other matters, shall be completed by the Parties as follows:

See attached **Exhibit B – Allocation of Duties**

Section 3.02. Construction Phase Activities. Construction phase activities, including, but not limited to, the bid process, preparation of contract documents, awarding of contract, construction inspection and surveying and other matters, shall be completed by the Parties as follows:

See attached **Exhibit B – Allocation of Duties**

Section 3.03. Contract Award. The Contract Documents shall be approved in writing, which may be electronic, by the Parties prior to the solicitation of bids. In accordance with the applicable provisions of Minnesota Statutes, County will cause bids to be received by it for the construction of the Project and, subject to approval by the City if the low responsible bidder is more than the Engineers Estimate for the City's cost share, shall award the contract for the construction of the Project to the lowest responsible bidder.

Section 3.04. Project Construction. Subject to Uncontrollable Circumstances, the Parties shall cause the Project to be constructed in accordance with the Contract Documents. The City shall have the right to review and approve of any proposed changes to the plans and specifications as they relate to City's cost participation prior to the work being performed.

Section 3.05. Maintenance Upon Project Completion and Final Acceptance. Highway maintenance shall be completed by the Parties, upon project completion and final acceptance of the Project, as follows:

The Parties agree to enter into a separate highway maintenance agreement for routine highway maintenance responsibilities, as may be amended from time to time. The City will perform all maintenance responsibilities on all streets under the City jurisdiction.

ARTICLE IV
PROJECT COST SHARING

Section 4.01. Allocation.

(a) The Project Costs for all items shall be divided between the City and County as follows:
See attached **Exhibit C – Project Cost Sharing**

(b) The Design Phase Professional Services Costs for all items shall be divided between the Parties as follows:
See attached **Exhibit C – Project Cost Sharing**

(c) The Construction Phase Professional Services Costs for all items shall be divided between the Parties as follows:
See attached **Exhibit C – Project Cost Sharing**

(d) All other costs including, but not limited to City/County Costs, shall be allocated between the Parties as follows:
See attached **Exhibit C – Project Cost Sharing**

Section 4.02. Payments to Contractor. The County shall make partial progress payments to the Contractor and, upon approval of both Parties hereto, the final payment to the Contractor in accordance with the Contract Documents. The designated City Representative shall have the right to approve of any Change Orders prepared by the County that affect the City's share of the construction cost.

The City further agrees that it will participate in the settlement of any claim from the County's contractor for the Project that involve delays attributable to unreasonable delays in approval by the City for plan or specification changes deemed necessary by the County Engineer or staff. The amount of the City's participation in any such claim shall be commensurate with the percentage of delay directly attributable to City's actions.

Section 4.03. Adjustments and Reconciliation. To the extent that the actual value of any item included in an invoice cannot be accurately determined at the time of submission of the invoice, such item shall be invoiced on an estimated basis and an adjustment shall be made to reflect the difference between such estimated amount and the actual amount of such item on the next invoice after determination of the actual amount.

Prior to final acceptance of the Project, the designated County representative shall provide City with a reconciliation of all costs for the Project and the respective contributions of the Parties for the review and approval of the Parties.

Section 4.04. Exclusive Responsibility. All aspects of application for State of Minnesota for State and Federal Funds and the grant thereof by the State, are the exclusive responsibility of the County, including but not limited to the investment, expenditure, and allocation of such funds. It is specifically agreed that any interest on the investment of any such funds is the sole property of the

County, to use as the County shall see fit.

Section 4.05. Payment to County. The City agrees to reimburse the County for costs incurred, pursuant to Section 4.01. Unless previously deposited as provided herein, the City is responsible to pay these monies to the County within thirty (30) days of being invoiced for costs incurred or services performed. Costs will be invoiced monthly and upon final acceptance of the Project by the Parties, unless an alternate schedule is mutually agreed upon in writing by the authorized representatives of the Parties.

Section 4.06. Payment to City. The County agrees to reimburse the City for costs incurred, pursuant to Section 4.01. The County is responsible to pay these monies to the City within thirty (30) days of being invoiced for costs incurred or services performed. Costs will be invoiced monthly and upon final acceptance of the Project by the Parties, unless an alternate schedule is mutually agreed upon in writing by the authorized representatives of the Parties.

ARTICLE V
GENERAL PROVISIONS

Section 5.01. Notices. All notices or communications required or permitted pursuant to this Agreement shall be either hand delivered or mailed to City and County, certified mail, return-receipt requested, at the following address:

City: Matt Podhradsky
City Administrator
City of Chaska
1 City Hall Plaza
Chaska, MN 55318

County: Lyndon Robjent, PE
County Engineer
Carver County Public Works
11360 Hwy 212 West, Suite 1
Cologne, MN 55322

Either Party may change its address or authorized representative by written notice delivered to the other Party pursuant to this Section 5.01.

Section 5.02. Counterparts. This Agreement may be executed in more than one counterpart, each of which shall be deemed to be an original but all of which taken together shall be deemed a single instrument.

Section 5.03. Survival of Terms, Representations and Warranties. The representations, warranties, covenants, and agreements of the Parties under this Agreement, and the remedies of either Party for the breach of such representations, warranties, covenants, and agreements by the other Party shall survive the execution and termination of this Agreement. The terms of Sections 3.05, 5.14, 5.15, 5.16 and 5.17 shall survive the expiration, termination or withdrawal from this

Agreement.

Section 5.04. Non-Assignability. Neither the City nor the County shall assign any interest in this Agreement nor shall transfer any interest in the same, whether by subcontract, assignment or novation, without the prior written consent of the other Party. Such consent shall not be unreasonably withheld.

Section 5.05. Alteration. It is understood and agreed that the entire Agreement between the Parties is contained herein and that this Agreement supersedes all oral agreements and negotiations between the Parties relating to the subject matter hereof. All items referred to in this Agreement are incorporated or attached and are deemed to be part of this Agreement. Any alteration, variation, modification or waiver of the provisions of the Agreement shall be valid only after it has been reduced to writing and duly signed by all Parties.

Section 5.06. Waiver. The waiver of any of the rights and/or remedies arising under the terms of this Agreement on any one occasion by any Party hereto shall not constitute a waiver or any rights and/or remedies in respect to any subsequent breach or default of the terms of this Agreement. The rights and remedies provided or referred to under the terms of this Agreement are cumulative and not mutually exclusive.

Section 5.07. Severability. The provisions of this Agreement are severable. If any paragraph, section, subdivision, sentence, clause or phrase of this Agreement is for any reason held to be contrary to law, or contrary to any rule or regulation having the force and effect of law, such decision shall not affect the remaining portions of this Agreement.

Section 5.08. Interpretation According to Minnesota Law. The Laws of the State of Minnesota shall apply to this Agreement.

Section 5.09. Final Payment. Before final payment is made to the Contractor, the Contractor shall provide a certificate of compliance from the Commissioner of Revenue certifying that the Contractor and any out-of-state subcontractors have complied with the provisions of Minnesota Statutes, Section 290.92.

Section 5.10. Headings. The headings to the various sections of this Agreement are inserted only for convenience of reference and are not intended, nor shall they be construed, to modify, define, limit, or expand the intent of the Parties as expressed in this Agreement.

Section 5.11. Further Actions. The Parties agree to execute such further documents and take such further actions as may reasonably be required or expedient to carry out the provisions and intentions of this Agreement, or any agreement or document relating hereto or entered into in connection herewith.

Section 5.12. Parties in Interest. This Agreement shall be binding upon and inure solely to the benefit of the Parties hereto and their permitted assigns, and nothing in this Agreement, express or implied, is intended to confer upon any other person any rights or remedies of any nature under or by reason of this Agreement.

Section 5.13. Employees. It is further agreed that any and all full-time employees of County and all other employees of said County engaged in the performance of any work or services required or provided for herein to be performed by the County shall be considered employees of County only and not of City and that any and all claims that may or might arise under Workman's Compensation Act of the State of Minnesota on behalf of said employees while so engaged and any and all claims made by any third Parties as a consequence of any act or omission on the part of County employees while so engaged on any of the work or services provided to be rendered herein shall be the sole obligation and responsibility of County.

It is further agreed that any and all full-time employees of City and all other employees of said City engaged in the performance of any work or services required or provided for herein to be performed by City shall be considered employees of City only and not of County and that any and all claims that may or might arise under Workman's Compensation Act of the State of Minnesota on behalf of said employees while so engaged and any and all claims made by any third Parties as a consequence of any act or omission on the part of said City employees which so engaged on any of the work or services to be rendered herein shall be the sole obligation and responsibility of City.

Section 5.14. Indemnification. The Parties' total liability under this Agreement shall be governed by Minn. Statutes, Section 471.59, Subd. 1a.

Each Party agrees that it will be responsible for the acts or omissions of its officials, agents, and employees, and the results thereof, in carrying out the terms of this Agreement, to the extent authorized by law and shall not be responsible for the acts/omissions of the other Party and the results thereof. For purposes of determining total liability for damages, the participating governmental units are considered to be a single governmental unit, the total liability of which shall not exceed the limits for a single governmental unit as provided in Minn. Statutes, Section 466.04, Subd. 1.

Each Party agrees to defend, hold harmless, and indemnify the other Party, its officials, agents, and employees, from any liability, loss, or damages the other Party may suffer or incur as the result of demands, claims, judgments, or cost arising out of or caused by the indemnifying Party's negligence in the performance of its respective obligations under this Agreement. This provision shall not be construed nor operate as a waiver of any applicable limitation of liability, defenses, immunities, or exceptions by statute or common law.

To the full extent permitted by law, actions by the Parties pursuant to this Agreement are intended to be and shall be construed as a "cooperative activity" and it is the intent of the Parties that they shall be deemed a "single governmental unit" for the purposes of liability, all as set forth in Minnesota Statutes, Section 471.59, Subd. la(a); provided further that for purposes of that statute, each Party to this Agreement expressly declines responsibility for the acts or omissions of the other Party.

The Parties of this Agreement are not liable for the acts or omissions of the other participants to this Agreement except to the extent to which they have agreed in writing to be responsible for

acts or omissions of the other Parties.

Section 5.15. **Records – Availability and Access**

A. Pursuant to Minnesota Statutes, Section 16C.05, Subd. 5, the City agrees that the County, the State Auditor, or any of their duly authorized representatives at any time during normal business hours and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc., which are pertinent to the accounting practices and procedures of the City and involve transactions relating to this Agreement.

   City agrees to maintain these records for a period of six years from the date of termination of this Agreement.

B. Pursuant to Minnesota Statutes, Section 16C.05, Subd. 5, the County agrees that the City, the State Auditor, or any of their duly authorized representatives at any time during normal business hours and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc., which are pertinent to the accounting practices and procedures of the County and involve transactions relating to this Agreement.

   County agrees to maintain these records for a period of six years from the date of termination of this Agreement.

Section 5.16. Data Practices. Each Party, its employees, agents, owners, partners, and subcontractors agree to abide by the provisions of the Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13 and implementing regulations, if applicable, and all other applicable state and federal laws, rules, regulations and orders relating to data privacy or confidentiality, and as any of the same may be amended.

Section 5.17. Nondiscrimination. During the performance of this Agreement, the City and the County agree to the following: No person shall, on the grounds of race, color, religion, age, sex, disability, marital status, public assistance status, criminal record, creed or national origin be excluded from full employment right in, participation in, be denied the benefits of or be otherwise subjected to discrimination under any and all applicable Federal and State laws against discrimination.

Section 5.18. Default and Withdrawal. Default in this Agreement may occur when a Party fails to perform any of the provisions of this Agreement or so fails to administer the work as to endanger the performance of the Agreement. Unless the Party's default is excused by the non-defaulting Party, the non-defaulting Party may, upon written notice to the defaulting Party representative listed herein, cancel this Agreement in its entirety as indicated below.

Any Party may withdraw from this Agreement with or without cause by providing thirty (30) days' prior written notice to the other Parties herein. Only the governing bodies of the Participating Parties have authority to act pursuant to this provision of the Agreement.

Each Party to this agreement reserves the right to withdraw from and cancel this agreement within 30 days from the opening of bids for the project in the event either or both Parties consider any or all bids unsatisfactory; the withdrawal from or cancellation of the agreement to be accomplished by either or both Parties within 30 days of opening of bids by serving a written notice thereof upon the other, unless this right is waived by both Parties in writing.

Section 5.19. Third Party. This Agreement does not create any rights, claims or benefits inuring to any person that is not a Party hereto nor create or establish any third Party beneficiary.

IN TESTIMONY WHEREOF, The Parties hereto have caused these presents to be executed.

City of Chaska, Minnesota	***County of Carver, Minnesota***
_____	_____
Mayor	County Board Chair
Date:_____	Date:_____
Attest:	***Attest:***
_____	_____
Administrator/Clerk	County Administrator
Date:_____	Date:_____
Approved As To Form:	***Approved As To Form:***
_____	_____
Attorney	County Attorney
Date:_____	Date:_____

Project Location Map

This map was created using a compilation of information and data from various City, County, State, and Federal offices. It is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.

Project Location

1 inch = 2,000 feet

CARVER COUNTY

Public Works Division
11360 Hwy 212, Suite 1
Cologne, MN 55322
(952) 466-5200
Created: 8/28/2024

CSAH 18 Project

Exhibit B – Allocation of Duties

Design Phase Activities

County will complete all concept and design phase activities of the Project and procure necessary Design Phase Professional Services.

The County shall notify the City, no later than fourteen (14) days prior to county board action to approve of eminent domain, if the land acquisition for the Project cannot be acquired by direct purchase. City does not object to the County, subject to authorization from its County Board, from acquiring any land that cannot be acquired by direct purchase through the eminent domain process under Minnesota Statutes Chapter 117. Subject to authorization from its County Board, City does not object to the County exercising the power of eminent domain related to the Project in the County's name. The County shall not exercise the power of eminent domain related to the Project in the City's name.

Construction Phase Activities

County will complete all construction phase activities of the Project and procure necessary Construction Phase Professional Services, except that City will provide for the construction inspection services for all City utilities constructed with the Project.

CSAH 18 Project

Exhibit C – Project Cost Sharing

County and City agree to cost share as follows:

Project Costs

The County and City agree to cost share Project Costs in accordance with the following:

1. The County has secured State General Obligation Bonds and State General Funds for this Project. It is mutually agreed by the Parties that the County shall use these funds for eligible project costs.

2. The County will cover costs above the state funding amounts for this project.

3. The County will be responsible for all right of way acquisition costs.

4. The City agrees to transfer property or grant easement rights to the County of City owned property needed for the Project at no cost to the County. Said property transfers and temporary easements are shown in **Exhibit D**. The temporary easement granted herein shall commence on October 1, 2024 and shall terminate on December 31, 2028.

5. The County agrees to pay for all City improvements that are included in the Project construction plans. The City will be responsible for any additional items or cost during construction that come at the request of the City that the County does not deem necessary to carry out the scope of the Project. The Engineers Estimate and any Change Orders will show such City requested improvement costs for City approval.

Design Phase Professional Services Costs

The County is responsible for the Design Phase Professional Services Costs except for any City requested improvements which will be prorated by construction cost share.

Construction Phase Professional Services Costs

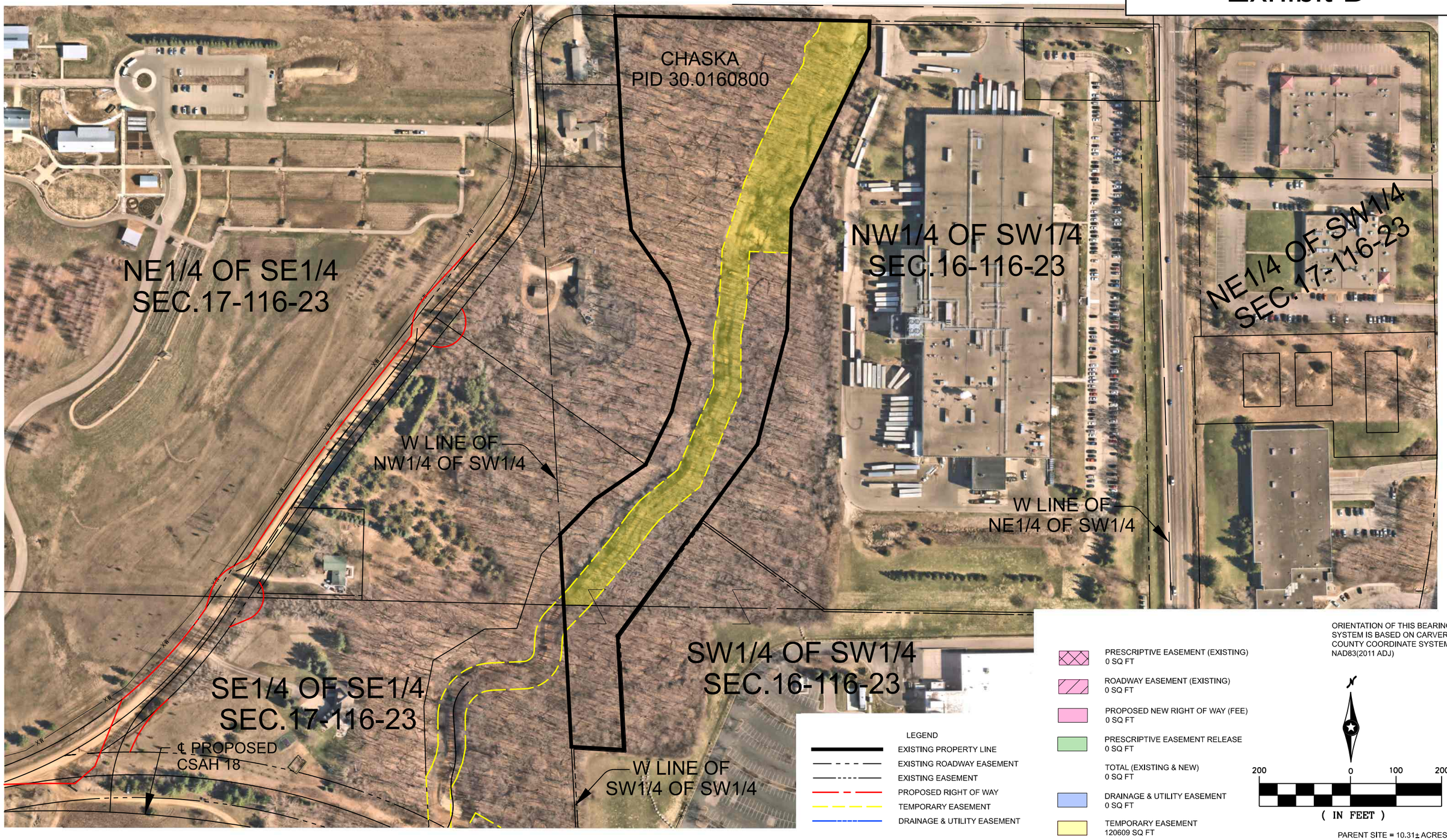
The County is responsible for the Construction Phase Professional Services Costs except for any City requested improvements which will be prorated by construction cost share.

