

WORK SESSION
Review Recreation Fund Budget
5:30 – 7:00 PM



AGENDA
CHASKA CITY COUNCIL
CHASKA CITY HALL - COUNCIL CHAMBERS & ZOOM
Monday, November 18, 2024
7:00 PM

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Adopt Agenda
5. Proclamation
 - 5.A. Proclamation - Small Business Saturday 2024
 - 5.B. Proclamation - Veterans Park Drive
6. Visitor Presentation
 - 6.A. Chaska Robotics
7. Approve Previous Meeting Minutes
 - 7.A. City Council Meeting Minutes 11-4-2024
 - 7.B. City Council Meeting Minutes - Election Canvass 11-13-2024
8. Consent Items
 - 8.A. Adopt Resolution No. 2024-91 Bond Sale Reimbursement
 - 8.B. Adopt Resolution No. 2024-92 Bond Sale Reimbursement
9. Action Items
 - 9.A. Public Hearing - Adopt Resolution 2024-89 Approving the City's application to MN Department of Employment and Economic Development for the MIF Program

- 9.B. Approve Resolution No. 2024-90 Denying a Major Variance for 2979 Hilltop Drive to Encroach into the Rear Yard Setback/Joe & Michelle Heiland/PC #2024-19
- 10. Bills
 - 10.A. Accounts Payable Claims Roster 11-18-2024
- 11. Other Business
 - 11.A. City Administrator's Report
 - 11.A.i. Biweekly Report 11/18/2024
 - 11.B. Financial Reports as of 09/30/24
 - 11.C. Q3 - 2024 Investment Report Memo
- 12. Adjourn



**CITY OF
CHASKA MINNESOTA**
“A Quality Small Town”



PROCLAMATION
In Recognition of
Small Business Saturday
November 30, 2024

WHEREAS: For generations, small businesses within the City of Chaska have shaped and embodied our community’s entrepreneurial spirit and driven our economy forward; and

WHEREAS: Small Business Saturday is a day dedicated to supporting small businesses and communities across the country and is celebrated each year on the Saturday after Thanksgiving; and

WHEREAS: by shopping “small”, consumers make a big impact on their communities and local small businesses. In 2023, consumers reportedly spent 17 billion at independent local businesses during Small Business Saturday; and

WHEREAS: The City of Chaska supports and recognizes its small, locally-owned businesses for the many investments they make, the jobs they create and the generous contributions they provide to further the quality of life we all enjoy.

WHEREAS: Chaska urges all residents to support their local small businesses on Small Business Saturday and throughout the year.

NOW, THEREFORE, Be it Resolved, that I, Mark Windschitl, Mayor of the City of Chaska, on behalf of the City Council and the Citizens of Chaska, do hereby Proclaim November 30 as Small Business Saturday.

IN WITNESS WHEREOF, I have hereunto set my hand and the Seal of the City of Chaska this 18th day of November in the year of our Lord Two Thousand and Twenty-Four.

Mark Windschitl, Mayor City of Chaska



**CITY OF
CHASKA MINNESOTA**
“A Quality Small Town”



PROCLAMATION

Commemorating the dedication of Veterans Park Drive

Whereas: the City of Chaska has dedicated Creek Road as Veterans Park Drive in honor of all Chaska residents who served in the United States Armed Forces; and

Whereas: the Chaska community recognizes that these brave individuals have dedicated themselves to the protection of our country, often at great personal cost; and

Whereas: as a symbol of our respect and gratitude, it is fitting that we dedicate a prominent public space to honor their service, sacrifice, and courage; and

Whereas: the street known as Creek Road shall have the honorary name of Veterans Park Drive, to serve as a permanent reminder of the commitment of all veterans – especially those from Chaska – who have served our country; and

Whereas: Veterans Park Drive will provide an opportunity for all who pass by to reflect on the sacrifices made by veterans and the freedoms they fought to preserve;

Now, therefore be it resolved: That I, Mark Windschitl, as the Mayor of Chaska and on behalf of the Chaska City Council do proclaim that Veterans Park Drive will be the honorary name for Creek Road, and I encourage all citizens to acknowledge the service of our veterans today and every day.

IN WITNESS WHEREOF, I have set my hand and the Seal of the City of Chaska this 11th day of November, in the year of our Lord two thousand and twenty-four.

Mark Windschitl
Mayor, City of Chaska

**- MINUTES -
CHASKA CITY COUNCIL
NOVEMBER 4, 2024**

1. Call to Order

The meeting was called to order by Mayor Windschitl at 7 p.m.

2. Pledge of Allegiance

3. Roll Call

Roll call was taken. Present: Mayor Windschitl and Councilmembers Grau, Hatfield, Hubbard, and Huang.

Absent: None.

Also Present: Matt Podhradsky, City Administrator; Kevin Wright, Community Engagement Manager; Elise Durbin, Assistant City Administrator; Matt Clark, City Engineer; and Christophe Morschen, City Attorney.

4. Adopt the Agenda

Motion by Councilmember Hatfield, second by Councilmember Hubbard to adopt the agenda as presented. Motion carried.

5. Visitor Presentation

5.A. Carver County – 82nd and Hwy 5 Projects

Eric Johnson, Carver County Program Manager for Arboretum Area Improvements, showed a map depicting the Arboretum and the surrounding projects. In Victoria, there will be a roundabout added near the Dairy Queen along with other changes. In Chanhassen, there is a project changing an access point to Hwy 5. In partnership with the University of Minnesota, access to the Arboretum will be moved to the west.

Mr. Johnson stated 82nd Street is a missing link in the highway system. It is a dirt road that will be converted. It is anticipated it will see 4,000 to 6,000 cars each day. It will also provide additional connectivity while the larger project is underway. There will be a roundabout at Bavaria Road as well. The plan is for a 40-mile-per-hour road and changing the name of the road from Hwy 18 to Lyman Boulevard.

Mr. Johnson added on the east side of the project, there will be a multi-span bridge with short abutments. The creek will be restored and run under the bridge.

Mr. Johnson stated the design for the project is complete. There is some land acquisition that needs to occur. Eight parcels are in condemnation and the final land agreement with the University is underway. Construction will begin late fall of 2024. Tree clearing and ground disturbance is planned for November 2024, and the majority of the road work will occur in 2025. He showed a map depicting the detour route.

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Mr. Johnson pointed out three roundabout projects will be constructed in 2025. He showed a map with the three projects and their respective timelines. The first is planned for spring, the second for summer, and the third for fall 2025.

Councilmember Hubbard noted Chaska was considering resurfacing a portion of Bavaria. City Administrator Podhradsky stated they are putting off the resurfacing until after the other projects are completed.

Councilmember Huang stated people living in the community will be frustrated with the constant projects and changes in 2025. He asked how the communication will be handled. Mr. Johnson stated they are working on more graphics and communication efforts to better inform the public.

Mayor Windschitl asked if the same contractor is doing all three roundabouts. Mr. Johnson stated they are three different projects.

Councilmember Huang requested a map detailing the County's various construction projects. Carver County Engineer Lyndon Robjont confirmed an interactive County-wide map is being created.

Councilmember Huang asked if any Minnesota Department of Transportation projects will be included in the map. Mr. Johnson stated a Hwy 212 project in Eden Prairie is planned. However, there aren't any MnDOT projects planned for the previously cited map area.

Mr. Johnson stated the total project is anticipated to cost \$22.69 million. A few years ago, State funds were received that will be going toward the project. The County is working on a contract with a potential administrator.

The Council thanked Mr. Johnson for the presentation.

Dan Lonnes, representative of Bolton & Menk, introduced himself. He showed a map of the 2025 regional projects. There has been concern about traffic impacts during the closure of Hwy 5. A lot of time and effort has gone into considering the best detour and timing plans.

Mr. Lonnes then showed a map with the 2026 regional improvements. The goal would be to build more north-south routes in 2026. In 2027, Hwy 5 would be closed for a portion of time for major east-west construction.

Mr. Lonnes pointed out community engagement was part of the construction staging effort. The three-year project was reduced to two, 82nd Street improvements advanced, the east end of the Hwy 5 in Victoria was consolidated to one season, all regional projects are sequenced, Hwy 5 will be closed for only one year instead of two, and a regional trail detour is included.

Mr. Lonnes showed the map of official detours for Hwy 5. He pointed out any number of unofficial detours may be used. For April through June of 2026, Bavaria Road from Hwy 5 to

NOVEMBER 4, 2024 PAGE 3

82nd Street will be closed, as will a portion of Hwy 41 near Hwy 5. Bavaria will receive a mill and overlay and some road widening.

Mr. Lonnes stated Rolling Acres Road from Hwy 7 to Hwy 5 will be closed for June and July of 2026. A future project is planned to address the intersection of Rolling Acres Road and Hwy 7. In August through November of 2026, Rolling Acres Road will remain closed. Then Hwy 41 just south of Hwy 5 will be closed.

Mayor Windschitl stated Hwy 41 at Hwy 5 just redone. Mr. Lonnes explained additional widening will be completed.

Councilmember Hubbard noted it is difficult to make a left out of the Arboretum with traffic. She asked if a right out of the Arboretum to the U-turn will still be an option. Mr. Lonnes stated that is a good consideration that should be discussed with the staging team.

Mr. Lonnes showed a map for April through November 2027 closures. Hwy 5 will be closed from east of Victoria Drive to the southeast corner of Lake Minnewashta. He reiterated detours are planned, but local guidance will include subtle signage. They hope to keep trucks off of Bavaria Road and guide them to use 82nd Street. Mr. Lonnes added they hope to open Hwy 5 west of Rolling Acres Road as soon as possible. He explained more details of the individual projects within the Hwy 5 area.

Mr. Lonnes noted key construction issues include informing and preparing the public, providing assistance through information, expediting construction through planning, readying the public for changes in access and routing, and building excitement for the final product.

Mr. Lonnes showed a slide with the timeline of the Hwy 5 schedule and noted the aggressive timing of the project.

Councilmember Huang pointed out it was helpful to meet with local businesses while there was construction in downtown Chaska. He asked if a similar effort is planned for the Hwy 5 project. Mr. Lonnes stated they could include meetings with businesses in their ongoing communication plan.

Mr. Lonnes detailed more communication efforts such as email and website.

6. Approve Previous Meeting Minutes

6.A. Approve the October 21, 2024 City Council Meeting Minutes

Motion by Councilmember Hubbard, second by Councilmember Grau to approve the minutes of the October 21, 2024 City Council meeting.
Motion carried.

7. Consent Agenda

NOVEMBER 4, 2024 PAGE 4

Councilmember Hubbard pointed out the approved compensation for the Board and not the City-appointees, referring to Consent Agenda Item 7G. Approve Compensation for Elected Fire Relief Trustees. It is very common practice in nearby cities.

Councilmember Huang stated Consent Agenda Item 7C. Adopt Resolution 2024-85 calling for a public hearing for a MIF application is a great use of resources to keep a small business in Chaska.

Councilmember Hatfield noted her appreciation of another downtown business accessing a City resource, referring to Consent Agenda Item 7B. Adopt Resolution 2024-84 SAC WAC Assessment Agreement and Deferral for 115 2nd Street E. She also thanked the donors supporting the City, referring to Consent Agenda Item 7D. Adopt Resolution 2024-86 Accepting Gifts and Donations.

Mayor Windschitl added Chaska has a great relationship with the Minnesota Department of Employment and Economic Development (DEED), referring to Consent Agenda Item 7C. Adopt Resolution 2024-85 calling for a public hearing for a MIF application

Motion by Councilmember Hubbard, second by Councilmember Huang to approve the Consent Agenda Items A through I:

A. Municipal Tort Liability Limits

Motion to direct the City Administrator to inform the League of Minnesota Cities Insurance Trust that the City of Chaska elects not to waive the monetary limits on municipal tort liability established by Minnesota Statute.

B. Adopt Resolution 2024-84 SAC WAC Assessment Agreement and Deferral for 115 2nd Street E

Adopt Resolution No. 2024-84 Receiving a petition and waiver of a public hearing and adopting the assessment for the Special Assessment related to city sewer and water connection fees for the work to be completed at 115 E 2nd Street and authorize the Mayor and City Administrator to execute the necessary documents.

Approve the deferral of Met Council SAC fees for Uncle Nicks Doggy Dippis at 115 E 2nd Street and authorize the Mayor and City Administrator to execute the necessary documents.

C. Adopt Resolution 2024-85 calling for a public hearing for a MIF application

Motion to adopt Resolution 2024-85 calling for a Public Hearing to Consider a Grant Application to the Minnesota Investment Fund (MIF) Program.

D. Adopt Resolution 2024-86 Accepting Gifts and Donations

Motion to adopt Resolution 2024-86 acknowledging and accepting gifts to the City of Chaska received during the period July 1, 2024 through September 30, 2024.

E. Adopt Resolution 2024-87 Ratifying Change to MMPA Agency Agreement

Motion to Adopt Resolution No. 2024-87 ratifying change to MMPA Agency Agreement addressing voting totals for communities selling electricity utilizing assets paid for and maintained by the Agency as a whole.

F. Approve Seminary Fen Ravine C-2 Ravine Stabilization Grant Acceptance

Motion to authorize City Administrator or City Engineer to execute grant agreements with the Board of Soil and Water Resources to accept funds for the stabilization of Seminary Fen Ravine C-2.

G. Approve Compensation for Elected Fire Relief Trustees

NOVEMBER 4, 2024 PAGE 5

Motion to approve compensation from the Special Fund to Elected Trustees of the Chaska Fire Department Relief Association Board that are not also an officer of the Board in the amount of \$50.00 per meeting.

H. Approve 2024-2028 Master Service Agreement, the 2024 Statement of Work and to authorize the Mayor and City Administrator to sign both documents

Motion to approve the 2024-2028 Master Service Agreement and the 2024 Statement of Work – Audit Services with Clition Larson Allen, LLP and that the Mayor and City Administrator be authorized to sign both documents.

I. Approve the Joint Power Agreement for the Highway 18 Improvement Project - Arboretum Area

Motion to Approve the Joint Powers Agreement for the Highway 18 Improvement Project – Arboretum Area.

Motion carried.

8. Action Items

None.

9. Bills

9.A. Accounts Payable Claims Roster 4-11-2024

The Council requested further information about bills on pages 4 and 24.

City Administrator Podhradsky provided further information regarding those bills.

Motion by Councilmember Huang, second by Councilmember Hatfield to approve the bills as presented. Roll call was taken. Voting aye: Councilmembers Hatfield, Hubbard, Huang, Grau and Mayor Windschitl. Voting nay: None

Motion carried.

10. Other Business

10.A. City Administrator's Report

10.A.i. Bi-Weekly Report 4-11-2024

Councilmember Grau:

- Encouraged community members to vote.

Councilmember Huang:

- Encouraged community members to vote.
- Noted the autonomous vehicles will be launched November 6, 2024.
- Added Hometown Holiday is the week of December 7, 2024.

Councilmember Hubbard:

- Pointed out she attended all sorts of Chaska Halloween events, and they were all well-done. She went to the downtown trick-or-treating, the Jamboree, and the Catrina parade.
- Noted Veteran's Day is November 11, 2024.

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Councilmember Hatfield:

- Stated there is a community conversation about social media being hosted on November 7, 2024 at the Community Center.
- Noted many businesses are celebrating Deer Weekend.
- Added Foresight is having a warehouse sale on November 8, 2024.
- Pointed out Coffee with a Cup will be November 20, 2024.

Mayor Windschitl:

- Pointed out a lot of electrical work is underway throughout the City. City Administrator Podhradsky provided more details on the work.
- Noted a purchase agreement was signed for the new Public Works site. He thanked Staff for their work on the project.
- Asked if there is news on the old Dunn Brothers building. City Administrator Podhradsky stated Staff has been told it will be a coffee shop.
- Stated Creek Road will be dedicated on Veteran's Day.
- Added City Hall will be closed on Veteran's Day.
- Encouraged community members to vote.

11. Adjourn

Motion by Councilmember Hatfield, second by Councilmember Huang to adjourn the meeting at 8:28 p.m.

Motion carried.

- MINUTES -
CHASKA CITY COUNCIL
NOVEMBER 13, 2024

1. Call to Order

The meeting was called to order by Mayor Windschitl at 5:33 p.m.

2. Pledge of Allegiance

3. Roll Call

Roll call was taken. Present: Mayor Windschitl and Councilmembers Grau, Hatfield, and Hubbard.

Absent: Councilmember Huang.

Also Present: Matt Podhradsky, City Administrator; Elise Durbin, Assistant Administrator; Kevin Wright, Denise Beebe, Senior Clerk.

4. Adopt Agenda

Motion by Councilmember Grau, second by Councilmember Hubbard to adopt the agenda as presented. Motion carried.

5. Action Items

5.A. Adopt Resolution 2024-88 Approve General Election Results for the City of Chaska
City Administrator Podhradsky introduced the item to the Council and Senior Clerk Denise Beebe provided a presentation on it.

Councilmember Hubbard shared her experience voting and some of the challenges. Mayor Windschitl noted the process was quick.

Mayor Windschitl thanked Staff for their work on the election. He asked who had to attend the vote audit. Senior Clerk Beebe explained four election judges need to attend the audit. There are two judges representing each party. It is usually a three- to four-hour process.

Motion by Councilmember Hatfield, second by Councilmember Grau to adopt Resolution 2024-88 certifying the City of Chaska results of the November 5, 2024 Municipal General Election. Motion Carried.

6. Adjourn

Motion by Councilmember Hubbard, second by Councilmember Hatfield to adjourn the meeting at 5:50 p.m.
Motion carried.

**REQUEST FOR ACTION
CHASKA CITY COUNCIL
11/18/2024**

Subject: Bond Sale Reimbursement

Reviewed by: Noel Graczyk

Prepared by: Erica Mattice

The City anticipates issuing bonds in 2025 or 2026 to finance project costs for the Engler Boulevard Project. Prior to issuance of any such bonded debt the City must first comply with IRS regulations regarding reimbursement requirements.

In accordance with IRS regulations, the City must declare its intent to reimburse itself prior to payment of any project expenditures. Projects as listed in the proposed reimbursement resolution will incur costs that may be reimbursed from future bond sales and thus must be declared by the City for possible future reimbursement.

The enclosed proposed resolution establishes compliance with IRS reimbursement regulations for the projects listed in the resolution.

Staff recommends adoption of the resolution.

CITY COUNCIL ACTION REQUESTED

Motion to adopt Resolution No 2024-91 establishing compliance with reimbursement bond regulations under the Internal Revenue Code of 1986.

CERTIFICATION OF MINUTES RELATING TO REIMBURSEMENT

City of Chaska, Minnesota

City Council

A regular meeting held Monday, November 18th, 2024, at 7:00 p.m., at Chaska City Hall in the Council Chambers located at One City Hall Plaza, Minnesota, or by electronic means, as authorized by law.

Members present:

Members absent:

Documents attached: Excerpt of minutes of the above-described meeting relating to the resolution described below.

RESOLUTION NO. 2024-91

RESOLUTION ESTABLISHING COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS UNDER THE INTERNAL REVENUE CODE OF 1986

I, the undersigned, being the duly qualified and acting recording officer of the Issuer certify that the documents attached hereto, as described above, have been carefully compared with the original records of the Issuer in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of the Issuer, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body of the Issuer at said meeting, so far as they relate to the resolution described above; and that said meeting was duly held by the governing body of the Issuer at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer on Monday, November 18, 2024.

Denise Beebe, Deputy Clerk

Mark Windschitl, Mayor

EXCERPT OF MINUTES

Council member [] introduced the following resolution and moved its adoption, which motion was seconded by Council member []:

RESOLUTION NO. 2024-91

RESOLUTION ESTABLISHING COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS UNDER THE INTERNAL REVENUE CODE OF 1986

WHEREAS, City of Chaska, Minnesota (the “Issuer”), proposes to enter into or issue one or more tax-exempt obligations (whether one or more, the “Financing”), for the purpose of funding the City of Chaska’s Engler Boulevard Reconstruction (the “Projects”).

WHEREAS, the Internal Revenue Service has issued Section 1.150-2 of the Income Tax Regulations (the “Reimbursement Regulations”) dealing with the issuance of tax-exempt obligations all or a portion of the proceeds of which are to be used to reimburse project expenditures incurred prior to the date of issuance of such tax-exempt obligations.

WHEREAS, the Reimbursement Regulations generally require that the Issuer make a declaration of its official intent to reimburse itself for such original expenditures out of the proceeds of a tax-exempt obligation no later than 60 days after payment of the expenditures to be reimbursed, that the tax-exempt obligation be entered into and the reimbursement allocation be made from the proceeds of such tax-exempt obligation within the reimbursement period (as defined in the Reimbursement Regulations) and that the expenditures reimbursed be capital expenditures or costs of issuance of the tax-exempt obligation.

WHEREAS, the Issuer desires to comply with requirements of the Reimbursement Regulations with respect to the Project.

NOW, THEREFORE, BE IT RESOLVED that the Issuer proposes to undertake the Project and to make original expenditures with respect to the Project prior to the issuance of the Financing.

RESOLVED FURTHER that the Issuer reasonably expects to enter into the Financing to finance such projects in the maximum principal amount of \$3,250,000 for Engler Boulevard for City Utilities and \$6,000,000 for Road Construction of Engler Boulevard, for an aggregate total of \$9,250,000. And to reimburse the Issuer for such original expenditures from the proceeds of the Financing as permitted by law.

RESOLVED FURTHER that other than (i) de minimis amounts permitted to be reimbursed pursuant to Section 1.150-2(f)(1) of the Reimbursement Regulations or (ii) expenditures constituting preliminary expenditures within the meaning of Section 1.150-2(f)(2) of the Reimbursement Regulations, the Issuer will not seek reimbursement for any original expenditures with respect to the Project paid more than 60 days prior to the date of adoption of this resolution.

RESOLVED FURTHER that all original expenditures for which reimbursement is sought will be capital expenditures, costs of issuance of the Financing issued to finance the Project or extraordinary working capital expenditures under Section 1.148-6(d)(3)(ii)(B) of the Income Tax Regulations.

RESOLVED FURTHER, that no reimbursement allocation contemplated hereby shall be used to avoid the restrictions under Section 142 through 147 of the Internal Revenue Code of 1986 (the “Code”) or employ an abusive arbitrage device to avoid the arbitrage restrictions of Section 148 of the Code.

RESOLVED FURTHER that as of the date hereof, there are no Issuer funds reserved, pledged, allocated on a long term basis or otherwise set aside (or reasonably expected to be reserved, pledged, allocated on a long term basis or otherwise set aside) to provide permanent financing for the original expenditures to be financed by the Financing; consequently, it is not expected that the issuance of the Financing will result in the creation of any replacement proceeds.

RESOLVED FURTHER that for a period of one year following any allocation of Financing proceeds to reimburse an expenditure, the Issuer will not use funds corresponding to the Financing proceeds for which a reimbursement allocation was made in a manner that results in the creation of replacement proceeds of the Financing or another issue of tax-exempt obligations (other than amounts deposited into a bona fide debt service fund).

RESOLVED FURTHER that the Administrative Services Director / Treasurer of the Issuer (the “Authorized Officer”) or his or her designee shall be responsible for making the “reimbursement allocations” described in the Reimbursement Regulations, being generally the transfer of the appropriate amount of proceeds of the Financing to reimburse the source of temporary financing used by the Issuer to make payment of the original expenditures relating to the Project; each reimbursement allocation will be made not later than 18 months after the later of (i) the date of the original expenditure or (ii) the date the Project is placed in service or abandoned (but in no event later than three years after the original expenditure is paid), will be evidenced by an entry on the official books and records of the Issuer maintained for the Financing issued to finance the Project, and will specifically identify the original expenditures being reimbursed.

BE IT FINALLY RESOLVED that this resolution shall be in full force and effect from and after its passage.

Adopted: Monday, November 18, 2024

Upon vote being taken thereon, the following voted in favor thereof:

[insert names]

and the following voted against the same:

[insert names]

whereupon the resolution was declared duly passed and adopted.

**REQUEST FOR ACTION
CHASKA CITY COUNCIL
11/18/2024**

Subject: Bond Sale Reimbursement

Reviewed by: Noel Graczyk

Prepared by: Erica Mattice

The City anticipates issuing bonds in 2025 or 2026 to finance project costs for a Water Treatment Plant. Prior to issuance of any such bonded debt the City must first comply with IRS regulations regarding reimbursement requirements.

In accordance with IRS regulations, the City must declare its intent to reimburse itself prior to payment of any project expenditures. Projects as listed in the proposed reimbursement resolution will incur costs that may be reimbursed from future bond sales and thus must be declared by the City for possible future reimbursement.

The enclosed proposed resolution establishes compliance with IRS reimbursement regulations for the projects listed in the resolution.

Staff recommends adoption of the resolution.

CITY COUNCIL ACTION REQUESTED

Motion to adopt Resolution No 2024-92 establishing compliance with reimbursement bond regulations under the Internal Revenue Code of 1986.

CERTIFICATION OF MINUTES RELATING TO REIMBURSEMENT

City of Chaska, Minnesota

City Council

A regular meeting held Monday, November 18th, 2024, at 7:00 p.m., at Chaska City Hall in the Council Chambers located at One City Hall Plaza, Minnesota, or by electronic means, as authorized by law.

Members present:

Members absent:

Documents attached: Excerpt of minutes of the above-described meeting relating to the resolution described below.

RESOLUTION NO. 2024-92

RESOLUTION ESTABLISHING COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS UNDER THE INTERNAL REVENUE CODE OF 1986

I, the undersigned, being the duly qualified and acting recording officer of the Issuer certify that the documents attached hereto, as described above, have been carefully compared with the original records of the Issuer in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of the Issuer, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body of the Issuer at said meeting, so far as they relate to the resolution described above; and that said meeting was duly held by the governing body of the Issuer at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer on Monday, November 18, 2024.

