



AGENDA
CHASKA HUMAN RIGHTS COMMISSION
CHASKA CITY HALL - COUNCIL CHAMBERS & ZOOM
Thursday, November 21, 2024
6:30 PM

1. Roll Call
2. Adopt Agenda
3. Open Forum/Guest Presentation
4. Approve Minutes
 - 4.A. Approve Meeting Minutes - October 24, 2024
5. Treasurer's Report
 - 5.A. Treasurer's Report - November 2024
6. Old Business
 - 6.A. MLK Human Rights Celebration
 - 6.B. Women's Appreciation
 - 6.C. Asian and Pacific Islander Recognition
 - 6.D. Pride Celebration
 - 6.E. River City Days
 - 6.F. Cultural Heritage Month
 - 6.G. Indigenous Peoples Recognition
 - 6.H. Veteran Acknowledgment
 - 6.I. Community Partnerships
7. New Business
 - 7.A. HRC Booth Display Options
 - 7.B. 2025 HRC Swag

8. Next Meeting Date - December 19, 2024 (Work Session at 5:30 p.m., Regular Meeting at 6:30 p.m.)
9. Adjourn



Minutes
CHASKA HUMAN RIGHTS COMMISSION
THURSDAY, OCTOBER 24, 2024
6:30 PM

1. Roll Call

Present: Chairperson Carlson, Vice Chairperson Welvaert, Commissioners Ali-Daar, Martin Hubbard, Rehn LeSueur, Brittany Haanan, Youth Representative Juhi Ghatti, and City Staff Elise Durbin

Absent: Commissioners Sandison, Hamza, and Mee

2. Adopt Agenda

Motion: Commissioner Lesueur

Second: Commissioner Welvaert

Motion: Carried

3. Open Forum/Guest Presentation

3.A. Carver County Veterans Services; Steve Walker, Veterans Services Officer

Steve Walker presented more information on the veteran services within the community. He shared more details on what he does as a part of his role as a veterans services officer and discussed career possibilities available for veterans in the community. He explained the different groups they aim to help, noting the majority of what they assist with is the Federal benefits as well as some State benefits. Commissioner Lesueur asked how they connect directly with veterans. Steve Walker explained they get a lot of walk-ins and also post updates on their Facebook and website. Commissioner Welvaert asked if they ever check in with veterans due to a family member calling with concerns. Steve Walker noted they have had an increase in calls about people being concerned with veterans they know. Chair Carlson thanked Steve for coming out to give this presentation.

4. Approve Minutes

4.A. Adopt Meeting Minutes – August 22, 2023

Motion: Commissioner Haanan

Second: Commissioner Lesueur

Motion: Carried

5. Treasurer's Report

5.A. Treasurer's Report 2024

Durbin reported October expenses as follows: Since the last meeting, they have set aside \$2,000 for the cultural heritage celebration. The balance is just over \$2,500. Commissioner Hubbard asked if they know how much they spent on the cultural heritage celebration. Chair Carlson noted that they spent about \$1,000.

Motion: Commissioner Welvaert

Second: Commissioner Hubbard

Motion Carried

6. Old Business

6.A. MLK Human Rights Celebration

6.A.i. Additional subcommittee member needed

Chair Carlson shared an update. She reported that they have a speaker lined up for the event. They have reached out to the middle school and high school bands and are waiting to hear back. The group is working on creating an essay competition for the event and they will also hold a coloring contest for younger children.

6.B. Women's Appreciation

Nothing to report.

6.C. Asian and Pacific Islander Recognition

Nothing to report.

6.D. Pride Celebration

Chair Carlson shared that she spoke to someone from the Carver County Pride and they should be sending an evaluation form to one of the Commissioners.

6.E. River City Days

Nothing to report.

6.F. Cultural Heritage Month

Chair Carlson shared that this month they will hold an event celebrating Indian culture. She discussed some details that will be happening at the event.

Commissioner Haanan asked if there is any online advertisement for the event.

Commissioner Welvaert noted that there is a post on the Chaska Facebook. Chair Carlson reported that the event expenses are right around \$1,000.

6.G. Indigenous Peoples Recognition

Chair Carlson reported that the Mayor signed the resolution designating the second Tuesday of October as Indigenous Peoples Day.

6.H. Veteran Acknowledgement

Commissioner Lesueur reported that the subcommittee had met, and they decided to highlight four-five local veterans in the community. They are working towards completing this goal.

6.I. Community Partnerships

6.I.i Equity Commissioner Forum Recap

Chair Carlson asked the Commission to share their feedback from the Forum. Commissioner Welvaert noted that she is still waiting on notes from different tables at the Forum. She shared some new things she learned from the different Commissions present at the Forum. Commissioner Haanan shared that she felt it was very beneficial for the Commission to attend.