Other Costs

The County is responsible for Other Costs except for any City requested improvements which will be prorated by construction cost share.

1. The City agrees to not bill County for direct and indirect internal staff costs for the Project in order to support the City administration and City utility inspection of the project for City.

Exhibit D



DRAWN BY: XXX

SURVEYED BY: XXX

I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the state of Minnesota.

Signature: _____ Lic. No. -

Printed Name: - Date: -

NO.	BY	DATE	REVISIONS

Public Works Division
11360 Hwy 212, Suite 1
Cologne, MN 55322
952.466.5200

CHASKA CITY
PID 30.0160800
1 CITY HALL PLZ
CHASKA, MN 55318

EASEMENT EXHIBIT
PART OF NW1/4 OF SW1/4. PART OF SW1/4 OF SW1/4. SEC.16-116-23, CHASKA
CARVER COUNTY, MN

FILE NO. 178826 W 82ND ST

DATE 03/01/24

SHEET 1 OF 1

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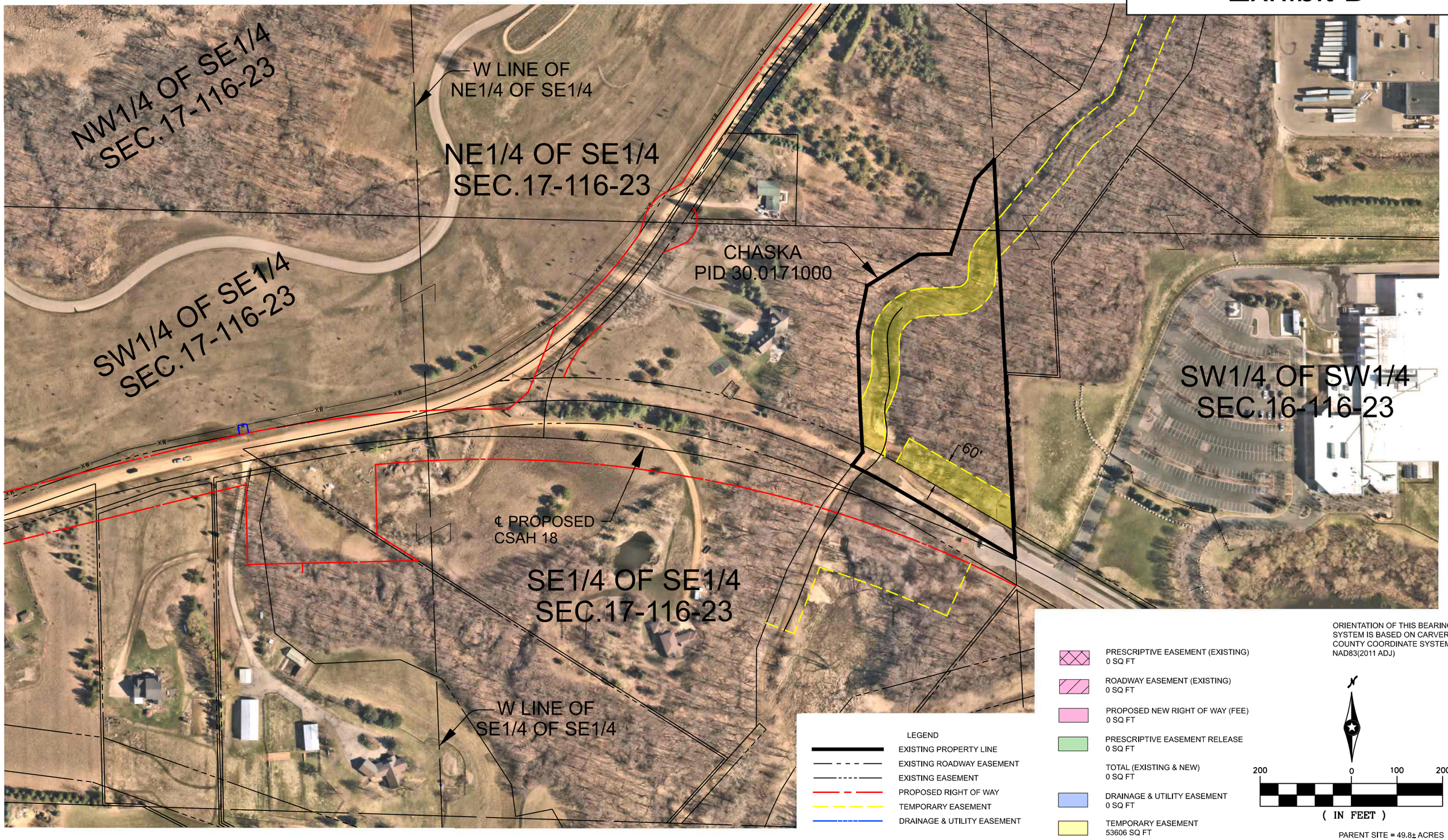
Exhibit D



LEGEND

- EXISTING PROPERTY LINE
- EXISTING ROADWAY EASEMENT
- EXISTING EASEMENT
- PROPOSED RIGHT OF WAY
- TEMPORARY EASEMENT
- DRAINAGE & UTILITY EASEMENT

- PRESCRIPTIVE EASEMENT (EXISTING) 0 SQ FT
- ROADWAY EASEMENT (EXISTING) 0 SQ FT
- PROPOSED NEW RIGHT OF WAY (FEE) 0 SQ FT
- PRESCRIPTIVE EASEMENT RELEASE 0 SQ FT
- TOTAL (EXISTING & NEW) 0 SQ FT
- DRAINAGE & UTILITY EASEMENT 0 SQ FT
- TEMPORARY EASEMENT 53606 SQ FT

ORIENTATION OF THIS BEARING SYSTEM IS BASED ON CARVER COUNTY COORDINATE SYSTEM NAD83(2011 ADJ)

200 0 100 200

(IN FEET)

PARENT SITE = 49.8± ACRES

H:\Projects\14000\14936\TechData\CADDesign\Graphics\Parcel Graphics\14936_Parcel14 - NEW_240806.dgn

DRAWN BY: XXX

SURVEYED BY: XXX

I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the state of Minnesota.

Signature: _____ Lic. No. -

Printed Name: - Date: -

NO.	BY	DATE	REVISIONS

Public Works Division
11360 Hwy 212, Suite 1
Cologne, MN 55322
952.466.5200

CHASKA CITY
PID 30.0171000
1 CITY HALL PLZ
CHASKA, MN 55318

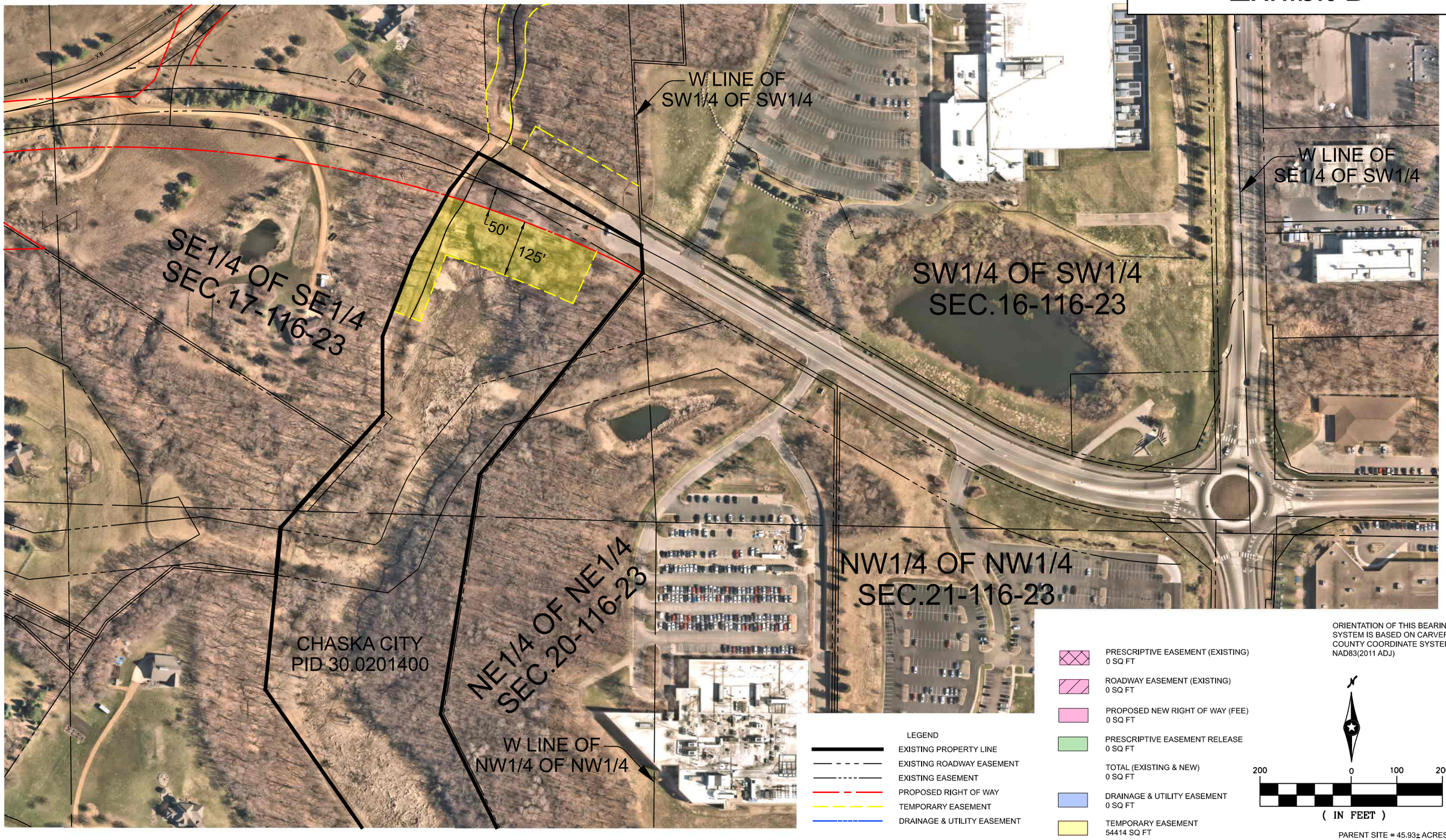
EASEMENT EXHIBIT
PART OF SE1/4 OF SE1/4. PART OF NE1/4 OF SE1/4. SEC.17-116-23, CHASKA
CARVER COUNTY, MN

FILE NO. 178826 W 82ND ST

DATE 03/01/24

SHEET 1 OF 1

Exhibit D



LEGEND

- EXISTING PROPERTY LINE
- EXISTING ROADWAY EASEMENT
- EXISTING EASEMENT
- PROPOSED RIGHT OF WAY
- TEMPORARY EASEMENT
- DRAINAGE & UTILITY EASEMENT

- PRESCRIPTIVE EASEMENT (EXISTING) 0 SQ FT
- ROADWAY EASEMENT (EXISTING) 0 SQ FT
- PROPOSED NEW RIGHT OF WAY (FEE) 0 SQ FT
- PRESCRIPTIVE EASEMENT RELEASE 0 SQ FT
- TOTAL (EXISTING & NEW) 0 SQ FT
- DRAINAGE & UTILITY EASEMENT 0 SQ FT
- TEMPORARY EASEMENT 54414 SQ FT

ORIENTATION OF THIS BEARING SYSTEM IS BASED ON CARVER COUNTY COORDINATE SYSTEM NAD83(2011 ADJ)

N

200 0 100 200

(IN FEET)

PARENT SITE = 45.93± ACRES

DRAWN BY: XXX

SURVEYED BY: XXX

I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the state of Minnesota.

Signature: _____ Lic. No. -

Printed Name: - Date: -

NO.	BY	DATE	REVISIONS

Public Works Division
11360 Hwy 212, Suite 1
Cologne, MN 55322
952.466.5200

CHASKA CITY
PID 30.0201400
1 CITY HALL PLZ
CHASKA, MN 55318

EASEMENT EXHIBIT
PART OF SE1/4 OF SE1/4. SEC.17-116-23,
PART OF NE1/4 OF NE1/4. SEC.20-116-23,
CHASKA, CARVER COUNTY, MN

FILE NO. 178826 W 82ND ST

DATE 03/01/24

SHEET 1 OF 1

H:\Projects\14000\14936\TechData\CADDesign\Graphics\Parcel Graphics\14936_Parcel17 - NEW_240806.dgn

CLAIMS ROSTER REPORT

FOR COUNCIL MEETING: **November 4, 2024**

Paid and Unpaid Invoices:
Check #'s 353552-353721 **$4,549,100.99**

Paid Electronic Invoices:
Wire #'s 4358-4378 **$4,479,890.71**

Amount for Approval-Council Meeting:
November 4, 2024 **$9,028,991.70**

City of Chaska

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
106208 ATHLACTION HOLDINGS LLC									
410018351		10/25/2024	110524	353570	40,131.00	11/24/2024	INV	PD	Annual Subscription
CHECK DATE: 11/05/2024									
103825 ACUSHNET COMPANY									
919109779		10/17/2024	110524	353571	196.00	11/16/2024	INV	PD	RESALE
CHECK DATE: 11/05/2024									
100036 ADAM'S PEST CONTROL INC (NEED UPDATED W-9)									
4008514		10/22/2024	110524	353572	74.81	11/22/2024	INV	PD	PEST CONTROL
CHECK DATE: 11/05/2024									
4008642		10/22/2024	110524	353572	69.20	11/22/2024	INV	PD	PEST CONTROL-INSECT LIGHT
CHECK DATE: 11/05/2024									
4008753		10/22/2024	110524	353572	42.75	11/22/2024	INV	PD	PEST CONTROL
CHECK DATE: 11/05/2024									
					186.76				
112361 AFANASYEV, NATALIE									
132926		10/14/2024	110524	353573	50.00	11/14/2024	INV	PD	Community Garden Deposit
CHECK DATE: 11/05/2024						PAYEE: AFANASYEV, NATALIE			
110173 ALL TRAFFIC SOLUTIONS INC									
SIN042538		10/14/2024	110524	353574	1,500.00	11/13/2024	INV	PD	Traffic Suite - Speed Tra
CHECK DATE: 11/05/2024									
100102 ANCOM COMMUNICATIONS INC									
124377		10/14/2024	110524	353575	149.64	11/13/2024	INV	PD	Ear Jack for Radio
CHECK DATE: 11/05/2024									
124504		10/23/2024	110524	353575	304.00	11/23/2024	INV	PD	PAGER REPAIR
CHECK DATE: 11/05/2024									
124527		10/23/2024	110524	353575	321.80	11/22/2024	INV	PD	PAGER PARTS
CHECK DATE: 11/05/2024									
					775.44				
100119 SHAKOPEE VALLEY FORD									
389479FOW		10/14/2024	110524	353576	57.67	11/14/2024	INV	PD	#1231 FUEL DOOR HOUSING
CHECK DATE: 11/05/2024									

Report generated: 11/01/2024 09:13
User: 8482mrob
Program ID: apinvlst

City of Chaska

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
389775FOW		10/18/2024	110524	353576	53.98	11/18/2024	INV	PD	SEAT BELT CLIP
CHECK DATE: 11/05/2024									
390172FOW		10/23/2024	110524	353576	219.76	11/23/2024	INV	PD	#1227 BRAKE PADS & ROTORS
CHECK DATE: 11/05/2024									
					331.41				
100122 ARAMARK REFRESHMENT SERVICES									
10551295		10/09/2024	110524	353577	87.21	11/09/2024	INV	PD	Folgers Coffee for the Br
CHECK DATE: 11/05/2024									
2782421		10/18/2024	110524	353577	146.34	11/18/2024	INV	PD	Silver Water Filter for b
CHECK DATE: 11/05/2024									
					233.55				
106918 ARTHUR CLESEN INC									
19259-00		10/10/2024	110524	353578	1,287.37	11/09/2024	INV	PD	IRRIGATION SYSTEM VALVES
CHECK DATE: 11/05/2024									
100155 AUBURN MANOR									
NOV 2024		11/01/2024	110524	353579	200.00	11/01/2024	INV	PD	NOV SR CITIZEN DONATION
CHECK DATE: 11/05/2024									
112309 JANET L FAHEY									
132646		10/08/2024	110524	353580	225.00	11/09/2024	INV	PD	barn quilt tour guide ser
CHECK DATE: 11/05/2024									
105265 BEEBE, DENISE									
132907		10/24/2024	110524	353581	20.10	11/24/2024	INV	PD	MILEAGE REIMBURSEMENT
CHECK DATE: 11/05/2024									
112366 BOECKERS, STEPHANIE									
132934		10/14/2024	110524	353582	50.00	11/14/2024	INV	PD	Community Garden Deposit
CHECK DATE: 11/05/2024						PAYEE: BOECKERS, STEPHANIE			
102279 BOLTON & MENK INC									
0347423		10/11/2024	110524	353583	514.00	11/11/2024	INV	PD	City Square Park Rehabili
CHECK DATE: 11/05/2024									
0347565		10/14/2024	110524	353583	49,066.11	11/01/2024	INV	PD	2024 DT Street Project