Denise Beebe, Deputy Clerk

Mark Windschitl, Mayor

EXCERPT OF MINUTES

Council member [] introduced the following resolution and moved its adoption, which motion was seconded by Council member []:

RESOLUTION NO. 2024-92

RESOLUTION ESTABLISHING COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS UNDER THE INTERNAL REVENUE CODE OF 1986

WHEREAS, City of Chaska, Minnesota (the “Issuer”), proposes to enter into or issue one or more tax-exempt obligations (whether one or more, the “Financing”), for the purpose of funding the City of Chaska’s Water Treatment Plant (the “Projects”).

WHEREAS, the Internal Revenue Service has issued Section 1.150-2 of the Income Tax Regulations (the “Reimbursement Regulations”) dealing with the issuance of tax-exempt obligations all or a portion of the proceeds of which are to be used to reimburse project expenditures incurred prior to the date of issuance of such tax-exempt obligations.

WHEREAS, the Reimbursement Regulations generally require that the Issuer make a declaration of its official intent to reimburse itself for such original expenditures out of the proceeds of a tax-exempt obligation no later than 60 days after payment of the expenditures to be reimbursed, that the tax-exempt obligation be entered into and the reimbursement allocation be made from the proceeds of such tax-exempt obligation within the reimbursement period (as defined in the Reimbursement Regulations) and that the expenditures reimbursed be capital expenditures or costs of issuance of the tax-exempt obligation.

WHEREAS, the Issuer desires to comply with requirements of the Reimbursement Regulations with respect to the Project.

NOW, THEREFORE, BE IT RESOLVED that the Issuer proposes to undertake the Project and to make original expenditures with respect to the Project prior to the issuance of the Financing.

RESOLVED FURTHER that the Issuer reasonably expects to enter into the Financing to finance such projects in the maximum principal amount of \$13,500,000 for a Water Treatment Plant and to reimburse the Issuer for such original expenditures from the proceeds of the Financing as permitted by law.

RESOLVED FURTHER that other than (i) de minimis amounts permitted to be reimbursed pursuant to Section 1.150-2(f)(1) of the Reimbursement Regulations or (ii) expenditures constituting preliminary expenditures within the meaning of Section 1.150-2(f)(2) of the Reimbursement Regulations, the Issuer will not seek reimbursement for any original expenditures with respect to the Project paid more than 60 days prior to the date of adoption of this resolution.

RESOLVED FURTHER that all original expenditures for which reimbursement is sought will be capital expenditures, costs of issuance of the Financing issued to finance the Project or extraordinary working capital expenditures under Section 1.148-6(d)(3)(ii)(B) of the Income Tax Regulations.

RESOLVED FURTHER, that no reimbursement allocation contemplated hereby shall be used to avoid the restrictions under Section 142 through 147 of the Internal Revenue Code of 1986 (the “Code”) or employ an abusive arbitrage device to avoid the arbitrage restrictions of Section 148 of the Code.

RESOLVED FURTHER that as of the date hereof, there are no Issuer funds reserved, pledged, allocated on a long term basis or otherwise set aside (or reasonably expected to be reserved, pledged, allocated on a long term basis or otherwise set aside) to provide permanent financing for the original expenditures to be financed by the Financing; consequently, it is not expected that the issuance of the Financing will result in the creation of any replacement proceeds.

RESOLVED FURTHER that for a period of one year following any allocation of Financing proceeds to reimburse an expenditure, the Issuer will not use funds corresponding to the Financing proceeds for which a reimbursement allocation was made in a manner that results in the creation of replacement proceeds of the Financing or another issue of tax-exempt obligations (other than amounts deposited into a bona fide debt service fund).

RESOLVED FURTHER that the Administrative Services Director / Treasurer of the Issuer (the “Authorized Officer”) or his or her designee shall be responsible for making the “reimbursement allocations” described in the Reimbursement Regulations, being generally the transfer of the appropriate amount of proceeds of the Financing to reimburse the source of temporary financing used by the Issuer to make payment of the original expenditures relating to the Project; each reimbursement allocation will be made not later than 18 months after the later of (i) the date of the original expenditure or (ii) the date the Project is placed in service or abandoned (but in no event later than three years after the original expenditure is paid), will be evidenced by an entry on the official books and records of the Issuer maintained for the Financing issued to finance the Project, and will specifically identify the original expenditures being reimbursed.

BE IT FINALLY RESOLVED that this resolution shall be in full force and effect from and after its passage.

Adopted: Monday, November 18, 2024

Upon vote being taken thereon, the following voted in favor thereof:

[insert names]

and the following voted against the same:

[insert names]

whereupon the resolution was declared duly passed and adopted.

REQUEST FOR ACTION CHASKA CITY COUNCIL November 18, 2024

SUBJECT: Public Hearing to Consider Resolution 2024-89 Approving the City's Application to the Minnesota Department of Employment and Economic Development on Behalf of Beckman Coulter Inc. to the Minnesota Investment Program

Prepared By: Julie Grove, Economic Development Coordinator

History

The City of Chaska (the "City") has received a request from Beckman Coulter Inc. to sponsor an application for Minnesota Investment Fund (MIF) assistance in the form of a forgivable loan which is funded from the MN Department of Employment and Economic Development (DEED). The City is required by the DEED MIF program to hold a public hearing to provide citizen notification and involvement prior to submitting the application.

The City Council called for this public hearing at its November 4th meeting.

Analysis

Beckman Coulter develops, manufactures, markets and sells products for biomedical testing, with a focus on making laboratories more efficient. Its diagnostic systems are found in hospitals and other critical care settings around the world and produce information used by physicians to diagnose disease, make treatment decisions, and monitor patients. Headquartered in Brea, Calif., with a diagnostics hardware manufacturing facility in Chaska, Beckman Coulter Diagnostics is part of Danaher. Danaher is a leading global life sciences and diagnostics innovator that helps put Beckman Coulter Diagnostics' solutions at the forefront of the industry.

Beckman is exploring options to grow its life sciences manufacturing functions at the Chaska campus on Lake Hazeline Dr. (north of Hazeltine Lake). The project's initial proposal includes a 148,000 square foot 2 story expansion, with a capital investment estimated at \$50M (\$47M of new construction/renovations and \$3M in machinery and equipment), resulting in 300 net new full-time positions. MIF funds are necessary to offset capital improvement costs and to make the Chaska expansion more favorable, in comparison to other facilities nationally. As expansion plans finalize the company will continue to work with staff on a planning application process. A successful application to DEED's MIF program could result in up to \$1.2 million of assistance to Beckman Coulter for its expansion project in Chaska.

Staff is asking Council to adopt the attached Resolution approving the City's application to DEED on Behalf of Beckman Coulter, Inc. to the MIF Program.

COUNCIL ACTION REQUESTED

Motion to adopt Resolution 2024-89 Approving the City's Application to the Minnesota Department of Employment and Economic Development on Behalf of Beckman Coulter, Inc. to the Minnesota Investment Fund Program

**CITY OF CHASKA
CARVER COUNTY, MINNESOTA**

RESOLUTION

DATE NOVEMBER 18, 2024 **RESOLUTION NO.** 2024-89

MOTION BY COUNCILMEMBER _____ **SECOND BY COUNCILMEMBER** _____

**Resolution Approving the City's Application to the Minnesota Department of
Employment and Economic Development on Behalf of Beckman Coulter, Inc.
to the Minnesota Investment Fund Program**

BE IT RESOLVED that the City of Chaska act as the legal sponsor for the project contained in the Minnesota Investment Fund Application to be submitted on or about November 18, 2024 and that the City Administrator and Assistant City Administrator are hereby authorized to apply to the Department of Employment and Economic Development for funding of this project on behalf of Beckman Coulter, Inc.

BE IT FURTHER RESOLVED that the City of Chaska has the legal authority to apply for financial assistance, and the institutional, managerial, and financial capability to administer the proposed project.

BE IT FURTHER RESOLVED that City of Chaska has not violated any Federal, State, or local laws pertaining to fraud, bribery, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice.

BE IT FURTHER RESOLVED that upon approval of its application by the State, City of Chaska may enter into a Grant Contract with the State of Minnesota for the approved project, and that City of Chaska certifies that it will comply with all applicable laws, statutes, regulations and rules as stated in the Grant Contract and described in the Project Compliance Certification of the Application.

AS APPLICABLE, BE IT FURTHER RESOLVED that City of Chaska has obtained credit reports and credit information on Beckman Coulter, Inc and Danaher. Upon review by City of Chaska, no adverse findings or concerns regarding, but not limited to, tax liens, judgments, court actions, and filings with state, federal and other regulatory agencies were identified. Failure to disclose any such adverse information could result in revocation or other legal action.

NOW, THEREFORE BE IT RESOLVED that City Administrator and Assistant City Administrator, or their successors in office, are hereby authorized to execute the Grant Contract and amendments, thereto, as are necessary to implement the project on behalf of the City of Chaska.

Passed and adopted by the City Council of the City of Chaska, Minnesota, this 18th day of November, 2024.

Mark Windschitl, Mayor

Attest: _____
Chaska Deputy Clerk

REQUEST FOR ACTION CHASKA CITY COUNCIL 11/18/2024

Subject: Rear Porch Addition — Variance Request to Deviate from the Rear Yard Setback (Section 15.12.200)

Applicant: Joe and Michelle Heiland

Location: 2979 Hilltop Drive

Case No.: 2024-19

Synopsis: Applicant is requesting the approval of a variance request to deviate from the rear yard building setback in order to build a porch addition on the rear portion of their home

Prepared By: Elizabeth Hanson

Recommendation: Motion to adopt Resolution No. 2024-90 denying the variance request

Background

The subject property at 2979 Hilltop Drive is part of the plat known as Town Course Heights.



Figure 1: Site Map

On April 1, 2002, the final plat for Town Course Heights and the annexation into the city of Chaska were approved. This area was formally within the orderly annexation area of Laketown Township.

On May 19, 2003, the plat was rezoned to Planned Residential Development District No. 42 (PRD-42 – Ordinance No. 746).

Existing Conditions

The property, 2979 Hilltop Drive, is legally described as Lot 21, Block 5 of Town Course Heights, and is approximately 0.26 acres (11,325 square feet) in size. The property currently consists of a two-story single-family home with a 3-season porch addition in the rear yard that does not meet the required rear yard setback.

The 3-season porch was constructed in the summer of 2024 and did not receive a building permit. The location of the porch used to be an attached unenclosed deck, which was setback approximately 22 feet from rear property line (see Figure 2); *attached unenclosed decks have a 20 foot rear setback*. The 3-season porch was constructed over the former layout of the attached deck. The 3-season porch does not meet the rear yard building setback (30 feet). The 3-season porch is setback approximately 22 feet from the rear property line which is an 8 foot encroachment. A drainage and utility easement exists on the rear portion of the property and is depicted in Figure 3. The existing porch cantilevers up to 2 feet over this easement however staff does not consider this an obstruction to the easement.

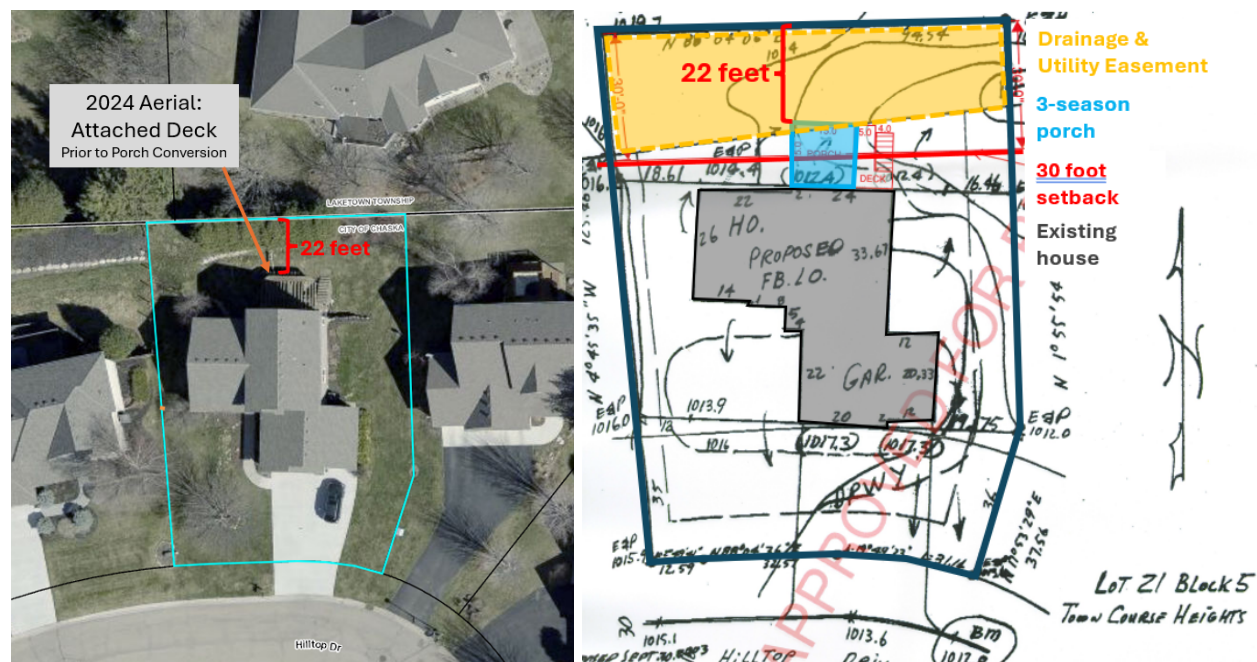


Figure 2 (left): 2024 aerial map prior to porch conversion ; Figure 3 (right): survey showing porch layout

3-Season Porch – Sequence of Events

The following is the sequence of events that occurred regarding the construction of the 3-season porch, *which did not obtain a building permit*. These events are laid out by Tony Zappa - Building Inspector, and Liz Hanson - City Planner. The items in **bold** are the significant details of the events.

- **3/11/24** – Contractor **submits building application** with plans (no survey provided)
- **3/14/24** – Building Inspector, Tony Zappa, sent email to Ryan Snetting requesting engineering for enclosed porch being built in place of existing deck.
- **3/18/24** – Ryan Snetting with E & S Home Transformers emailed to clarify existing footing sizes and Tony Zappa replied same day asking for information on new footings.
- **4/22/24** – Ryan Snetting sent engineered plans
- **4/24/24** – Tony Zappa responded saying the plans will be reviewed the next date
- **5/3/24 (4:23 PM)** – **Tony Zappa sent permit approval email** and invoice to Ryan Snetting in error before checking setbacks
- **5/3/24 (4:23 PM)** – **Setbacks were checked and found that the porch addition encroached on the rear building setback by several feet. Tony Zappa sent an email to Ryan Snetting to disregard permit approval email and informed Ryan Snetting that the permit was not approved due to setback encroachment.** Email included section of spreadsheet showing 30 ft rear setback, copy of survey showing setback encroachment, and instructions to email Liz Hanson for more zoning information and guidance. Hold was put on permit and taken out.
- **Approximately 2-3 weeks later**, Ryan Snetting came to pay for the permit. **Tony Zappa informed Ryan the building permit was not approved** and showed Ryan the email that was sent on 5/3/24 disapproving the project.
- **7/18/24** – Brian Luce, state contracted Electrical Inspector, called Tony Zappa to discuss a porch built at 2979 Hilltop Dr. Brian Luce was scheduled to do a rough-in inspection, but the porch was nearly completed. He asked if the city had done any inspections and Tony Zappa explained that no inspections had been performed because the permit was not approved and the porch should not have been built. Brian Luce did not complete any electrical inspections due to the porch being built without a building permit.
- **7/18/24** – Tony Zappa called Ryan Snetting to inquire about the porch observation.
- **7/18/24** – **Tony Zappa investigated the work being done at 2979 Hilltop Dr. The porch was observed to be nearly complete.** No attempt had been made to schedule inspections. Several inspections were required prior to this point of completion. The homeowner, Joe Heiland, was unaware that a permit was not issued. The electricians said that Ryan Snetting told them the permit was taken care of when they asked. Pictures Taken.
- **7/18/24** – **Stop work order issued on porch.** Picture taken.
- **7/19/24** - Ryan Snetting notified of stop work order by email with pictures and copy of email from 5/3/24 saying the porch permit was not approved.
- **7/22 – 7/26** – Sometime in the next week, Ryan Snetting came to City Hall to discuss the permit and stop work order with Tony Zappa. **Tony Zappa reminded Ryan Snetting that the building permit was not approved** when he came to pay for it. Ryan Snetting admitted that the porch was already framed before he attempted to pay for the permit. He also admitted to knowingly continuing the work without a permit and not getting inspections. As well as having no intent to get inspections or remedy the mistake when he was aware of it several weeks earlier. Tony Zappa informed Ryan Snetting that his options were to get a variance, remove or resize the porch, or be reported to the Department of Labor and Industry. Liz Hanson spoke to Ryan Snetting at this time regarding the variance application process. **Liz informed Ryan that a Variance application should only be applied for if they feel they meet "practical difficulty".** Given the sequence of events, Liz informed Ryan that the

Variance application process would be difficult to get approved but it is the property owner's right to apply if they wished.

- 7/29/24 – Joe Heiland emailed Liz Hanson for rear building setback information; Liz responded with setback information
- 8/23/24 – Liz Hanson emailed Joe Heiland to get a status update on the porch removal from the setback
- 9/12/24 – **Joe Heiland emailed back to inform Liz and Tony that he is applying for a Variance application to encroach into the rear setback**
- 9/13/24 – Liz Hanson emailed Joe Heiland to inform him of the Variance application materials and to only apply if they have a strong case meeting "practical difficulty"; Liz also stated that she didn't think there was a strong case given the sequence of events.
- 10/1/24 – Joe Heiland **submitted Variance application** to the city

Land Use

The property, 2979 Hilltop Drive, is currently zoned PRD-42 and is in Town Course Heights. The PRD-42 zoning has the following setback requirements for 2979 Hilltop Drive, which refer to R1-A setback standards (section 15.12.200):

- Front: 30 feet
- Rear: 30 feet
 - Attached unenclosed decks: 20 feet
- Side: 10 feet house; 7 feet garage

The minimum lot area is 11,200 square feet as defined by PRD-42 (Ordinance No. 746). 2979 Hilltop Drive is 11,325 square feet and meets the minimum lot area.

VARIANCE FACTS

Minnesota State Statutes Chapter 462.357, Subdivision 6, (2) and City Zoning Ordinance Section 15.08.080 requires that:

Variances shall only be permitted when they are in harmony with the general purposes and intent of the ordinance; and when the variances are consistent with the comprehensive plan.

Variances may be granted when the applicant for the variance establishes that there are "*practical difficulties*" in complying with the zoning ordinance. "Practical difficulties," as used in connection with the granting of a variance, means that:

1. the property owner proposes to use the property in a reasonable manner not permitted by the zoning ordinance;
2. the plight of the landowner is due to circumstances unique to the property not created by the landowner; and
3. the variance, if granted, will not alter the essential character of the locality.

Economic considerations alone do not constitute practical difficulties. Practical difficulties include, but are not limited to, inadequate access to direct sunlight for solar energy systems." *Each of the factors listed in the above definition must be satisfied in order to grant a variance.*

In addition to the above 3 criterion, the following are some of the questions Staff asks with each variance request to understand the need for the variance.

- The variance shall not impair the health, safety, comfort and general welfare of the public?
- The variance shall not be contrary to the intent and purpose of the Comprehensive Plan, Official Map or any ordinances of the City?
- Variances shall not allow a use in a district that is not otherwise allowed?
- The variance should not be greater than necessary to accomplish the landowner's objective?
- Are there alternative locations, development concepts or space requirements that would reduce or eliminate the request?
- The variance, if granted, would not alter the essential character of the locality (neighborhood)?
- Conforming to City Code, the property could not be put to a "reasonable" use?
- The variance would improve an existing non-conforming condition.
- The variance will not impair an adequate supply of light and air to adjacent property, or substantially increase the congestion of the public streets, or increase the danger of fire, or endanger the public safety, or substantially diminish or impair property values within the neighborhood?
- Are there unique characteristics to the property itself (not the applicant's personal use of the property) that prevent compliance with the code?

STAFF EVALUATION

The applicant is requesting a variance from zoning ordinance Section 15.12.200 which states:

R1-A Rear Yard Building Setback for One Family Dwellings – 30 feet

The applicant is proposing to keep a rear yard porch addition that encroaches into the rear yard building setback. As noted above, the porch addition was constructed in the summer of 2024 without a building permit. The porch addition shows a deviation of 8 feet into the rear yard setback (22 feet from rear property line).

As noted above, attached unenclosed decks can encroach into the rear building setback up to 10 feet in most zoning districts (section 15.12.200.J). In this instance the deck setback would be 20 feet from the rear property line. The conversion of the deck into an enclosed porch required that a 30 foot setback be met. Because the deck was already at 22 feet from the rear property line, it was not possible to convert the entire deck into an enclosed structure as it would not meet the 30 foot setback.

Decks are treated differently than buildings in terms of rear yard setbacks for most zoning districts. The reason for this is because these are 'less permanent' structures. Visually, they are also 'less bulky/less material' in terms of massing so allowing a smaller setback is seen as appropriate. Additionally, homes tend to be built to their maximum setback. The 20 foot rear yard setback for decks allows the home to also have a deck in addition to maxing out their buildable area.



(Left: rear (east elevation) Right: rear (west elevation))

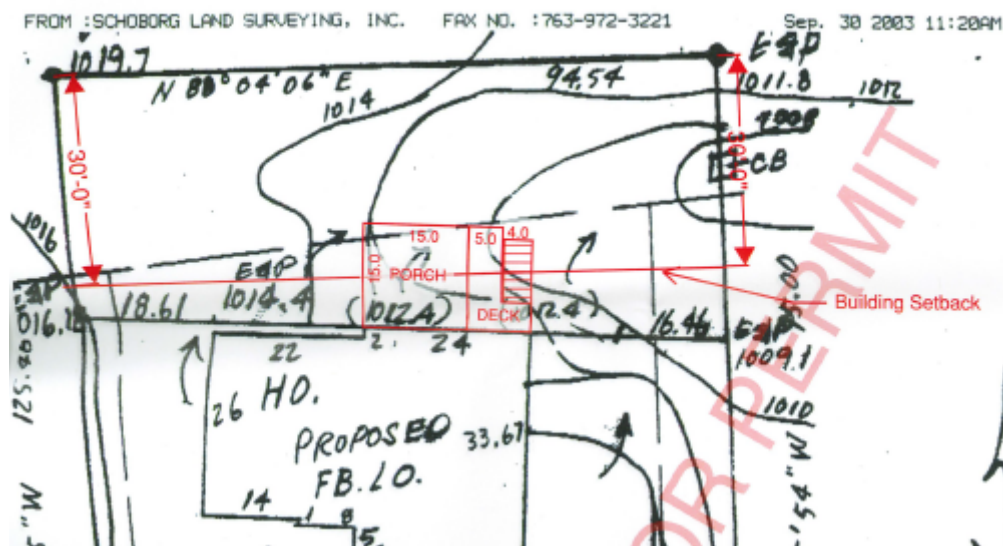


Figure 4: proposed, and existing, porch layout showing encroachment into 30-foot setback

Staff analysis of the 3-criterion;

Criterion 1. The property owner proposes to use the property in a reasonable manner not permitted by the zoning ordinance

The applicant is requesting a variance for their already constructed porch to encroach into the 30-foot rear yard setback. This is considered an 'after the fact' variance. A porch on the home is a reasonable use of the property, however it does not meet the required rear yard setback and for that the request is unreasonable.

The 30-foot rear yard setback is a common setback in most low-density residential zoning districts so the property is not under unique circumstances. This setback also has allowed reasonable development to occur on the property and neighboring properties without issue. Because of this there does not appear to be an unreasonable burden on the homeowner to use their property.

A contractor performing work on behalf of a property owner is considered the owner's agent (per MN State Building Code 1300.0120 subpart 4). The contractor's actions which led to the present situation are also relevant to the reasonableness of the requested variance. As it relates to 'after the fact' variances, the City Council may consider whether the record shows that the applicant/contractor acted in good faith and attempted to comply with the ordinance, including the applicants' argument that they relied on a permit approval from a May 3rd email from city staff. The City Council can also consider whether it was reasonable for the applicants and their contractor to proceed with construction after they had been informed of the error in a separate email sent on May 3rd within the same minute of the first. In staff's opinion, the contractor (and ultimately the property owner) were notified promptly that a building permit was not approved on at least two different occasions (May 3, 2024 and end of May when contractor came in to City Hall). With that said it appears the contractor constructed the porch intentionally without a building permit and for that the request to grant a variance is unreasonable. *In sum, criterion 1 is not met.*

Criterion 2. The plight of the landowner is due to circumstances unique to the property not created by the landowner

Unique circumstances do not appear to exist on the property. The property is a part of a subdivision (Town Course Heights) with similar sized lots and the same rear yard setback of 30 feet. The property is 0.26 acres in size and square in shape. The other detached single-family lots in the subdivision range from 0.20-1.88 acres in size with the majority averaging at 0.29 acres in size (see Figure 5 on next page). The lot is not uniquely smaller or shaped differently than the other lots in this subdivision. The lot also does not contain unique physical characteristics compared to other lots. The only unique characteristic worth noting is the presence of a drainage and utility easement on the rear portion of the property, however, this easement does not prohibit the property from building an addition (see Figure 3).