7. New Business

7.A. Latino V.O.I.C.E.S. Request

Chair Carlson discussed that the Latino V.O.I.C.E.S has asked the Chaska HRC to help support two events this year. The first event is the construction and decoration of an Ofrenda at the Chaska event center. The second event is participation in the Katrina Parade also at the Chaska event center. She shared that they asked for over \$1,000 in help with their event. She is in support of giving \$850 towards the event. The Commission discussed group involvement in the events. Commissioner Hubbard asked how much money this will leave for the remainder of the year. Chair Carlson noted that she has been looking at the numbers and the budget and there still seems to be adequate funds remaining after this donation. Commissioner Hubbard added that he feels that they should support the full \$1,000.

Chair Carlson asked for a motion to support the Latino V.O.I.C.E.S in their Day of the Dead and Katrina parade celebration in the amount of \$850.

Motion: Commissioner Welvaert

Second: Commissioner Lesueur

Motion: Carried

7.B. 2024 Chaska Human Rights Award

Chair Carlson noted that criteria for the nominations of the Chaska Human Rights Award have been developed and are listed in their packet. The criteria was developed to help determine the winner of the Award. Commissioner Welvaert encouraged the Commissioners to keep these things in mind when they are out

in the community to look for businesses that may deserve a nomination. She also emphasized the importance of getting nominations. Chair Carlson discussed the ways they advertise these open nominations. Commissioner Haanan suggested they make a QR code or flier that can be put in public places to advertise the nominations. Commissioner Welvaert asked if they could get the criteria and nomination form translated into other languages. Commissioner Hubbard noted that he has heard from many people that they would like the form to be easier to fill out. The Commission discussed changes to the nomination form.

7.C. HRC Booth Display Options

Chair Carlson noted that they will be moving this discussion to next month's meeting.

8. Next Meeting Date – November 21, 2024 at City Hall Council Chambers and Zoom.
9. Adjourn
Meeting adjourned at 8:25 p.m.

CHASKA HUMAN RIGHTS COMMISSION

November 21, 2024

2024 Beginning Balance:	\$6,500
January	
Coffee (MLK Day event)	(\$155.98)
Pastries (MLK Day event)	(\$93.75)
Human Rights Award Plaques	(\$148.74)
Tablecloths (MLK Day event)	(\$23.03)
Fruit (Carver Community Connect)	(\$11.96)
Hooked on Books Sponsorship	(\$100.00)
February	
March	
Commissioner T-Shirts	(\$36.00)
April	
Name Badges	(\$13.00)
May	
June	
Event Supplies (Pride Celebration)	(\$165.87)
DJ (Pride Celebration)	(\$340.00)
T-Shirts (Pride Celebration)	(\$1,208.00)
Business Sponsorships (Pride Celebration)	\$750.00
Event Supplies (Pride Celebration)	(\$51.80)
July	
Ice Cream (Pride Celebration)	(\$222.78)
Artwork Supplies (Pride Celebration)	(\$15.24)
River City Days Supplies	(\$95.78)
River City Days Booth	(\$50.00)
August	
September	
October	
November	
Latino V.O.I.C.E.S. (approved at October meeting)	(\$850.00)
Room Rental (Celebrate India)	(\$225.00)
Food (Celebrate India)	(\$798.92)
Supplies (Celebrate India)	(\$288.17)
Indian Storytime (Celebrate India)	(\$250.00)
December	
Balance:	\$2,105.98

Notes:

- At the August 22, 2024 meeting, the HRC voted to allocate \$2000 towards Cultural Heritage Month programs. Expenses have been accounted for, and \$437.91 has been put back into the balance.



CHASKA HUMAN RIGHTS COMMISSION

- HRC Booth Options
- Retractable Banner Displays
- Table Covers/Throws
- Tablecloths

Option #1

Retractable Banner Display

Portable and lightweight

Material 9.45 mil
polypropylene/polyester,
matte finish

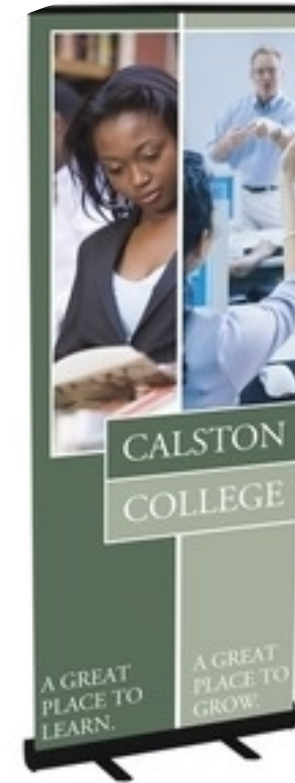
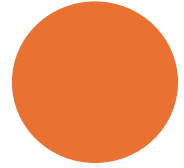
Shock cord pole
assembly, 2 swivel feet

Carry case

Assembled size 83" x
32-5/8" x 15"

Intended for indoor use

4 imprint - **\$234.53**
includes full cover imprint
on front and shipping



Option # 2

Retractable Banner Display

Sets up in seconds, great display for numerous events

Material – laminated vinyl and aluminum

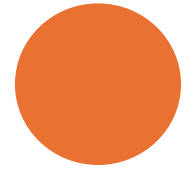
Shock pole assembly, 2 swivel feet

Assembled size: 85" x 33-1/2" x 11-1/2'

Weight 11 lbs

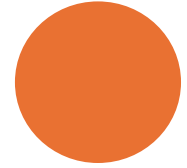
Intended for indoor use

4 imprint - **\$205.32**
includes full color imprint on front panel and shipping



Option #3 Retractable Tabletop Banner Display

4imprint - **\$99.00** includes
full color imprint but not
shipping. Shipping
approximately \$6.00.