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 11/05/2024									
0347566		10/14/2024	110524	353583	28,931.62	11/01/2024	INV	PD	TH41 & CSAH 61 Improvemen
CHECK DATE: 11/05/2024									
					78,511.73				
100220 BOYER FORD TRUCKS INC									
16669		10/04/2024	110524	353584	137,828.00	11/04/2024	INV	PD	#121 JETTER/VAC COMBO TRU
CHECK DATE: 11/05/2024									
100226 BRAUN INTERTEC CORPORATION									
B404951		10/17/2024	110524	353585	2,118.50	11/01/2024	INV	PD	Creek Rd Utility & St/Trl
CHECK DATE: 11/05/2024									
112356 BRINDA, TOM									
132914		10/14/2024	110524	353586	50.00	11/14/2024	INV	PD	Community Garden Deposit
CHECK DATE: 11/05/2024						PAYEE: BRINDA, TOM			
100254 BRYAN ROCK PRODUCTS INC									
67123		10/15/2024	110524	353587	7,567.38	11/15/2024	INV	PD	BASE MATERIAL PICKLEBALL
CHECK DATE: 11/05/2024									
100287 CARVER COUNTY PUB HLTH/PLAN & WTR									
WP20230074-1		09/20/2024	110524	353588	1,751.40	10/18/2024	INV	PD	ENGINEERING REVIEW-12/21/
CHECK DATE: 11/05/2024									
100301 CARVER COUNTY									
30-0040820-2024-2		10/15/2024	102424	353557	7,205.12	10/15/2024	INV	PD	PROP TAX-ENGLER PROP NEAR
CHECK DATE: 10/24/2024									
30.0040800-2024-2		10/15/2024	102424	353557	2,831.92	10/15/2024	INV	PD	PROP TAX-ENGLER PROP NEAR
CHECK DATE: 10/24/2024									
30.0050100-2024-2		10/15/2024	102424	353557	780.00	10/15/2024	INV	PD	PROP TAX-WALNUT CELL TWR
CHECK DATE: 10/24/2024									
30.0090400-2024		10/28/2024	103124	353558	372.32	11/28/2024	INV	PD	Prop Tax-Poppler/Schalow
CHECK DATE: 10/31/2024									
30.0280340-2024-2		10/15/2024	102424	353557	321.36	10/15/2024	INV	PD	PROP TAX-HUNDERTMARK CELL
CHECK DATE: 10/24/2024									
30.0501100-2024-2		10/15/2024	102424	353557	1,267.76	10/15/2024	INV	PD	PROP TAX-423 WALNUT ST N

City of Chaska

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 10/24/2024									
30.0501440-2024-2		10/15/2024	102424	353557	1,451.84	10/15/2024	INV	PD	PROP TAX-216 4TH ST W (TU
CHECK DATE: 10/24/2024									
30.0501940-2024-2		10/15/2024	102424	353557	9,520.16	10/15/2024	INV	PD	PROP TAX-314 WALNUT ST N-
CHECK DATE: 10/24/2024									
30.1890011-2024-2		10/15/2024	102424	353557	50,798.80	10/15/2024	INV	PD	PROP TAX-3210 CHASKA BLVD
CHECK DATE: 10/24/2024									
30.6580020-2024-2		10/15/2024	102424	353557	963.04	10/15/2024	INV	PD	PROP TAX-BLOCK 6 VACANT L
CHECK DATE: 10/24/2024									
30.6580030-2024-2		10/15/2024	102424	353557	2,461.68	10/15/2024	INV	PD	PROP TAX-BLOCK 6 VACANT L
CHECK DATE: 10/24/2024									
30.6800400-2024-2		10/15/2024	102424	353557	5,491.20	10/15/2024	INV	PD	PROP TAX-CLOVER FIELD CEL
CHECK DATE: 10/24/2024									
					83,465.20				
100285 CARVER COUNTY									
2024012-1		10/01/2024	110524	353589	16,404.19	10/15/2024	INV	PD	Q3 Fines & Surcharge
CHECK DATE: 11/05/2024									
100323 CDW GOVERNMENT INC									
AA76M2W		09/26/2024	102224	353552	714.40	10/26/2024	INV	PD	PORTEUS KIOSK YEARLY SOFT
CHECK DATE: 10/22/2024									
AA8BA6R		09/27/2024	102224	353552	587.45	10/27/2024	INV	PD	IT UPS INVENTORY
CHECK DATE: 10/22/2024									
AA96V4L		10/10/2024	110524	353590	1,519.03	11/09/2024	INV	PD	IT CFD REPLACEMENT SURFAC
CHECK DATE: 11/05/2024									
AA97D2Q		10/10/2024	110524	353590	2,156.78	11/09/2024	INV	PD	IT REPLACEMENT SURFACE
CHECK DATE: 11/05/2024									
AA9RF7V		10/08/2024	110524	353590	162.36	11/07/2024	INV	PD	CFD REPLACEMENT DISPLAY
CHECK DATE: 11/05/2024									
AB1EN4F		10/11/2024	110524	353590	44.08	11/10/2024	INV	PD	DISPLAY-FINANCE TEMP
CHECK DATE: 11/05/2024									
AB1KN8G		10/14/2024	110524	353590	3,280.00	11/13/2024	INV	PD	VEEAM YEARLY SUBSCRIPTION
CHECK DATE: 11/05/2024									
					8,464.10				
100332 CENTERPOINT ENERGY RESOURCES CORP									

City of Chaska

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
120012646/SEP24		10/07/2024	103124	353559	42.49	11/04/2024	INV	PD	SEP LOOP CLUBHOUSE GAS SV
CHECK DATE: 10/31/2024									
120164413/SEP24		10/07/2024	103124	353559	124.82	11/04/2024	INV	PD	SEP LOOP MAINT GAS SVC
CHECK DATE: 10/31/2024									
80000167843/SEP24		10/14/2024	103124	353559	1,581.34	11/08/2024	INV	PD	SEP GAS SVC
CHECK DATE: 10/31/2024									
					1,748.65				
100337 QWEST CORPORATION									
313249294/OCT24		10/11/2024	103124	353560	60.01	11/07/2024	INV	PD	OCT TC MAINT LOC PHN SVC
CHECK DATE: 10/31/2024									
313408124/OCT24		10/11/2024	103124	353560	69.42	11/07/2024	INV	PD	OCT TC MAINT LOC PHN SVC
CHECK DATE: 10/31/2024									
708009194		10/01/2024	103124	353561	351.94	10/31/2024	INV	PD	OCT SIP PHONE BILL
CHECK DATE: 10/31/2024									
					481.37				
100346 CHASKA DOWNTOWN BUSINESS ALLIANCE									
Q4 2024		10/07/2024	110524	353591	14,525.00	11/06/2024	INV	PD	Q4 SPECIAL SERVICES DISTR
CHECK DATE: 11/05/2024									
100363 CHASKA HISTORICAL SOCIETY									
132978		10/28/2024	110524	353592	3,400.00	11/29/2024	INV	PD	Hauntings & History Tours
CHECK DATE: 11/05/2024									
100377 CHASKA ROTARY CLUB									
10.25.24		10/25/2024	110524	353593	8,500.00	10/25/2024	INV	PD	CHASKA CARES 2024 DONATIO
CHECK DATE: 11/05/2024									
6578		10/01/2024	110524	353594	100.00	11/10/2024	INV	PD	Q4 Dues-Podhradsky
CHECK DATE: 11/05/2024									
6583		10/01/2024	110524	353593	100.00	11/10/2024	INV	PD	Q4 Dues-Seibert
CHECK DATE: 11/05/2024									
					8,700.00				
110240 CINTAS CORPORATION NO 2									
5230129405		09/16/2024	110524	353595	419.98	10/16/2024	INV	PD	MEDICAL SUPPLIES FOR FD
CHECK DATE: 11/05/2024									
5235695403		10/21/2024	110524	353596	241.39	11/21/2024	INV	PD	1st Aid -re-fill-PD

City of Chaska

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 11/05/2024									
5236459403		10/24/2024	110524	353596	301.55	11/24/2024	INV	PD	Gloves-PD
CHECK DATE: 11/05/2024									
					962.92				
100418 CLEARSOFT INC									
6232		10/24/2024	110524	353597	1,174.53	11/24/2024	INV	PD	Softener Salt
CHECK DATE: 11/05/2024									
111572 CLUB PROPHET SOFTWARE LLC									
INV2571037		10/01/2024	110524	353598	809.88	10/11/2024	INV	PD	OCT TC/LOOP POS SOFTWARE
CHECK DATE: 11/05/2024									
100768 CODE 4 SERVICES INC									
9991		10/16/2024	110524	353599	1,784.22	11/15/2024	INV	PD	SPARE CRADLEPOINT FOR AMI
CHECK DATE: 11/05/2024									
100436 COMCAST CORPORATION									
0426162/OCT24		10/17/2024	103124	353562	249.77	11/11/2024	INV	PD	TEMP FD INTERNET SVC
CHECK DATE: 10/31/2024									
220772367		10/15/2024	103124	353563	775.00	11/15/2024	INV	PD	OCT CITY HALL FIBER
CHECK DATE: 10/31/2024									
					1,024.77				
105466 COMPUTER INTEGRATION TECHNOLOGIES INC									
386478		10/15/2024	110524	353600	7,345.50	11/14/2024	INV	PD	OCT OFFICE 365 AGREEMENT
CHECK DATE: 11/05/2024									
387034		10/15/2024	110524	353600	266.20	11/15/2024	INV	PD	NOV CYBER SECURITY TRAINI
CHECK DATE: 11/05/2024									
					7,611.70				
110239 COMPUTERSHARE TRUST COMPANY NA									
2370555		09/11/2024	110524	353601	4,500.00	10/11/2024	INV	PD	2015A TRUSTEE FEE
CHECK DATE: 11/05/2024									
106301 CORE AND MAIN LP									
V723165	240227	10/10/2024	110524	353602	926.16	11/10/2024	INV	PD	INVENTORY-SWIVELS
CHECK DATE: 11/05/2024									

City of Chaska

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
V768353	240228	10/10/2024	110524	353602	3,604.65	11/10/2024	INV	PD	INVENTORY-GATE VALVES/ASS
CHECK DATE: 11/05/2024									
					4,530.81				
100479 CULLIGAN-METRO BROOKLYN PARK									
114-01594506-5 SEP24		09/30/2024	110524	353603	69.37	10/20/2024	INV	PD	COOLER RENT & WATER-TC MA
CHECK DATE: 11/05/2024									
100555 D R HORTON INC									
B24-0743-REFUND		10/21/2024	110524	353604	1,889.60	11/21/2024	INV	PD	B24-0743-REFUND OF OVERPA
CHECK DATE: 11/05/2024									
100508 DDK CONSTRUCTION INC									
4210 HARROW COVE		10/21/2024	110524	353605	2,500.00	11/21/2024	INV	PD	BUILDER DEPOSIT REFUND
CHECK DATE: 11/05/2024									
100520 DEM CON COMPANIES LLC									
20857		09/30/2024	110524	353606	570.70	10/30/2024	INV	PD	LION'S PARK PLAYGROUND DI
CHECK DATE: 11/05/2024									
111847 GREGORY WICKENHAUSER									
1421		10/23/2024	110524	353607	975.00	11/23/2024	INV	PD	806 BOLDT STREET
CHECK DATE: 11/05/2024									
112353 CESAR BELLO									
00011		10/23/2024	110524	353608	200.00	11/23/2024	INV	PD	Latin Festival 2024-DJ
CHECK DATE: 11/05/2024									
111282 CANNON TECHNOLOGIES INC									
953402261	240194	09/30/2024	110524	353609	27,456.00	10/30/2024	INV	PD	INVENTORY-MTR EATON MINOD
CHECK DATE: 11/05/2024									
953487044	240117	10/14/2024	110524	353609	390,661.13	11/14/2024	INV	PD	EATON AMI MAST AGRMT 4/30
CHECK DATE: 11/05/2024									
953487051	240117	10/10/2024	110524	353609	391,248.00	11/10/2024	INV	PD	EATON AMI MAST AGRMT 4/30
CHECK DATE: 11/05/2024									
953586598	240117	10/25/2024	110524	353609	391,248.00	11/24/2024	INV	PD	EATON AMI MAST AGRMT 4/30
CHECK DATE: 11/05/2024									

City of Chaska

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
103919 EBERT INC					1,200,613.13				
23520-021-3		08/21/2024	110524	353610	2,842.40	11/29/2024	INV	PD	Public Safety Facility-Co
CHECK DATE: 11/05/2024									
100592 ELECTRIC PUMP INC									
026655		10/14/2024	110524	353611	565.50	11/14/2024	INV	PD	PUMP REPAIRS
CHECK DATE: 11/05/2024									
110104 RAINY FALLS VENTURES LLC									
1334		10/25/2024	110524	353612	129.00	11/25/2024	INV	PD	FF GEAR DECON
CHECK DATE: 11/05/2024									
1644		10/15/2024	110524	353612	3,981.95	11/15/2024	INV	PD	FF GEAR DECON, REPAIR
CHECK DATE: 11/05/2024									
100606 ENERGY SALES INC					4,110.95				
48433		10/11/2024	110524	353613	275.95	11/11/2024	INV	PD	TUBE HEATER PARTS
CHECK DATE: 11/05/2024									
48434		10/11/2024	110524	353613	37.62	11/11/2024	INV	PD	TUBE HEATER PARTS
CHECK DATE: 11/05/2024									
112363 ESS, ELAINE					313.57				
132930		10/14/2024	110524	353614	50.00	11/14/2024	INV	PD	Community Garden Deposit
CHECK DATE: 11/05/2024						PAYEE: ESS, ELAINE			
111170 ELLIOTT AUTO SUPPLY CO INC									
1-10169765		10/17/2024	110524	353615	135.52	11/17/2024	INV	PD	STOCK-WASHER FLUID
CHECK DATE: 11/05/2024									
100649 FEDERAL EXPRESS CORPORATION									
8-652-39558		10/16/2024	103124	353564	37.77	10/31/2024	INV	PD	UB SHIPPING FROM US BANK
CHECK DATE: 10/31/2024									
100653 FERGUSON ENTERPRISES INC									

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
0273615		10/14/2024	110524	353616	1,825.82	11/14/2024	INV	PD	METAL LOCATORS
CHECK DATE: 11/05/2024									
100655 FERRELLGAS 7780961									
1128193057		10/16/2024	110524	353617	49.27	11/16/2024	INV	PD	PROPANE
CHECK DATE: 11/05/2024									
111488 AT AND T MOBILITY NATIONAL ACCOUNTS LLC									
287333620278X1003		09/25/2024	103124	353565	1,849.70	10/20/2024	INV	PD	SEP FIRSTNET MOBILE
CHECK DATE: 10/31/2024									
100672 BDG INC									
30519		09/12/2024	110524	353618	2,580.00	10/12/2024	INV	PD	#91 JETTER PUMP REBUILD
CHECK DATE: 11/05/2024									
112112 FOBBE CONTRACTING INC									
7011		10/16/2024	110524	353619	950.00	11/15/2024	INV	PD	CROSSTOWN PRV-LOWER HYDRA
CHECK DATE: 11/05/2024									
112359 FORBROOK, BARB									
132924		10/14/2024	110524	353620	50.00	11/14/2024	INV	PD	Community Garden Deposit
CHECK DATE: 11/05/2024						PAYEE: FORBROOK, BARB			
100753 GPS INDUSTRIES LLC									
REP0012264		09/30/2024	110524	353621	215.00	10/30/2024	INV	PD	GPS REPAIRS
CHECK DATE: 11/05/2024									
100759 WW GRAINGER INC									
9276961324		10/10/2024	110524	353623	270.77	11/09/2024	INV	PD	TRASH BAGS
CHECK DATE: 11/05/2024									
9828160227		09/06/2023	110524	353622	3,233.73	10/28/2024	INV	PD	RPZ REPLACEMENT
CHECK DATE: 11/05/2024									
					3,504.50				
100810 HAWKINS INC									
6887601		10/11/2024	110524	353624	2,395.51	11/11/2024	INV	PD	WTP CHEMICALS
CHECK DATE: 11/05/2024									

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
6888491		10/15/2024	110524	353624	30.00	11/15/2024	INV	PD	DEMURRAGE
CHECK DATE: 11/05/2024									
6901364		10/22/2024	110524	353624	8,526.55	11/22/2024	INV	PD	WTP CHEMICALS
CHECK DATE: 11/05/2024									
					10,952.06				
112370 HED, TAMI									
132943		10/14/2024	110524	353625	50.00	11/14/2024	INV	PD	Community Garden Deposit
CHECK DATE: 11/05/2024						PAYEE: HED, TAMI			
112357 HENDRICKSON, ROBIN									
132915		10/14/2024	110524	353626	50.00	11/14/2024	INV	PD	Community Garden Deposit
CHECK DATE: 11/05/2024						PAYEE: HENDRICKSON, ROBIN			
100848 HIGH TECH CLEANING INC									
20475		10/01/2024	110524	353627	388.56	11/01/2024	INV	PD	IT DEPARTMENT-CLEANING
CHECK DATE: 11/05/2024									
100859 HOISINGTON KOEGLER GROUP INC									
022-046-24		10/14/2024	110524	353628	1,343.75	11/14/2024	INV	PD	CITY SQ DESIGN WORK
CHECK DATE: 11/05/2024									
024-047-1		10/14/2024	110524	353628	1,282.50	11/14/2024	INV	PD	Meadow Park
CHECK DATE: 11/05/2024									
					2,626.25				
100889 INTERNATIONAL CITY MGMT ASSN RETIREMENT CORP									
2024/1018-ICMA		10/18/2024	102224	353553	4,510.51	10/18/2024	INV	PD	101824 Payroll - 457 & Ro
CHECK DATE: 10/22/2024									
104751 IMPACT MAILING OF MINNESOTA INC									
213759		10/22/2024	110524	353629	1,585.51	11/22/2024	INV	PD	October Reminders
CHECK DATE: 11/05/2024									
213760		10/17/2024	110524	353629	748.01	11/17/2024	INV	PD	October Disconnects
CHECK DATE: 11/05/2024									
213761		10/17/2024	110524	353629	780.67	11/17/2024	INV	PD	October Final Bills
CHECK DATE: 11/05/2024									