In addition, the variance request is in response to a porch addition being constructed without a building permit as a last stitch effort to keep the porch as it stands. This is a circumstance that does not stem from uniqueness of the property, rather it was a circumstance created and controlled by the contractor. As discussed above, the actions of the applicant's contractor are attributable to the applicants themselves, as the applicants' agent. The present nonconformance at 2979 Hilltop Drive is one which arose from the actions of the applicants, through the contractor as their agent. Unfortunate circumstances such as these do not obligate the city to recommend approval of a variance request. In fact, if a variance is granted it can send a bad message that violations can be corrected by applying for a variance. *In sum, criterion 2 is not met.*

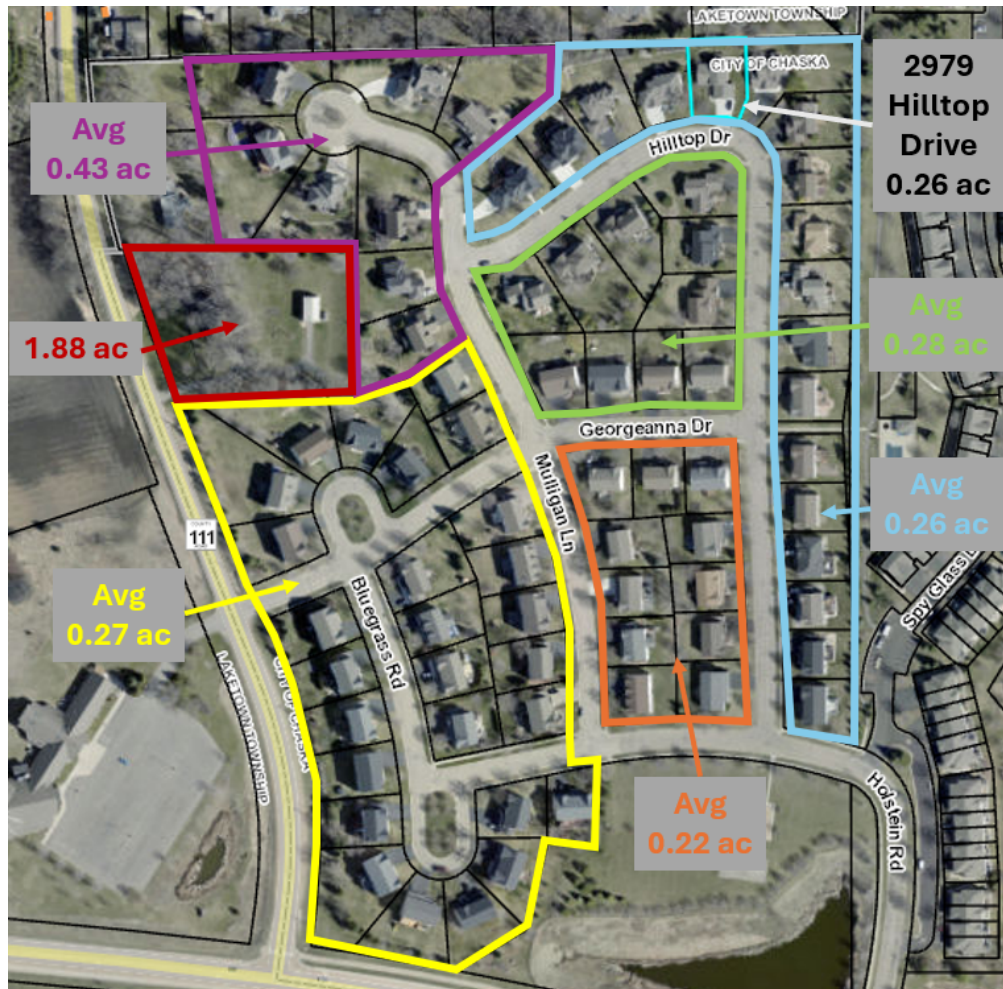


Figure 5: average acreages of detached single-family lots in Town Course Heights

Criterion 3. The variance, if granted, will not alter the essential character of the locality.

The variance would alter the essential character of the locality. Granting a variance to encroach into the rear yard setback would set a negative precedence for the surrounding area and abutting property. There are no unique considerations for granting the variance and thus other properties with similar conditions could seek a variance request for the rear yard setback if the variance request is granted. Granting this variance, and potentially other variances with similar conditions, would create an effect on the spatial relationships with neighboring properties. *In sum, criterion 3 is not met.*

Staff Analysis of the Variance Standards

The variance shall not impair the health, safety, comfort and general welfare of the public?

From staff's perspective the proposed rear addition does not necessarily have a direct impairment on the health, safety, comfort and general welfare of the public, however

indirectly, granting this variance would set a negative precedence (with no unique reasoning) that conflicts with similar properties in the area that have met the building setback. And therefore, the variance, if granted, would have an unfair advantage over other properties.

The variance shall not be contrary to the intent and purpose of the Comprehensive Plan, Official Map or any ordinances of the City?

Staff's analysis is that the proposal is contrary to the zoning ordinance of the City. The proposal is contrary to the zoning on the property (Section 15.12.200) which requires 30 foot rear yard setbacks for buildings.

Variances shall not allow a use in a district that is not otherwise allowed?

The variance will not allow a use in the zoning district that is not otherwise allowed.

The variance should not be greater than necessary to accomplish the landowner's objective?

In staff's opinion the variance proposal is greater than necessary to accomplish the landowner's objective. The applicant is showing a porch addition that extends 15 feet off the back wall of the home, which encroaches approximately 8 feet into the rear yard setback. An alternative exists that allows a porch addition to extend approximately 7.5 feet off the back of the house while still meeting the rear yard setback.

Are there alternative locations, development concepts or space requirements that would reduce or eliminate the request?

In staff's opinion, other alternatives do not appear to have been explored. It appears there is space behind the garage and back of the home that could be added on while still meeting the required rear yard setback. While staff is sympathetic to the notion that the existing porch would need to be removed, the contractor and property owner have not explored other alternatives that could work within the setbacks or to reinforce the need for the variance application. The need is based on the mistake of not receiving a building permit.

The variance, if granted, would not alter the essential character of the locality (neighborhood)?

In staff's opinion, the variance would alter the essential character of the locality. The proposal to add an addition encroaching into the rear yard setback would set a negative precedence for other properties in the area that adhere to the same setback.

Conforming to City Code, the property could not be put to a "reasonable" use?

In staff's perspective, the property is already put to reasonable use conforming to the building setback. The property is currently being put to reasonable use. There is enough space on the property that meets setbacks to explore other layouts.

The variance would improve an existing non-conforming condition.

There are no non-conformities that staff are aware of.

The variance will not impair an adequate supply of light and air to adjacent property, or substantially increase the congestion of the public streets, or increase the danger of fire, or endanger the public safety, or substantially diminish or impair property values within the neighborhood?

Because the porch addition is built in the back yard, it does not increase any congestion to the public streets, or endanger public safety necessarily. The porch addition provides a smaller building separation to the northern property, which one could argue creates more susceptibility to fire concerns.

Conclusion

It is Staff's opinion that the applicant has not shown practical difficulties for this particular variance. There are no unique characteristics on the property that warrant different setback treatment. The variance request is the result of a contractor not obtaining a building permit ahead of constructing the porch. Staff, therefore, recommends that the Planning Commission recommend denial of this variance.

If the variance request is denied the property owner will be responsible to correct the setback encroachment (i.e. tear down the section of the porch that is in violation).

FINDINGS

Staff believes there is not a practical difficulty on the applicant, and therefore a variance should not be granted, for the following reasons (as stated in Resolution No. 2024-90):

1. The porch as built is unreasonable as it was not constructed with a valid building permit. The city provided ample notice to the applicant that the building permit application was not approved before the applicant made substantial improvements.
2. The variance is greater than what is reasonable. There are reasonable alternatives for a building addition meeting setbacks that should be explored.
3. The variance, if granted, will alter the essential character of the area by allowing a smaller rear yard setback. A rear building addition encroaching into the minimum building setback would set a negative precedence for other homes that have the same rear yard setback.
4. The variance, if granted, is contrary to the City's zoning ordinance (Section 15.12.200), which requires a 30 foot rear yard setback.
5. The variance, if granted, would set a negative precedence for projects that do not obtain a building permit. The plight of the landowner is due to circumstances created by the landowner by not complying with known ordinance requirements and obtaining a permit. The applicant is responsible for obtaining required permits, and the actions of the owner's contractor as the owner's agent are attributable to the property owner.

6. The lot size of the property is not unique. The property is similar in size and layout to other lots in the subdivision and thus the setbacks are not uniquely burdensome on this property.

PLANNING COMMISSION ACTION TAKEN 11/13/24:

At their November 13, 2024 meeting the Planning Commission recommended the following on a unanimous vote (7,0):

Motion to recommend denial of the major variance request to encroach into the rear yard setback 8 feet for the purpose of an existing porch addition (Zoning Ordinance 15.12.200) that did not receive a building permit, to the City Council based on the following findings:

FINDINGS:

1. The property in question can be put to reasonable use under the current regulations and setbacks. There are no unique physical constraints on the property which would put the applicant in a position of not reasonably using their property per this request.
2. The variance is greater than necessary to reasonably use the property. There are reasonable alternatives for a building addition meeting setbacks that should be explored.
3. The variance, if granted, will alter the essential character of the area by allowing a smaller rear yard setback. A rear building addition encroaching into the minimum building setback would set a negative precedence for other homes that have the same rear yard setback.
4. The variance, if granted, is contrary to the City's zoning ordinance (Section 15.12.200), which requires a 30 foot rear yard setback.
5. The variance, if granted, would set a negative precedence for projects that do not obtain a building permit.

CITY COUNCIL ACTION REQUESTED

Motion to adopt Resolution No. 2024-90 denying the major variance request to encroach into the rear yard setback 8 feet for the purpose of an existing porch addition (Zoning Ordinance 15.12.200) that did not receive a building permit.

**CITY OF CHASKA
CARVER COUNTY, MINNESOTA**

RESOLUTION

DATE 11/18/2024 **RESOLUTION NO.** 2024-90

MOTION BY COUNCILMEMBER _____ **SECOND BY COUNCILMEMBER** _____

Resolution denying the major variance to encroach into the rear yard setback 8 feet for the purpose of an existing porch addition (Zoning Ordinance 15.12.200) that did not receive a building permit/Joe & Michelle Heiland/PC #2024-19

WHEREAS, the property, 2979 Hilltop Drive, is legally described as Lot 21, Block 5 of Town Course Heights, and is approximately 0.26 acres (11,325 square feet) in size; and

WHEREAS, the property currently consists of a two-story single-family home with a 3-season porch addition in the rear yard that does not meet the required rear yard setback; and

WHEREAS, the 3-season porch was constructed in the summer of 2024 and did not receive a building permit; and

WHEREAS, the location of the porch used to be an attached unenclosed deck, which was setback approximately 22 feet from rear property line, and attached unenclosed decks have a 20 foot rear setback; and

WHEREAS, the 3-season porch was constructed over the former layout of the attached deck; and

WHEREAS, the 3-season porch does not meet the rear yard building setback (30 feet); and

WHEREAS, the 3-season porch is setback approximately 22 feet from the rear property line which is an 8 foot encroachment; and

WHEREAS, a drainage and utility easement exists on the rear portion of the property; and

WHEREAS, the existing porch cantilevers up to 2 feet over this easement however staff does not consider this an obstruction to the easement; and

WHEREAS, the property, 2979 Hilltop Drive, is currently zoned PRD-42 and is in Town Course Heights; and

WHEREAS, the PRD-42 zoning has the following setback requirements for 2979 Hilltop Drive, which refer to R1-A setback standards (section 15.12.200):

- Front: 30 feet
- Rear: 30 feet
 - Attached unenclosed decks: 20 feet
- Side: 10 feet house; 7 feet garage

WHEREAS, the minimum lot area is 11,200 square feet as defined by PRD-42 (Ordinance No. 746), and 2979 Hilltop Drive is 11,325 square feet and meets the minimum lot area; and

WHEREAS, Minnesota State Statutes Chapter 462.357, Subdivision 6, (2) and City Zoning Ordinance Section 15.08.080 requires that:

Variances shall only be permitted when they are in harmony with the general purposes and intent of the ordinance; and when the variances are consistent with the comprehensive plan.

Variances may be granted when the applicant for the variance establishes that there are "*practical difficulties*" in complying with the zoning ordinance. "Practical difficulties," as used in connection with the granting of a variance, means that:

1. the property owner proposes to use the property in a reasonable manner not permitted by the zoning ordinance;
2. the plight of the landowner is due to circumstances unique to the property not created by the landowner; and
3. the variance, if granted, will not alter the essential character of the locality.

Economic considerations alone do not constitute practical difficulties. Practical difficulties include, but are not limited to, inadequate access to direct sunlight for solar energy systems." *Each of the factors listed in the above definition must be satisfied in order to grant a variance.*

WHEREAS, the applicant is requesting a variance from zoning ordinance Section 15.12.200 which states:

R1-A Rear Yard Building Setback for One Family Dwellings – 30 feet; and

WHEREAS, the applicant is proposing to keep a rear yard porch addition that encroaches into the rear yard building setback; and

WHEREAS, as noted above, the porch addition was constructed in the summer of 2024 without a building permit; and

WHEREAS, the porch addition shows a deviation of 8 feet into the rear yard setback (22 feet from rear property line); and

WHEREAS, as noted above, attached unenclosed decks can encroach into the rear building setback up to 10 feet in most zoning districts (section 15.12.200.J); and

WHEREAS, in this instance the deck setback would be 20 feet from the rear property line; and

WHEREAS, the conversion of the deck into an enclosed porch required that a 30 foot setback be met; and

WHEREAS, because the deck was already at 22 feet from the rear property line, it was not possible to convert the entire deck into an enclosed structure as it would not meet the 30 foot setback; and

WHEREAS, the applicant is requesting a variance for their already constructed porch to encroach into the 30-foot rear yard setback; and

WHEREAS, this is considered an 'after the fact' variance; and

WHEREAS, a porch on the home is a reasonable use of the property, however it does not meet the required rear yard setback and for that the request is unreasonable; and

WHEREAS, the 30-foot rear yard setback is a common setback in most low-density residential zoning districts so the property is not under unique circumstances; and

WHEREAS, this setback also has allowed reasonable development to occur on the property and neighboring properties without issue; and

WHEREAS, because of this there does not appear to be an unreasonable burden on the homeowner to use their property; and

WHEREAS, a contractor performing work on behalf of a property owner is considered the owner's agent (per MN State Building Code 1300.0120 subpart 4); and

WHEREAS, the contractor's actions which led to the present situation are also relevant to the reasonableness of the requested variance; and

WHEREAS, as it relates to 'after the fact' variances, the City Council may consider whether the record shows that the applicant/contractor acted in good faith and attempted to comply with the ordinance, including the applicants' argument that they relied on a permit approval from a May 3rd email from city staff; and

WHEREAS, the City Council can also consider whether it was reasonable for the applicants and their contractor to proceed with construction after they had been informed of the error in a separate email sent on May 3rd within the same minute of the first; and

WHEREAS, the contractor (and ultimately the property owner) were notified promptly that a building permit was not approved on at least two different occasions (May 3, 2024 and end of May when contractor came in to City Hall); and

WHEREAS, with that said it appears the contractor constructed the porch intentionally without a building permit and for that the request to grant a variance is unreasonable; and

WHEREAS, unique circumstances do not appear to exist on the property; and

WHEREAS, the property is a part of a subdivision (Town Course Heights) with similar sized lots and the same rear yard setback of 30 feet; and

WHEREAS, the property is 0.26 acres in size and square in shape, and the other detached single-family lots in the subdivision range from 0.20-1.88 acres in size with the majority averaging at 0.29 acres in size; and

WHEREAS, the lot is not uniquely smaller or shaped differently than the other lots in this subdivision; and

WHEREAS, the lot also does not contain unique physical characteristics compared to other lots; and

WHEREAS, the only unique characteristic worth noting is the presence of a drainage and utility easement on the rear portion of the property, however, this easement does not prohibit the property from building an addition; and

WHEREAS, in addition, the variance request is in response to a porch addition being constructed without a building permit as a last stitch effort to keep the porch as it stands; and

WHEREAS, this is a circumstance that does not stem from uniqueness of the property, rather it was a circumstance created and controlled by the contractor; and

WHEREAS, as discussed above, the actions of the applicant's contractor are attributable to the applicants themselves, as the applicants' agent; and

WHEREAS, the present nonconformance at 2979 Hilltop Drive is one which arose from the actions of the applicants, through the contractor as their agent; and

WHEREAS, unfortunate circumstances such as these do not obligate the city to approve a variance request; and

WHEREAS, in fact, if a variance is granted it can send a bad message that violations can be corrected by applying for a variance; and

WHEREAS, the variance would alter the essential character of the locality; and

WHEREAS, granting a variance to encroach into the rear yard setback would set a negative precedence for the surrounding area and abutting property; and

WHEREAS, there are no unique considerations for granting the variance and thus other properties with similar conditions could seek a variance request for the rear yard setback if the variance request is granted; and

WHEREAS, granting this variance, and potentially other variances with similar conditions, would create an effect on the spatial relationships with neighboring properties; and

WHEREAS, if the variance request is denied the property owner will be responsible to correct the setback encroachment (i.e. tear down the section of the porch that is in violation); and

WHEREAS, on November 13, 2024 the Planning Commission recommended denial to the City Council of the major variance request to encroach into the rear yard setback 8 feet for the purpose of an existing porch addition (Zoning Ordinance 15.12.200) that did not receive a building permit (PC #2024-19); and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Chaska, Minnesota, hereby denies the major variance request to encroach into the rear yard setback 8 feet for the purpose of an existing porch addition (Zoning Ordinance 15.12.200) that did not receive a building permit (PC #2024-19), subject to the following findings:

FINDINGS:

1. The porch as built is unreasonable as it was not constructed with a valid building permit. The city provided ample notice to the applicant that the building permit application was not approved before the applicant made substantial improvements.
2. The variance is greater than what is reasonable. There are reasonable alternatives for a building addition meeting setbacks that should be explored.
3. The variance, if granted, will alter the essential character of the area by allowing a smaller rear yard setback. A rear building addition encroaching into the minimum

building setback would set a negative precedence for other homes that have the same rear yard setback.

4. The variance, if granted, is contrary to the City's zoning ordinance (Section 15.12.200), which requires a 30 foot rear yard setback.
5. The variance, if granted, would set a negative precedence for projects that do not obtain a building permit. The plight of the landowner is due to circumstances created by the landowner by not complying with known ordinance requirements and obtaining a permit. The applicant is responsible for obtaining required permits, and the actions of the owner's contractor as the owner's agent are attributable to the property owner.
6. The lot size of the property is not unique. The property is similar in size and layout to other lots in the subdivision and thus the setbacks are not uniquely burdensome on this property.

Passed and adopted by the City Council of the City of Chaska, Minnesota, this 18th day of November, 2024.

Mark Windschitl, Mayor

Attest: _____
Chaska Deputy Clerk

ORDINANCE NO. 746

AN ORDINANCE AMENDING ORDINANCE NO. 229 (ZONING ORDINANCE) BY
REZONING CERTAIN REAL ESTATE WITHIN THE CITY OF CHASKA FROM R-RURAL TO
PRD-42 AND AMENDING ORDINANCE 726 BY ESTABLISHING PERMITTED USES AND
REGULATIONS FOR PRD-42
(TOWN COURSE HEIGHTS/LONGVIEW ESTATES/FAIRWAY MEADOWS)

THE CITY COUNCIL OF THE CITY OF CHASKA DO ORDAIN:

Section I. Rezoning. The boundaries of the Zoning Districts as established by Ordinance No. 229 and as shown on the Zoning Map of Chaska, Minnesota are hereby amended as follows:

Outlot D of Chaska Town Course is hereby removed from the R - Rural District; and that part of the Northeast Quarter of the Southeast Quarter, and that part of the Southeast Quarter of the Northeast Quarter, all in Section 25, Township 116, Range 24, lying northerly of the centerline of County Road No.11, and lying easterly of the centerline of Shady Oak Road, and lying southerly of the plat of Oakwood Terrace; and Lot 1 Christ Victorious subdivision shall all be removed from the County designated Zoning District and rezoned to Planned Residential Development District No. 42 (PRD-42).

Section II. Intent. The intent of the PRD-42 District is to provide for a mixed use residential neighborhood of exceptional quality and with somewhat more restrictive development standards than usual due to its proximity to the Chaska Town Course.

Section III. R1-A District permitted uses and regulations shall apply to the single family detached lots, Lots 1-4, Block 4 and Lots 8-27, Block 5 with an exception to minimum lot width.

Minimum Lot Area: 11,200 square feet

R1 District permitted uses and regulations shall apply to the single family detached lots, Blocks 1, 2, 3, 6; Lots 5-8, Block 4; and Lots 1-7, Block 5.

Building Setback:

-from centerline Marsh Lake Road (County Rd. 11): 125 feet

Additional regulations shall be as follows:

- A. Individuals, builders or groups of builders shall not construct house styles having substantially similar appearance from the street to houses within two lots on each side, directly across or diagonally across from the same unit. No building permit shall be issued for a house inconsistent with this requirement.

- B. All open decks attached shall not encroach into the required setbacks with the exception of Lot 1, Block 5 where a 12' x 12' unenclosed deck shall be permitted to encroach into the required rear yard a maximum of 8 feet.

Section IV. Development standards for the townhomes shall be as follows:

- A. Maximum density: 6.0 units per acre.
- B. Building Setbacks:
 - from centerline of Marsh Lake Road (County Rd. 11): 125 feet
 - from Chaska Town Course: 30 feet
 - from wetlands: 30 feet
 - front yard setbacks: 25 feet
 - rear yard setbacks: 30 feet
 - space between buildings: 25 feet

Section V. Additional development standards applicable to the entire PRD shall be as follows:

- A. Landscaped cul-de-sac island maintenance is the responsibility of the homeowners association.
- B. With the exception of retaining walls, no in-ground structures of any kind shall be permitted within 10 feet of the rear lot line of any lot abutting the Chaska Town Course including but not limited to such structures as patios, in-ground swimming pools, and tennis courts. Above-ground structures shall not be permitted within 20 feet of the rear lot line of any lot abutting the Chaska Town Course including but not limited to such structures as gazebos, play equipment and fences.
- C. A nonexclusive easement over each residential lot and common area shall be established in favor of the Chaska Town Course and its employees, players and caddies to permit the doing of every act necessary and incident to the playing of golf including but not limited to recovery of golf balls, the flight of golf balls over and upon the lots and common areas, the creation of usual and common noise levels associated with the playing of the game of golf, the creation of usual and common noise levels associated with maintaining the golf course, together with all such other common and usual activities associated with the game of golf and with all the normal and usual activities associated with the maintenance and operation of the golf course. Employees, players and caddies shall not be entitled to enter on any such lots or portions of the common area with a golf cart or other vehicle, nor to spend an unreasonable amount of time on any such lot or common area, or in any way commit a nuisance while on any such portion of the Town Course Heights development.

- D. Wood posts furnished by the City shall be used to demarcate the boundary between the City and private property. If additional boundary demarcation or screening is desired, vegetative planting such as shrubs may be used. Walls and fencing shall not be permitted to serve as perimeter fencing. If fencing is desired to contain pets or for other reasons, black chain link or black wrought iron fencing not more than four feet high may be installed in the portion of the rear yard outside of the 30 foot rear setback area. A safety fence of no more than five feet high shall be permitted around swimming pools as required by State law.
- E. Any future additions to Christ Victorious Lutheran Church (northwest corner of Shady Oak Drive and County Road 11) shall include updating the entire building to meet fire and building codes, including sprinkling of the building.

Section VI. Effective Date

This Ordinance shall be in full force and effect from and after its date of passage, adoption, and publication according to law.

Passed and adopted by the City Council of the City of Chaska,
Minnesota this 19th Day of May 2003.

Gary Van Eyll, Mayor

Attest: _____
Margo G. Steffel, Deputy Clerk



Zoning Code

0 results

- ☐ 15.12.050 R1 - Low Density Residence
- ☐ 15.12.060 R1A - Low Density Single Family Residence
- ☐ 15.12.070 R1B - Low Density Single Family Residence
- ☐ 15.12.080 R2 - Medium Density Residence
- ☐ 15.12.090 R3 - Multiple Family Residence
- ☐ 15.12.100 PRD - Planned Residential Development
- ☐ 15.12.110 C1 - Neighborhood Service
- ☐ 15.12.120 C2 - General Commerce
- ☐ 15.12.130 C3 - Downtown Historic Commercial
- ☐ 15.12.140 PCD - Planned Commercial Development
- ☐ 15.12.150 I - Industrial District
- ☐ 15.12.160 I2 - Restricted Industrial District
- ☐ 15.12.170 P1 - Open Space
- ☐ 15.12.180 P2 - Public Buildings
- ☐ 15.12.190 O - Open Development
- ☐ **15.12.200 Density / Intensity Regulations**
- ☐ 15.12.2010 Rezoning
- ☐ 15.16 Planned Development Districts
- ☐ 15.20 Flood Protection
- ☐ 15.24 Shoreland Management
- ☐ 15.28 Special Regulations
- ☐ 15.32 Sign Regulations
- ☐ 15.36 Subdivision Regulations

RR-1								
Rural Residential	43,560	200	75	40	25	75	(See CZO 15.12.030)	
RR-2								
Rural Residential	217,800	200	75	40	25	75	(See CZO 15.12.040)	
R1								
One Family Dwellings	9,000	75	30	30	10/7 (d)	15	9,000	
Two Family Dwellings	14,000	90	30	30	10/7 (d)	15	7,000	
Deck				20				
Accessory Buildings & Uses			30	5	5	30		
Other Uses	15,000	100	30	30	15	30		
R1-A								
			Front Setback	Rear Setback	Side Setback			
One Family Dwellings	11,500 15,000 (avg.)	90* 120 (i)	30	30	10 (d)	30	11,500 15,000 (avg.)	
Deck				20 (j) 30 (j)		20 (h)		
Accessory Buildings & Uses			30	10	7	30		
R1-B								
One Family Dwellings	15,000	100 135 (i)	30	30	15/10 (d)	30	15,000	
Accessory Buildings & Uses			30	10	7	30		
R2								
One Family Dwellings	7,200	60	20	25	5	20	7,200	
Two Family Dwellings	10,800	90	20	25	5	20	5,400	
Multiple Family Dwellings		100	20	20	10	20	3,600 (e)	600
Deck				17 (j)		12 (h)		

Our family of five have lived at 2979 Hilltop Drive, Chaska, MN for 20+ years. We decided that converting our existing deck to a three-season porch would provide our family with an additional space to spend time together without it being impacted by bugs and the inclement weather. We contacted contractors to provide estimates and decided to hire E&S Home Transformers. It was our understanding that the contractor had obtained all necessary permits prior to construction beginning. It was not until July 19th, 2024, when I arrived home to find Tony Zappa standing in my driveway that I learned that the City of Chaska had not issued a building permit for the three-season porch. The news received has caused our family great stress and potentially financial hardship. We submit this letter seeking the planning commission's recommendation to the City Council to approve a variance permitting us to complete the construction of our three-season porch.