Material – laminated vinyl
and aluminum

2-piece adjustable pole
assembly

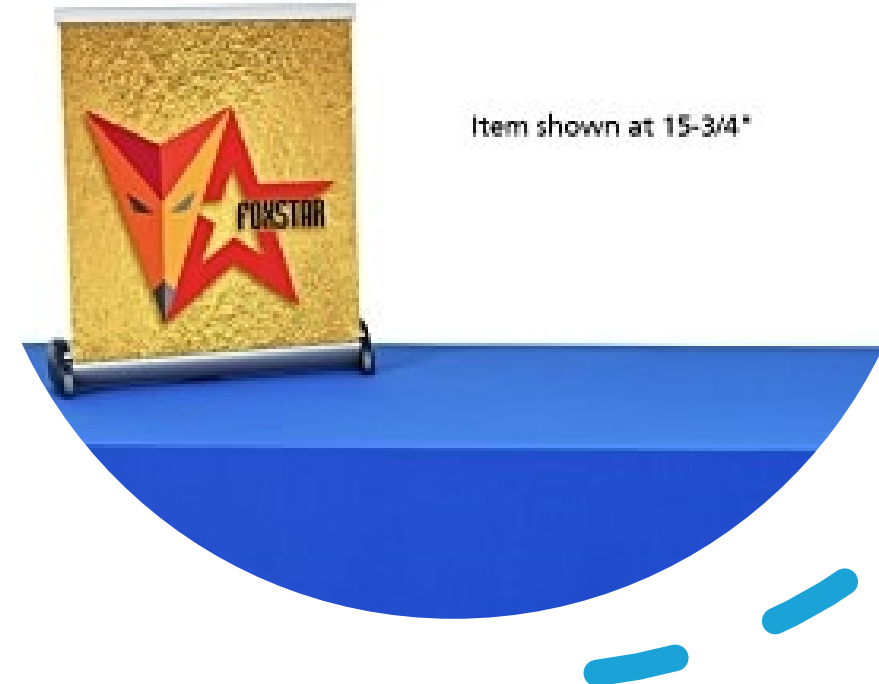
Soft Carry Case

Assembled size – 34-1/4"
x 17" x 4-7/8"

Adjustable height – 15-
3/4" to 31-1/2"

Weight – 3 lbs

Make the most of your
event space with this
mini retractable banner
stand. The variable
height make this even
more versatile.



Option #1 Closed-Back Fitted Table Cover

Material –
Polyester

Wrinkle-
resistant
properties

Underside of
material will
remain white

Closed-back,
4-sided
design

Fit – straight
fitted

Serged edge
finish

Use for 6'
tables

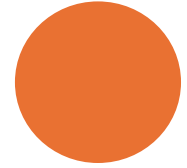
Dimensions
– 29" x 72" x
30"

4imprint - **\$266.64** includes full
color imprint and shipping



Option #2 Closed-Back Table Throw

4imprint - **\$172.64**
includes full color imprint
and shipping



Material –
Polyester

Wrinkle
resistant
properties

Underside of
material will
remain white

Closed-back,
4-sided
design

Fit – Draped

Serged edge
finish

Use on 6'
tables

Dimensions
– 88" x 130"



Option #3 Open-Back Table Throw

Material –
Polyester

Wrinkle-
resistant
properties

Underside of
material will
remain white

4imprint - **\$176.64**
includes full color
imprint and shipping

Open-back,
3-sided
design

Fit – Draped

Serged edge
finish

Use on 6'
tables

Dimensions –
67" x 130"



Option #1 Tablecloth

Amazon
\$12.99

- Rectangle Tablecloth
- Polyester
- 60 X 84 Inches
- Waterproof & Stain Resistant, Wrinkle Free Fabric
- Washable, Fade Resistant Polyester
- Good for Outdoor Use



Option #2 Tablecloth

Amazon \$16.99

- Faux Linen Textured
- 60 X 84 Inches
- Water Resistant, Wrinkle Free, Spill-Proof
- Machine Wash in Cold Water and tumble dry



Option #3 Tablecloth

Amazon \$17.98

- Polyester, Polyester Blend Material
- 60 x 84 Rectangle
- Wrinkle and Stain Resistant
- Good for indoor and outdoor
- Machine washable, iron on low heat