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
					3,114.19				
100943 JEFFERSON FIRE & SAFETY INC (NEED NEW W-9)									
IN319642		10/18/2024	110524	353630	812.50	11/07/2024	INV	PD	FOAM FOR TRUCKS
CHECK DATE: 11/05/2024									
111576 JOHNSON REILAND BUILDERS & REMODELERS INC									
722 ENSCONCED WAY		10/21/2024	110524	353631	3,000.00	11/21/2024	INV	PD	BUILDER DEPOSIT REFUND
CHECK DATE: 11/05/2024									
108948 AUDRANN INC									
1493783		10/15/2024	110524	353632	414.96	11/15/2024	INV	PD	BOILER PARTS
CHECK DATE: 11/05/2024									
112369 KECHELY, CAROLYN									
132942		10/14/2024	110524	353633	50.00	11/14/2024	INV	PD	Community Garden Deposit
CHECK DATE: 11/05/2024						PAYEE: KECHELY, CAROLYN			
112124 KELLEHER CONSTRUCTION INC									
235200021-3		08/23/2024	110524	353634	402,454.20	11/29/2024	INV	PD	Public Safety Facility-Co
CHECK DATE: 11/05/2024									
100992 KEYS WELL DRILLING COMPANY									
WELL 10-5		10/08/2024	110524	353635	9,725.62	11/08/2024	INV	PD	WELL 10 PROJECT
CHECK DATE: 11/05/2024									
WELLS 11 & 12-5		10/08/2024	110524	353635	61,631.25	11/08/2024	INV	PD	WELLS 11 & 12 PROJECT
CHECK DATE: 11/05/2024									
					71,356.87				
112310 MOJSILOV, ZORAN									
1		10/16/2024	110524	353636	1,600.00	11/16/2024	INV	PD	REPAIRS TO MORTE SCULPTUR
CHECK DATE: 11/05/2024									
101022 KUSSKE CONSTRUCTION COMPANY LLC									
23520-0021-4		08/31/2024	110524	353637	190,000.00	11/29/2024	INV	PD	Public Safety Facility-Ea
CHECK DATE: 11/05/2024									
101043 LANO EQUIPMENT INC									

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
01-1111114		10/15/2024	110524	353638	313.83	11/15/2024	INV	PD	HYDRO DRIVE BELT AND TENS
CHECK DATE: 11/05/2024									
01-1111635		10/17/2024	110524	353638	64.01	11/17/2024	INV	PD	BOBCAT DOOR SEAL
CHECK DATE: 11/05/2024									
					377.84				
110864 LATINO VOICES OF MINNESOTA									
132985		10/29/2024	110524	353639	850.00	11/29/2024	INV	PD	Dia De Los Muertos
CHECK DATE: 11/05/2024									
101071 LENZEN CHEVROLET BUICK INC									
89851		10/15/2024	110524	353640	43.32	11/15/2024	INV	PD	#86 MANIFOLD, BOLTS AND S
CHECK DATE: 11/05/2024									
89852		10/15/2024	110524	353640	355.08	11/15/2024	INV	PD	#86 MANIFOLD AND STUD
CHECK DATE: 11/05/2024									
89869		10/18/2024	110524	353640	403.90	11/18/2024	INV	PD	#320 & #321 ENGINE BLOCK
CHECK DATE: 11/05/2024									
89886		10/22/2024	110524	353640	130.46	11/22/2024	INV	PD	#705 TRANSMISSION COOLER
CHECK DATE: 11/05/2024									
89890		10/22/2024	110524	353640	-64.33	11/22/2024	CRM	PD	#705 PIPE/HOSE RETURN
CHECK DATE: 11/05/2024									
					868.43				
112367 LLAMS, KRISTEN									
132940		10/14/2024	110524	353641	50.00	11/14/2024	INV	PD	Community Garden Deposit
CHECK DATE: 11/05/2024						PAYEE: LLAMS, KRISTEN			
112362 LORAM, DIANE									
132929		10/14/2024	110524	353642	50.00	11/14/2024	INV	PD	Community Garden Deposit
CHECK DATE: 11/05/2024						PAYEE: LORAM, DIANE			
105139 LUBE TECH AND PARTNERS LLC									
3631954		10/15/2024	110524	353643	150.00	11/15/2024	INV	PD	OIL RECYCLING
CHECK DATE: 11/05/2024									
105710 MACQUEEN EMERGENCY GROUP									
P37445		10/17/2024	110524	353644	602.66	11/17/2024	INV	PD	BOOTS FOR FF

City of Chaska

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 11/05/2024									
101124 MACQUEEN EQUIPMENT									
P60347		10/11/2024	110524	353645	80.66	11/11/2024	INV	PD	CLAMP FOR VAC PIPE
CHECK DATE: 11/05/2024									
112355 MARTENS, JENNIFER									
2014409.002		10/24/2024	110524	353646	500.00	11/24/2024	INV	PD	RFD DAMAGE DEPOSIT
CHECK DATE: 11/05/2024						PAYEE: MARTENS, JENNIFER			
111457 MARTIN MARIETTA MATERIALS INC									
44083732		10/15/2024	110524	353647	12,039.61	11/15/2024	INV	PD	ASPHALT FOR PICKLEBALL CO
CHECK DATE: 11/05/2024									
107796 DAWN MARTIN									
Oct 2024		10/20/2024	110524	353648	52.65	11/20/2024	INV	PD	Zumba Sub October 2024
CHECK DATE: 11/05/2024									
101151 MCDONALD CONSTRUCTION INC									
716 ENSCONCED WAY		10/21/2024	110524	353649	2,500.00	11/21/2024	INV	PD	BUILDER DEPOSIT REFUND
CHECK DATE: 11/05/2024									
101168 MELCHERT HUBERT SJODIN PLLP									
176293		10/17/2024	110524	353650	1,384.76	11/16/2024	INV	PD	GENERAL FUND
CHECK DATE: 11/05/2024									
176294		10/17/2024	110524	353650	584.00	11/16/2024	INV	PD	COUNCIL & PLANNING 9/9/24
CHECK DATE: 11/05/2024									
176295		10/17/2024	110524	353650	258.71	11/16/2024	INV	PD	ELECTRIC DEPARTMENT
CHECK DATE: 11/05/2024									
176296		10/17/2024	110524	353650	1,856.25	11/16/2024	INV	PD	KRUSE EASEMENTS
CHECK DATE: 11/05/2024									
176297		10/17/2024	110524	353650	1,883.75	11/16/2024	INV	PD	212 INDUSTRIAL LAND PURCH
CHECK DATE: 11/05/2024									
176299		10/17/2024	110524	353650	151.90	11/16/2024	INV	PD	CCC
CHECK DATE: 11/05/2024									
176300		10/17/2024	110524	353650	374.00	11/16/2024	INV	PD	PUBLIC SAFETY BUILDING PR
CHECK DATE: 11/05/2024									

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
176301		10/17/2024	110524	353650	275.00	11/16/2024	INV	PD	MUELLER SYSTEMS ARBITRATI
CHECK DATE: 11/05/2024									
176302		10/17/2024	110524	353650	2,433.75	11/16/2024	INV	PD	MN RIVER BLUFFS REGIONAL
CHECK DATE: 11/05/2024									
176303		10/17/2024	110524	353650	108.50	11/16/2024	INV	PD	NEW AMI SYSTEM
CHECK DATE: 11/05/2024									
176304		10/17/2024	110524	353650	2,695.00	11/16/2024	INV	PD	RIVERWOODS PLAT
CHECK DATE: 11/05/2024									
176305		10/17/2024	110524	353650	3,465.00	11/16/2024	INV	PD	HIGHPOINT VISTAS
CHECK DATE: 11/05/2024									
176306		10/17/2024	110524	353650	130.20	11/16/2024	INV	PD	CHASKA CRIME PREVENTION F
CHECK DATE: 11/05/2024									
176307		10/17/2024	110524	353650	55.00	11/16/2024	INV	PD	KLEIN FAMILY PROPERTY DON
CHECK DATE: 11/05/2024									
176325		10/17/2024	110524	353650	137.50	11/16/2024	INV	PD	CROOKED PINT LEASE
CHECK DATE: 11/05/2024									
					15,793.32				
101187 METRO SALES INC									
INV2617129		10/03/2024	110524	353651	1,306.89	11/03/2024	INV	PD	QRTLY PRINTER USAGE
CHECK DATE: 11/05/2024									
INV2623746		10/11/2024	110524	353651	172.48	11/10/2024	INV	PD	RICOH COPIER-CURL/EVENT C
CHECK DATE: 11/05/2024									
INV2630009		10/23/2024	110524	353651	419.27	11/22/2024	INV	PD	QTRLY FD RICOH COPIER
CHECK DATE: 11/05/2024									
					1,898.64				
104380 MINGER CONSTRUCTION COMPANIES INC									
SP 196-090-002-1		10/22/2024	110524	353652	296,150.39	11/22/2024	INV	PD	MN River Bluffs Regional
CHECK DATE: 11/05/2024									
101217 MINNESOTA CHILD SUPPORT PMT CTR									
PR1018240015806598		10/18/2024	102224	353554	461.46	10/18/2024	INV	PD	101824 Payroll - Child Su
CHECK DATE: 10/22/2024									
101211 MINNESOTA DEPT OF AGRICULTURE									
20106292-2025		10/22/2024	110524	353653	25.00	11/22/2024	INV	PD	TREE CARE REGISTRY LICENS

City of Chaska

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 11/05/2024									
101229 MN DEPARTMENT OF EMPLOYMENT & ECONOMIC DEVELOPMENT									
57	240003	11/01/2024	110524	353654	2,433.64	11/15/2024	INV	PD	FORMACOAT LLC LOAN REPAYM
CHECK DATE: 11/05/2024									
101337 MINNESOTA DEPARTMENT OF HEALTH									
133364		10/30/2024	110524	353655	23.00	11/30/2024	INV	PD	M. HAMMERS WATER SUPPLY C
CHECK DATE: 11/05/2024									
101236 MINNESOTA GOLF ASSOCIATION LLC									
242022		10/10/2024	110524	353656	270.00	11/10/2024	INV	PD	MGA DUES
CHECK DATE: 11/05/2024									
111728 MINNESOTA VALLEY COMMUNITY BAND									
132790		10/21/2024	103124	353566	1,000.00	11/21/2024	INV	PD	DONATION FROM CHASKA LION
CHECK DATE: 10/31/2024									
101276 MINNESOTA VALLEY ELECTRIC COOPERATIVE									
107051510/OCT24		10/21/2024	103124	353567	21.67	11/16/2024	INV	PD	OCT 82ND ST & HWY 41 SIGN
CHECK DATE: 10/31/2024									
778320601/OCT24		10/21/2024	103124	353567	108.29	11/16/2024	INV	PD	OCT CHEVALLE LIFT STATION
CHECK DATE: 10/31/2024									
780272000/OCT24		10/21/2024	103124	353567	15.66	11/16/2024	INV	PD	OCT CHEVALLE IRRIGATION B
CHECK DATE: 10/31/2024									
781796600/OCT24		10/21/2024	103124	353567	94.09	11/16/2024	INV	PD	OCT 1599 OAK CREEK PASS
CHECK DATE: 10/31/2024									
					239.71				
101281 KRISTIE MITCHELL									
132619		10/15/2024	110524	353657	4,269.20	11/15/2024	INV	PD	Fall 1 Skate Instructor P
CHECK DATE: 11/05/2024									
101334 STATE OF MINNESOTA									
2024/1025-UP		10/25/2024	103124-2	353721	2,548.84	11/01/2024	INV	PD	2024 Unclaimed Property-C
CHECK DATE: 10/31/2024									

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
101310 MOLIN CONCRETE PRODUCTS COMPANY									
23520-0021-1		08/23/2024	110524	353658	121,543.37	11/29/2024	INV	PD	Public Safety Facility-Pr
CHECK DATE: 11/05/2024									
105853 MOR GOLF AND UTILITY INC									
50649		10/28/2024	110524	353659	40.69	11/28/2024	INV	PD	CART PARTS
CHECK DATE: 11/05/2024									
103088 SID TOOL CO INC									
39940649		10/16/2024	110524	353660	26.77	11/16/2024	INV	PD	STOCK-BOLTS
CHECK DATE: 11/05/2024									
101355 MTI DISTRIBUTING INC #400012									
1450168-00		10/10/2024	110524	353661	93.46	11/10/2024	INV	PD	IRRIGATION REPAIR
CHECK DATE: 11/05/2024									
1453006-00		10/10/2024	110524	353661	4.30	11/10/2024	INV	PD	IRRIGATION REPAIR
CHECK DATE: 11/05/2024									
					97.76				
101354 MTI DISTRIBUTING INC #700767									
1453275-00		10/14/2024	110524	353662	312.52	11/14/2024	INV	PD	SPRAYER PARTS
CHECK DATE: 11/05/2024									
101253 BUSINESS PLANNING CONCEPTS INC									
38360012024		10/01/2024	110524	353663	144.00	11/10/2024	INV	PD	NOV PERA LIFE PREMIUMS
CHECK DATE: 11/05/2024									
112105 NEI ELECTRIC INC									
235200021-3		08/22/2024	110524	353664	174,003.90	11/29/2024	INV	PD	Public Safety Facility-El
CHECK DATE: 11/05/2024									
112102 NORTHLAND CONCRETE & MASONRY COMPANY LLC									
23520-0021-2		08/19/2024	110524	353665	262,200.00	11/29/2024	INV	PD	Public Safety Facility-Ma
CHECK DATE: 11/05/2024									
112129 NORTHWESTERN SURVEYING AND ENGINEERING INC									
23520-0021-1		08/29/2024	110524	353666	10,905.32	11/29/2024	INV	PD	Public Safety Facility-Su

City of Chaska

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 11/05/2024									
101437 NUSS EQUIPMENT GROUP LLC									
PSO138111-2		10/17/2024	110524	353667	2,065.35	11/17/2024	INV	PD	#117 FUEL TANK
CHECK DATE: 11/05/2024									
105035 RED BEARD LLC									
2417		10/26/2024	110524	353668	1,965.60	11/26/2024	INV	PD	ONE PERSON SCRAMBLE MEALS
CHECK DATE: 11/05/2024									
101451 OHNSORG TRUCK BODIES INC									
20100A		10/22/2024	110524	353669	21,425.00	11/22/2024	INV	PD	#103 TRUCK SETUP
CHECK DATE: 11/05/2024									
112349 OMARA, CATHERINE									
132719		10/16/2024	110524	353670	200.00	11/16/2024	INV	PD	BLOCK PARTY WAGON REFUND
CHECK DATE: 11/05/2024						PAYEE: OMARA, CATHERINE			
101465 ON SITE SANITATION INC									
0001805181		10/26/2024	110524	353671	178.00	11/25/2024	INV	PD	TOWN COURSE MAINTENANCE
CHECK DATE: 11/05/2024									
0001805182		10/26/2024	110524	353671	146.00	11/25/2024	INV	PD	CLOVER RIDGE SOCCER FIELD
CHECK DATE: 11/05/2024									
0001805183		10/26/2024	110524	353671	146.00	11/25/2024	INV	PD	SUNSET PARK
CHECK DATE: 11/05/2024									
0001805184		10/26/2024	110524	353671	178.00	11/25/2024	INV	PD	TOWN COURSE
CHECK DATE: 11/05/2024									
					648.00				
104668 OPTUM BANK INC									
0001659324		10/16/2024	110524	353672	568.75	11/15/2024	INV	PD	3rd QUARTER HSA FEES
CHECK DATE: 11/05/2024									
107912 WHITNEY PANKONIN ZAPPA									
132729		10/10/2024	110524	353673	8.17	11/10/2024	INV	PD	MILEAGE REIMBURSEMENT
CHECK DATE: 11/05/2024									

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
112365 PAST, MARIE									
132933		10/14/2024	110524	353674	50.00	11/14/2024	INV	PD	Community Garden Deposit
CHECK DATE: 11/05/2024						PAYEE: PAST, MARIE			
101530 PING INC									
17867517		10/15/2024	110524	353675	385.97	12/15/2024	INV	PD	RESALE
CHECK DATE: 11/05/2024									
17873029		10/18/2024	110524	353675	-90.00	11/18/2024	CRM	PD	CREDIT
CHECK DATE: 11/05/2024									
17880633		10/24/2024	110524	353675	182.69	12/24/2024	INV	PD	RESALE
CHECK DATE: 11/05/2024									
17884149		10/28/2024	110524	353675	388.05	12/28/2024	INV	PD	RESALE
CHECK DATE: 11/05/2024									
					866.71				
112311 PROJECT ONE CONSTRUCTION INC									
2024-02-01		10/14/2024	110524	353676	55,232.00	11/14/2024	INV	PD	BRICKYARD SIDEWALK REPLAC
CHECK DATE: 11/05/2024									
106323 PULTE HOMES									
101 LIBERTY HEIGHTS		10/21/2024	110524	353677	2,500.00	11/21/2024	INV	PD	BUILDER DEPOSIT REFUND
CHECK DATE: 11/05/2024									
1068 MOERS DR		10/21/2024	110524	353677	3,000.00	11/21/2024	INV	PD	BUILDER DEPOSIT REFUND
CHECK DATE: 11/05/2024									
109 LIBERTY HEIGHTS		10/21/2024	110524	353677	3,000.00	11/21/2024	INV	PD	BUILDER DEPOSIT REFUND
CHECK DATE: 11/05/2024									
1108 MOERS DR		10/21/2024	110524	353677	2,500.00	11/21/2024	INV	PD	BUILDER DEPOSIT REFUND
CHECK DATE: 11/05/2024									
1114 MOERS DR		10/21/2024	110524	353677	3,000.00	11/21/2024	INV	PD	BUILDER DEPOSIT REFUND
CHECK DATE: 11/05/2024									
113 LIBERT HEIGHTS C		10/16/2024	110524	353677	3,000.00	11/16/2024	INV	PD	BUILDER DEPOSIT REFUND
CHECK DATE: 11/05/2024									
121 LIBERTY HEIGHTS		10/21/2024	110524	353677	2,500.00	11/21/2024	INV	PD	BUILDER DEPOSIT REFUND
CHECK DATE: 11/05/2024									
193 LIBERTY HEIGHTS		10/21/2024	110524	353677	2,500.00	11/21/2024	INV	PD	BUILDER DEPOSIT REFUND
CHECK DATE: 11/05/2024									
983 GOLDFINCH ST		10/21/2024	110524	353677	2,500.00	11/21/2024	INV	PD	BUILDER DEPOSIT REFUND