The requested variance meets the requirements of the City of Chaska's Zoning Ordinance. First, the proposed maintenance of a three-season porch on the property, in lieu of an exposed deck, is reasonable even if not in technical compliance with the residential setback requirements for this property, which we do not concede. City Building Inspector, Tony Zappa, has acknowledged that the construction of the three-season porch is in compliance with City Code requirements for deck setbacks, and for all intents and purposes the use of a three-season porch and the use of an exposed deck will be identical, except that the former provides additional protection from the elements. There is no reasonable basis to permit the maintenance of a deck within the current footprint of the structure while prohibiting the construction of a three-season porch within that same footprint.

For this same reason, the conversion of an existing deck to a three-season porch will not alter the essential character of this locality because the use of this structure will not change in any meaningful or significant way as the result of its conversion from a deck to a three-season porch. For this reason, this alteration to the structure will not create any hindrance on or impediment to the use of neighboring properties. Further, it does not alter in any way the overall aesthetics of the neighborhood. In fact, several neighboring property owners also have three-season porches in lieu of exposed decks, and thus this proposed use is entirely consistent with the character of the neighborhood. Further, our backyard is lined with 20+ foot tall Arborvitae trees creating a natural screen to our neighbors in the back. The screen porch is virtually hidden behind the line of trees from the neighbors behind us and thus the existence of a three-season porch instead of an exposed deck cannot even arguably be said to have any visual impact on these neighboring homeowners. See enclosed photographs.

Additionally, the plight of this property owner is the result of circumstances unique to this property. Specifically, the lot size is uniquely small according to the City Code,

which was not created by the landowner. According to the e-mail received from the City Planner on July 29, 2024, the stop work order provided on the construction was due to an alleged violation of the rear setback set forth in City Code Section 15.12.200.

One Family Dwellings	11,500 15,000 (avg.)	90* 120 (i)	30	30	10 (d)	30	11,500 15,000 (avg.)
Deck				20 (j) 30 (j)		20 (h)	
Accessory Buildings & Uses			30	10	7	30	

The property at issue (Lot 21, Block 5 Town Course Heights) is 0.26 acres (**11,325.6 sq. ft.**), which is below the **minimum 11,500 square footage** for a R1-A property (See table at Section 15.12.200 (**15,000 sq. ft ave.**)). The City permitted the developer to create our lot as a smaller lot by passing ordinance no. 746, which states:

Section III. R1-A District permitted uses and regulations shall apply to the single family detached lots, Lots 1-4, Block 4 and **Lots 8-27, Block 5** with an exception to minimum lot width.

Minimum Lot Area: 11,200 square feet

As a result of the well below average lot size, the setback requirements have a greater impact than they would on average sized lots. It is simply not reasonable to require that the property owner tear down an existing structure and reconstruct that same structure within a smaller footprint just so a three-season porch can be constructed in its place. Finally, for these same reasons the requested variance is in harmony with the general purposes and intent of the zoning code because the conversion of an existing deck structure into a three-season porch does alter the use of this structure, except to the extent it provides additional protection from the elements and will not impact abutting property owners.

The requested variance is further consistent with Minnesota law and the additional considerations the Minnesota Supreme Court has said may be considered when an after-the-fact variance is requested. See *In re Stadsvold*, 754 N.W.2d 323, 333 (Minn. 2008). First, it is our understanding that our contractor acted in good faith here, only engaging

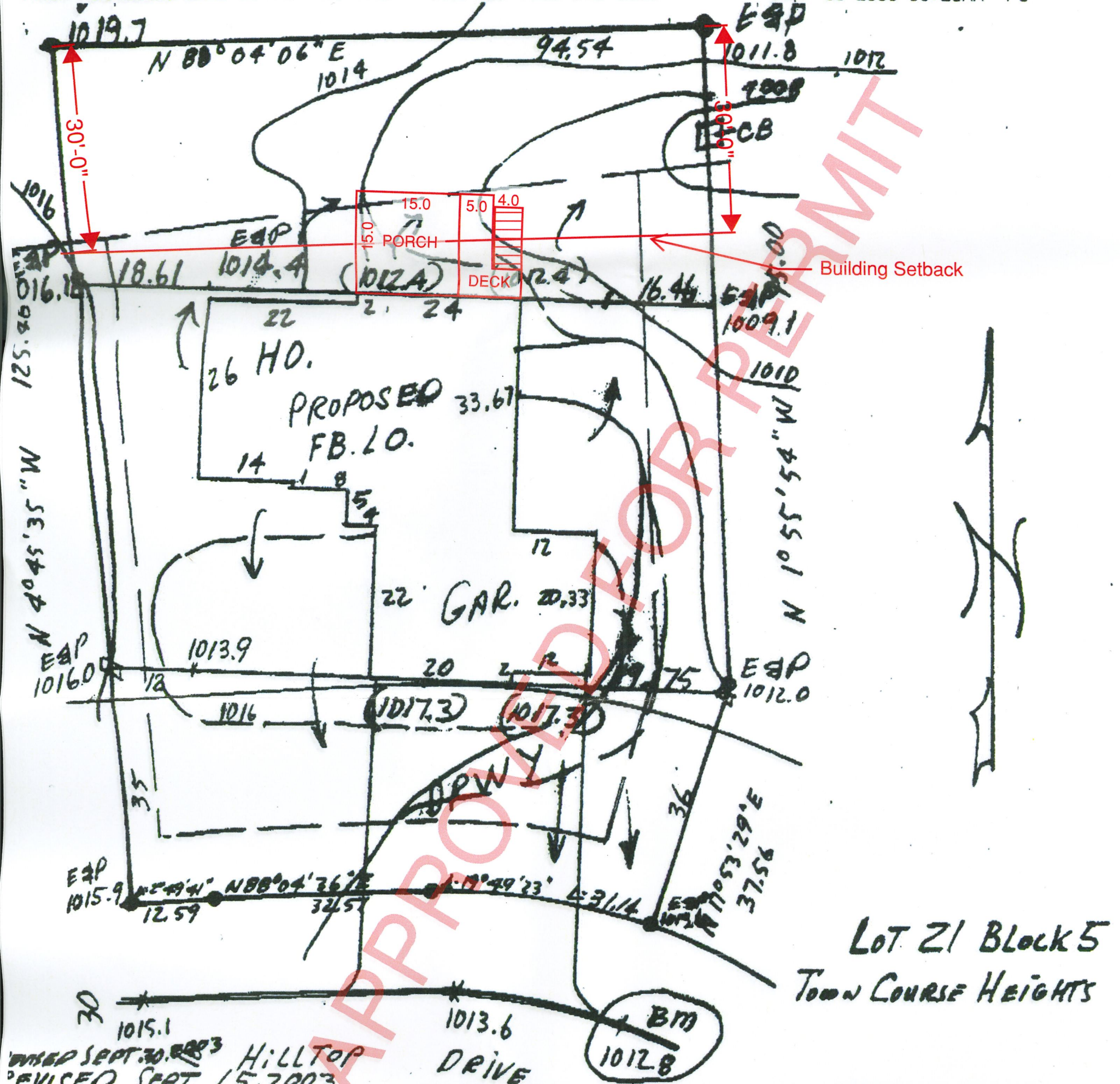
an engineer and beginning construction after it believed it received initial approval from the City to move forward. Prior to us being informed by City staff on our driveway on July 19th, 2024, significant resources were already expended before the City reversed course and revoked its prior construction approvals. More specifically, on or around April 29, 2024, our contractor received initial approval from the City to begin construction of the three-season porch. Immediately after receiving that approval, an engineer was engaged, and construction began. Before the City changed course and reversed its initial approval, the three-season porch had already been framed and roofed. In other words, construction was already substantially underway. See enclosed photographs of current status of construction. Second, compliance with the ordinance was attempted by our contractor as prior approval was sought by it and received from the City prior to the commencement of work on this porch. It was only later that the City reversed course and ordered that this work be stopped. Third, as reflected in the attached photographs construction of the porch is substantially complete, and this construction was largely completed before City reversed its prior approval of construction. Fourth, there are similar three season porches in the area and thus this structure is entirely consistent with the locality and neighboring properties. See enclosed photographs. Finally, because there is no reasonable basis for distinguishing between a deck and a three-season porch for purposes of the setback requirements applicable to this property, the burden on the applicant in tearing down what has already been constructed far outweighs any conceivable benefit to the county in enforcing this purported code requirement.

For these reasons, we respectfully request that the Planning Commission recommend the approval of a variance permitting us to complete the construction of our three-season porch.

Best regards,

A handwritten signature in black ink, appearing to read "Joe & Michelle Heiland". The signature is stylized with a large, sweeping initial "J" and "M".

Joe & Michelle Heiland
2979 Hilltop Drive
Chaska, MN 55318



Lot 21 Block 5
Town Course Heights

OWNED SEPT. 30, 2003
REVISED SEPT. 15, 2003
HILLTOP DRIVE

BM - TOP OF CURB AT THE SE. CORNER OF LOT 21 ELEVATION 1012.8
[] = WOOD STAKE PLACED BEARINGS ON ASSUMED DATUM
[] = EXIST. CONTOUR
[] = PROPOSED CONTOUR
[] = DRAINAGE
[] = IRON MON. SET PROPOSED INFORMATION
[] = IRON MON. INPLACE
1009.5 BASEMENT ELEV.
1017.3 GARAGE FLOOR ELEV.
1017.6 TOP BLOCK ELEV.
ESP
000.0 = EXIST. ELEV. (000.0) = PROPOSED ELEV. 000.0 = EXIST. & PROP. ELEV.

SCHOBORG LAND SURVEYING INC. 8887 Co. Rd. 13 SE 763-972-3221 Duluth, MN 55828	I hereby certify that this certificate of survey was prepared by me or under my direct supervision and that I am a duly Registered Land Surveyor under the laws of the State of Minnesota. <i>Paul Schoborg</i>	JOB # 6040
	Date: AUG. 22, 2003	BOOK - PAGE 57-70
	Registration No. 14700	SCALE 1"=20'

1. Smoke Detectors shall be installed in each sleeping room, outside of sleeping areas and on each level.
2. Carbon Monoxide Alarms are required within 10 feet of sleeping rooms on each level containing sleeping rooms.
3. Both shall be interconnected and hard wired with battery backup. (Except in existing areas)

See R314 and R315 for additional requirements and location restrictions.

1. Footing
2. DECK/PORCH Framing - with point load paths in house wall exposed or pictures.
3. Window Framing/Insulation/Vapor Barrier
4. Final

Provide truss specs on site
for framing inspection

Alterations to the approved plan require approval from the Building department.

See 2020 MN Residential Code
and City of Chaska Deck Handout
for additional information.

**SEE ATTACHED ENGINEERING
FOR FRAMING REQUIREMENTS**

Electrical permit required for any electrical work.

OWNERS: PETE & MICHELLE HEILAND
ADDRESS: 2979 HILTOP DRIVE
CHASSA, MN. 55318

PAGE
1053

E&S HOME TRANSFORMERS

**1148 ACORN WAY
WACONIA, MN 55387
PHONE # 612-581-2442
MN. License # BC594871**

EXISTING HOUSE

ASPHALT SHINGLES

EZE BREEZE
WINDOWS

L.P. TRIM

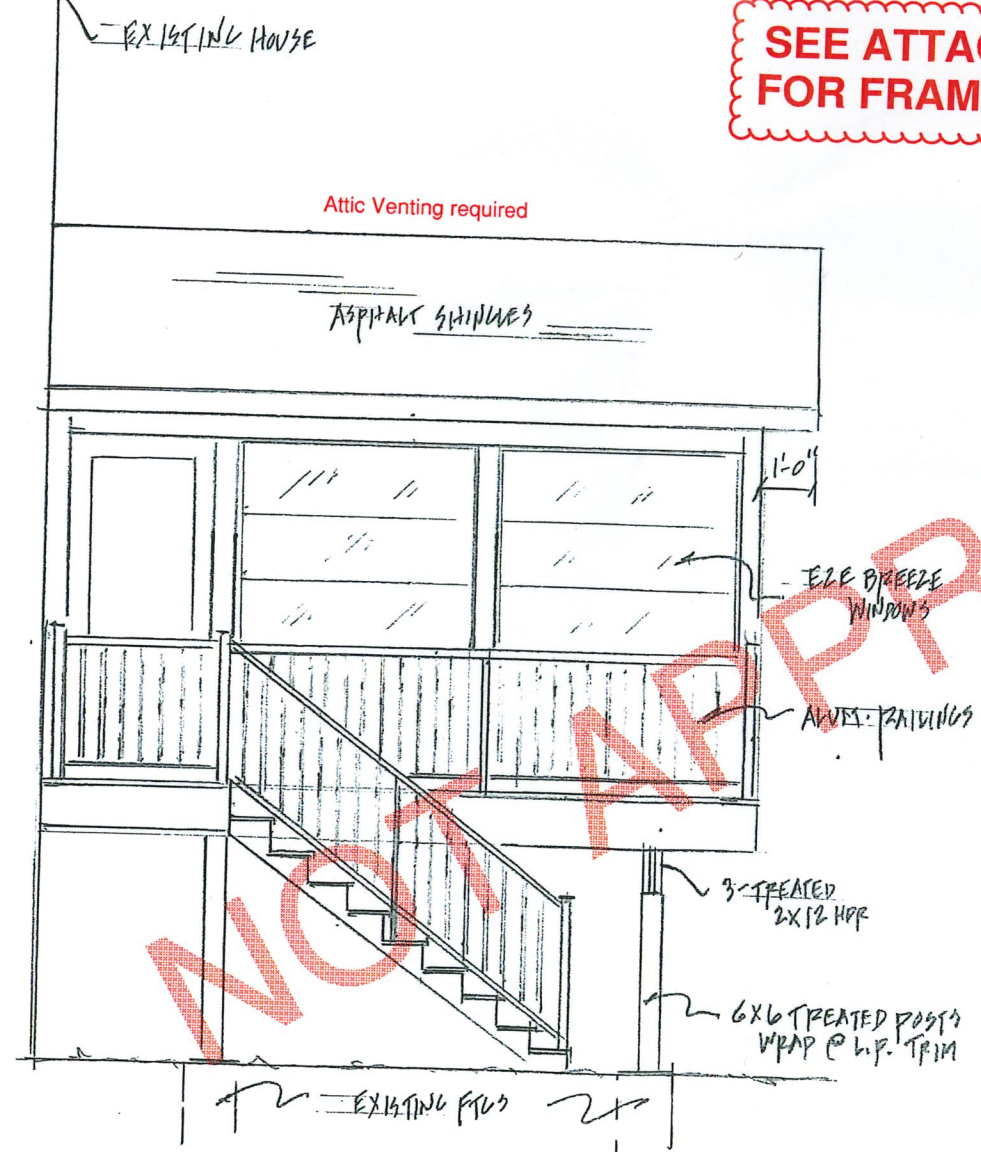
LAP SIDING

2'-0" 3-2X12 TREATED DROP HDP

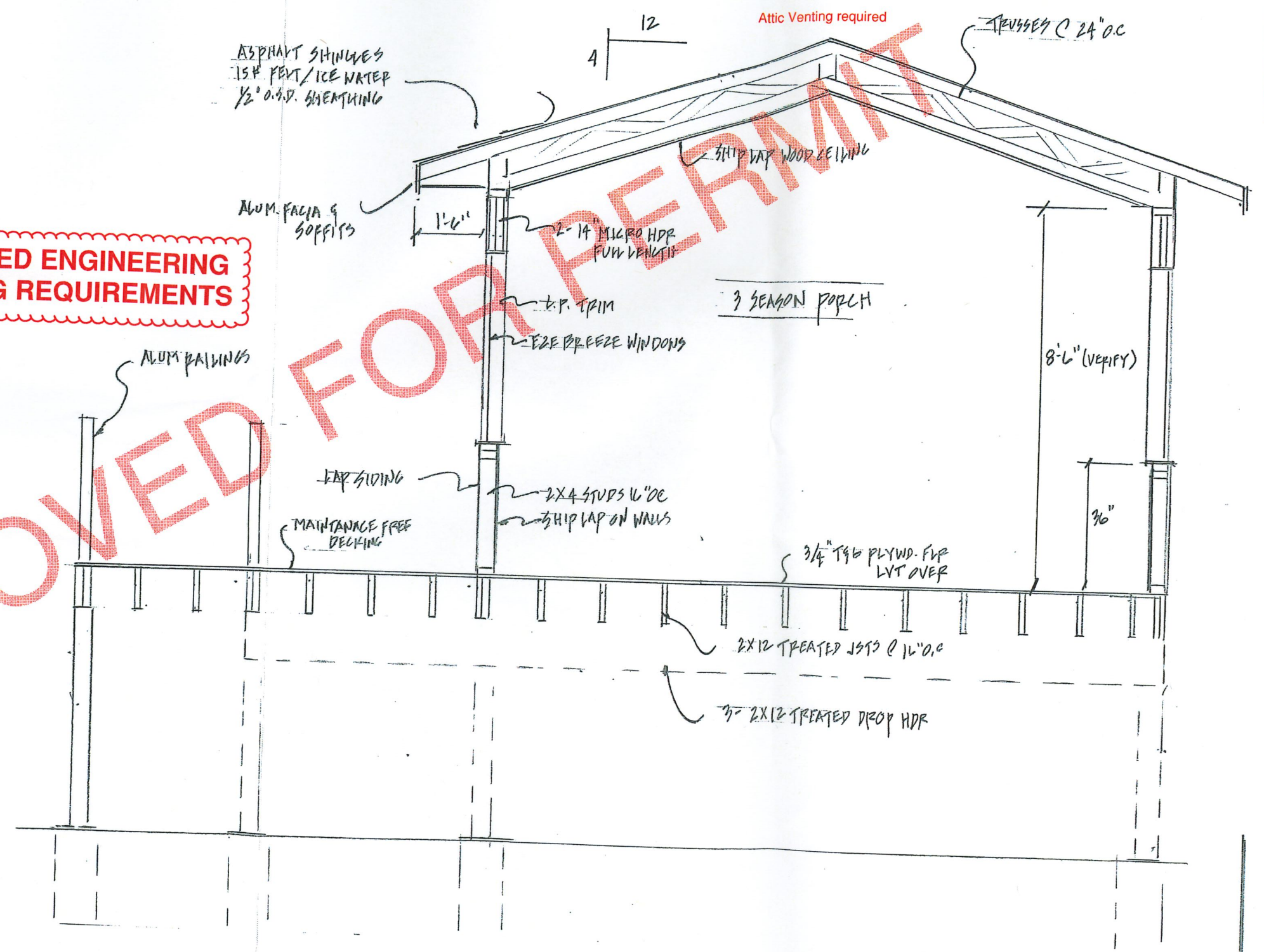
LX6 TREATED POSTS
WRAP P.L.P. T.F.M.

RIGHT ELEVATION - SCALE: $\frac{1}{4}'' = 1'-0''$

SEE ATTACHED ENGINEERING
FOR FRAMING REQUIREMENTS



LEFT ELEVATION - SCALE: 1/4" = 1'-0"



SECTION
SCALE: 3/8" = 1'-0"

- min. width 36 inches
- max. rise 7 3/4 in. - min. run 10 in.
- 3/8 inch max. variation of rise and run
- Guard rails 34 - 38 inches high
- baluster spacing less than 4 3/8 inches
- Triangle space between guard and tread/riser shall not pass a 6" sphere
- graspable handrail on at least one side
- landings at top and bottom of stairs
- landings every 12 feet of rise
- landings min. 36 inch in length of run
- headroom 6 feet 8 inches min.
- runs of 4 or more risers require handrails

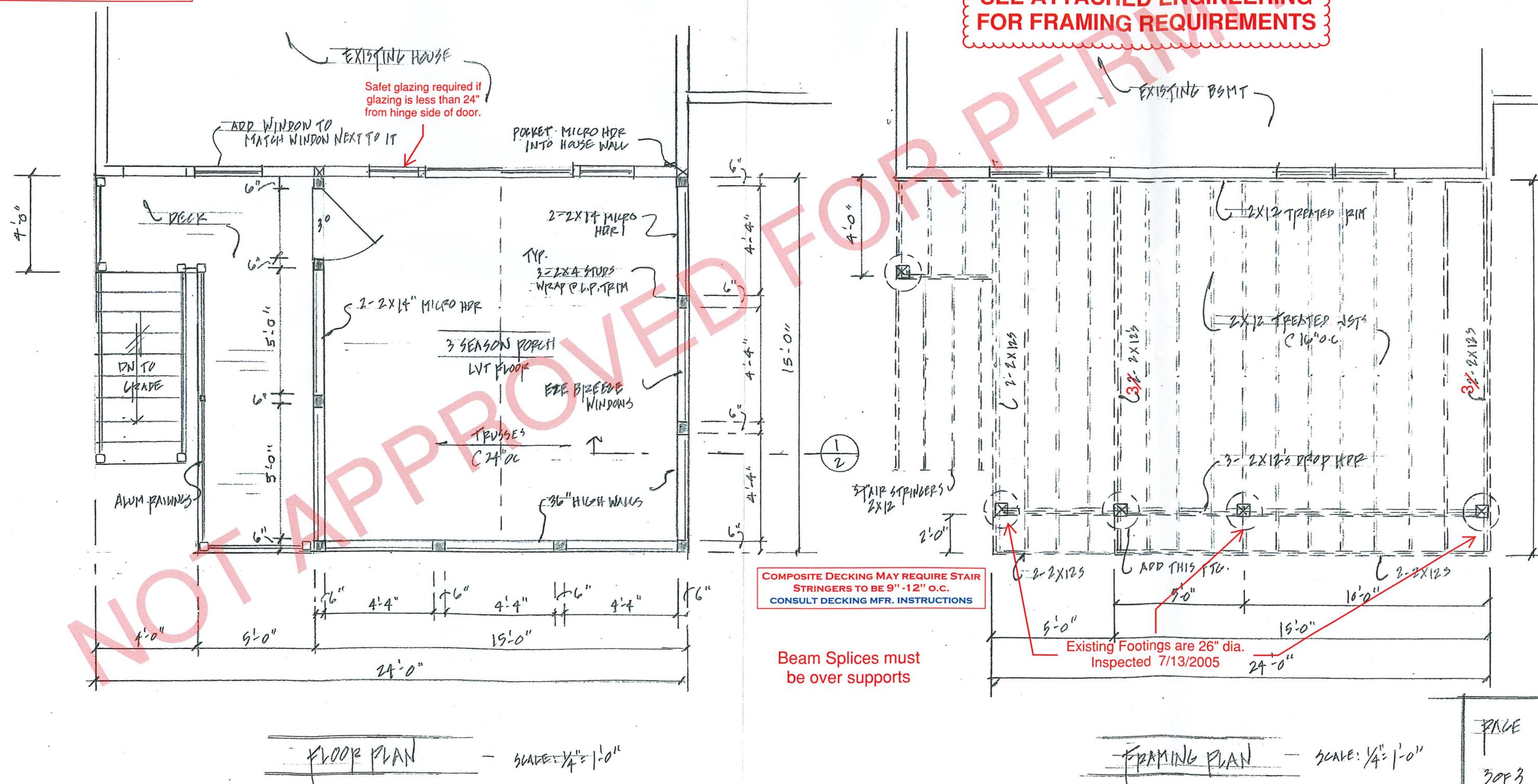
R311.7

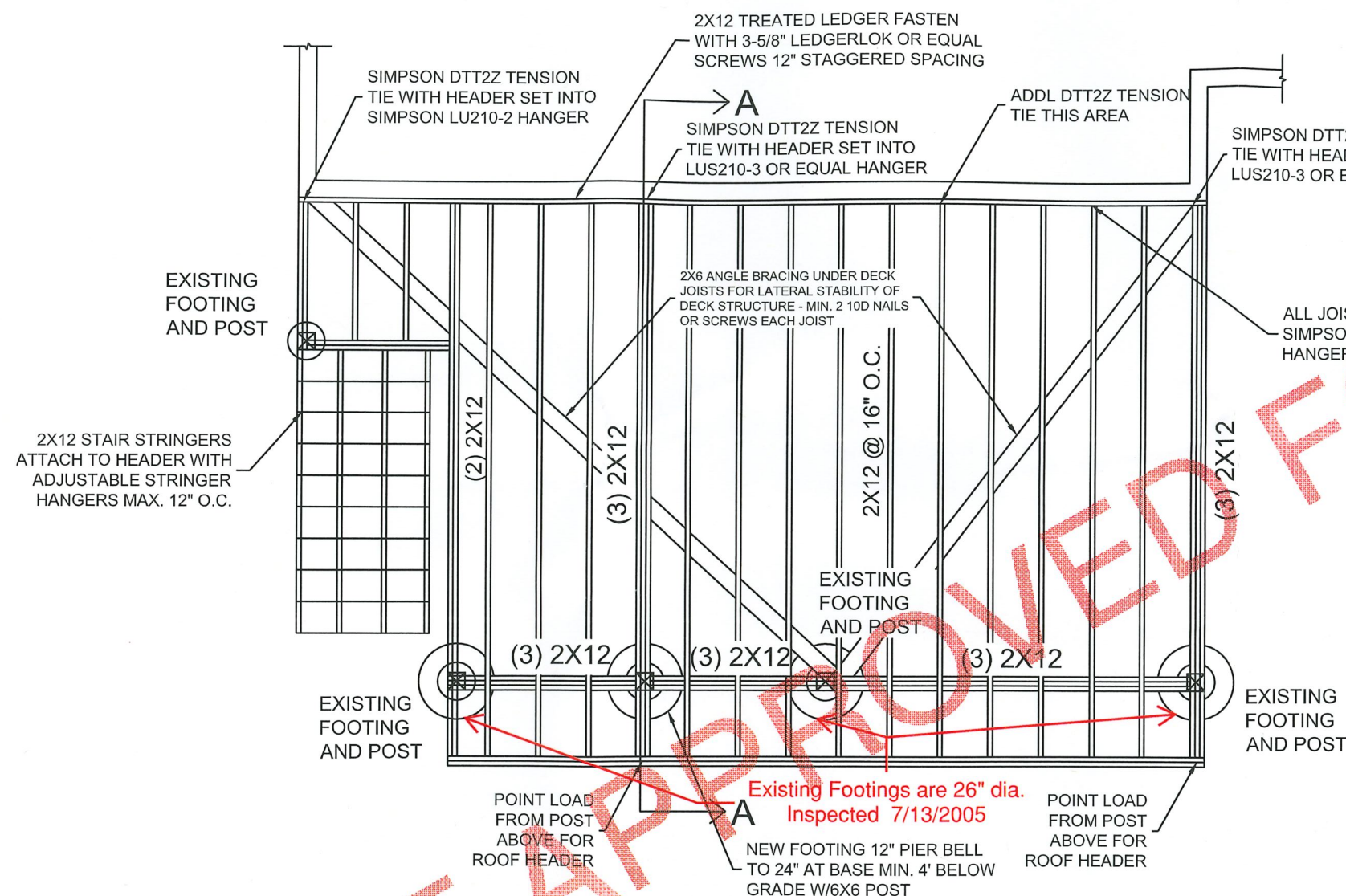
- On Decks, walking surfaces, and Landings
- More than 30 inches above the ground.
- 36 inches minimum height
- Openings shall be less than 4 inches
- Shall resist a Concentrated Load of 200 lbs.
- IRC 312; IBC 1607.8.1.1