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 11/05/2024									
987 GOLDFINCH ST		10/21/2024	110524	353677	2,500.00	11/21/2024	INV	PD	BUILDER DEPOSIT REFUND
CHECK DATE: 11/05/2024									
					27,000.00				
112132 QUICKWAY RIGGING & TRANSFER INC									
23520-0021-1		08/31/2024	110524	353678	3,800.00	11/29/2024	INV	PD	Public Safety Facility-Sp
CHECK DATE: 11/05/2024									
107855 STAPLES INC									
40858341		10/01/2024	110524	353680	15.59	11/01/2024	INV	PD	W/S BINDER RINGS
CHECK DATE: 11/05/2024									
40884583		10/02/2024	102224	353555	107.97	11/01/2024	INV	PD	Copy Paper for City Hall
CHECK DATE: 10/22/2024									
41000890		10/09/2024	102224	353555	55.99	11/08/2024	INV	PD	Perfectouch Insulated cu
CHECK DATE: 10/22/2024									
41022444-1		10/10/2024	102224	353555	41.99	11/09/2024	INV	PD	9 x 12 manilla envelopes
CHECK DATE: 10/22/2024									
41022444-2		10/10/2024	102224	353555	13.99	11/09/2024	INV	PD	Forks for Breakroom
CHECK DATE: 10/22/2024									
41023209		10/10/2024	110524	353680	199.85	11/10/2024	INV	PD	BREAKROOM SUPPLIES
CHECK DATE: 11/05/2024									
41065068		10/14/2024	102224	353555	161.95	11/13/2024	INV	PD	Paper and Labels for Util
CHECK DATE: 10/22/2024									
41133116-1		10/17/2024	110524	353679	83.98	11/16/2024	INV	PD	White copy paper
CHECK DATE: 11/05/2024									
41133116-2		10/17/2024	110524	353679	119.96	11/16/2024	INV	PD	Plates, teaspoons, cups f
CHECK DATE: 11/05/2024									
41133116-3		10/17/2024	110524	353679	94.45	11/16/2024	INV	PD	note pads, batteries, pen
CHECK DATE: 11/05/2024									
41147058		10/18/2024	110524	353680	13.99	11/18/2024	INV	PD	SHARPIES
CHECK DATE: 11/05/2024									
41153559		10/18/2024	110524	353680	116.80	11/18/2024	INV	PD	OFFICE SUPPLIES
CHECK DATE: 11/05/2024									
					1,026.51				
101684 R & R SPECIALTIES OF WISCONSIN INC									

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
0083228-IN		10/09/2024	110524	353681	70.00	11/09/2024	INV	PD	Zamboni Blade Sharpening
CHECK DATE: 11/05/2024									
112294 LITTLE PROJECTS CONCRETE & LANDSCAPE LLC									
212111		10/10/2024	110524	353682	1,100.00	11/10/2024	INV	PD	PICKLEBALL CT CONCRETE
CHECK DATE: 11/05/2024									
103286 CAROLINE SWANSON									
132789		10/21/2024	110524	353683	500.00	11/21/2024	INV	PD	DONATION FROM CHASKA LION
CHECK DATE: 11/05/2024									
107697 RIVERS EDGE CONCRETE LLC									
7588813		09/25/2024	110524	353684	5,069.00	10/25/2024	INV	PD	PICKLEBALL COURT CONCRETE
CHECK DATE: 11/05/2024									
7601403		10/04/2024	110524	353684	5,122.50	11/04/2024	INV	PD	PICKLEBALL CT CONCRETE
CHECK DATE: 11/05/2024									
7605890		10/09/2024	110524	353684	5,254.50	11/09/2024	INV	PD	CONCRETE FOR PICKLEBALL C
CHECK DATE: 11/05/2024									
					15,446.00				
109193 RJM CONSTRUCTION LLC									
2352002104		08/31/2024	110524	353685	203,918.72	11/29/2024	INV	PD	Public Safety Facility
CHECK DATE: 11/05/2024									
101668 ROBBS ELECTRIC INC									
47410		10/08/2024	110524	353686	888.43	11/08/2024	INV	PD	WO# 15358 CITYWIDE OH TO
CHECK DATE: 11/05/2024									
47411		10/08/2024	110524	353686	889.25	11/08/2024	INV	PD	WO# 15358 CITYWIDE OH TO
CHECK DATE: 11/05/2024									
47412		10/08/2024	110524	353686	889.25	11/08/2024	INV	PD	WO# 15358 CITYWIDE OH TO
CHECK DATE: 11/05/2024									
47413		10/08/2024	110524	353686	889.25	11/08/2024	INV	PD	WO# 15358 CITYWIDE OH TO
CHECK DATE: 11/05/2024									
47414		10/08/2024	110524	353686	545.25	11/08/2024	INV	PD	WO# 15358 CITYWIDE OH TO
CHECK DATE: 11/05/2024									
47415		10/08/2024	110524	353686	545.25	11/08/2024	INV	PD	WO#15358 CITYWIDE OH TO U
CHECK DATE: 11/05/2024									

City of Chaska

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
					4,646.68				
103251 ROBERT THOMAS HOMES INC									
6373 HARVEST TRL CHECK DATE: 11/05/2024		10/16/2024	110524	353687	2,500.00	11/16/2024	INV	PD	BUILDER DEPOSIT REFUND
6435 RED CEDAR DR CHECK DATE: 11/05/2024		10/18/2024	110524	353687	2,500.00	11/18/2024	INV	PD	BUILDER DEPOSIT REFUND
					5,000.00				
102579 ROLLOFF, BEVERLY									
132932 CHECK DATE: 11/05/2024		10/14/2024	110524	353688	50.00	11/14/2024	INV	PD	Community Garden Deposit PAYEE: ROLLOFF, BEV
101738 SCHILLING SUPPLY COMPANY									
981484-00 CHECK DATE: 11/05/2024		10/21/2024	110524	353689	205.37	11/21/2024	INV	PD	Cleaning Supplies
101760 SENTRY SYSTEMS INC									
797534 CHECK DATE: 11/05/2024		11/01/2024	110524	353690	218.28	11/11/2024	INV	PD	SECURITY MONITORING
112354 SMITHSON-ALDOUBAL, MICHELLE									
2014398.002 CHECK DATE: 11/05/2024		10/21/2024	110524	353691	250.00	11/21/2024	INV	PD	RFD DAMAGE DEPOSIT PAYEE: SMITHSON-ALDOUBAL, MICHELLE
101808 SNAP-ON TOOLS									
102224133827 CHECK DATE: 11/05/2024		10/22/2024	110524	353692	995.00	11/22/2024	INV	PD	SCAN TOOL-VEHICLE DIAGNOS
112368 SODERLIND, JEFF									
132941 CHECK DATE: 11/05/2024		10/14/2024	110524	353693	50.00	11/14/2024	INV	PD	Community Garden Deposit PAYEE: SODERLIND, JEFF
101816 SONUS INTERIORS INC									
23520-0021-1 CHECK DATE: 11/05/2024		08/29/2024	110524	353694	5,700.00	11/29/2024	INV	PD	Public Safety Facility-Ac
112360 SOUTH METRO CONCRETE PUMPING INC									

City of Chaska

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
27720		10/16/2024	110524	353695	2,889.75	11/16/2024	INV	PD	LION'S PARK PICKLEBALL CT
CHECK DATE: 11/05/2024									
112103 STANDARD IRON AND WIRE WORKS LLC									
23520-0021-4		08/20/2024	110524	353696	320,150.00	11/29/2024	INV	PD	Public Safety Facility-St
CHECK DATE: 11/05/2024									
110200 STERICYCLE INC									
8008658919		10/18/2024	110524	353697	129.04	11/17/2024	INV	PD	October Shredding
CHECK DATE: 11/05/2024									
101888 STREICHERS									
CM300871		10/18/2024	110524	353698	-4,820.97	11/17/2024	CRM	PD	CSO Uniforms -Department
CHECK DATE: 11/05/2024									
I1724087		10/15/2024	110524	353698	117.99	11/13/2024	INV	PD	Van Daalen-Initial Issue/
CHECK DATE: 11/05/2024									
I1724528		10/17/2024	110524	353698	4,820.97	11/17/2024	INV	PD	CSO Vests, Name Tags-Depa
CHECK DATE: 11/05/2024									
I1725169		10/22/2024	110524	353698	2,796.00	11/22/2024	INV	PD	Kane-Zafke-Mobile Field-D
CHECK DATE: 11/05/2024									
I1725304		10/22/2024	110524	353698	89.98	11/22/2024	INV	PD	Johnson-Initial Issue
CHECK DATE: 11/05/2024									
					3,003.97				
101892 STUART C IRBY CO									
S014035549.001		10/02/2024	110524	353699	126.00	11/02/2024	INV	PD	WIRE SEALING CAPS
CHECK DATE: 11/05/2024									
102247 SUMMIT FIRE PROTECTION CO									
23520-0021-1		08/29/2024	110524	353700	38,983.25	11/29/2024	INV	PD	Public Safety Facility-Fi
CHECK DATE: 11/05/2024									
101907 SCHWAB VOLLHABER LUBRATT SERVICE CORP									
PS-INV109760		10/21/2024	110524	353701	1,201.72	11/20/2024	INV	PD	Circuit Board for Event C
CHECK DATE: 11/05/2024									
112101 SWAN COMPANIES INC									

City of Chaska

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
SAVANNA WAY PH 2-5		10/21/2024	110524	353702	404,523.43	11/21/2024	INV	PD	SAVANNA WAY PHASE 2 PROJE
CHECK DATE: 11/05/2024									
101911 SWANSON & YOUNGDALE INC									
23520-0021-1		08/23/2024	110524	353703	2,066.25	11/29/2024	INV	PD	Public Safety Facility-Ai
CHECK DATE: 11/05/2024									
103810 TARA ALISON BRUESKE									
124		10/28/2024	110524	353704	300.00	11/07/2024	INV	PD	entertainment(musician) H
CHECK DATE: 11/05/2024									
104908 TIMESAVER OFF SITE SECRETARIAL INC									
M29552		10/14/2024	110524	353705	787.50	10/22/2024	INV	PD	Oct 7th Council & and mon
CHECK DATE: 11/05/2024									
106577 TWIN CITY HARDWARE COMPANY									
23520-0021-2		08/21/2024	110524	353706	6,876.95	11/29/2024	INV	PD	Public Safety Facility-Do
CHECK DATE: 11/05/2024									
110053 TX CHILD SUPPORT SDU									
PR1018240012725283		10/18/2024	102224	353556	115.38	10/18/2024	INV	PD	101824 Payroll - Child Su
CHECK DATE: 10/22/2024									
102037 ULINE INC									
184329664		10/14/2024	110524	353707	240.05	11/14/2024	INV	PD	Ticket Holders for Buildi
CHECK DATE: 11/05/2024									
184353377		10/15/2024	110524	353707	2,270.06	11/15/2024	INV	PD	WO#13905 AMI PROJECT - ME
CHECK DATE: 11/05/2024									
					2,510.11				
102051 UPS									
000027V7Y7414		10/12/2024	103124	353568	16.19	10/21/2024	INV	PD	SHIPPING-SHOE RETURN
CHECK DATE: 10/31/2024									
000027V7Y7424		10/19/2024	103124	353568	141.07	10/28/2024	INV	PD	TC SHIPPING
CHECK DATE: 10/31/2024									

City of Chaska

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
					157.26				
104522 US FOODS INC									
5970954		10/16/2024	110524	353708	206.27	11/16/2024	INV	PD	SEP OAK 19 DISHWASHER LEA
CHECK DATE: 11/05/2024									
107687 UNIVERSAL PROTECTION SERVICE LP									
16199244		09/26/2024	110524	353709	300.00	10/26/2024	INV	PD	Event Ctr Security
CHECK DATE: 11/05/2024									
16236586		10/03/2024	110524	353709	656.25	11/03/2024	INV	PD	Event Ctr Security
CHECK DATE: 11/05/2024									
					956.25				
102104 VESSCO INC									
095538		10/10/2024	110524	353710	797.08	11/10/2024	INV	PD	TRANSFER PUMP
CHECK DATE: 11/05/2024									
105146 ECM PUBLISHERS INC									
1020203		10/17/2024	103124	353569	64.48	11/17/2024	INV	PD	LICENSE FEE ORDINANCE
CHECK DATE: 10/31/2024									
1020204		10/17/2024	103124	353569	120.90	11/17/2024	INV	PD	PERFORMANCE FEE ORDINANCE
CHECK DATE: 10/31/2024									
1020205		10/17/2024	103124	353569	36.27	11/17/2024	INV	PD	PUBLIC ACCURACY TEST
CHECK DATE: 10/31/2024									
1021307		10/24/2024	103124	353569	193.44	11/24/2024	INV	PD	MUNICIPAL ELECTION
CHECK DATE: 10/31/2024									
1021308		10/24/2024	103124	353569	72.54	11/24/2024	INV	PD	2979 HILLTOP DR VARIANCE
CHECK DATE: 10/31/2024									
					487.63				
111278 WAGGLE GOLF									
22811		05/15/2024	110524	353711	1,284.00	06/14/2024	INV	PD	RESALE
CHECK DATE: 11/05/2024									
102133 WAGNER PRESS & GRAPHICS									
37874		10/24/2024	110524	353712	175.00	11/23/2024	INV	PD	Health and Welfare Forms
CHECK DATE: 11/05/2024									

City of Chaska

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
102146 WATER SPECIALTY OF MINNESOTA INC									
13323		10/22/2024	110524	353713	4,939.96	11/22/2024	INV	PD	Pool Chemicals
CHECK DATE: 11/05/2024									
112104 WEIDNER PLUMBING & HEATING CO									
235200021-3		08/20/2024	110524	353714	107,065.00	11/29/2024	INV	PD	Public Safety Facility-HV
CHECK DATE: 11/05/2024									
110788 WEX HEALTH INC									
0002035679-IN		09/30/2024	110524	353715	208.00	10/30/2024	INV	PD	SEP VEBA PARTICIPANT FEES
CHECK DATE: 11/05/2024									
102174 WHEELER HARDWARE COMPANY									
SPI153839		10/09/2024	110524	353716	172.46	11/09/2024	INV	PD	LOCK PARTS
CHECK DATE: 11/05/2024									
112358 WHELAN, KIM									
132916		10/14/2024	110524	353717	50.00	11/14/2024	INV	PD	Community Garden Deposit
CHECK DATE: 11/05/2024						PAYEE: WHELAN, KIM			
102189 WM MUELLER & SONS									
306158		10/14/2024	110524	353718	10,232.80	11/25/2024	INV	PD	PICKLEBALL COURTS
CHECK DATE: 11/05/2024									
306227		10/15/2024	110524	353718	223.59	11/15/2024	INV	PD	MANHOLE/VALVE PATCHING
CHECK DATE: 11/05/2024									
306285		10/16/2024	110524	353718	122.50	11/16/2024	INV	PD	TOP DRESS SAND-SUNSET PAR
CHECK DATE: 11/05/2024									
306349		10/17/2024	110524	353718	4,126.45	11/25/2024	INV	PD	TRAIL RELOCATION-PICKLEBA
CHECK DATE: 11/05/2024									
306484		10/21/2024	110524	353718	709.11	11/21/2024	INV	PD	MANHOLE LOWERING-CASCADE
CHECK DATE: 11/05/2024									
306592		10/23/2024	110524	353718	272.31	11/25/2024	INV	PD	POTHOLE PATCHING
CHECK DATE: 11/05/2024									
306656		10/24/2024	110524	353718	742.66	11/25/2024	INV	PD	VALVE DIGS CREST DR
CHECK DATE: 11/05/2024									

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
					16,429.42				
112364 WYATT-PFAU, DEBORAH									
132931		10/14/2024	110524	353719	50.00	11/14/2024	INV	PD	Community Garden Deposit
CHECK DATE: 11/05/2024						PAYEE: WYATT-PFAU, DEBORAH			
102231 ZIEGLER INC									
SI000553658		10/14/2024	110524	353720	17,064.91	11/14/2024	INV	PD	G6-WELL 6, 7 AND 8 REPAIR
CHECK DATE: 11/05/2024									
286 INVOICES					4,549,100.99				

** END OF REPORT - Generated by Michelle Robbin **

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
105243 ALERUS FINANCIAL									
C162827		10/07/2024	102124-2	4374	125.30	10/21/2024	DIR	PD	SEP PARTICIPANT FEES
CHECK DATE: 10/21/2024									
100385 CHASKA FIRE DEPT RELIEF ASSN									
2024/09-CFDRA		10/18/2024	101824-3	4370	17,175.00	10/18/2024	DIR	PD	SEP-24 FIRE RELIEF ASSOC-
CHECK DATE: 10/18/2024									
107490 GREAT-WEST LIFE & ANNUITY INSURANCE COMPANY									
132669		10/18/2024	101824-2	4364	7,876.57	10/18/2024	DIR	PD	101824 Payroll - HCSP Con
CHECK DATE: 10/18/2024									
107744 GREAT-WEST LIFE & ANNUITY INSURANCE COMPANY									
132670		10/18/2024	102124-1	4373	4,216.06	10/21/2024	DIR	PD	101824 Payroll - MNDCP Co
CHECK DATE: 10/21/2024									
110382 ENTERPRISE FM TRUST									
FBN5157625		10/04/2024	101824-4	4371	13,332.73	10/18/2024	DIR	PD	OCT FLEET LEASES
CHECK DATE: 10/18/2024									
101756 MII LIFE INCORPORATED									
17075766		10/08/2024	102224-1	4375	130.50	10/22/2024	DIR	PD	OCT FSA PARTICIPANT FEES
CHECK DATE: 10/22/2024									
41160686		10/22/2024	102324	4377	4,946.80	10/23/2024	DIR	PD	10/23/24 FSA REIMB-DEP CA
CHECK DATE: 10/23/2024									
41165429		10/29/2024	103024	4378	1,527.12	10/30/2024	DIR	PD	10/30/24 FSA Reimb-Health
CHECK DATE: 10/30/2024									
					6,604.42				
100927 INTERNAL REVENUE SERVICE									
132663		10/18/2024	101824-2	4359	181,642.96	10/18/2024	DIR	PD	101824 Payroll - SS, Medi
CHECK DATE: 10/18/2024									
101346 MINNESOTA COMMISSIONER OF REVENUE									
2024/0930-CC		09/30/2024	101824-3	4367	16,980.61	10/18/2024	DIR	PD	SEP-24 CARVER CTY TRANSIT
CHECK DATE: 10/18/2024									

Report generated: 11/01/2024 09:10
User: 8482mrob
Program ID: apinvlst

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
2024/0930-HOUSING		09/30/2024	101824-3	4368	8,468.35	10/18/2024	DIR	PD	SEP-24 METRO HOUSING SALE
CHECK DATE: 10/18/2024									
2024/0930-SLS/UB		09/30/2024	101824-3	4365	233,334.53	10/18/2024	DIR	PD	SEP-24 GEN/UB SALES TAX
CHECK DATE: 10/18/2024									
2024/0930-TRANSPORT		09/30/2024	101824-3	4369	25,463.96	10/18/2024	DIR	PD	SEP-24 METRO TRANSPORTATI
CHECK DATE: 10/18/2024									
2024/0930-USE		09/30/2024	101824-3	4366	3,025.95	10/18/2024	DIR	PD	SEP-24 USE TAX
CHECK DATE: 10/18/2024									
					287,273.40				
101343 MINNESOTA DEPT OF REVENUE-PAYROLL WIRES									
132664		10/18/2024	101824-2	4360	35,697.99	10/18/2024	DIR	PD	101824 Payroll - MN State
CHECK DATE: 10/18/2024									
101249 MINNESOTA MUNICIPAL POWER AGENCY									
4158		10/03/2024	101824-1	4358	3,632,404.61	10/20/2024	DIR	PD	SEP ELEC DUE W/ EV CREDIT
CHECK DATE: 10/18/2024									
101376 NATIONWIDE RETIREMENT SOLUTIONS(USCM)									
132665		10/18/2024	102124-1	4372	28,106.90	10/21/2024	DIR	PD	101824 Payroll - 457 Cont
CHECK DATE: 10/21/2024									
106955 NATIONWIDE RETIREMENT SOLUTIONS(USCM)									
132668		10/18/2024	101824-2	4363	7,913.58	10/18/2024	DIR	PD	101824 Payroll - Roth Con
CHECK DATE: 10/18/2024									
104668 OPTUM BANK INC									
132667		10/18/2024	101824-2	4362	22,187.39	10/18/2024	DIR	PD	101824 Payroll - HSA Cont
CHECK DATE: 10/18/2024									
101498 PCARD									
2024/1014-PC		10/14/2024	WIRE_001	4376	104,633.67	10/22/2024	DIR	PD	OCT 2024 PCARD PURCHASES
CHECK DATE: 10/22/2024									
101506 PUBLIC EMPLOYEES RETIREMENT ASSOCIATION									
132666		10/18/2024	101824-2	4361	130,700.13	10/18/2024	DIR	PD	101824 Payroll - PERA Con
CHECK DATE: 10/18/2024									

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
21 INVOICES					4,479,890.71				

** END OF REPORT - Generated by Michelle Robbin **

PURCHASE CARD TRANSACTIONS
OCTOBER 2024 STATEMENT

Department	Transaction Date	Merchant DBA Name	Amount	Charge Desc.
ADMINISTRATION	2024/09/12	SOUTHWEST METRO CHAMBER	575.00	SW Metro Chamber Golf Classic for 4 attendees to participate
ADMINISTRATION	2024/09/13	GOVERNMENT SOCIAL MEDIA L	79.00	MEMBERSHIP FEE
ADMINISTRATION	2024/09/16	DISNEY PROPERTIES	291.38	CONFERENCE LODGING DEPOSIT
ADMINISTRATION	2024/09/17	AMAZON.COM	15.99	Clip on mirror for monitor for Tony Z in Building Inspections
ADMINISTRATION	2024/09/17	HOLIDAY STATIONSTORES	6.58	Ice for coolers for delayed painting project for Christmas in May
ADMINISTRATION	2024/09/17	COSTCO WHOLESALE	36.17	Water and snacks for delayed house painting project for Christmas in May
ADMINISTRATION	2024/09/18	SUBWAY	159.67	Lunch from Subway for delayed Christmas in May project for the workers
ADMINISTRATION	2024/09/21	TIMBERLAKE HOTEL	241.72	MCFOA-Advance Academy - Beebe Lodging
ADMINISTRATION	2024/09/21	DELTA AIRLINES	35.00	Baggage fee to ICMA for Matt Podhradsky
ADMINISTRATION	2024/09/22	GOOGLE	19.99	GOOGLE PHOTO STORAGE SUBSCRIPTION
ADMINISTRATION	2024/09/24	AMAZON.COM	75.00	Capsules for the Nespresso Machine in the lunch room at City Hall
ADMINISTRATION	2024/09/24	TARGET	26.17	Flu Shot Clinic Treats
ADMINISTRATION	2024/09/24	HOSTWISE* UPSELL REQUE	39.00	Baggage free for ICMA for Matt Podhradsky on return flight
ADMINISTRATION	2024/09/27	CUB FOODS	29.98	Donuts for Southwest Corridor Transportation Coalition Mtg
ADMINISTRATION	2024/10/02	CFS	107.47	Funeral flowers for Noel's Mother
ADMINISTRATION	2024/10/02	1800 FLOWERS	116.52	Flowers for Jason Buntin (former fireman) funeral
ADMINISTRATION	2024/10/07	CUB FOODS	177.55	Customer Service Appreciation Week Treats for Departments
BUILDING INSPECTIONS	2024/09/30	WORKPLACE SERVICES DIVISI	85.00	LICENSE RENEWAL-TONY
CCC	2024/09/11	ALDI SUPERMARKET	61.11	CARVER BINGO-TRIVIA-TEA, COOKIES, TRAY
CCC	2024/09/11	HOME DEPOT	47.91	SCREWS FOR DASHERBOARD AD PANELS
CCC	2024/09/12	HOME DEPOT	47.92	TV SUPPLIES FOR RED MAPLE & WHITE OAK ROOMS
CCC	2024/09/12	MAH JONGG MAVEN GAMES LLC	31.50	PENS FOR MAH JONGG TOURNAMENT
CCC	2024/09/12	COSTCO WHOLESALE	161.87	KLEENEX, COFFEE, SNACKS
CCC	2024/09/12	AMAZON.COM	22.94	AUDIO EQUIPMENT CABLE FOR ICE ARENAS
CCC	2024/09/13	HEALTHSOURCE SOLUTIONS	265.00	CONFERENCE REGISTRATION
CCC	2024/09/13	CINTAS	106.26	CCC RUG SERVICE
CCC	2024/09/14	SAMS CLUB	170.71	DRESSING, CHIPS, KLEENEX, SNACKS, CUPS
CCC	2024/09/17	MRPA	180.00	MRPA MEMBERSHIP-ZACH BOWMAN
CCC	2024/09/17	MRPA	470.00	MRPA ANNUAL CONFERENCE REGISTRATION
CCC	2024/09/18	W.W. GRAINGER	35.52	PLUMBING SUPPLIES
CCC	2024/09/18	W.W. GRAINGER	335.09	GLOVES, KEYS, STEEL BOLTS
CCC	2024/09/18	CUB FOODS	113.76	TRIVIA NIGHT-SLOPPY JOE MEAT
CCC	2024/09/18	COSTCO WHOLESALE	85.29	TRIVIA NIGHT-BINGO-BUNS, CIDER, COOKIES
CCC	2024/09/18	HOME DEPOT	44.98	SCREWS FOR DASHERBOARD AD PANELS
CCC	2024/09/19	CUB FOODS	6.98	CHASKA CARES MUSIC FEST-WATER FOR BANDS
CCC	2024/09/19	W.W. GRAINGER	109.85	DOOR PARTS
CCC	2024/09/19	W.W. GRAINGER	346.53	HAND RAIL PARTS
CCC	2024/09/19	ULINE	66.33	CLOCK, SPRAY BOTTLES FOR WKOUT AREA
CCC	2024/09/20	MINNESOTA CLAY CO USA	277.75	GLAZES, CLAY, SLABMAT, SCRAPER
CCC	2024/09/23	CINTAS	610.00	AED MAINTENANCE
CCC	2024/09/23	CINTAS	106.26	CCC RUG SERVICE
CCC	2024/09/23	COSTCO WHOLESALE	77.91	CARVER BINGO-DONUTS, JUICE, WATER
CCC	2024/09/24	ACE HARDWARE	7.98	ADDITIONAL KEYS FOR ARENA CONCESSION STAND
CCC	2024/09/25	THE WEBSTAURANT STORE	679.00	BACKPACK VACUUM FOR WELLNESS AREA
CCC	2024/09/26	AMAZON.COM	29.96	WALKTOBER PRIZES-FITNESS JOURNAL, RES BANDS
CCC	2024/09/26	SAMS CLUB	43.28	NAPKINS, BAGGIES, CREAMER
CCC	2024/09/29	KWIK TRIP	10.51	ACTIVE AGING WEEK-BANANAS
CCC	2024/09/30	ALDI SUPERMARKET	7.57	AFTER SCHOOL CARE-SNACKS
CCC	2024/09/30	CINTAS	106.26	CCC RUG SERVICE
CCC	2024/09/30	CINTAS	106.26	CCC RUG SERVICE
CCC	2024/09/30	CUB FOODS	121.28	ACTIVE AGING WEEK-DONUTS, NAPKINS, LIFESAVERS
CCC	2024/10/01	WAL-MART	65.34	AFTERSCHOOL CARE & PNO-JUICE, SNACKS
CCC	2024/10/01	SAMS CLUB	93.14	AFTER SCHOOL CARE-SNACKS
CCC	2024/10/02	WASTE CONNECTIONS	680.95	GARBAGE PICK-UP
CCC	2024/10/02	COMCAST	300.93	OCT FITNESS CABLE
CCC	2024/10/03	COMCAST	42.00	OCT CCC CABLE
CCC	2024/10/03	HOME DEPOT	1,444.98	THE LODGE-NEW REFRIGERATOR
CCC	2024/10/04	W.W. GRAINGER	32.68	BULBS
CCC	2024/10/04	WACONIA UNHINGED PIZZA	552.07	BARN QUILT TOUR-LUNCH
CCC	2024/10/04	COSTCO WHOLESALE	28.78	DISHWASHER PELLETS, PUZZLE
CCC	2024/10/07	BSN SPORTS	252.02	BASKETBALLS
CCC	2024/10/07	BSN SPORTS	436.16	VOLLEYBALLS, FOOTBALLS, SOCCERBALLSS
CCC	2024/10/08	W.W. GRAINGER	27.23	BATTERIES
CCC	2024/10/09	CINTAS	106.26	CCC RUG SERVICE
CCC	2024/10/10	ZORO TOOLS	312.11	7-DAY TIMER FOR SAUNA
CCC	2024/10/10	OMNI HOTEL	818.73	NRPA CONFERENCE LODGING
CCC	2024/10/11	LITTLE CAESARS PIZZA	26.00	PNO-PIZZA
COMMUNITY DEVELOPMENT	2024/10/10	BRIDGETOWER HOME FURN	329.00	FINANCE & COMMERCE SUBSCRIPTION
CURLING CENTER	2024/09/16	VISTAPRINT	150.05	2024-2025 CURLING CENTER MEMBERSHIP CARDS
CURLING CENTER	2024/09/24	SCHILLING SUPPLY COMPANY	543.45	ROLL TOWELS, CAN LINERS, TP
CURLING CENTER	2024/10/01	WASTE CONNECTIONS	919.64	GARBAGE PICK-UP
CURLING CENTER	2024/10/02	CINTAS	7.15	UPDATE FIRST AID KIT
CURLING CENTER	2024/10/04	KRISS PREMIUM PRODUCTS	537.01	CHEMICALS FOR WATER TREATMENT TO CONDENSER
CURLING CENTER	2024/10/04	FLEET FARM	127.57	FLOOR CLEANER, GRANITE CLEANER, SANDPAPER

PURCHASE CARD TRANSACTIONS
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Department	Transaction Date	Merchant DBA Name	Amount	Charge Desc.
CURLING CENTER	2024/10/07	SCHILLING SUPPLY COMPANY	977.11	SOAP, ROLL TOWELS, CAN LINERS, TP, GLOVES
CURLING CENTER	2024/10/07	UBER TECHNOLOGIES	33.96	P & R CONF-UBER FROM AIRPORT TO HOTEL
CURLING CENTER	2024/10/10	UBER TECHNOLOGIES	37.90	P & R CONF-UBER-HOTEL TO AIRPORT
CURLING CENTER	2024/10/10	OMNI HOTEL	818.73	NRPA CONFERENCE-LODGING
CURLING CENTER	2024/10/10	MSP AIRPORT	120.00	NRPA CONFERENCE-AIRPORT PARKING
CURLING CENTER	2024/10/11	JET ICE	85.15	FILTERS FOR R.O. WATER SYSTEM
ELECTRIC	2024/09/12	MENARDS	163.16	AMI-CABLE TIES AND SCREWS
ELECTRIC	2024/09/12	MENARDS	521.65	LUMBER, SCREWS, CAULK FOR SWITCH CABINETS
ELECTRIC	2024/09/14	AMAZON.COM	266.79	ROLL PIN PUNCH SETS
ELECTRIC	2024/09/14	AMAZON.COM	144.57	CHISEL SETS
ELECTRIC	2024/09/16	AMAZON.COM	22.47	IPAD SCREEN PROTECTORS
ELECTRIC	2024/09/16	ELECTROMARK COMPANY	579.97	TRANSFORMER LABELS
ELECTRIC	2024/09/16	VIKING ELEC. BURNSVILLE	180.31	WIRE FOR GATEWAY COLLECTORS-AMI
ELECTRIC	2024/09/17	VIKING ELEC. BURNSVILLE	225.39	WIRE FOR GATEWAY COLLECTORS-AMI
ELECTRIC	2024/09/19	MENARDS	5.70	AMI-WIRE CONNECTORS
ELECTRIC	2024/09/19	HOME DEPOT	270.37	AMI-HOSE CLAMPS
ELECTRIC	2024/09/19	HOME DEPOT	66.09	AMI-WIRE NUTS
ELECTRIC	2024/09/20	NORTHERN AIR CORPORATION	990.00	LHS A/C REPAIR
ELECTRIC	2024/09/20	LOWES	210.42	STRAW BALES FOR RESTORATION
ELECTRIC	2024/09/23	W.W. GRAINGER	108.05	RELAY ENCLOSURE FOR BATTERIES
ELECTRIC	2024/09/24	W.W. GRAINGER	10.59	SMALL RELAY
ELECTRIC	2024/09/24	HOME DEPOT	303.32	GRASS SEED
ELECTRIC	2024/09/25	MENARDS	203.88	AMI-SCREWS FOR GATEWAY
ELECTRIC	2024/09/26	HOME DEPOT	34.12	BATTERIES
ELECTRIC	2024/09/27	TIDAL WAVE AUTO SPA WACO	22.76	DRY AND SHINE-MISTAKE (REIMBURSEMENT)
ELECTRIC	2024/09/30	HOME DEPOT	172.86	AMI-WIRE FOR GATEWAY/ANTENNA
ELECTRIC	2024/10/02	MGM GRAND HOTEL	-228.85	MPOWER CONFERENCE
ELECTRIC	2024/10/02	MGM GRAND HOTEL	-228.85	MPOWER USER CONFERENCE-Lodging Wyffels
ELECTRIC	2024/10/03	MSP AIRPORT	90.00	MPOWER USER CONFERENCE-Parking
ELECTRIC	2024/10/09	AMAZON.COM	26.84	CELL PHONE CASE
ELECTRIC	2024/10/09	AMAZON.COM	128.99	#90 NEW TRUCK UPFIT
ELECTRIC	2024/10/09	HOME DEPOT	172.86	WIRE FOR GATEWAYS & COLLECTORS
ENGINEERING	2024/09/30	FUSION LEARNING PARTNERS	1,040.00	CEAM Memberships with Conference: Clark,& Mollenkamp
FINANCE	2024/09/11	MICTA	100.00	MICTA PURCH RENEWAL TO 10.1.2025
FINANCE	2024/09/12	MINNESOTA SOCIETY OF CPA	-236.00	CREDIT FOR CANCELLED CLASS REGISTRATION-CLASS PD FOR 2X.
FINANCE	2024/09/12	MINNESOTA SOCIETY OF CPA	-118.00	CREDIT FOR CANCELLED CLASS REGISTRATION
FINANCE	2024/09/12	MINNESOTA SOCIETY OF CPA	-118.00	CREDIT FOR CANCELLED CLASS REGISTRATION
FINANCE	2024/09/23	PAYROLL LEARNING CENTER,	150.00	CPP RECERTIFICATION FEE-5 YR PERIOD
FINANCE	2024/09/25	ARROWWOOD RESORT & CO	272.46	LODGING-MNGFOA CONFERENCE
FINANCE	2024/09/25	ARROWWOOD RESORT & CO	272.46	LODGING-MNGFOA CONFERENCE
FINANCE	2024/09/25	ARROWWOOD RESORT & CO	272.46	LODGING-MNGFOA CONF
FINANCE	2024/10/01	CENTURYLINK	407.59	OCT PHONE & LONG DIST SVC
FINANCE	2024/10/01	MET COUNCIL ACCTS REC WEB	20,000.00	NOV SEWER SVCS FOR MET COUNCIL
FINANCE	2024/10/01	MN GOVT FINANCE OFFIC	20.00	COURSE REGISTRATION
FINANCE	2024/10/01	MN GOVT FINANCE OFFIC	20.00	COURSE RGISTRATION
FINANCE	2024/10/10	VERIZON WIRELESS	8,627.61	OCT 2024 PHONE SVC
FINANCE	2024/10/10	GFOA	135.00	GFOA-ANNUAL GAAP UPDATE
FIRE	2024/09/11	CHASKA LAUNDRY CENTER, IN	28.09	WASHING OF TRUCK TOWELS
FIRE	2024/09/11	HOME DEPOT	41.83	CLEANING SUPPLIES FOR SCBA MASKS
FIRE	2024/09/11	MINN FIRE SVC CERT BOARD	142.00	TRAINING FOR FIRE INSPECTOR
FIRE	2024/09/13	AMAZON.COM	242.00	TRAINING BOOKS FOR DEPARTMENT
FIRE	2024/09/13	AMAZON.COM	118.06	TRAINING BOOKS FOR DEPARTMENT
FIRE	2024/09/17	HOME DEPOT	8.97	GARBAGE BAGS FOR STATION STORAGE ITEMS
FIRE	2024/09/19	AMAZON.COM	40.38	OFFICE SUPPLIES-FILE FOLDERS
FIRE	2024/09/20	HOME DEPOT	23.53	STATION SUPPLIES-DOORMAT, HAND SOAP
FIRE	2024/09/22	AMAZON.COM	249.99	COVER FOR TRUCK BED
FIRE	2024/09/22	AMAZON.COM	77.80	BATTERIES
FIRE	2024/09/24	BOUND TREE MEDICAL LLC	41.89	MEDICAL SUPPLIES-SHARPS COLLECTOR, CONTAINER
FIRE	2024/09/25	AMAZON.COM	-242.00	BOOK ORDER CANCELLED
FIRE	2024/09/26	MNSCU	-575.00	REFUND FOR CANCELLED CLASS
FIRE	2024/09/28	HOLIDAY INN	306.85	HOTEL FOR CONFERENCE
FIRE	2024/09/28	HOLIDAY INN	306.85	HOTEL FOR CONFERENCE
FIRE	2024/09/28	HOLIDAY INN	306.85	HOTEL FOR CONFERENCE
FIRE	2024/09/28	HOLIDAY INN	306.85	HOTEL FOR CONFERENCE
FIRE	2024/09/28	HOLIDAY INN	306.85	HOTEL FOR CONFERENCE
FIRE	2024/09/28	HOLIDAY INN	306.85	HOTEL FOR CONFERENCE
FIRE	2024/09/28	HOLIDAY INN	306.85	HOTEL FOR CONFERENCE
FIRE	2024/09/28	HOLIDAY INN	306.85	HOTEL FOR CONFERENCE
FIRE	2024/09/30	COSTCO WHOLESALE	39.90	WATER FOR DEPARTMENT
FIRE	2024/10/01	CIRCLE K	71.50	VEHICLE CLEANING
FIRE	2024/10/01	CHASKA SELF STORAGE	425.00	STORAGE UNIT RENTAL
FIRE	2024/10/02	CELLBLOCK FCS LLC	94.54	LITHIUM ION BATTERY FIRES SUPPRESSANT
FIRE	2024/10/03	ARAMARK	378.39	COFFEE FOR DEPARTMENT
FIRE	2024/10/04	BOUND TREE MEDICAL LLC	259.90	MEDICAL SUPPLIES-EXAM GLOVES