- 1 - Graspable HANDRAIL shall be provided on at least one side of the flight
- 2 - it shall be CONTINUOUS for the Full length of the Flight, No Interruptions.
- 3 - it shall be 34" -38" high
- 4 - the ends shall be returned or terminate in Newel Posts **R311.7.8**

- footing to post; - post to beam; - beam to joists;
- joists to ledger; - stair stringers to deck

**SEE ATTACHED ENGINEERING
FOR FRAMING REQUIREMENTS**





PLAN VIEW: DECK FRAMING
SCALE: 1/4" = 1'

SEE ARCH. PLANS
FOR ALL DIMENSIONS

FRAMING NOTES:

- CONSTRUCT DECK/PORCH STRUCTURE PER PLAN. ALL WORK TO COMPLY WITH 2020 MINNESOTA RESIDENTIAL CODE. 40 PSF LIVE LOAD, 35 PSF SNOW LOAD.
- DECK STRUCTURE TO BE CONSTRUCTED WITH TREATED SYP #2 OR BETTER GRADE PER PLAN. ALL CONNECTIONS TO BE COMPATIBLE WITH CONTACT TO TREATED WOOD.
- ENSURE ALL CONNECTIONS FROM FOOTINGS TO ROOF STRUCTURE TO RESIST UPLIFT LOADING AS SHOWN AND CALLED FOR IN PLAN.
- INSTALL 1 NEW FOOTING UNDER PROPOSED INTERIOR CORNER OF PORCH AND 3 PLY HEADER. FOOTING TO BE 12" PIER BELLED TO 24" AT BASE MIN. 4' BELOW GRADE WITH SIMPSON ABU66Z OR EQUAL POST BASE ANCHORED INTO FOOTING MIN. 7". EXISTING FOOTINGS TO BE USED ELSEWHERE SUPPORTING OUTER BEAM AND CORNER OF STAIRWAY.
- PORCH STRUCTURE TO INCLUDE 2 PLY 14" LVL HEADERS AT EACH SIDE. EMBED INNER ENDS INTO WALL AND ATTACH WITH SIMPSON DTT2Z TENSION TIES OR SIMILAR TIES/BRACKETS TO PROVIDE MINIMUM 600 LB LATERAL RESISTANCE FORCE. INFILL FRAMING AROUND PORCH WITH 2X4 WALL FRAMING INCLUDING FULL TRIMMERS UNDER ENDS OF HEADERS AT CORNERS BEARING OVER 3 PLY 2X12 CANTILEVER HEADERS. ALL WALL FRAMING AND HEADERS TO BE COVERED WITH WRB AND SIDING TO ENSURE PROTECTED FROM WATER.
- INSTALL SIMPSON MST24 OR EQUAL STRAPS AT INSIDE FACE OF PORCH FROM ALL HEADERS DOWN ONTO TRIMMERS BELOW FOR ADDED UPLIFT RESISTANCE.
- ROOF STRUCTURE TO BE MANUFACTURED TRUSSES. CONNECT TO TOP OF HEADER WITH SIMPSON H3 CLIPS OR SIMILAR. ROOF SHEATHING MAX. 6" NAIL SPACING EDGES AND INTERIOR AREAS. ROOF TO FUNCTION AS DIAPHRAGM FOR LATERAL WIND RESISTANCE WITH TRANSFER TO ENDS OF HEADERS AT WALL.
- INSTALL NEW WINDOW IN REAR WALL OF HOME PER PLAN WITH MIN. (2) 2X8 HEADER AT OPENING AND 1 TRIMMER EACH SIDE.
- INSTALL 2X6 ANGLE BRACING OR SIMILAR AT UNDERSIDE OF DECK STRUCTURE MIN. (2) 10D NAILS OR 3" SCREWS EACH JOIST FOR ADDED LATERAL BRACING OF STRUCTURE.

P R I E V E
ENGINEERING
FORENSIC STRUCTURAL CIVIL
612-203-2745
nathan@prieve-engineering.com
www.prieve-engineering.com

I hereby certify that this plan specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the state of Minnesota.

Signature: *Nathan E Prieve*

Typed or Printed Name: Nathan E Prieve

Date: 4-22-24 License Number: 46203

PROJECT
DECK/PORCH
FRAMING PLAN

FILE NUMBER: 240319
2979 HILLTOP DRIVE
CHASKA, MN 55318

DRAWING DATES/REVISIONS

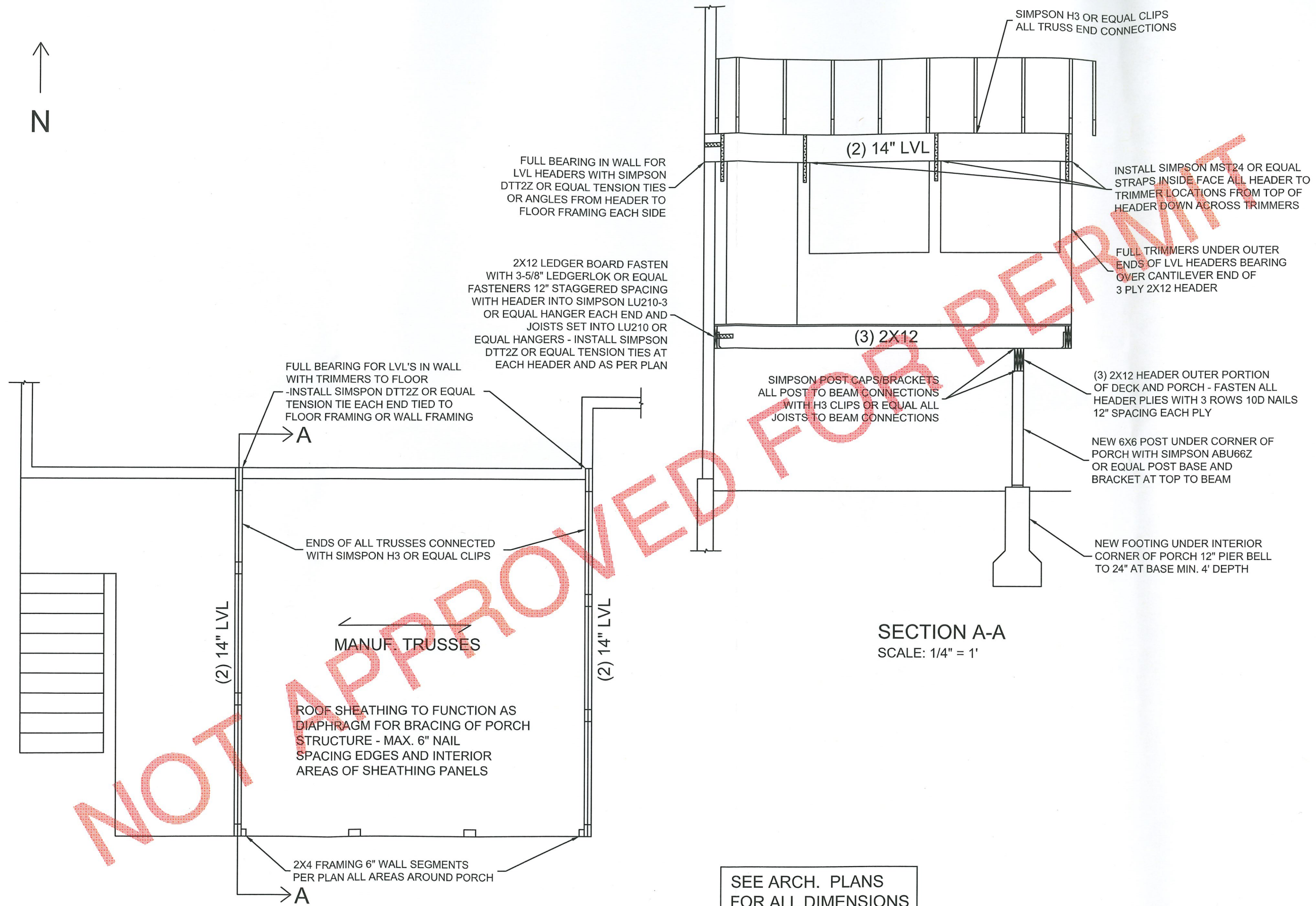
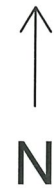
PRELIM DATE	4-16-24
REV 1 DATE	
REV 2 DATE	
REV 3 DATE	

This drawing and specification is the property of Prieve Engineering LLC. Any use by other parties or for any other projects other than the project address is strictly prohibited. Contractor and/or owner are responsible for all site conditions, demolition, temporary shoring, safety, means and methods of construction, and all other site conditions as may arise. Contractor to advise Engineer immediately upon discovery of any unknown site conditions or if any conditions differ from those depicted in plan drawings. Prieve Engineering LLC is not the Engineer of Record for the Subject Property.

DRAWN BY: NEP

SCALE: AS NOTED (11X17)

SHEET S2.1



PLAN VIEW: PORCH FRAMING
SCALE: 1/4" = 1'

SECTION A-A
SCALE: 1/4" = 1'

SEE ARCH. PLANS
FOR ALL DIMENSIONS

PRIEVE
ENGINEERING
FORENSIC STRUCTURAL CIVIL
612-203-2745
nathan@prieve-engineering.com
www.prieve-engineering.com

I hereby certify that this plan specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the state of Minnesota.
Signature: *Nathan E Prieve*
Typed or Printed Name: Nathan E Prieve
Date: 4-22-24 License Number: 46203

PROJECT
DECK/PORCH
FRAMING PLAN

FILE NUMBER: 240319
2979 HILLTOP DRIVE
CHASKA, MN 55318

DRAWING DATES/REVISIONS	
PRELIM DATE	4-16-24
REV 1 DATE	
REV 2 DATE	
REV 3 DATE	

This drawing and specification is the property of Prieve Engineering LLC. Any use by other parties or for any other projects other than the project address is strictly prohibited. Contractor and/or owner are responsible for all site conditions, demolition, temporary shoring, safety, means and methods of construction, and all other site conditions as may arise. Contractor to advise Engineer immediately upon discovery of any unknown site conditions or if any conditions differ from those depicted in plan drawings. Prieve Engineering LLC is not the Engineer of Record for the Subject Property.

DRAWN BY: NEP
SCALE: AS NOTED (11X17)
SHEET S2.2





VIEW FROM 2973 HILLTOP DRIVE



VIEW FROM 2985 HILLTOP DRIVE



VIEW FROM 9709 OAKWOOD DRIVE

August 27, 2024

To the Chaska Planning Commission/City Council,

We are writing to you with our support of the 3-season porch project taking place at 2979 Hilltop Drive in Chaska. With the line of arborvitae trees that divide the backyards of our properties, we have zero visibility to the porch being constructed at the 2979 Hilltop Drive address.

Best regards,

Bob & Doris Schmieg
Chaska, MN

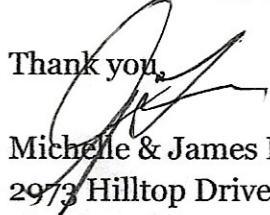
Bob & Doris Schmieg
9709 Oakwood Dr.
Chaska, Mn. 55318

August 29, 2024

To the attention of the Chaska Planning Commission & City Council,

We have been next door neighbors of Michelle & Joe Heiland's since 2007. This letter is to inform you of our support for the 3-season porch that has been planned for construction in the backyard of their residence at 2979 Hilltop Drive in Chaska. We feel that the porch will increase the property value of the home, which is ultimately a positive for the rest of the neighborhood. We are in support of the variance that the Heiland's are applying for.

Thank you.



Michelle & James Fontaine
2973 Hilltop Drive
Chaska, MN 55318

August 28, 2024

Attn: Chaska City Council & Planning Commission

We have been neighbors of Michelle & Joe Heiland's since 2004. We are writing this letter to you in support of their 3-season porch project taking place in the backyard of their home at 2979 Hilltop Drive in Chaska. There is no obstruction of our view with the planned construction.

The exterior of the porch blends in well with the rest of their home. We see no issues with moving forward with the completion of the project.

Thank you,

Handwritten signatures of Missy Engle and Tom Hauge. The signature of Missy Engle is on the left, and the signature of Tom Hauge is on the right, with the word "and" written between them.

Missy Engle & Tom Hauge
2985 Hilltop Drive
Chaska, MN 55318

CLAIMS ROSTER REPORT

FOR COUNCIL MEETING:

November 18, 2024

Paid and Unpaid Invoices:

Check #'s 353722-353913

\$3,135,936.77

Paid Electronic Invoices:

Wire #'s 4379-4390

\$513,124.50

Amount for Approval-Council Meeting:
November 18, 2024

\$3,649,061.27

City of Chaska

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
100004 3M COMPANY									
9431064568		10/24/2024	111924	353752	850.50	11/24/2024	INV	PD	REFLECTIVE SHEETING-SIGN
CHECK DATE: 11/19/2024									
100006 SCOTT A HUTNICK									
133523		10/31/2024	111424	353734	450.00	11/15/2024	INV	PD	Oct Animal Control
CHECK DATE: 11/14/2024									
107858 ABDO EICK AND MEYERS LLP									
498053		10/31/2024	111924	353753	10,140.00	12/06/2024	INV	PD	FINANCE TEMP
CHECK DATE: 11/19/2024									
112382 ABERNATHY, COLE									
10009234		11/04/2024	111924	353754	233.80	12/04/2024	INV	PD	CREDIT BALANCE REFUND-112
CHECK DATE: 11/19/2024									
100028 ACME ELECTRIC MOTOR INC									
13463448		10/31/2024	111924	353755	631.49	11/30/2024	INV	PD	#103 NEW TOOL SETUP
CHECK DATE: 11/19/2024									
13463458		10/31/2024	111924	353755	129.16	11/30/2024	INV	PD	#103 TOOL SET-UP
CHECK DATE: 11/19/2024									
13463461		10/31/2024	111924	353755	289.00	11/30/2024	INV	PD	#103 TOOL SET-UP
CHECK DATE: 11/19/2024									
13470359		11/01/2024	111924	353755	79.99	12/01/2024	INV	PD	#103 NEW TOOL SETUP
CHECK DATE: 11/19/2024									
103825 ACUSHNET COMPANY					1,129.64				
919187592		11/01/2024	111924	353756	44.91	12/01/2024	INV	PD	RESALE
CHECK DATE: 11/19/2024									
108949 ADVANTAGE COLLECTION PROFESSIONALS LLC									
8629620		10/31/2024	111924	353757	249.24	12/07/2024	INV	PD	Oct Collection Commission
CHECK DATE: 11/19/2024									
103673 ALADTEC LLC									

City of Chaska

VENDOR INVOICE LIST

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INV00381383		11/01/2024	111924	353758	4,420.73	12/16/2024	INV	PD	FD Online Scheduling Subs
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112418 COLLINS BROTHERS TOWING OF ST CLOUD INC									
24-16329		10/31/2024	111924	353759	400.00	11/30/2024	INV	PD	#142 SWEEPER TOW
CHECK DATE: 11/19/2024									
108061 ERNST ENTERPRISES INC									
0002-A		10/28/2024	111924	353760	170,302.00	11/28/2024	INV	PD	OLD WTP-WELL #4 ROOF/SIDI
CHECK DATE: 11/19/2024									
111907 AME ELECTRIC INC									
6983		10/23/2024	111924	353761	8,045.00	11/23/2024	INV	PD	PICKLEBALL CTS LIGHTS/WIR
CHECK DATE: 11/19/2024									
100101 AMERICAN PUBLIC WORKS ASSOCIATION									
000855151		11/01/2024	111924	353762	297.50	12/01/2024	INV	PD	B. JUNG APWA MEMEBERSHIP
CHECK DATE: 11/19/2024									
100119 SHAKOPEE VALLEY FORD									
390535FOW		10/30/2024	111924	353763	182.60	11/30/2024	INV	PD	#1182 HEATER VALVE SOLENO
CHECK DATE: 11/19/2024									
390571FOW		10/30/2024	111924	353763	272.57	11/30/2024	INV	PD	#1193 BRAKE PADS/ROTORS
CHECK DATE: 11/19/2024									
					455.17				
100146 ASPEN MILLS INC									
341956		10/30/2024	111924	353764	179.95	11/29/2024	INV	PD	DUTY UNIFORM-SCHMITZ
CHECK DATE: 11/19/2024									
341957		10/30/2024	111924	353764	211.44	11/29/2024	INV	PD	CLASS A UNIFORM-TARMAN
CHECK DATE: 11/19/2024									
					391.39				
105236 B & B TRANSFORMER INC									
29268	240237	10/24/2024	111924	353765	13,705.00	11/24/2024	INV	PD	TRN UG 75KVA 3PHS 601-222
CHECK DATE: 11/19/2024									
29269	240248	10/24/2024	111924	353765	20,895.00	11/24/2024	INV	PD	TRN UG 300KVA 3PHS #601-2
CHECK DATE: 11/19/2024									

VENDOR INVOICE LIST

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29281 CHECK DATE: 11/19/2024	240243	10/30/2024	111924	353765	17,705.00	11/30/2024	INV	PD	TRN UG 75KVA 3PHS #601-22
29282 CHECK DATE: 11/19/2024	240241	10/30/2024	111924	353765	21,015.00	11/30/2024	INV	PD	TRN UG 150KVA #601-2223
29283 CHECK DATE: 11/19/2024	240244	10/30/2024	111924	353765	21,015.00	11/30/2024	INV	PD	TRN UG 150KVA 3PHS #601-2
29284 CHECK DATE: 11/19/2024	240242	10/30/2024	111924	353765	21,015.00	11/30/2024	INV	PD	TRN UG 150KVA 3PHS #601-2
104837 BELLE PLAINE BLOCK & TILE INC					133,055.00				
0125558-IN CHECK DATE: 11/19/2024		10/14/2024	111924	353766	16.00	12/07/2024	INV	PD	WO#16044 HWY 41/ENGLER PR
112372 BENIEK PROPERTY SERVICES INC									
163899 CHECK DATE: 11/19/2024		10/25/2024	111924	353767	19,874.31	11/25/2024	INV	PD	Irrigation Repairs at Cry
105387 BENJAMIN BUS INC									
133587 CHECK DATE: 11/19/2024		11/06/2024	111924	353768	525.00	11/30/2024	INV	PD	Treks & Trails Bus For Oc
102279 BOLTON & MENK INC									
0347870 CHECK DATE: 11/19/2024		10/17/2024	111924	353769	43,865.38	11/30/2024	INV	PD	MN River Bluffs Regional
0349583 CHECK DATE: 11/19/2024		11/11/2024	111924	353769	548.00	12/11/2024	INV	PD	CITY SQUARE PARK REHABILI
0349585 CHECK DATE: 11/19/2024		11/11/2024	111924	353769	16,999.13	12/11/2024	INV	PD	2024 DT ST PROJECT
112390 BONILLA VILLALOBOS, WENDY ROXANA					61,412.51				
39204 CHECK DATE: 11/19/2024		11/04/2024	111924	353770	87.26	12/04/2024	INV	PD	METER DEPOSIT REFUND-1125

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VENDOR INVOICE LIST

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100214 BORDER STATES INDUSTRIES INC									
929279149	240232	10/22/2024	111924	353771	4,416.00	11/25/2024	INV	PD	300 - ELBOW LOAD BREAK 1/
CHECK DATE:	11/19/2024								
929309591	240232	10/28/2024	111924	353771	8,832.00	11/25/2024	INV	PD	300 - ELBOW LOAD BREAK 1/
CHECK DATE:	11/19/2024								
929367593	240251	11/06/2024	111924	353771	522.90	12/25/2024	INV	PD	6 - 2 FARGO CONNECTOR
CHECK DATE:	11/19/2024								
929367602	240251	11/06/2024	111924	353771	343.20	12/25/2024	INV	PD	6 - 2 FARGO CONNECTOR
CHECK DATE:	11/19/2024								
112393 BRADDY, LAILAH					14,114.10				
2014421.002		11/07/2024	111924	353772	10.00	12/07/2024	INV	PD	Rfd daily admission charg
CHECK DATE:	11/19/2024								PAYEE: BRADDY, LAILAH
100226 BRAUN INTERTEC CORPORATION									
B407754		11/08/2024	111924	353773	2,552.00	12/08/2024	INV	PD	2024 DT STREETSCAPING & 5
CHECK DATE:	11/19/2024								
100254 BRYAN ROCK PRODUCTS INC									
67416		10/31/2024	111924	353774	1,990.89	11/30/2024	INV	PD	GRAVEL MCKNIGHT/82ND ST
CHECK DATE:	11/19/2024								
100275 CALLAWAY GOLF									
1800012433		07/31/2024	111424	353735	3.00	11/30/2024	INV	PD	FINANCE CHARGE ON 9377798
CHECK DATE:	11/14/2024								
1800015121		08/31/2024	111424	353735	2.00	11/30/2024	INV	PD	FINANCE CHARGE ON 9377798
CHECK DATE:	11/14/2024								
1800017836		09/30/2024	111424	353735	2.00	11/30/2024	INV	PD	FINANCE CHARGE ON 9377798
CHECK DATE:	11/14/2024								
1800020583		10/31/2024	111424	353735	2.00	11/30/2024	INV	PD	FINANCE CHARGE ON 9377798
CHECK DATE:	11/14/2024								
937779897		02/29/2024	111424	353735	203.00	06/28/2024	INV	PD	RESALE, INTEREST
CHECK DATE:	11/14/2024								
937893745		03/19/2024	111924	353775	761.20	12/01/2024	INV	PD	DEMO/RENTALS
CHECK DATE:	11/19/2024								
937970085		03/28/2024	111924	353775	466.80	12/01/2024	INV	PD	DEMO/RENTALS

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 Program ID: apinvlst

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City of Chaska

VENDOR INVOICE LIST

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					1,440.00				
111662 CARLSON, ANDREW									
133422		10/24/2024	111924	353776	50.25	11/24/2024	INV	PD	MILEAGE REIMBURSEMENT-GFO
CHECK DATE: 11/19/2024									
112402 CARLSON, KEVIN									
40116		11/13/2024	111924	353777	59.02	12/13/2024	INV	PD	METER DEPOSIT REFUND-110
CHECK DATE: 11/19/2024									
100301 CARVER COUNTY									
30,0090400-2024-Fees		11/04/2024	111424	353736	14.32	11/30/2024	INV	PD	Prop Tax Late Fee-Poppler
CHECK DATE: 11/14/2024									
100314 CARVER COUNTY IS/GIS DEPT									
INTINV-586		11/04/2024	111924	353778	5,838.17	12/04/2024	INV	PD	3RD QTR GIS SHARED POSITI
CHECK DATE: 11/19/2024									
100299 CARVER COUNTY PARKS & RECREATION									
16248		11/08/2024	111924	353779	94.50	12/03/2024	INV	PD	Partnered Programs - Carv
CHECK DATE: 11/19/2024									
100332 CENTERPOINT ENERGY RESOURCES CORP									
109045922/OCT24		11/05/2024	111424	353737	7,116.44	12/03/2024	INV	PD	OCT 1661 PARK RIDGE DR GA
CHECK DATE: 11/14/2024									
109052076/OCT24		11/05/2024	111424	353737	4,268.06	12/03/2024	INV	PD	OCT 1611 PARK RIDGE DR GA
CHECK DATE: 11/14/2024									
120564141/OCT24		11/04/2024	111424	353737	21.62	12/02/2024	INV	PD	OCT 1599 OAK CREEK PASS L
CHECK DATE: 11/14/2024									
64030791582/OCT24		11/04/2024	111424	353737	16.72	12/02/2024	INV	PD	OCT 216 W 4TH ST GAS SVC
CHECK DATE: 11/14/2024									
64030828871/OCT24		11/04/2024	111424	353737	20.80	12/02/2024	INV	PD	OCT 423 N WALNUT ST GAS S
CHECK DATE: 11/14/2024									
					11,443.64				
100337 QWEST CORPORATION									