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FIRE	2024/10/05	WITMER PUBLIC SAFETY GROU	5,169.34	EV FIRE BLANKETS, LIGHTS
FIRE	2024/10/06	AMAZON.COM	25.89	WHITE BOARD FOR STATION
FIRE	2024/10/07	AMAZON.COM	269.00	TRUCK BED COVER
FIRE	2024/10/08	COMCAST	6.81	SEP FD CABLE
FIRE	2024/10/08	AMAZON.COM	165.69	WORK BOOTS FOR FF
FIRE	2024/10/09	CHASKA LAUNDRY CENTER, IN	28.09	WASHING OF TRUCK TOWELS
FIRE	2024/10/09	IAFC	240.00	MEMBERSHIP DUES-AL TARMAN
FIRE	2024/10/09	MINNESOTA STATE FIRE CHIE	70.00	MEMBERSHIP DUES-AL TARMAN
FIRE	2024/10/10	COSTCO WHOLESALE	19.50	PLATES FOR DEPARTMENT
FIRE	2024/10/10	AMAZON.COM	71.92	TOWELS FOR WASHING TRUCKS
FIRE	2024/10/11	AMAZON.COM	171.95	WORK BOOTS FOR FF
FIRE	2024/10/11	NFPA NATL FIRE PROTECT	322.96	BOOKS FOR FIRE DEPARTMENT-NFPA
HUMAN RESOURCES	2024/10/05	CHECKR, INC.	351.44	BACKGROUND CHECKS
HUMAN RESOURCES	2024/10/11	SUBWAY	87.91	MEALS-FIRE INTERVIEWS
HUMAN RESOURCES	2024/10/11	SUBWAY	82.64	MEALS-POLICE OFFICER INTERVIEWS
INFORMATION TECHNOLOGY	2024/09/17	DIGICERT TRUST SUMMIT	309.00	SSL Certificate renewal for Teams Calling
INFORMATION TECHNOLOGY	2024/09/27	MICRO CENTER	2,397.80	Components for custom PC/TV and Mount for Communications
INFORMATION TECHNOLOGY	2024/10/09	AMAZON.COM	44.95	Screen Protector for Water Treatment Plant
MSB	2024/09/13	VOLTMASTER AMERICA	464.10	T28 ATTINUATOR TRAILER-ARROW BOARD
MSB	2024/09/18	CUB FOODS	74.95	SAFETY MEETING
MSB	2024/09/23	AMAZON.COM	57.48	SAFETY EAR PLUGS
MSB	2024/09/25	AMAZON.COM	211.12	PRIMARY CONTROL BOARD-TAR BUGGY
MSB	2024/09/27	KEURIG	42.73	BREAKROOM COFFEE
MSB	2024/09/28	ULINE	180.39	PRESSURE WASHER DRUMS
MSB	2024/09/30	AMAZON.COM	29.58	FRONT OFFICE ADVIL
MSB	2024/10/01	DLT SOLUTIONS, LLC	707.26	AUTOCAD RENEWAL-A. KUZNIA
MSB	2024/10/07	CUB FOODS	65.95	CUSTOMER SERVICE APPRECIATION
MSB	2024/10/07	LANGUAGELINE SOLUTIONS	5.55	INTERPRETATION OVER PHONE
MSB	2024/10/08	WASTE CONNECTIONS	288.73	ATHLETIC PARK-GARBAGE
MSB	2024/10/08	WASTE CONNECTIONS	179.40	LION'S PARK-GARBAGE
MSB	2024/10/08	WASTE CONNECTIONS	288.39	VETERAN'S PARK-GARGAGE
MSB	2024/10/08	WASTE CONNECTIONS	179.40	COMMUNITY PARK-GARBAGE
MSB	2024/10/08	WASTE CONNECTIONS	1,876.53	MSB-GARBAGE
MSB	2024/10/08	WASTE CONNECTIONS	761.47	CITY HALL-GARBAGE
MSB	2024/10/08	PLUNKETT'S PEST CONTROL	56.36	BLUFF CREEK SUBSTATION
MSB	2024/10/08	PLUNKETT'S PEST CONTROL	56.36	LAKE HAZELTINE SUBSTATION
MSB	2024/10/08	PLUNKETT'S PEST CONTROL	56.36	WEST CREEK SUBSTATION
MSB	2024/10/09	AMAZON.COM	119.88	LED HEADLAMP
MSB	2024/10/09	WASTE CONNECTIONS	162.31	SUNSET PARK-GARBAGE
MSB	2024/10/09	WASTE CONNECTIONS	510.58	TOWN COURSE-GARBAGE
MSB	2024/10/09	WASTE CONNECTIONS	180.41	THE LOOP-GARBAGE
MSB	2024/10/09	WASTE CONNECTIONS	315.78	TOWN COURSE MAINTENANCE-GARBAGE
MSB	2024/10/09	WASTE CONNECTIONS	162.31	MCKNIGHT PARK-GARBAGE
MSB	2024/10/10	UNIVERSITY OF MINNESOTA	130.00	A. KUZNIA CONSTRUCTION INSTALLER RECERT
MSB	2024/10/11	AMAZON.COM	34.99	GEL BEADS
MSB	2024/10/11	KWIK TRIP	21.17	NON OX GAS FOR FIRE TRUCK-CHITTY
PARK & REC	2024/09/06	LOWES	-454.27	FRAUD-CREDIT
PARK & REC	2024/09/12	AMAZON.COM	53.98	TOT TIME ADVENTURE-GAMES
PARK & REC	2024/09/13	POP UP PARTY RENTAL	41.20	LATIN FEST INFLATABLE
PARK & REC	2024/09/13	AMAZON.COM	-23.98	REFUND FOR SLIP CHART
PARK & REC	2024/09/15	AMAZON.COM	18.58	LODGE COFFEE TRAY
PARK & REC	2024/09/15	AMAZON.COM	120.00	CHASKA CARES EVENT-LUMINARY CANDLES
PARK & REC	2024/09/16	AMAZON.COM	65.84	GYMNASTICS-SUCKERS
PARK & REC	2024/09/16	AMAZON.COM	28.99	GYMNASTICS-STAMPS
PARK & REC	2024/09/16	TARGET	10.18	PRESCHOOL SNACK
PARK & REC	2024/09/16	AMAZON.COM	59.97	COMMUNITY EVENTS RECYCLIING BAGS
PARK & REC	2024/09/16	SORIVER RENTALS LLC	270.00	CHASKA CARES & LATIN FEST-BARRICADE RENTAL
PARK & REC	2024/09/17	TARGET	58.00	FRAMES, CURTAIN RODS FOR MOTHERS ROOM
PARK & REC	2024/09/17	AMAZON.COM	25.98	CURAIN RODS FOR MOTHERS ROOM
PARK & REC	2024/09/17	AMAZON.COM	35.99	CURAINS FOR MOTHERS ROOM
PARK & REC	2024/09/17	AMAZON.COM	71.98	CURTAINS FOR MOTHERS ROOM
PARK & REC	2024/09/17	LITTLE CAESARS PIZZA	30.46	PIZZA FOR PUTT, CHIP & PITCH AT THE LOOP
PARK & REC	2024/09/17	THE LOOP AT CHASKA	40.00	TEEN FIELD TRIP-THE LOOP
PARK & REC	2024/09/17	AMAZON.COM	60.99	SPECIAL EVENTS-PLATES
PARK & REC	2024/09/18	TARGET	44.39	SNACK, HAND SANITIZER, STORAGE CONTAINER
PARK & REC	2024/09/19	AMAZON.COM	61.77	ID BADGE HOLDER, PHONE CORD, FILE HOLDER
PARK & REC	2024/09/20	AMAZON.COM	27.00	ACTIVE AGING WEEK 2024-DECORE-LIFE PRESERVER RING
PARK & REC	2024/09/20	AMAZON.COM	33.04	ACTIVE AGING WEEK 2024-DECORE-TABLECLOTHS
PARK & REC	2024/09/20	AMAZON.COM	23.94	ACTIVE AGING WEEK 2024-DECORE-CHALK MARKERS
PARK & REC	2024/09/20	AMAZON.COM	27.25	ACTIVE AGING WEEK 2024-DECORE-HATS
PARK & REC	2024/09/22	AMAZON.COM	111.82	ACTIVE AGING WEEK 2024-DECORE-STREAMERS, HATS
PARK & REC	2024/09/24	AMAZON.COM	-28.99	GYMNASTICS-STAMPS-REFUND FOR RETURN ITEMS
PARK & REC	2024/09/27	AMAZON.COM	-25.98	REFUND FOR CURTAIN RODS
PARK & REC	2024/09/30	AMAZON.COM	14.98	TREKS & TRAILS-VOICE RECORDING BUTTON

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PARK & REC	2024/10/01	TARGET	10.41	APPLES FOR TASTE TEST
PARK & REC	2024/10/03	AMAZON.COM	38.98	PLAY FOOD, MUFFIN TINS
PARK & REC	2024/10/03	CONTAINER OUTFITTERS	400.00	CHASKA CARES PUB RENTAL
PARK & REC	2024/10/04	ALDI SUPERMARKET	13.44	ACTIVE AGING WEEK RAFFLE PRIZES
PARK & REC	2024/10/04	DOLLAR TREE	12.50	ACTIVE AGING WEEK RAFFLE PRIZES
PARK & REC	2024/10/04	FERGUSON'S MINNESOTA HARV	216.00	FIELD TRIP-MWF CLASS
PARK & REC	2024/10/04	WWW.GSDIRECT.NET	311.01	PLOTTER PAPER
PARK & REC	2024/10/04	WWW.GSDIRECT.NET	1,017.75	PLOTTER INK
PARK & REC	2024/10/05	QUILL CORPORATION	366.30	OFFICE SUPPLIES-PAPER, NOTEBOOKS, TAPE
PARK & REC	2024/10/05	QUILL CORPORATION	7.91	OFFICE SUPPLIES-PAINTERS TAPE
PARK & REC	2024/10/07	AMAZON.COM	44.18	FITNESS PRIZES-WATER BOTTLES, COOLING TOWELS
PARK & REC	2024/10/08	COSTCO WHOLESALE	24.99	AOA B'DAY CAKE
PARK & REC	2024/10/08	FERGUSON'S MINNESOTA HARV	120.00	FIELD TRIP-T, TH CLASS
PARK & REC	2024/10/09	QUILL CORPORATION	29.99	OFFICE SUPPLIES-PAPER
PARK & REC	2024/10/09	TOTAL ENTERTAINMENT/K	100.00	DEPOSIT-HALLOWEEN JAM DJ
PARK & REC	2024/10/10	EASTER CARVER COUNTY SCHLS	30.00	CHEERLEADING CAMP GYM RENTAL
PARK & REC	2024/10/10	QUILL CORPORATION	14.99	OFFICE SUPPLY-CALCULATOR
PARK & REC	2024/10/11	ETSY	-14.56	TAX REFUNDED ON ORDER
PARK & REC	2024/10/11	ETSY	-6.63	TAX REFUNDED ON ORDER
PARK & REC	2024/10/11	ETSY	274.20	LODGE B'DAY GIFTS-RAFFLE-ORNAMENT FOR HOLIDAY PARTY
PARK & REC	2024/10/11	AMAZON.COM	28.84	NON-AEROSOL OIL
PARK & REC	2024/10/11	AMAZON.COM	52.58	LODGE DIY CLASS CRAFT SUPPLIES-TINSEL GARLAND
PARK & REC	2024/10/12	CUB FOODS	17.99	ADAPTIVE DANCE-FLOWERS
POLICE	2024/09/10	BCA TRAINING EDUCATION	-300.00	CREDIT - J Beaudette - Refund for BCA Conference
POLICE	2024/09/12	AMAZON.COM	29.51	Firearm tools
POLICE	2024/09/16	LAW ENFORCEMENT	350.00	Registration - Law Enforcement Career Fair
POLICE	2024/09/19	CASEY'S GENERAL STORES	58.83	Gas unit #1223- training at Camp Dodge IA-Moore
POLICE	2024/09/22	HOME DEPOT	7.98	Loctite to repair handgun
POLICE	2024/09/24	RELENTLESS	30.00	Banner for Faith and Blue Event
POLICE	2024/09/25	AMAZON.COM	108.00	Department scale for weighing evidence
POLICE	2024/09/26	AMAZON.COM	49.98	3 Ring Binders
POLICE	2024/09/30	MARIE RIDGEWAY LICSW	400.00	August - Officer Wellness
POLICE	2024/09/30	MARIE RIDGEWAY LICSW	400.00	September - Officer Wellness
POLICE	2024/10/01	STORAGEMART	129.99	Bike storage
POLICE	2024/10/01	CIRCLE K	140.00	Fleet car wash
POLICE	2024/10/01	TRANSUNION	87.00	Data Processing
POLICE	2024/10/02	AMAZON.COM	9.99	Sheet protectors
POLICE	2024/10/02	AMAZON.COM	48.17	Plates and forks-police dept
POLICE	2024/10/02	BEST WESTERN	241.02	Lodging for BCA Conference - St Cloud - Melberg
POLICE	2024/10/02	ADOBE SYSTEMS	21.66	Acrobat Pro Subsciption
POLICE	2024/10/03	NAGC	168.00	Dues - National Association of Government Communicators - #413
POLICE	2024/10/05	FIRST STRIKE	998.00	Instructor/Armorer Certification - #402/#429
POLICE	2024/10/07	SIRCHIE FINGERPRINT LABS	222.23	Supplies for forensic processing
POLICE	2024/10/09	CHASE ON THE LAKE	206.30	Lodging - Crime Prevention Conference
POLICE	2024/10/10	AMAZON.COM	22.75	Knives-police lunchroom
POLICE	2024/10/11	BASIC FORENSIC INT	215.26	Cornerhouse Training #413
POLICE	2024/10/11	AMAZON.COM	17.99	Laminating Sleeves
POLICE	2024/10/11	OMNI HOTEL	354.01	Deposit - Lodging - IACP Conference in Boston - #400/#422
POLICE	2024/10/11	OMNI HOTEL	354.01	Deposit - Lodging - IACP Conference in Boston - #400/#422
PUBLIC WORKS	2024/09/11	HOME DEPOT	62.84	ATHLETIC PARK CLEANING SUPPLIES
PUBLIC WORKS	2024/09/12	HOME DEPOT	38.92	SCREWS AND DRILL BITS
PUBLIC WORKS	2024/09/12	HOME DEPOT	35.94	CHALK REEL KIT/PRY BAR
PUBLIC WORKS	2024/09/12	HOME DEPOT	93.89	OUTLETS FOR PARKS
PUBLIC WORKS	2024/09/12	WINSUPPLY EDEN PRAIRIE MN	717.50	STREET LIGHT PARTS
PUBLIC WORKS	2024/09/12	WINSUPPLY EDEN PRAIRIE MN	657.24	STOCK ELEC SUPPLIES
PUBLIC WORKS	2024/09/12	HOME DEPOT	564.12	PICKLEBALL POLE LIGHT
PUBLIC WORKS	2024/09/13	HOME DEPOT	25.96	SUPPLIES FOR WATERING FLOWERS
PUBLIC WORKS	2024/09/16	HOME DEPOT	37.14	BATHROOM SIGNAGE
PUBLIC WORKS	2024/09/16	WINSUPPLY EDEN PRAIRIE MN	1,386.16	ATHLETIC PARK-FEMA REPAIRS
PUBLIC WORKS	2024/09/17	HOME DEPOT	142.86	CONSTRUCTION SUPPLIES PICKLEBALL CT
PUBLIC WORKS	2024/09/17	HOME DEPOT	89.94	ATHLETIC KEYPAD LOCK
PUBLIC WORKS	2024/09/17	HOME DEPOT	54.90	PICKLEBALL COURTS
PUBLIC WORKS	2024/09/18	PENSKE TRUCK RENTAL	73.78	CONCRETE SAW RENTAL
PUBLIC WORKS	2024/09/18	PENSKE TRUCK RENTAL	25.00	PICKLEBALL CT SAW RENTAL
PUBLIC WORKS	2024/09/18	HOME DEPOT	141.31	ATHLETIC PARK MAINTENANCE SUPPLIES
PUBLIC WORKS	2024/09/18	AMAZON.COM	1,304.90	CEILING TILES
PUBLIC WORKS	2024/09/18	HOME DEPOT	64.53	HAND TOOLS
PUBLIC WORKS	2024/09/19	HOME DEPOT	98.86	STAKES AND SCREWS
PUBLIC WORKS	2024/09/20	HOME DEPOT	225.12	PICKLEBALL COURTS
PUBLIC WORKS	2024/09/20	HOME DEPOT	71.94	ATHLETIC PARK LIGHTS
PUBLIC WORKS	2024/09/20	HOME DEPOT	42.30	ATHLETIC PARK PLUMBING
PUBLIC WORKS	2024/09/20	TOM KRAEMER INC	420.00	FEMA-ATHLETIC PARK CONTAINERS
PUBLIC WORKS	2024/09/23	PAINTERS GEAR INC	578.06	PAINT STRIPING SUPPLIES
PUBLIC WORKS	2024/09/24	HOME DEPOT	80.17	PICKLEBALL COURTS