City of Chaska

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
313773369/NOV24 CHECK DATE: 11/14/2024		11/01/2024	111424	353738	41.03	11/29/2024	INV	PD	NOV CCC BURGLAR ALARM
712024745 CHECK DATE: 11/14/2024		11/01/2024	111424	353739	357.71	12/01/2024	INV	PD	NOV SIP PHONE BILL
712240880 CHECK DATE: 11/14/2024		11/01/2024	111424	353739	849.06	12/01/2024	INV	PD	NOV INTERNET SERVICE
					1,247.80				
111217 CHASKA CAR WASH LLC									
6 CHECK DATE: 11/19/2024		10/28/2024	111924	353780	60.00	11/28/2024	INV	PD	Q3 Bldg Insp Car Washes
112395 CHASKA GIRLS SOCCER									
2014424.002 CHECK DATE: 11/19/2024		11/08/2024	111924	353781	250.00	12/08/2024	INV	PD	RFD DAMAGE DEPOSIT-BANQUE
100368 CHASKA LAUNDRY CENTER									
5659 CHECK DATE: 11/14/2024		10/31/2024	111424	353740	128.30	11/20/2024	INV	PD	OCT TOWELS-TC
110240 CINTAS CORPORATION NO 2									
5232778004 CHECK DATE: 11/19/2024		10/02/2024	111924	353783	668.83	11/02/2024	INV	PD	CoId Packs-CCC, Interest
5236821108 CHECK DATE: 11/19/2024		10/28/2024	111924	353783	1,683.99	11/28/2024	INV	PD	First Aid Supplies-CCC
5238190703 CHECK DATE: 11/19/2024		11/05/2024	111924	353782	348.71	12/05/2024	INV	PD	MEDICAL CABINET SUPPLIES-
					2,701.53				
111360 CITY OF CHASKA-CITY HALL									
31603 CHECK DATE: 11/19/2024		11/04/2024	111924	353784	1,280.44	12/04/2024	INV	PD	FIRE STATION DEMO-HYDRANT
100419 CLOVER CONDOMINIUM ASSOCIATION									
498838-34 Replace 240006 CHECK DATE: 11/05/2024		09/15/2024	110524-2	353722	1,208.55	09/30/2024	INV	PD	OCT COMMUNITY ROOM DUES
498838-35 Replace 240006 CHECK DATE: 11/05/2024		10/15/2024	110524-2	353722	1,208.55	10/31/2024	INV	PD	NOV COMMUNITY ROOM DUES

City of Chaska

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
111572 CLUB PROPHET SOFTWARE LLC					2,417.10				
INV2640041		11/01/2024	111924	353785	809.88	12/01/2024	INV	PD	NOV TC/LOOP POS SOFTWARE
CHECK DATE: 11/19/2024									
111222 CNH ARCHITECTS LTD									
3360		10/31/2024	111924	353786	14,162.33	11/30/2024	INV	PD	Public Safety Facility Ar
CHECK DATE: 11/19/2024									
100768 CODE 4 SERVICES INC									
10075		10/23/2024	111924	353787	1,053.23	11/22/2024	INV	PD	Network Equip for Pickleb
CHECK DATE: 11/19/2024									
10100		11/04/2024	111924	353787	724.80	12/04/2024	INV	PD	Partial Teardown Squad 12
CHECK DATE: 11/19/2024									
106301 CORE AND MAIN LP					1,778.03				
V614045		09/11/2024	111924	353788	-1,042.11	11/08/2024	CRM	PD	INVENTORY-10IN ROMAC ALPH
CHECK DATE: 11/19/2024									
V722786		10/23/2024	111924	353788	364.01	11/23/2024	INV	PD	INSERTS FOR FUSING MACHIN
CHECK DATE: 11/19/2024									
V875649	240240	10/23/2024	111924	353788	4,014.78	11/23/2024	INV	PD	INVENTORY-GATE WEDGE/ROMA
CHECK DATE: 11/19/2024									
V929980	240260	10/31/2024	111924	353788	94.28	11/30/2024	INV	PD	INVENTORY-CONNECTORS
CHECK DATE: 11/19/2024									
103057 CUSTOMIZED FIRE RESCUE TRAINING INC					3,430.96				
2839		10/24/2024	111924	353789	1,350.00	11/24/2024	INV	PD	TRAINING FOR FAO
CHECK DATE: 11/19/2024									
100555 D R HORTON INC									
1646	OAK CREEK DR	10/29/2024	111924	353790	2,500.00	11/29/2024	INV	PD	BUILDER DEPOSIT REFUND
CHECK DATE: 11/19/2024									
1647	OAK CREEK DR	10/29/2024	111924	353790	2,500.00	11/29/2024	INV	PD	BUILDER DEPOSIT REFUND
CHECK DATE: 11/19/2024									

City of Chaska

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
1678 OAK CREEK CT CHECK DATE: 11/19/2024		11/07/2024	111924	353790	3,000.00	12/07/2024	INV	PD	BUILDER DEPOSIT REFUND
1682 OAK CREEK CT CHECK DATE: 11/19/2024		11/07/2024	111924	353790	3,000.00	12/07/2024	INV	PD	BUILDER DEPOSIT REFUND
1686 OAK CREEK CT CHECK DATE: 11/19/2024		11/07/2024	111924	353790	3,000.00	12/07/2024	INV	PD	BUILDER DEPOSIT REFUND
4710 DEVONSHIRE LN CHECK DATE: 11/19/2024		10/29/2024	111924	353790	3,000.00	11/29/2024	INV	PD	BUILDER DEPOSIT REFUND
4714 DEVONSHIRE LN CHECK DATE: 11/19/2024		10/29/2024	111924	353790	3,000.00	11/29/2024	INV	PD	BUILDER DEPOSIT REFUND
100490 DAKOTA SUPPLY GROUP					20,000.00				
S104174772.001 CHECK DATE: 11/19/2024	240238	10/29/2024	111924	353791	20,452.46	12/25/2024	INV	PD	5-TRN UG 37.5KVA 2229,223
S104174808.002 CHECK DATE: 11/19/2024	240249	11/07/2024	111924	353791	20,452.46	12/25/2024	INV	PD	5 - TRN UG 37.5KVA #'S 22
S104174823.001 CHECK DATE: 11/19/2024	240239	10/29/2024	111924	353791	4,090.49	12/25/2024	INV	PD	TRN UG 37.5KVA 601-2228
S104176525.001 CHECK DATE: 11/19/2024	240235	10/23/2024	111924	353791	21,651.00	11/25/2024	INV	PD	5-TRN UG 50KVA (2216,17,1
S104176527.001 CHECK DATE: 11/19/2024	240234	10/23/2024	111924	353791	17,320.80	11/25/2024	INV	PD	4-TRN UG 50KVA (2212,221
S104177015.001 CHECK DATE: 11/19/2024	240236	10/23/2024	111924	353791	8,660.40	11/25/2024	INV	PD	2- TRN UG 50KVA (2210 & 2
					92,627.61				
102550 DECKER, KYLE									
132993 CHECK DATE: 11/19/2024		10/19/2024	111924	353792	240.53	11/19/2024	INV	PD	MILEAGE REIMBURSEMENT
112397 DELBOW, NANCY									
2014431.002 CHECK DATE: 11/19/2024		11/12/2024	111924	353793	24.00	12/12/2024	INV	PD	RFD DRIVER SAFETY CLASS W PAYEE: DELBOW, NANCY
100533 DISPLAY SALES COMPANY									
INV4751 CHECK DATE: 11/19/2024		10/31/2024	111924	353794	278.00	11/30/2024	INV	PD	REPLACEMENT BULBS-XMAS

City of Chaska

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
104329 DONLIE UNDERGROUND INC									
9719		10/31/2024	111924	353795	5,466.00	12/04/2024	INV	PD	Fiber Project for Public
CHECK DATE: 11/19/2024									
9720		10/31/2024	111924	353795	50,182.75	11/30/2024	INV	PD	WO#16044 HWY 41/ENGLER PR
CHECK DATE: 11/19/2024									
					55,648.75				
111462 POND & LIGHTING DESIGN INC									
11185		10/25/2024	111924	353796	1,466.19	11/24/2024	INV	PD	CMSE IRRIGATION PUMP REPA
CHECK DATE: 11/19/2024									
11208		10/31/2024	111924	353796	1,029.00	11/30/2024	INV	PD	FOUNTAIN REMOVAL-CLAYHOLE
CHECK DATE: 11/19/2024									
					2,495.19				
100566 DVS									
133668		11/13/2024	111924	353797	26.00	11/13/2024	INV	PD	Title Transfer - Forfeitu
CHECK DATE: 11/19/2024									
133669		11/13/2024	111924	353797	26.00	11/13/2024	INV	PD	Transfer Title - Forfeitu
CHECK DATE: 11/19/2024									
133671		11/13/2024	111924	353797	26.00	11/13/2024	INV	PD	Title Transfer - Forfeitu
CHECK DATE: 11/19/2024									
					78.00				
111054 E & M CONSULTING INC									
118383		11/01/2024	111924	353798	400.00	12/01/2024	INV	PD	Graphics time for city bu
CHECK DATE: 11/19/2024									
111282 CANNON TECHNOLOGIES INC									
953623867	240117	10/31/2024	111924	353799	6,500.00	11/30/2024	INV	PD	EATON AMI MAST AGRMT 4/30
CHECK DATE: 11/19/2024									
953636656	240117	10/31/2024	111924	353799	109,137.60	11/30/2024	INV	PD	EATON AMI MAST AGRMT 4/30
CHECK DATE: 11/19/2024									
953644996	240117	11/03/2024	111924	353799	391,248.00	12/03/2024	INV	PD	EATON AMI MAST AGRMT 4/30
CHECK DATE: 11/19/2024									
953662775	240230	11/05/2024	111924	353799	2,111.85	11/05/2024	INV	PD	AMI - GATEWAY
CHECK DATE: 11/19/2024									

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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
110104 RAINY FALLS VENTURES LLC					508,997.45				
1660		10/31/2024	111924	353800	1,723.75	11/30/2024	INV	PD	FF GEAR CLEANING & REPAIR
CHECK DATE: 11/19/2024									
1676		10/31/2024	111924	353800	394.00	11/30/2024	INV	PD	FF GEAR WASH
CHECK DATE: 11/19/2024									
102657 ENERGY MANAGEMENT SOLUTIONS INC					2,117.75				
10905		11/01/2024	111924	353801	8,946.20	12/06/2024	INV	PD	NOVEMBER RETAINER FEE
CHECK DATE: 11/19/2024									
104594 ESP INC									
013493		10/31/2024	111924	353802	720.00	11/30/2024	INV	PD	2025 Cur1Event Ctr Fire S
CHECK DATE: 11/19/2024									
100619 ESS BROTHERS & SONS INC (NEED UPDATED W-9)									
EE5845		08/06/2024	111924	353803	21,406.00	11/07/2024	INV	PD	MANHOLE RINGS-2024 OVERLA
CHECK DATE: 11/19/2024									
100643 FASTENAL COMPANY									
MNTC2192096		10/16/2024	111924	353804	5.46	11/16/2024	INV	PD	STAINLESS STEEL BOLTS FOR
CHECK DATE: 11/19/2024									
100649 FEDERAL EXPRESS CORPORATION									
8-666-14077		10/30/2024	110524-2	353723	37.93	11/14/2024	INV	PD	UB SHIPPING FROM US BANK
CHECK DATE: 11/05/2024									
100653 FERGUSON ENTERPRISES INC									
1051874		10/29/2024	111924	353805	44.61	11/29/2024	INV	PD	TOILET REPAIR-LOOP
CHECK DATE: 11/19/2024									
106319 CHAD JEREMY FIGG									
Oct 2024		11/01/2024	111924	353806	837.60	12/01/2024	INV	PD	Oct Tae Kwon Do
CHECK DATE: 11/19/2024									
111488 AT AND T MOBILITY NATIONAL ACCOUNTS LLC									

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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
287333620278X1103 CHECK DATE: 11/05/2024		10/25/2024	110524-2	353724	224.38	11/20/2024	INV	PD	NOV FIRSTNET MOBILE
287333623995X1103202 CHECK DATE: 11/14/2024		10/25/2024	111424	353741	12.83	11/20/2024	INV	PD	OCT FIRSTNET MOBILE-PW JE
106150 SAWTOOTH HOLDINGS					237.21				
F23183 CHECK DATE: 11/19/2024		10/21/2024	111924	353807	29,534.79	11/21/2024	INV	PD	LION'S PARK INSTALL OF TU
F23184 CHECK DATE: 11/19/2024		10/21/2024	111924	353807	2,211.90	11/21/2024	INV	PD	LION'S PARK EQUIPMENT
112378 FOLSOM, DAVID					31,746.69				
10001966 CHECK DATE: 11/19/2024		11/04/2024	111924	353808	90.76	12/04/2024	INV	PD	CREDIT BALANCE REFUND-113
100693 FS3 INC									
91787 CHECK DATE: 11/19/2024	240252	11/11/2024	111924	353809	3,105.27	12/11/2024	INV	PD	2" & 3" SHUR-LOK COUPLER
112385 FUECKER, ANGELA									
32536 CHECK DATE: 11/19/2024		11/04/2024	111924	353810	318.28	12/04/2024	INV	PD	CREDIT BALANCE REFUND-514
112160 PT INTERMEDIATE HOLDINGS IV LLC									
6556022 CHECK DATE: 11/19/2024		11/04/2024	111924	353811	1,331.14	12/04/2024	INV	PD	ICE MACHINE REPAIRS
101463 GOPHER STATE ONE CALL									
4100285 CHECK DATE: 11/19/2024		10/31/2024	111924	353812	727.65	11/30/2024	INV	PD	OCTOBER LOCATES
100759 WW GRAINGER INC									
9289463219 CHECK DATE: 11/19/2024		10/22/2024	111924	353813	54.46	11/21/2024	INV	PD	WATER HEATER PARTS
9292456622		10/24/2024	111924	353813	89.48	11/24/2024	INV	PD	FREEZING KIT

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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 11/19/2024									
					143.94				
112379 GREIG, CHRISTINE									
10002013		11/04/2024	111924	353814	405.67	12/04/2024	INV	PD	CREDIT BALANCE REFUND-317
CHECK DATE: 11/19/2024									
100782 GS DIRECT INC									
378335		10/31/2024	111924	353815	213.51	11/30/2024	INV	PD	PLOTTER PAPER
CHECK DATE: 11/19/2024									
106216 ROSHE 2 INCORPORATED									
2913		11/01/2024	111924	353816	2,280.95	12/01/2024	INV	PD	OCT EVENT CTR LABOR
CHECK DATE: 11/19/2024									
2914		11/01/2024	111924	353816	3,031.00	12/01/2024	INV	PD	NOV CURL/EVENT CTR CLEANI
CHECK DATE: 11/19/2024									
					5,311.95				
112374 HASTINGS, ADAM									
133424		10/22/2024	111924	353817	99.00	11/22/2024	INV	PD	REIMBURSE LAW ENF DRONE A
CHECK DATE: 11/19/2024									
112322 HAZELTINE NATIONAL GOLF CLUB									
40188-2		11/04/2024	111924	353818	71.58	12/04/2024	INV	PD	CREDIT BALANCE REFUND-300
CHECK DATE: 11/19/2024									
40188-3		11/04/2024	111924	353818	121.48	12/04/2024	INV	PD	CREDIT BALANCE REFUND-300
CHECK DATE: 11/19/2024									
					193.06				
100821 HEALTHPARTNERS INC									
416120940321		10/03/2024	111424	353742	8,501.44	11/01/2024	INV	PD	NOV EMP INS PREM-DENTAL
CHECK DATE: 11/14/2024									
100848 HIGH TECH CLEANING INC									
20569		11/01/2024	111924	353819	3,392.82	12/01/2024	INV	PD	CITY HALL-CLEANING
CHECK DATE: 11/19/2024									
20570		11/01/2024	111924	353819	535.60	12/01/2024	INV	PD	COMMUNITY ROOM-CLOVER RID
CHECK DATE: 11/19/2024									

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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
20571 CHECK DATE: 11/19/2024		11/01/2024	111924	353819	1,195.00	12/01/2024	INV	PD	FIRE STATION-CLEANING
20572 CHECK DATE: 11/19/2024		11/01/2024	111924	353819	1,251.45	12/01/2024	INV	PD	HISTORY CENTER-CLEANING
20574 CHECK DATE: 11/19/2024		11/01/2024	111924	353819	2,588.96	12/01/2024	INV	PD	MSB-CLEANING
20575 CHECK DATE: 11/19/2024		11/01/2024	111924	353819	190.55	12/01/2024	INV	PD	STANTEC BUILDING-CLEANING
20576 CHECK DATE: 11/19/2024		11/01/2024	111924	353819	684.95	12/01/2024	INV	PD	WTP-CLEANING
					9,839.33				
112386 HP MINNESOTA 1 LLC									
36406 CHECK DATE: 11/19/2024		11/04/2024	111924	353820	173.59	12/04/2024	INV	PD	CREDIT BALANCE REFUND-300
100878 HUEBSCH									
84176/OCT2024 CHECK DATE: 11/19/2024		10/31/2024	111924	353821	2,323.90	11/30/2024	INV	PD	OCT RUG/MAT SVC
100889 INTERNATIONAL CITY MGMT ASSN RETIREMENT CORP									
2024/1101-ICMA CHECK DATE: 11/05/2024		11/01/2024	110524-2	353725	4,510.51	11/01/2024	INV	PD	110124 Payroll - 457 & Ro
104751 IMPACT MAILING OF MINNESOTA INC									
213748 CHECK DATE: 11/19/2024		11/05/2024	111924	353822	8,928.76	12/05/2024	INV	PD	Oct Bills
105848 INNOVATIVE OFFICE SOLUTIONS LLC									
IN4679053 CHECK DATE: 11/19/2024		10/29/2024	111924	353823	204.00	11/28/2024	INV	PD	Brushes for vacuum cleane
110528 INVOICE CLOUD INC									
3052-2024_10 CHECK DATE: 11/19/2024		10/31/2024	111924	353824	14,917.15	12/05/2024	INV	PD	Oct UB Payment Processing
112381 IVES, JOSHUA									

City of Chaska

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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
10007339 CHECK DATE: 11/19/2024		11/04/2024	111924	353825	256.73	12/04/2024	INV	PD	CREDIT BALANCE REFUND-101
112373 IVY, PETER									
2014412.002 CHECK DATE: 11/19/2024		10/30/2024	111924	353826	50.00	11/30/2024	INV	PD	RFD PERMIT CHARGES-CANCEL PAYEE: IVY, PETER
108948 AUDRANN INC									
1496371 CHECK DATE: 11/19/2024		11/01/2024	111924	353827	329.65	12/01/2024	INV	PD	INSULATION FOR COND UNIT
1496372 CHECK DATE: 11/19/2024		10/30/2024	111924	353827	53.10	11/30/2024	INV	PD	SEALANT FOR BOILERS
1496445 CHECK DATE: 11/19/2024		10/30/2024	111924	353827	-210.00	11/30/2024	CRM	PD	GAS VALVE-CREDIT
112400 KELSO, KELLEY					172.75				
35935 CHECK DATE: 11/19/2024		11/13/2024	111924	353828	66.21	12/13/2024	INV	PD	METER DEPOSIT REFUND-1045
100992 KEYS WELL DRILLING COMPANY									
WELL 10-6 CHECK DATE: 11/19/2024		11/06/2024	111924	353829	6,519.38	12/06/2024	INV	PD	WELL 10 PROJECT
WELLS 11 & 12-6 CHECK DATE: 11/19/2024		11/07/2024	111924	353829	112,361.25	12/07/2024	INV	PD	WELLS 11 & 12 PROJECT
112389 KINSER, PHIL					118,880.63				
39006 CHECK DATE: 11/19/2024		11/04/2024	111924	353830	82.97	12/04/2024	INV	PD	METER DEPOSIT REFUND-2912
101018 KRISS PREMIUM PRODUCTS INC									
191262 CHECK DATE: 11/19/2024		10/21/2024	111924	353831	484.47	11/21/2024	INV	PD	WATER TEST KITS
191453 CHECK DATE: 11/19/2024		10/31/2024	111924	353831	413.30	11/30/2024	INV	PD	ACID NEUTRALIZERS

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
101022 KUSKE CONSTRUCTION COMPANY LLC					897.77				
18,019.011 CHECK DATE: 11/19/2024		11/06/2024	111924	353832	2,282.50	12/06/2024	INV	PD	Creek Rd Utilities-Repair
53390110-9 CHECK DATE: 11/19/2024		10/24/2024	111924	353832	161,338.43	10/31/2024	INV	PD	Creek Rd Utility & St/Trl
101043 LANO EQUIPMENT INC					163,620.93				
01-1115848 CHECK DATE: 11/19/2024		11/04/2024	111924	353833	377.11	12/04/2024	INV	PD	#125 FILTERS AND SENSORS
101050 LAW ENFORCEMENT LABOR SERVICES INC									
Nov-24 CHECK DATE: 11/05/2024		11/01/2024	110524-2	353726	1,903.50	11/01/2024	INV	PD	Nov-24 Police Union Dues
108054 LEADSONLINE LLC									
414939 CHECK DATE: 11/19/2024		10/15/2024	111924	353834	2,666.00	11/15/2024	INV	PD	Investigation Software fo
101056 LEAGUE OF MINNESOTA CITIES									
9293 CHECK DATE: 11/19/2024		11/13/2024	111924	353835	4,510.49	12/13/2024	INV	PD	Claim # 000000377502 Suza
103616 LINDBERG, TRAVIS									
133608 CHECK DATE: 11/14/2024		11/06/2024	111424	353743	100.00	11/18/2024	INV	PD	Employment Release Agreem
101097 LOCATORS & SUPPLIES INC									
0317722-IN CHECK DATE: 11/19/2024		11/01/2024	111924	353836	204.10	12/01/2024	INV	PD	WINTER GLOVES
103842 LOCAL GOVERNMENT INFORMATION SYSTEMS									
91007 CHECK DATE: 11/19/2024		10/25/2024	111924	353837	2,608.00	11/24/2024	INV	PD	Q4 SA Support
105139 LUBE TECH AND PARTNERS LLC									

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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
3651235 CHECK DATE: 11/19/2024		11/04/2024	111924	353838	925.64	12/04/2024	INV	PD	STOCK TRANSMISSION FLUID
105710 MACQUEEN EMERGENCY GROUP									
P19462-CR CHECK DATE: 11/19/2024		09/06/2023	111924	353839	-17.12	10/06/2024	CRM	PD	CREDIT ON INVOICE
P37885 CHECK DATE: 11/19/2024		10/25/2024	111924	353839	1,784.74	11/25/2024	INV	PD	FF GEAR FOR DEPT-BOOTS
P38533 CHECK DATE: 11/19/2024		11/07/2024	111924	353839	1,027.33	12/07/2024	INV	PD	GAS MONITORS
P38581 CHECK DATE: 11/19/2024		11/08/2024	111924	353839	5,042.13	12/08/2024	INV	PD	GAS MONITORS
101124 MACQUEEN EQUIPMENT					7,837.08				
W14924 CHECK DATE: 11/19/2024		10/30/2024	111924	353840	6,284.98	11/30/2024	INV	PD	CAMERA REPAIR
104521 MANGOLD GROUP LLC									
17796 CHECK DATE: 11/19/2024		10/31/2024	111924	353841	2,277.00	11/30/2024	INV	PD	MT. PLEASANT-OCTOBER
106393 MATT HENNING									
2402 CHECK DATE: 11/19/2024		09/30/2024	111924	353842	545.00	11/05/2024	INV	PD	Annual Fire Extinguisher
101183 METROPOLITAN COUNCIL									
OCT 2024 SAC CHECK DATE: 11/19/2024		10/31/2024	111924	353843	36,927.10	11/30/2024	INV	PD	OCT SAC CHARGES
101182 METROPOLITAN COUNCIL									
0001179095 CHECK DATE: 11/19/2024		11/01/2024	111924	353844	327,505.84	12/01/2024	INV	PD	DEC SEWER SVCS FOR MET CO
101187 METRO SALES INC									
INV2637766 CHECK DATE: 11/19/2024		11/04/2024	111924	353845	163.00	12/04/2024	INV	PD	Contract Invoice

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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
INV2642522		11/11/2024	111924	353845	147.88	12/11/2024	INV	PD	FD COLOR COPIER
CHECK DATE: 11/19/2024									
104056 AQUA LOGIC INC					310.88				
4040		11/05/2024	111924	353846	392.31	12/05/2024	INV	PD	New Sand for Spa Filter
CHECK DATE: 11/19/2024									
101196 MID COUNTY COOP #122622									
80967		11/04/2024	111424	353744	997.84	11/14/2024	INV	PD	344 GLS GAS-TC
CHECK DATE: 11/14/2024									
80968		11/04/2024	111424	353744	933.31	11/14/2024	INV	PD	270 GLS DIESEL-TC
CHECK DATE: 11/14/2024									
101199 MID COUNTY COOP #122665					1,931.15				
21123		10/31/2024	111924	353847	61.50	11/30/2024	INV	PD	TIRE REPAIR
CHECK DATE: 11/19/2024									
101217 MINNESOTA CHILD SUPPORT PMT CTR									
PR1101240015806598		11/01/2024	110524-2	353727	461.46	11/01/2024	INV	PD	110124 Payroll - Child Su
CHECK DATE: 11/05/2024									
101247 MINNESOTA MUNICIPAL UTILITIES ASSN									
64683		10/31/2024	111924	353848	300.00	11/30/2024	INV	PD	T. CONWAY TRAINING/TESTIN
CHECK DATE: 11/19/2024									
64696		11/05/2024	111924	353848	1,770.00	12/05/2024	INV	PD	CRAIG, MIKE & TROY T&O CO
CHECK DATE: 11/19/2024									
101303 MN TEAMSTER PUBLIC AND LAW ENFORCEMENT					2,070.00				
Nov-24		11/01/2024	110524-2	353728	5,841.00	11/01/2024	INV	PD	Nov-24 Local #320 Union D
CHECK DATE: 11/05/2024									
101275 MINNESOTA UI FUND									
Q3 2024		10/08/2024	111424	353745	14,667.76	11/30/2024	INV	PD	Q3 UNEMPLOYMENT
CHECK DATE: 11/14/2024									

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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
101276 MINNESOTA VALLEY ELECTRIC COOPERATIVE									
107050711/OCT24		10/28/2024	111424	353746	6,545.69	11/22/2024	INV	PD	OCT ST LITES-TOWN COURSE
CHECK DATE:	11/14/2024								
778377500/OCT24		11/07/2024	111424	353746	60.39	12/02/2024	INV	PD	OCT 12500 COUNTY RD 11 SI
CHECK DATE:	11/14/2024								
778377800/OCT24		11/07/2024	111424	353746	40.83	12/02/2024	INV	PD	OCT 4250 ENGLER BLVD SIGN
CHECK DATE:	11/14/2024								
778377900/OCT24		11/07/2024	111424	353746	47.22	12/02/2024	INV	PD	OCT 4100 ENGER BLVD SIGNA
CHECK DATE:	11/14/2024								
					6,694.13				
105308 MINNESOTA VALLEY UTILITY SERVICES LLC									
1368		10/31/2024	111924	353849	3,535.80	11/30/2024	INV	PD	MONTHLY SUB MAINTENANCE -
CHECK DATE:	11/19/2024								
101238 MINNESOTA DEPARTMENT OF HEALTH									
FBL-10842-5445-2025		11/05/2024	111924	353850	1,165.00	12/31/2024	INV	PD	2025 POOL LICENSE
CHECK DATE:	11/19/2024								
FBL-31854-44018-2025		11/05/2024	111924	353850	1,155.00	12/31/2024	INV	PD	2025 FIREMAN'S PARK LICEN
CHECK DATE:	11/19/2024								
					2,320.00				
101341 MINNESOTA DEPT OF LABOR & INDUSTRY									
OCTOBER0190252024		10/31/2024	111924	353851	6,702.34	11/30/2024	INV	PD	OCT PERMIT CHARGES
CHECK DATE:	11/19/2024								
112396 MOORE, MEGAN									
2014423.002		11/07/2024	111924	353852	180.74	12/07/2024	INV	PD	RFD DAMAGE DEPOSIT-WEDDIN
CHECK DATE:	11/19/2024								PAYEE: MOORE, MEGAN
103088 SID TOOL CO INC									
42560149		10/24/2024	111924	353853	84.64	11/24/2024	INV	PD	ELEC CONNECTORS/DRILL BIT
CHECK DATE:	11/19/2024								
44619869		10/31/2024	111924	353853	136.97	11/30/2024	INV	PD	STOCK & SNOW PARTS
CHECK DATE:	11/19/2024								
44929489		11/01/2024	111924	353853	472.30	12/01/2024	INV	PD	WATER-VALVE BOLTS
CHECK DATE:	11/19/2024								

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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
44976609 CHECK DATE: 11/19/2024		11/01/2024	111924	353853	225.11	12/01/2024	INV	PD	STOCK PINS, CONNECTORS &
44976629 CHECK DATE: 11/19/2024		11/04/2024	111924	353853	15.85	12/04/2024	INV	PD	RIVETS
111719 KEVIN TOUHEY					934.87				
1966 CHECK DATE: 11/19/2024		06/24/2024	111924	353854	750.00	07/24/2024	INV	PD	2024A BONDS
101365 STAR GROUP LLC									
4472/OCT2024 CHECK DATE: 11/14/2024		10/31/2024	111424	353747	5,621.26	11/10/2024	INV	PD	OCT PARTS & SUPPLIES
112106 COMMITTEE FOR DEMOCRATIC REPUBLICAN INDEPENDENT									
Nov-24 CHECK DATE: 11/05/2024		11/01/2024	110524-2	353729	8.00	11/01/2024	INV	PD	Nov-24 DRIVE Contribution
102654 NORTH AMERICAN SAFETY INC									
INV92236 CHECK DATE: 11/19/2024		10/28/2024	111924	353855	334.17	11/28/2024	INV	PD	M. HAMMERS SAFETY GEAR-CI
INV92393 CHECK DATE: 11/19/2024		10/31/2024	111924	353855	684.00	11/30/2024	INV	PD	LOCATING PAINT
INV92545 CHECK DATE: 11/19/2024		11/05/2024	111924	353855	226.43	12/05/2024	INV	PD	M. HAMMERS CITY ISSUED CL
INV92579 CHECK DATE: 11/19/2024		11/05/2024	111924	353855	490.38	12/05/2024	INV	PD	M. HAMMERS CITY ISSUED CL
101409 BIESANZ CHEMICALS INC					1,734.98				
12779 CHECK DATE: 11/19/2024		11/12/2024	111924	353856	383.12	12/12/2024	INV	PD	Floor Finish & Foaming De
112391 OBERMAIER, CHELSEY									
39696 CHECK DATE: 11/19/2024		11/04/2024	111924	353857	39.59	12/04/2024	INV	PD	METER DEPOSIT REFUND-2464

City of Chaska

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
112380	OLSEN, JOE								
10006046		11/04/2024	111924	353858	547.45	12/04/2024	INV	PD	CREDIT BALANCE REFUND-271
CHECK DATE: 11/19/2024									
112392	PADILLA, ALBERT								
133503		10/16/2024	111424	353748	2,033.31	11/16/2024	INV	PD	Refund Electric Overcharg
CHECK DATE: 11/14/2024 PAYEE: PADILLA, ALBERT									
101510	PERFORMANCE PLUS LLC								
09162080		10/31/2024	111924	353859	5,391.00	11/30/2024	INV	PD	FF MEDICAL EVALUATIONS
CHECK DATE: 11/19/2024									
112375	PERFORMANCE POOL & S								
B24-1076		10/31/2024	111924	353860	315.00	11/30/2024	INV	PD	REFUND-PERMIT B24-1076 CA
CHECK DATE: 11/19/2024 PAYEE: PERFORMANCE POOL & SPA INC									
108000	DAKOTA CURLING SUPPLIES								
857957		10/31/2024	111924	353861	363.00	12/05/2024	INV	PD	Sharpened scraper blade
CHECK DATE: 11/19/2024									
101539	PLAISTED COMPANIES INC								
75664		09/30/2024	111924	353862	2,155.48	10/30/2024	INV	PD	TOPDRESSING SAND
CHECK DATE: 11/19/2024									
76463		11/01/2024	111924	353862	32.33	12/01/2024	INV	PD	LATE FEE ON INV 75664
CHECK DATE: 11/19/2024									
76697		10/31/2024	111924	353862	4,498.30	11/30/2024	INV	PD	TOPDRESSING SAND
CHECK DATE: 11/19/2024									
109689	PLANSOURCE BENEFITS ADMINISTRATION INC				6,686.11				
IN345359		10/29/2024	111924	353863	350.00	11/29/2024	INV	PD	OE charge due to implemen
CHECK DATE: 11/19/2024									
IN345360		10/29/2024	111924	353863	4,000.00	11/29/2024	INV	PD	OE renewal charge per OE
CHECK DATE: 11/19/2024									
101551	POPPITZ CONSTRUCTION INC				4,350.00				

City of Chaska

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
1633		11/04/2024	111924	353864	9,195.00	12/04/2024	INV	PD	CROSSTOWN PRV INSTALLATIO
CHECK DATE: 11/19/2024									
1634		11/04/2024	111924	353864	2,500.00	12/04/2024	INV	PD	CROSBY PARK VALVE REPAIR
CHECK DATE: 11/19/2024									
1635		11/04/2024	111924	353864	2,130.00	12/04/2024	INV	PD	AUTUMN WOODS DR WMB
CHECK DATE: 11/19/2024									
					13,825.00				
101571 PREMIUM WATERS INC									
310431680		10/31/2024	111924	353865	65.00	11/30/2024	INV	PD	Water Cooler
CHECK DATE: 11/19/2024									
417080-09-24		09/30/2024	111424	353749	80.42	10/30/2024	INV	PD	CLUBHOUSE WATER
CHECK DATE: 11/14/2024									
417080-10-24		10/31/2024	111424	353749	148.66	11/30/2024	INV	PD	CLUBHOUSE WATER, LATE FEE
CHECK DATE: 11/14/2024									
					294.08				
101576 FORNER ENTERPRISES INC									
20246956		10/30/2024	111924	353866	1,150.00	11/30/2024	INV	PD	#303 TAHOE-GRAPHICS
CHECK DATE: 11/19/2024									
106323 PULTE HOMES									
1007 GOLDFINCH CT		10/31/2024	111924	353867	3,000.00	11/30/2024	INV	PD	BUILDER DEPOSIT REFUND
CHECK DATE: 11/19/2024									
1046 MOERS DR		11/12/2024	111924	353867	2,500.00	12/12/2024	INV	PD	BUILDER DEPOSIT REFUND
CHECK DATE: 11/19/2024									
352 BLUEJAY AVE		10/31/2024	111924	353867	2,500.00	11/30/2024	INV	PD	BUILDER DEPOSIT REFUND
CHECK DATE: 11/19/2024									
356 BLUEJAY AVE		10/31/2024	111924	353867	2,500.00	11/30/2024	INV	PD	BUILDER DEPOSIT REFUND
CHECK DATE: 11/19/2024									
360 BLUEJAY AVE		10/31/2024	111924	353867	2,500.00	11/30/2024	INV	PD	BUILDER DEPOSIT REFUND
CHECK DATE: 11/19/2024									
364 BLUEJAY AVE		10/31/2024	111924	353867	2,500.00	11/30/2024	INV	PD	BUILDER DEPOSIT REFUND
CHECK DATE: 11/19/2024									
					15,500.00				
101591 PUMP AND METER SERVICE INC									
4002929		10/31/2024	111924	353868	18.99	11/30/2024	INV	PD	THERMAL PRINTER PAPER ROL

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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 11/19/2024									
112384 PUMPER, CAROL									
10013026		11/04/2024	111924	353869	227.89	12/04/2024	INV	PD	CREDIT BALANCE REFUND-212
CHECK DATE: 11/19/2024									
107855 STAPLES INC									
41240783		10/24/2024	111924	353871	367.94	11/24/2024	INV	PD	WTP BREAKROOM SUPPLIES
CHECK DATE: 11/19/2024									
41278125		10/28/2024	111924	353871	128.98	11/28/2024	INV	PD	OFFICE LAMINATOR/SUPPLIES
CHECK DATE: 11/19/2024									
41285849		10/29/2024	111924	353870	22.59	11/28/2024	INV	PD	Card Stock green paper fo
CHECK DATE: 11/19/2024									
41299100-1		10/29/2024	111924	353870	79.98	11/28/2024	INV	PD	Copy paper for the workro
CHECK DATE: 11/19/2024									
41299100-2		10/29/2024	111924	353870	59.58	11/28/2024	INV	PD	Spoons and bowls for brea
CHECK DATE: 11/19/2024									
41424865-1		11/06/2024	111924	353870	214.79	12/06/2024	INV	PD	Cups, forks, knives, spoo
CHECK DATE: 11/19/2024									
41424865-2		11/06/2024	111924	353870	9.44	12/06/2024	INV	PD	Pens for utility Billing
CHECK DATE: 11/19/2024									
41468901		11/08/2024	111924	353870	39.97	12/08/2024	INV	PD	2025 Calendars for UB
CHECK DATE: 11/19/2024									
					923.27				
101684 R & R SPECIALTIES OF WISCONSIN INC									
0083496-IN		10/31/2024	111924	353872	38.35	11/30/2024	INV	PD	Zamboni Hydraulic Shaft s
CHECK DATE: 11/19/2024									
0083518-IN		11/01/2024	111924	353872	433.95	12/01/2024	INV	PD	Zamboni Blade bolts & dow
CHECK DATE: 11/19/2024									
					472.30				
103251 ROBERT THOMAS HOMES INC									
5114 BOULDER LN		10/29/2024	111924	353873	2,500.00	11/29/2024	INV	PD	BUILDER DEPOSIT REFUND
CHECK DATE: 11/19/2024									
5150 BOULDER LN		10/29/2024	111924	353873	2,500.00	11/29/2024	INV	PD	BUILDER DEPOSIT REFUND
CHECK DATE: 11/19/2024									

City of Chaska

VENDOR INVOICE LIST

INVOICE		P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
6324	RED CEDAR DR	11/19/2024	11/05/2024	111924	353873	2,500.00	12/05/2024	INV	PD	BUILDER DEPOSIT REFUND
6328	RED CEDAR DR	11/19/2024	11/05/2024	111924	353873	2,500.00	12/05/2024	INV	PD	BUILDER DEPOSIT REFUND
6333	RED CEDAR DR	11/19/2024	10/29/2024	111924	353873	2,500.00	11/29/2024	INV	PD	BUILDER DEPOSIT REFUND
6337	RED CEDAR DR	11/19/2024	10/29/2024	111924	353873	2,500.00	11/29/2024	INV	PD	BUILDER DEPOSIT REFUND
6340	RED CEDAR DR	11/19/2024	11/12/2024	111924	353873	2,500.00	12/12/2024	INV	PD	BUILDER DEPOSIT REFUND
6348	RED CEDAR DR	11/19/2024	11/05/2024	111924	353873	2,500.00	12/05/2024	INV	PD	BUILDER DEPOSIT REFUND
6356	RED CEDAR DR	11/19/2024	10/29/2024	111924	353873	2,500.00	11/29/2024	INV	PD	BUILDER DEPOSIT REFUND
6366	HARVEST TRL	11/19/2024	10/29/2024	111924	353873	2,500.00	11/29/2024	INV	PD	BUILDER DEPOSIT REFUND
6403	RED CEDAR DR	11/19/2024	11/05/2024	111924	353873	2,500.00	12/05/2024	INV	PD	BUILDER DEPOSIT REFUND
6408	RED CEDAR DR	11/19/2024	11/05/2024	111924	353873	2,500.00	12/05/2024	INV	PD	BUILDER DEPOSIT REFUND
6411	RED CEDAR DR	11/19/2024	11/05/2024	111924	353873	2,500.00	12/05/2024	INV	PD	BUILDER DEPOSIT REFUND
6432	RED CEDAR DR	11/19/2024	10/29/2024	111924	353873	2,500.00	11/29/2024	INV	PD	BUILDER DEPOSIT REFUND
6459	TIMBER ARCH DR	11/19/2024	10/29/2024	111924	353873	2,500.00	11/29/2024	INV	PD	BUILDER DEPOSIT REFUND
6509	TIMBER ARCH DR	11/19/2024	11/05/2024	111924	353873	2,500.00	12/05/2024	INV	PD	BUILDER DEPOSIT REFUND
6510	HARVEST WAY	11/19/2024	10/29/2024	111924	353873	2,500.00	11/29/2024	INV	PD	BUILDER DEPOSIT REFUND
6513	TIMBER ARCH DR	11/19/2024	11/05/2024	111924	353873	2,500.00	12/05/2024	INV	PD	BUILDER DEPOSIT REFUND
6514	TIMBER ARCH DR	11/19/2024	11/05/2024	111924	353873	2,500.00	12/05/2024	INV	PD	BUILDER DEPOSIT REFUND
6518	HARVEST WAY	11/19/2024	10/29/2024	111924	353873	2,500.00	11/29/2024	INV	PD	BUILDER DEPOSIT REFUND
6521	TIMBER ARCH DR		10/29/2024	111924	353873	2,500.00	11/29/2024	INV	PD	BUILDER DEPOSIT REFUND

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
6522 HARVEST WAY CHECK DATE: 11/19/2024		11/12/2024	111924	353873	2,500.00	12/12/2024	INV	PD	BUILDER DEPOSIT REFUND
6533 TIMBER ARCH DR CHECK DATE: 11/19/2024		10/29/2024	111924	353873	2,500.00	11/29/2024	INV	PD	BUILDER DEPOSIT REFUND
6537 TIMBER ARCH DR CHECK DATE: 11/19/2024		10/29/2024	111924	353873	2,500.00	11/29/2024	INV	PD	BUILDER DEPOSIT REFUND
6542 HARVEST WAY CHECK DATE: 11/19/2024		10/29/2024	111924	353873	2,500.00	11/29/2024	INV	PD	BUILDER DEPOSIT REFUND
6550 HARVEST WAY CHECK DATE: 11/19/2024		10/29/2024	111924	353873	2,500.00	11/29/2024	INV	PD	BUILDER DEPOSIT REFUND
6557 TIMBER ARCH DR CHECK DATE: 11/19/2024		10/29/2024	111924	353873	2,500.00	11/29/2024	INV	PD	BUILDER DEPOSIT REFUND
6649 HARVEST TRL CHECK DATE: 11/19/2024		10/29/2024	111924	353873	2,500.00	11/29/2024	INV	PD	BUILDER DEPOSIT REFUND
					70,000.00				
101673 ROCHESTER MIDLAND CORP									
INV00471585 CHECK DATE: 11/19/2024		10/25/2024	111924	353874	64.92	11/24/2024	INV	PD	FIREMAN'S PARK SERVICES
110677 HAJOCA CORPORATION									
S020881727.001 CHECK DATE: 11/19/2024		10/25/2024	111924	353875	96.82	11/25/2024	INV	PD	RECIRC LINE REPAIR PARTS
112394 SALAD, FADUMO									
2014422.002 CHECK DATE: 11/19/2024		11/07/2024	111924	353876	165.00	12/07/2024	INV	PD	RFD DAMAGE DEPOSIT-WEDDIN PAYEE: SALAD, FADUMO
101703 SALVATION ARMY									
OCT/24 HS CHECK DATE: 11/19/2024		10/31/2024	111924	353877	90.00	12/06/2024	INV	PD	OCT HEAT SHARE CONTRIBUTI
101738 SCHILLING SUPPLY COMPANY									
982240-00 CHECK DATE: 11/19/2024		10/28/2024	111924	353878	2,335.62	11/28/2024	INV	PD	Cleaning Supplies-CCC

Report generated: 11/14/2024 13:37
 User: 8482mrob
 Program ID: apinvlst

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VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
112383	SCHMIEG, JAMES								
10011838		11/04/2024	111924	353879	104.25	12/04/2024	INV	PD	CREDIT BALANCE REFUND-112
CHECK DATE: 11/19/2024									
101744	SCOTT COUNTY TREASURER								
IN31537		11/04/2024	111924	353880	1,050.00	12/01/2024	INV	PD	Sep Dept Range Training
CHECK DATE: 11/19/2024									
112398	SEYKORA, RYAN								
133655		11/06/2024	111924	353881	49.46	12/06/2024	INV	PD	Reimburse Candidate Expen
CHECK DATE: 11/19/2024									
107602	SHAKOPEE MDEWAKANTON SIOUX COMMUNITY (SMSC)								
2770		10/31/2024	111924	353882	7,724.00	11/30/2024	INV	PD	2024 FALL CLEAN-UP DAY
CHECK DATE: 11/19/2024									
104827	ROHN INDUSTRIES								
0035238		10/28/2024	111924	353883	26.85	11/28/2024	INV	PD	Security Consoles at City
CHECK DATE: 11/19/2024									
112399	SIEBENAHLER, JORDAN								
133654		11/06/2024	111924	353884	97.49	12/06/2024	INV	PD	Reimburse Candidate Expen
CHECK DATE: 11/19/2024									
101803	SM HENTGES & SONS INC								
SP1008-87-24		10/28/2024	111924	353885	762,046.87	11/28/2024	INV	PD	TH 41/CSAH 61 IMPROVEMENT
CHECK DATE: 11/19/2024									
101847	SRF CONSULTING GROUP INC								
17860.00-4		10/31/2024	111924	353886	9,566.64	12/11/2024	INV	PD	SW Chaska Industrial Park
CHECK DATE: 11/19/2024									
112401	STEBBING, ERIC								
37901		11/13/2024	111924	353887	104.97	12/13/2024	INV	PD	METER DEPOSIT REFUND-3000
CHECK DATE: 11/19/2024									
101888	STREICHERS								

City of Chaska

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
11726307 CHECK DATE: 11/19/2024		10/29/2024	111924	353888	819.99	11/29/2024	INV	PD	Department ammunition
101892 STUART C IRBY CO									
S013993405.001 CHECK DATE: 11/19/2024	240250	11/07/2024	111924	353889	1,262.50	12/07/2024	INV	PD	25-CLAMP PARALLEL GRV 380
S014044763.004 CHECK DATE: 11/19/2024	240233	10/28/2024	111924	353889	1,665.00	11/27/2024	INV	PD	30 - ELBW STND OFF PLUG C
S014088138.001 CHECK DATE: 11/19/2024	240231	10/24/2024	111924	353889	4,020.00	11/23/2024	INV	PD	15 - SW CAB BSMNT 3PHS DE
S014088315.001 CHECK DATE: 11/19/2024	240231	10/24/2024	111924	353889	18,550.00	11/23/2024	INV	PD	15 - SW CAB BSMNT 3PHS DE
S014093785.001 CHECK DATE: 11/19/2024	240254	11/11/2024	111924	353889	19,969.20	12/11/2024	INV	PD	COND UD ALUM 750 MCM (1,5
S014093788.001 CHECK DATE: 11/19/2024	240255	11/11/2024	111924	353889	18,601.80	12/11/2024	INV	PD	COND UD ALUM 750 MCM (1,4
S014093790.001 CHECK DATE: 11/19/2024	240256	11/11/2024	111924	353889	18,382.50	12/11/2024	INV	PD	COND UD ALUM 750 MCM (1,4
S014093792.001 CHECK DATE: 11/19/2024	240257	11/11/2024	111924	353889	20,175.60	12/11/2024	INV	PD	COND UD ALUM 750 MCM (1,5
S014093794.001 CHECK DATE: 11/19/2024	240258	11/11/2024	111924	353889	18,782.40	12/11/2024	INV	PD	COND UD ALUM 750 MCM (1,4
S014093795.001 CHECK DATE: 11/19/2024	240259	11/11/2024	111924	353889	18,988.80	12/11/2024	INV	PD	COND UD ALUM 750 MCM (1,4
103677 SUN LIFE ASSURANCE COMPANY OF CANADA					140,397.80				
237741/OCT2024 CHECK DATE: 11/05/2024		10/01/2024	110524-2	353730	6,012.72	10/31/2024	INV	PD	OCT EMP LIFE INS PREM
110819 TAHO SPORTSWEAR INC									
24TS5521 CHECK DATE: 11/19/2024		11/05/2024	111924	353890	950.40	11/25/2024	INV	PD	Youth Sports - Basketball
111733 TESCO-THE EASTERN SPECIALTY COMPANY									
212939 CHECK DATE: 11/19/2024		10/22/2024	111924	353891	222.59	11/21/2024	INV	PD	DISCONNECT SLEEVES

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
112419	TEST RIGHT LLC								
882	CHECK DATE: 11/19/2024	10/23/2024	111924	353892	3,016.19	11/23/2024	INV	PD	GLOVE/SLEEVE TESTING & RE
104908	TIMESAVER OFF SITE SECRETARIAL INC								
M29589	CHECK DATE: 11/19/2024	10/31/2024	111924	353893	729.00	11/30/2024	INV	PD	Oct Minutes Council & HRC
101966	TK ELEVATOR CORPORATION								
3008188118	CHECK DATE: 11/19/2024	11/01/2024	111924	353894	1,581.93	12/01/2024	INV	PD	ELEVATOR MAINTENANCE-CITY
102007	TRENCHERS PLUS INC								
IT10749	CHECK DATE: 11/19/2024	11/05/2024	111924	353895	7,222.66	12/05/2024	INV	PD	#127 CLUTCHES/DRUM DRIVE
112377	TRIDENT DEVELOPMENT LLC								
39812	CHECK DATE: 11/19/2024	11/04/2024	111924	353896	203.07	12/04/2024	INV	PD	CREDIT BALANCE REFUND-113
110063	TWIN CITY MECHANICAL INC								
00024401	CHECK DATE: 11/19/2024	06/11/2024	111924	353897	963.83	07/11/2024	INV	PD	ICE MACHINE REPAIR
00025223	CHECK DATE: 11/19/2024	10/14/2024	111924	353897	224.00	11/14/2024	INV	PD	ICE MACHINE REPAIR
					1,187.83				
103085	TWIN CITY SEED CO								
59429	CHECK DATE: 11/19/2024	09/25/2024	111924	353898	253.03	11/03/2024	INV	PD	EROSION BLANKET-TC, INTER
110053	TX CHILD SUPPORT SDU								
PR1101240012725283	CHECK DATE: 11/05/2024	11/01/2024	110524-2	353731	115.38	11/01/2024	INV	PD	110124 Payroll - Child Su
102033	TYLER TECHNOLOGIES INC								