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PUBLIC WORKS	2024/09/24	HOME DEPOT	20.54	WATER FOUNTAIN REPAIRS
PUBLIC WORKS	2024/09/25	HOME DEPOT	402.66	ATHLETIC PARK PAINT SUPPLIES
PUBLIC WORKS	2024/09/25	HOME DEPOT	200.78	PICKLEBALL COURTS
PUBLIC WORKS	2024/09/25	DO IT TENNIS	4,020.00	PICKLEBALL COURTS
PUBLIC WORKS	2024/09/25	D & K POWDER COATING	1,647.84	PARK BENCH PARTS
PUBLIC WORKS	2024/09/25	HOME DEPOT	41.73	PAINTING SUPPLIES
PUBLIC WORKS	2024/09/26	HOME DEPOT	412.28	PICKLEBALL COURTS
PUBLIC WORKS	2024/09/26	MENARDS	302.35	MAINTENANCE SUPPLIES
PUBLIC WORKS	2024/09/26	HOME DEPOT	99.94	MEASURING WHEEL
PUBLIC WORKS	2024/09/27	HOME DEPOT	120.53	ATHLETIC PARK MAINTENANCE REPAIRS
PUBLIC WORKS	2024/09/27	MENARDS	169.29	PERSONAL ITEMS-USED WRONG CREDIT CARD (REIMBURSEMENT)
PUBLIC WORKS	2024/09/30	AMAZON.COM	40.90	FAN FOR VFD CONTROL CABINET
PUBLIC WORKS	2024/09/30	FLEET FARM	21.37	ELECTRICAL SUPPLIES
PUBLIC WORKS	2024/10/02	HOME DEPOT	98.87	CONCRETE SUPPLIES PICKLEBALL CT
PUBLIC WORKS	2024/10/02	HOME DEPOT	40.79	FILTERS/BATTERIES
PUBLIC WORKS	2024/10/02	AMERICAN STRIPING COMPANY	194.30	RAILROAD XING PAINT STENCILS
PUBLIC WORKS	2024/10/04	HOME DEPOT	10.96	GLOVES
PUBLIC WORKS	2024/10/06	AMAZON.COM	21.86	CORD END FOR BACK PACK VACUUM
PUBLIC WORKS	2024/10/07	HOME DEPOT	218.25	CONDUIT FOR LIGHTS
PUBLIC WORKS	2024/10/08	WORKPLACE SERVICES DIVISI	40.00	BOILER LICENSE-Hron
PUBLIC WORKS	2024/10/08	AMAZON.COM	54.96	HAND TOOLS
PUBLIC WORKS	2024/10/08	HOME DEPOT	20.94	MSB DOOR MAINTENANCE
PUBLIC WORKS	2024/10/08	AMAZON.COM	74.99	VEHICLE CHARGER
PUBLIC WORKS	2024/10/08	WINSUPPLY EDEN PRAIRIE MN	457.20	LIGHT POLE ANCHOR BOLTS
PUBLIC WORKS	2024/10/09	AMAZON.COM	259.99	HAND TOOLS
PUBLIC WORKS	2024/10/09	HOME DEPOT	250.73	CONCRETE SUPPLIES
PUBLIC WORKS	2024/10/10	CASTAIR OF MINNESOTA	36.37	START CAPACITOR-AIR COMPRESSOR PART
PUBLIC WORKS	2024/10/10	SHERWIN WILLIAMS	306.60	BOARDWALK STAIN
PUBLIC WORKS	2024/10/10	HOME DEPOT	151.69	ELECT SERVICE BACKBOARD
PUBLIC WORKS	2024/10/10	HOME DEPOT	36.28	SCREWS
PUBLIC WORKS	2024/10/11	HOME DEPOT	62.82	MSB DOOR MAINT
PUBLIC WORKS	2024/10/11	HOME DEPOT	726.34	NEW SHELVES AND SCREWS
THE LOOP	2024/10/02	ATINSPO, LLC	170.87	REPLACEMENT PARTS FOR VERTA CART ADAPTIVE GOLF CART
TOWN COURSE	2024/09/12	OFFICE DEPOT	630.72	RECEIPT ROLLS
TOWN COURSE	2024/09/12	OFFICE DEPOT	23.38	BAND AIDS
TOWN COURSE	2024/09/16	OFFICE DEPOT	199.33	CALENDARS, PAPER TOWELS
TOWN COURSE	2024/09/19	MICHAELS ARTS AND CRAFT S	475.34	FRAMING FOR US AMATEUR BANNER
TOWN COURSE	2024/09/20	UNIVERSITY OF MINNESOTA	145.00	J. HOLDEN PESTICIDE RECERT
TOWN COURSE	2024/09/24	HOME DEPOT	47.00	MOUSE TRAPS & Batteries
TOWN COURSE	2024/09/27	SEWER SERVICES, INC	489.00	SEPTIC TANK PUMPING
TOWN COURSE	2024/10/01	HOME DEPOT	214.58	BLOWER/CHARGER
TOWN COURSE	2024/10/01	HOME DEPOT	54.15	CHARGER
TOWN COURSE	2024/10/01	HOME DEPOT	27.87	OAK 19 BULBS
TOWN COURSE	2024/10/04	MOTOROLA	175.00	MONTHLY RADIO SUBSCRIPTION
TOWN COURSE	2024/10/05	HOME DEPOT	-27.87	BULBS RETURNED
TOWN COURSE	2024/10/11	TELEFLORA.COM	82.94	FUNERAL FLORAL ARRANGEMENT
WATER/SEWER	2024/09/11	HOME DEPOT	10.24	WTP-KEYS FOR GENERATOR
WATER/SEWER	2024/09/11	HOME DEPOT	-32.35	KEYS-CREDIT
WATER/SEWER	2024/09/11	HOME DEPOT	32.35	KEYS
WATER/SEWER	2024/09/11	HOME DEPOT	29.85	WTP-KEYS FOR GENERATOR
WATER/SEWER	2024/09/12	HOME DEPOT	6.92	MARKING CRAYON
WATER/SEWER	2024/09/20	HAMPTON INN	888.69	AWWA ANNUAL WATER CONFERENCE
WATER/SEWER	2024/09/20	HAMPTON INN	888.69	AWWA ANNUAL WATER CONFERENCE-S. MUNKELWITZ
WATER/SEWER	2024/09/24	HOME DEPOT	407.58	#83 & #87 TOOLS
WATER/SEWER	2024/09/30	AMAZON.COM	292.40	AMI-VEHICLE DOOR MAGNETS
WATER/SEWER	2024/10/01	HOME DEPOT	35.84	PAINT BRUSHES
WATER/SEWER	2024/10/07	SHERWIN WILLIAMS	65.00	WELL DOOR PAINT
WATER/SEWER	2024/10/08	HOME DEPOT	52.44	WELL DOORS PAINTING SUPPLIES
WATER/SEWER	2024/10/11	HOME DEPOT	14.68	CARABINER FOR JETTER
			-378.39	Less credits after statement date
			528.33	Plus credits from previous month
			104,633.67	

Biweekly Report

November 4, 2024

By:

Matt Podhradsky

COUNCIL MEETING/WORK SESSION SCHEDULE

Below is a list of the upcoming Council Meetings and Work Sessions to plan for:

November 4:

We will be having a Work Session prior to the Council meeting on this night. The purpose of the Work Session will be to review the budget for our Utility Enterprise Funds (Electric, Water/Sewer, Storm Sewer). We will have a Council meeting to follow. At the Council meeting we will have representatives from Carver County/Bolton and Menk present to give us a presentation on the 82nd Street (Highway 18) and State Highway 5 Construction projects which will occur over the next two summers. This will be an opportunity for you to see how they have worked through the different issues that have popped up through the planning process. We will also be considering the approval of our JPA agreement for the Highway 18 project.

November 13th:

This will be a special meeting of the City Council that we will need to have to canvass the local election results from the upcoming General Election. We will hold our Canvassing meeting at 5:30 pm in the Council Chambers. As always, we will need to have a quorum to hold this meeting. If for some reason you are not able to attend, please let Denise, Elise or me know as soon as possible so we have time to find another date if we need to.

November 18th:

We will be having a Work Session prior to the Council meeting on this night. The purpose of the Work Session will be to review the budget for our Recreation Enterprise Funds (CCC, Curling/Event Center, Town Course, The Loop). We will have a Council meeting to follow with us expecting items coming from the Planning Commission to be the main items on the agenda.

December 2:

At this time, we are not planning on having a work session on December 2nd but will need to have a regular Council meeting as this night is scheduled as our annual Truth in Taxation meeting. As a reminder, this meeting is meant to simply take feedback on our proposed budget, but we take no action on the final tax levy or General Fund Budget.

December 16th:

We will be having a work session prior to the regular Council meeting starting at 5:30 pm. This will be a closed session as you will be completing my annual performance review. Following my performance review, we will then have a regular meeting where we will be considering any

items coming from the Planning Commission, as well as adopting the budget for each of our funds, as well as establishing the 2025 Tax Levy and any changes to utility fees for 2025.

If you are unable to attend any of these meetings, just let me know so we can plan around it if need be.

PUBLIC SAFETY FACILITY UPDATES

As an update to the progress on the new Public Safety Facility, below are a few highlights of activities that have occurred over the past few weeks:

- A significant amount of work has been occurring back in the Police Department area of the building, both pouring basement walls as well as setting the structural steel in this area.
- With us now coming out of the summer months and quickly moving into the winter months, we can see more clearly now how many days the project is behind schedule because of the very difficult weather we had at the beginning of the project. It does appear now that we lost about 47 days of work this summer because of both weather and soil conditions. Knowing that, we can accurately project at this point that we will see the building done sometime in mid-December as compared to the original anticipated date of mid-October of 2025. We have reviewed this schedule and how it impacts costs and feel confident that we have a sufficient amount of dollars in our contingency to be able to address this delay.
- We are starting the planning for the new Meadow Park now so that we can have that built and ready to open when the facility opens next year. There are a couple of residents who have shown an interest in being involved in the design of the park, and we plan to do a survey that we get out to all residents in that area to get feedback on any elements that we think would be critical in the final park project.

Every bi-weekly throughout the course of this project will provide the highlights of the items that the contractor is currently working on, and any other notable items that may be coming up. There will also be providing periodic updates to the public as well, so they are able to know what is occurring and when.

If there are any questions about the information provided, or anything else, please don't hesitate to reach out.

Election Update:

With the Elections now just a few days away, I just wanted to take this opportunity to remind residents of the different opportunities they will have to vote. As Council is aware, early/absentee voting started several weeks ago and continues to be run through the Carver County Courthouse in their Election Department. At this point, voting prior to election day has turned into "Early Voting" as opposed to "Absentee Voting". What that means is that residents will not just get to vote on the ballot but will be able to feed their ballot into the ballot box/ballot counting machine instead of putting it into an absentee ballot. The County will continue to provide this early voting service right up until Election Day. Here are the remaining early voting options prior to next Tuesday:

Saturday Nov 2: 9 a.m. - 3 p.m.
Sunday Nov 3: 9 a.m. - 3 p.m.
Monday Nov 4: 8 a.m. - 5 p.m.

Staff is currently working on the finishing touches of having our polling places ready, public testing completed, etc… We are fully staffed with Election Judges for the day of election, and we will be getting the physical locations of the Polling Places set up by ward on Monday November 4th. I want to thank Denise Beebe and her election staff for all the work they have put into this. We do not anticipate any issues. If you have any questions, feel free to let me know.

State of the City Address:

As a reminder, each November at its monthly meeting, the Southwest Metro Chamber of Commerce holds its annual Mayor's State of the City Addresses for Chaska, Carver, Victoria and Chanhassen. This is one of the best attended events of the year, as audience members are usually excited to hear about the new things happening within each of the communities, and what each community expects to be focusing on over the course of the next year. As Mayor Windschitl has a conflict with his duties with the Transportation Advisory Board (this is their biggest meeting of the year where they recommend projects to be funded), we will be having another Council member step in to fulfill those duties. This year, Councilmember Hatfield will be providing Chaska's State of the City Address. We appreciate her willingness to step forward to do this! If anybody is interested in attending the event, please let me or Elise know, and we will make sure you get registered for the event. Otherwise, if you have any questions, just let me know.

Carver County Local News:

As you are all likely aware, Carver County Local News is the name of the non-profit organization that was established by residents of Chaska and surrounding communities to help fill the gap with the loss of not only the Chaska Herald but other local newspapers in the area. They have felt that there is a large gap in information not having an official publication dedicated to the major happenings in our communities and have turned to a non-profit model that has worked in other communities who have lost their hometown publications. The reason I wanted to point out this group now is because they have started to publishing stories highlighting things in each of their communities (Carver, Victoria, Chaska, Chanhassen). Besides putting together a voter's guide for all our local races, they are also this past week did an article on our last Council meeting when we considered the Cloud HQ Data Center. At this time the publication is online and can be found at cclocalnews.org. If you visit the site, you will see that they are looking for people to voluntarily subscribe to and are accepting donations as well if people feel inclined to help move the development of this news source forward. One last thing I will mention is that the website does have a "Upcoming Events" section which does allow groups to put their event on a calendar that can be seen on the front page of the website. Events can be submitted using a prompt at the top of the page.

If you have any questions about this publication, feel free to let me know.

Town Course and Loop to Close for Season

As I am writing this bi-weekly, it is snowing outside (which is tough to take!). It seems fitting that with the snow flying that I am letting you know that both the Chaska Town Course and The Loop will be closing for the season at the end of the day this Friday November 1st. With standard time returning (and further reducing our daylight hours) and the weather looking like it is going to stay cooler, there gets to be a point that even with a few nice days scattered into our forecast, it economically does not make sense to stay open and can cause damage to the course the is hard to repair in the fall with cooler temperatures.

While the courses are closing, the Pro Shop at the Town Course will continue to be open for the remainder of the fall and will have its annual sale to help clear out the current year's inventory to prepare for next year. If you get a chance, there are great deals to be found for holiday gifts. However, once they're gone, they're gone. The best deals will be found early so I encourage you to get up to the Pro Shop soon if you like taking advantage of this sale annually.

This season was another very good golf season, and we also were very successful at co-hosting the US Amateurs. A big thank you to all of our full-time and seasonal staff that keep the course looking so great, and we look forward to seeing them back out there again in the Spring!

UPCOMING EVENTS:

- Catrina Parade: 5-9 pm at Chaska Event Center. This is to celebrate Dia de los Muertos (Day or Dead) and will have a costume contest, live music, food and a great display of cultural heritage.
- Deer Weekend: November 9th-Downtown Businesses will host an event to bring shoppers downtown who aren't out deer hunting
- Hometown Holiday/Tree Lighting/100 Club: All of these events will be happening on the weekend of December 7th. If you are interested in 100 Club tickets, please let me know.