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
045-491202 CHECK DATE: 11/19/2024		10/30/2024	111924	353899	3,000.00	12/14/2024	INV	PD	AMI-METER SYNC MODIFICATI
045-492343 CHECK DATE: 11/19/2024		11/06/2024	111924	353899	1,480.00	12/21/2024	INV	PD	AMI INTEGRATION WITH TYLE
					4,480.00				
102129 UNITED FARMERS COOPERATIVE									
895381 CHECK DATE: 11/19/2024		11/01/2024	111924	353900	392.00	12/25/2024	INV	PD	SALT
102038 ULTIMATE SAFETY CONCEPTS INC									
213982 CHECK DATE: 11/19/2024		10/24/2024	111924	353901	660.27	11/24/2024	INV	PD	FACE MASK NAME PLATES
103808 UNITED STATES CURLING ASSOCIATION INC									
133501 CHECK DATE: 11/19/2024		11/04/2024	111924	353902	5,535.00	12/04/2024	INV	PD	Membership Dues
102051 UPS									
000027V7Y7444-FEE CHECK DATE: 11/14/2024		11/02/2024	111424	353750	1.30	11/11/2024	INV	PD	LATE PAYMENT FEE
107687 UNIVERSAL PROTECTION SERVICE LP									
16276736 CHECK DATE: 11/19/2024		10/17/2024	111924	353903	525.00	11/17/2024	INV	PD	Event Ctr Security 10/11-
16290319 CHECK DATE: 11/19/2024		10/24/2024	111924	353903	271.88	11/24/2024	INV	PD	Event Ctr Security 10/18-
16341233 CHECK DATE: 11/19/2024		10/31/2024	111924	353903	187.50	11/30/2024	INV	PD	Event Ctr Security 10/25-
					984.38				
111158 HD SUPPLY INC									
INV00513482 CHECK DATE: 11/19/2024		10/15/2024	111924	353904	217.93	11/15/2024	INV	PD	1 1/2 NOZZLE
102102 VERIZON WIRELESS									
9977014003		10/23/2024	110524-2	353732	583.80	11/01/2024	INV	PD	OCT CRADLEPOINTS

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 Program ID: apinvlst

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City of Chaska

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 11/05/2024									
102227 ONVOY LLC									
383007009486241001		10/01/2024	110524-2	353733	812.00	11/05/2024	INV	PD	OCT CITY HALL ETHERNET
CHECK DATE: 11/05/2024									
383007009486241101		11/01/2024	110524-2	353733	812.00	11/25/2024	INV	PD	NOV CITY HALL ETHERNET
CHECK DATE: 11/05/2024									
					1,624.00				
105146 ECM PUBLISHERS INC									
1022257		10/31/2024	111424	353751	390.91	11/30/2024	INV	PD	AMEND ZONING ORD #1050- D
CHECK DATE: 11/14/2024									
1022258		10/31/2024	111424	353751	435.09	11/30/2024	INV	PD	AMEND ZONING ORD #1051-D-
CHECK DATE: 11/14/2024									
					826.00				
102133 WAGNER PRESS & GRAPHICS									
37899		11/05/2024	111924	353905	31.00	12/05/2024	INV	PD	S. SELKEN BUS CARDS
CHECK DATE: 11/19/2024									
112387 WASZCZENKO, ANDRES									
34113		11/04/2024	111924	353906	65.45	12/04/2024	INV	PD	METER DEPOSIT REFUND-3000
CHECK DATE: 11/19/2024									
102143 WATER CONSERVATION SERVICES INC									
14409		11/11/2024	111924	353907	382.40	12/11/2024	INV	PD	LEAK LOCATE BENDER CT
CHECK DATE: 11/19/2024									
102166 WESCO DISTRIBUTION INC									
475291	240253	11/07/2024	111924	353908	9,858.00	12/07/2024	INV	PD	SW CAB ELASTIMOLD VACUUM
CHECK DATE: 11/19/2024									
112388 WOLFSWINKEL, ESMERALDA									
31732		11/04/2024	111924	353909	118.95	12/04/2024	INV	PD	METER DEPOSIT REFUND-2488
CHECK DATE: 11/19/2024									
102220 XIGENT SOLUTIONS LLC									



VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
15510		11/01/2024	111924	353910	1,778.44	12/01/2024	INV	PD	Nov Vulnerability Svc
CHECK DATE: 11/19/2024									
15511		11/01/2024	111924	353910	13,914.69	12/01/2024	INV	PD	NOV SUPPORT SVC
CHECK DATE: 11/19/2024									
102226 ZARNOTH BRUSH WORKS INC					15,693.13				
0200002-IN		10/30/2024	111924	353911	1,280.00	11/29/2024	INV	PD	GUTTER BROOMS
CHECK DATE: 11/19/2024									
102231 ZIEGLER INC									
IN001689368		10/29/2024	111924	353912	1,359.00	11/29/2024	INV	PD	AIR COMP RENTAL-IRRIGATIO
CHECK DATE: 11/19/2024									
IN001692937		10/31/2024	111924	353912	2,276.50	11/30/2024	INV	PD	AIR COMP RENTAL-IRRIGATIO
CHECK DATE: 11/19/2024									
112376 ZORN, SADIE					3,635.50				
34013		11/04/2024	111924	353913	62.95	12/04/2024	INV	PD	CREDIT BALANCE REFUND-161
CHECK DATE: 11/19/2024									
337 INVOICES					3,135,936.77				

** END OF REPORT - Generated by Michelle Robbin **

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
107490	GREAT-WEST LIFE & ANNUITY INSURANCE COMPANY								
133002		11/01/2024	110124	4385	7,941.41	11/01/2024	DIR	PD	110124 Payroll - HCSP Con
CHECK DATE:	11/01/2024								
107744	GREAT-WEST LIFE & ANNUITY INSURANCE COMPANY								
133003		11/01/2024	110124	4386	4,216.06	11/01/2024	DIR	PD	110124 Payroll - MNDP Co
CHECK DATE:	11/01/2024								
101756	MII LIFE INCORPORATED								
41175122		11/05/2024	110624	4389	141.00	11/06/2024	DIR	PD	11/6/24 Reimb-Healthcare/
CHECK DATE:	11/06/2024								
41179767		11/12/2024	111324	4390	982.32	11/13/2024	DIR	PD	11/13/24 FSA Reimb-Health
CHECK DATE:	11/13/2024								
100927	INTERNAL REVENUE SERVICE				1,123.32				
132996		11/01/2024	110124	4379	179,921.55	11/01/2024	DIR	PD	110124 Payroll - SS, Medi
CHECK DATE:	11/01/2024								
101343	MINNESOTA DEPT OF REVENUE-PAYROLL WIRES								
132997		11/01/2024	110124	4380	35,872.38	11/01/2024	DIR	PD	110124 Payroll - MN State
CHECK DATE:	11/01/2024								
101376	NATIONWIDE RETIREMENT SOLUTIONS(USCM)								
132998		11/01/2024	110124	4381	16,106.90	11/01/2024	DIR	PD	110124 Payroll - 457 Cont
CHECK DATE:	11/01/2024								
106955	NATIONWIDE RETIREMENT SOLUTIONS(USCM)								
133001		11/01/2024	110124	4384	7,963.58	11/01/2024	DIR	PD	110124 Payroll - Roth Con
CHECK DATE:	11/01/2024								
104668	OPTUM BANK INC								
133000		11/01/2024	110124	4383	27,087.32	11/01/2024	DIR	PD	110124 Payroll - HSA Cont
CHECK DATE:	11/01/2024								
101525	THE PITNEY BOWES BANK INC								

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VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
2024/1104-PB		11/04/2024	110524-3	4388	1,200.00	11/05/2024	DIR	PD	11/4/24 REPLENISH POSTAGE
CHECK DATE: 11/05/2024									
101506 PUBLIC EMPLOYEES RETIREMENT ASSOCIATION									
132999		11/01/2024	110124	4382	131,691.98	11/01/2024	DIR	PD	110124 Payroll - PERA Con
CHECK DATE: 11/01/2024									
101973 CARVER COUNTY TITLE MANAGEMENT INC									
Traditions Earnest		11/01/2024	110124	4387	100,000.00	11/01/2024	DIR	PD	Earnest Money for Traditi
CHECK DATE: 11/01/2024									
12 INVOICES					513,124.50				

** END OF REPORT - Generated by Michelle Robbin **



COUNCIL MEETING/WORK SESSION SCHEDULE

Below is a list of the upcoming Council Meetings and Work Sessions to plan for:

November 18th:

We will be having a Work Session prior to the Council meeting on Monday night. This work session will start at 5:30 and go until 7. The purpose of the Work Session will be to review the budget for our Recreation Enterprise Funds (CCC, Curling/Event Center, Town Course, The Loop). We will have a Council meeting to follow with us expecting items coming from the Planning Commission to be the main items on the agenda.

December 2:

At this time, we are not planning on having a work session on December 2nd but will need to have a regular Council meeting as this night is scheduled as our annual Truth in Taxation meeting. As a reminder, this meeting is meant to simply take feedback on our proposed budget, but we take no action on the final tax levy or General Fund Budget.

December 16th:

We will be having a work session prior to the regular Council meeting starting at 5:30 pm. This will be a closed session as you will be completing my annual performance review. Following my performance review, we will then have a regular meeting where we will be considering any items coming from the Planning Commission, as well as adopting the budget for each of our funds, as well as establishing the 2025 Tax Levy and any changes to utility fees for 2025.

If you are unable to attend any of these meetings, just let me know so we can plan around it if need be.

PUBLIC SAFETY FACILITY UPDATES

As an update to the progress on the new Public Safety Facility, below are a few highlights of activities that have occurred over the past few weeks:

- The entire front wall of the Fire Department Offices and second floor living space is nearly complete. They will start moving soon onto the side walls of this office area
- The parking garage underneath the Police Station is nearly complete, with the pre-cast concrete ceiling/floor nearly being complete. Once this is complete, they will be drying

all the soil in this parking garage area and preparing it to have the floor poured towards the end of December

- We continue to work with representatives from the neighborhood to come up with plans/designs for the new neighborhood park that will replace the old Shadowood Park. The plan is to take the feedback that has been received so far and to translate that into a couple of concept plans that will then be sent to all the neighbors in that area to receive feedback. Our goal would be to open the park at the same time as we open the building.
- The construction end date is looking like it is now going to be around December 15, 2025

Every bi-weekly throughout the course of this project will provide the highlights of the items that the contractor is currently working on, and any other notable items that may be coming up. There will also be providing periodic updates to the public as well, so they are able to know what is occurring and when.

If there are any questions about the information provided, or anything else, please don't hesitate to reach out.

State of the City Address:

As a reminder, each November at its monthly meeting, the Southwest Metro Chamber of Commerce holds its annual Mayor's State of the City Addresses for Chaska, Carver, Victoria and Chanhassen. This is one of the best attended events of the year, as audience members are usually excited to hear about the new things happening within each of the communities, and what each community expects to be focusing on over the course of the next year. As Mayor Windschitl has a conflict with his duties with the Transportation Advisory Board (this is their biggest meeting of the year where they recommend projects to be funded), we will be having Council Member Hatfield step in to fulfill those duties. We appreciate her willingness to step forward to do this! If anybody is interested in attending the event, please let me or Elise know, and we will make sure you get registered for the event. Otherwise, if you have any questions, just let me know.

American Public Works Association Annual Awards: As I have shared previously, the City of Chaska received great news a couple of weeks ago when we were told that the Highway 41/61 project will be receiving the APWA's Annual Best Project of the Year award. This is a big honor to receive this award as our project went up against many other projects (including ones much larger) across the entire Twin Cities. Next Friday, the Mayor, along a representative of Bolton and Menk will be receiving the award at the Associations' annual conference and will also be giving a 10-minute presentation on the history and experience of the project.

I would be remiss if I didn't recognize a few key people that really helped move that project along in a successful way, including Matt Clark, Elise Durbin, Nate Kabat, Noel Graczyk, Brian Jung, Pete Wyfels and Matt Haefner. Project that big cannot be completed without experiencing significant challenges which they were able to navigate through successfully. Thank you to them and congratulations to everyone on the award! Let me know if you have any questions.

UPCOMING EVENTS:

- Hometown Holiday/Tree Lighting/100 Club: All of these events will be happening on the weekend of December 7th. If you are interested in 100 Club tickets, please let me know.
- Wednesday, December 18th: 4:30-9-We will be doing our annual Santa Parade on this night, with us making the normal stops throughout each of the neighborhoods. As the time gets closer keep your eyes open for the "Santa Tracker" that will be put up to show people the route and give them a sense of where the parade is at any given time.

City of Chaska Memorandum

To: Administration, Mayor, and City Council

From: Lisa Nelson, Controller

Date: November 15, 2024

RE: Financial Reports – Year-To-Date (YTD) Ending September 30, 2024

FINACIAL REPORTS

Attached are year-to-date financial reports as of September 30, 2024.

Each fund includes the adopted budget compared to YTD actuals and the resulting variance.

Prior year revenues and expenditures/expenses are reported to allow comparisons of current year and prior year activity.

These draft reports include the following revenues and expenditures/expenses as of the report date:

- YTD revenue receipted by the City.
- YTD revenue from invoices issued by the City.
- YTD payroll expenditures.
- YTD vendor payments that:
 - 1) were previously approved by the City Council, or
 - 2) are pending approval by the Council at the November 18th meeting.

These draft reports do not include the following revenues and expenditures/expenses:

- General investment earnings revenue (allocated at year-end)
- Depreciation and amortization expense (recorded at year-end)

GENERAL FUND
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
FOR THE PERIODS ENDING 09/30/2024 AND 09/30/23

	2024			PERCENT OF BUDGET RECEIVED/ EXPENDED	2023
	BUDGET	ACTUAL AS OF 9/30/2024	VARIANCE WITH BUDGET		ACTUAL AS OF 9/30/2023
REVENUES:					
Property Taxes *	\$ 13,358,797	\$ 6,920,296	\$ (6,438,501)	52%	\$ 5,590,914
Franchise Fees (Cable TV & Gas)	780,150	392,653	(387,497)	50%	393,604
Licenses	222,732	205,017	(17,715)	92%	176,845
Permits:					
Building	1,135,098	1,449,418	314,320	128%	2,493,406
Other Permits	58,193	66,238	8,045	114%	75,142
Intergovernmental:					
Federal	-	6,180	6,180		2,848
State	1,080,303	185,462	(894,841)	17%	736,912
Regional, County, School & Local	235,696	123,693	(112,003)	52%	115,785
Charges For Services:					
General Government	6,068,829	4,517,211	(1,551,618)	74%	4,193,098
Public Safety	48,352	41,810	(6,542)	86%	54,962
Public Works, Admin and Streets	14,525	21,190	6,665	146%	26,753
Parks & Recreation and Park Maint.	651,911	617,343	(34,568)	95%	556,916
Fines And Forfeitures	41,027	37,379	(3,648)	91%	35,580
Investment Earnings	25,000	-	(25,000)	0%	-
Other Revenue	230,160	172,113	(58,047)	75%	237,054
TOTAL REVENUES	23,950,773	14,756,003	(9,194,770)	62%	14,689,819
EXPENDITURES:					
General Government:					
Mayor & Council	199,486	103,532	95,954	52%	113,010
Communications	354,330	243,694	110,636	69%	89,189
Administration	1,049,096	755,190	293,906	72%	667,235
Human Resources	492,336	358,369	133,967	73%	371,620
Elections	40,783	28,547	12,236	70%	15,547
Finance/Admin Services	2,022,258	1,379,521	642,737	68%	1,248,589
Information Services & Fiber Sys.	1,364,418	876,693	487,725	64%	992,527
Legal - City Attorney	140,000	91,023	48,977	65%	111,117
Community Development	590,700	416,768	173,932	71%	322,922
Engineering	657,531	468,922	188,609	71%	502,224
Government Buildings	235,505	195,437	40,068	83%	166,877
Facility Maintenance	967,283	496,119	471,164	51%	447,663
Total General Government	8,113,726	5,413,815	2,699,911	67%	5,048,520
Public Safety:					
Police	6,722,293	5,097,818	1,624,475	76%	4,558,009
Fire	2,929,751	1,944,797	984,954	66%	1,810,504
Building Inspections (Comm.Dev)	990,044	645,506	344,538	65%	771,562
Civil Defense	5,843	5,238	605	90%	663
Total Public Safety	10,647,931	7,693,359	2,954,572	72%	7,140,738
Public Works:					
Administration	459,911	320,874	139,037	70%	297,672
Streets & Alleys	2,056,646	1,620,725	435,921	79%	1,382,151
Snow Removal	322,861	149,083	173,778	46%	372,486
Signs	19,535	10,405	9,130	53%	9,901
Municipal Services/Building	261,792	161,178	100,614	62%	167,139
Tree Maintenance	85,293	88,670	(3,377)	104%	64,826
Total Public Works	3,206,038	2,350,935	855,103	73%	2,294,175
Parks & Recreation:					
Administration	771,513	529,466	242,047	69%	556,235
Community Events	170,995	147,810	23,185	86%	154,441
Programs (Youth/Teen/Adult/Sr.)	718,244	582,411	135,833	81%	528,632
Beach/Firemen's Park	122,053	101,664	20,389	83%	110,890
Hockey & Skating Rinks	12,612	2,660	9,952	21%	4,292
Park Maintenance	1,544,524	1,288,913	255,611	83%	1,138,601
Total Parks & Recreation	3,339,941	2,652,924	687,017	79%	2,493,091
Unallocated	316,837	-	316,837	0%	-
Debt Service & Lease Payments	110,300	129,095	(18,795)	117%	95,029
TOTAL EXPENDITURES	25,734,773	18,240,128	7,494,645	71%	17,071,553
OTHER FINANCING SOURCES (USES):					
Transfers In	4,898,000	3,671,520	(1,226,480)	75%	3,592,270
Transfers Out	(3,114,000)	(1,607,000)	1,507,000	52%	(1,167,500)
NET TRANSFERS	1,784,000	2,064,520	280,520		2,424,770
NET CHANGE IN FUND BALANCES	\$ -	\$ (1,419,605)	\$ (1,419,605)		\$ 43,036

* Tax settlements are received from Carver County in June/July and December.

MOUNT PLEASANT MAINTENANCE FUND
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
FOR THE PERIODS ENDING 09/30/2024 AND 09/30/2023

	2024			PERCENT	2023
	BUDGET	ACTUAL AS OF 9/30/2024	VARIANCE WITH BUDGET	OF BUDGET RECEIVED/ EXPENDED	ACTUAL AS OF 9/30/2023
REVENUES:					
Property Taxes *	\$ 6,000	\$ 3,113	\$ (2,887)	52%	\$ 3,173
Charges For Services/Lot Sales	2,400	6,300	3,900	263%	1,600
Investment Earnings	300	-	(300)	0%	-
TOTAL REVENUES	8,700	9,413	713	108%	4,773
EXPENDITURES:					
Current:					
Public Works:					
Professional Services And Charges	13,500	11,752	1,748	87%	11,490
Capital Outlay	-	160	(160)		-
NET CHANGE IN FUND BALANCES	\$ (4,800)	\$ (2,499)	\$ 2,301		\$ (6,717)

* Tax settlements are received from Carver County in June/July and December.

ECONOMIC DEVELOPMENT AUTHORITY (EDA) FUND
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
FOR THE PERIODS ENDING 09/30/24 AND 09/30/23

	2024			PERCENT OF BUDGET	2023
	BUDGET	ACTUAL AS OF 9/30/2024	VARIANCE WITH BUDGET	% RECEIVED/ EXPENDED	ACTUAL AS OF 9/30/2023
REVENUES:					
Property Taxes *	\$ 212,801	\$ 110,402	\$ (102,399)	52%	\$ 103,815
Intergovernmental	-	-	-	0%	210,009
Charges For Services	328,900	246,672	(82,228)	75%	197,927
Special Assessments	40,000	21,213	(18,787)	53%	22,489
Investment Earnings (Charges)	(5,400)	-	5,400	0%	-
Other Revenue	34,100	5,009	(29,091)		9,585
TOTAL REVENUES	610,401	383,296	(227,105)	63%	543,825
EXPENDITURES:					
Current:					
Administration:					
Professional Services	40,407	1,984	38,423	5%	18,436
Other Charges and Special Events	478,606	342,490	136,116	72%	291,488
Remit Grant Revenue	-	-	-		210,000
Economic Development Projects/Programs:					
Professional Services	61,616	43,575	18,041	71%	45,134
Other Charges and Special Events	29,772	9,154	20,618	31%	13,775
Capital Outlay	-	-	-		313,761
TOTAL EXPENDITURES	610,401	397,203	213,198	65%	892,594
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	-	(13,907)	(13,907)		(348,769)
OTHER FINANCING SOURCES (USES):					
Sale of Land	-	399,827	399,827		-
NET CHANGE IN FUND BALANCES	\$ -	\$ 385,920	\$ 385,920		\$ (348,769)

* Tax settlements are received from Carver County in June/July and December.

EQUIPMENT ACQUISITION FUND
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
FOR THE PERIODS ENDING 09/30/2024 AND 09/30/2023

	2024			PERCENT	2023
	BUDGET	ACTUAL AS OF 9/30/2024	VARIANCE WITH BUDGET	OF BUDGET RECEIVED/ EXPENDED	ACTUAL AS OF 9/30/2023
REVENUES:					
Property Taxes *	\$ 4,184,000	\$ 896,555	\$ (3,287,445)	21%	\$ 753,806
Charges For Services	30,500	8,244	(22,256)	27%	9,349
Interest Earnings	-	370,401	370,401		31,531
Leases (tower)	147,500	-	(147,500)	0%	-
Other Revenue	-	10,660	10,660		3,000
TOTAL REVENUES	4,362,000	1,285,860	(3,076,140)	29%	797,686
EXPENDITURES:					
Current:					
General Government	10,000	47,559	(37,559)	476%	461
Public Safety	-	13,114	(13,114)		5,044
Public Works	-	6,380	(6,380)		-
Debt Service:					
Lease Payments	-	-	-		16,146
Issuance Costs & Fiscal Agent Fees	207,000	-	207,000		-
Capital Outlay:					
Furniture And Equipment					
Communications	30,500	-	30,500	0%	-
Administration	-	12,230	(12,230)		-
Admin. Services-Finance	13,000	-	13,000	0%	-
Information Technology	415,000	-	415,000	0%	479,951
Police	40,000	238,598	(198,598)		59,004
Fire	-	156,821	(156,821)		24,007
Public Works	682,500	681,618	882		66,534
Parks, Recreation and Arts	-	8,513	(8,513)		-
TOTAL EXPENDITURES	1,398,000	1,164,833	233,167	83%	651,147
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	2,964,000	121,027	(2,842,973)		146,539
OTHER FINANCING SOURCES (USES):					
Transfers In	147,000	-	(147,000)	0%	32,000
Transfers Out	(3,713,000)	(574,369)	3,138,631	15%	(611,184)
Bonds Issued	602,000	-	(602,000)	0%	-
Leases & Subscriptions Issued	-	244,825	244,825		-
Sale of Capital Assets	-	22,350	22,350		25,541
TOTAL OTHER FINANCING SOURCES (USES)	(2,964,000)	(307,194)	2,656,806		(553,643)
NET CHANGE IN FUND BALANCES	\$ -	\$ (186,167)	\$ (186,167)		\$ (407,104)

* Tax settlements are received from Carver County in June/July and December.

ELECTRIC FUND
REVENUES, EXPENSES AND CHANGES IN NET POSITION
FOR THE PERIODS ENDING 09/30/2024 AND 09/30/23

	2024			PERCENT OF BUDGET	2023
	BUDGET	ACTUAL AS OF 9/30/2024	VARIANCE WITH BUDGET	RECEIVED / EXPENDED	ACTUAL AS OF 9/30/2023
OPERATING REVENUES:					
Residential & Senior Sales	\$ 11,340,000	\$ 7,796,318	\$ (3,543,682)	69%	\$ 7,717,233
Commercial Sales	1,191,000	865,496	(325,504)	73%	797,858
Industrial Sales	33,327,000	24,094,264	(9,232,736)	72%	23,072,022
Other Charges and Sales	3,495,200	11,293,174	7,797,974	323%	12,689,595
TOTAL OPERATING REVENUES	49,353,200	44,049,252	(5,303,948)	89%	44,276,708
OPERATING EXPENSES:					
Purchased Power	29,909,000	29,143,585	765,415	97%	29,822,437
Distribution:					
Personnel Services	2,385,616	1,684,930	700,686	71%	1,501,922
Supplies, Services & Other Charges	945,893	642,083	303,810	68%	652,206
Administration:					
Personnel Services	437,832	324,751	113,081	74%	304,120
Supplies, Services & Other Charges	3,625,904	2,768,274	857,630	76%	2,586,656
Utility Billing:					
Personnel Services	382,182	284,794	97,388	75%	263,840
Supplies, Services & Other Charges	420,971	210,253	210,718	50%	217,370
Conservation Programs	487,589	280,039	207,550	57%	215,368
Capital Outlay *	4,220,000	1,360,458	2,859,542	32%	1,545,759
TOTAL OPERATING EXPENSES	42,814,987	36,699,167	6,115,820	86%	37,109,678
OPERATING INCOME	6,538,213	7,350,085	811,872		7,167,030
NON-OPERATING REVENUES:					
Investment Earnings	52,900	14,489	(38,411)	27%	9,146
Intergovernmental	-	117	117		226
TOTAL NON-OPERATING REVENUES	52,900	14,606	(38,294)		9,372
NON-OPERATING EXPENSES:					
Debt Service - Principal & Interest	710,000	708,223	1,777	100%	702,175
Debt Service - Agent Fees	1,000	1,000	-	100%	1,000
TOTAL NON-OPERATING EXPENSES	711,000	709,223	1,777	100%	703,175
INCOME (LOSS) BEFORE CONTRIBUTIONS AND TRANSFERS	5,880,113	6,655,468	775,355		6,473,227
CAPITAL CONTRIBUTIONS	-	766,990	766,990		277,135
TRANSFERS IN (OUT):					
Transfers Out	(7,693,700)	(5,756,620)	1,937,080		(5,210,980)
CHANGE IN NET POSITION	\$ (1,813,587)	\$ 1,665,838	\$ 3,479,425		\$ 1,539,382

* 2024 Capital Outlay includes costs for the new AMI metering system

WATER FUND
REVENUES, EXPENSES AND CHANGES IN NET POSITION
FOR THE PERIOD ENDED 09/30/2024 AND 09/30/2023

	2024			PERCENT OF BUDGET RECEIVED/ EXPENDED	2023	
	BUDGET	ACTUAL AS OF 9/30/2024	VARIANCE WITH BUDGET		ACTUAL AS OF 9/30/2023	
OPERATING REVENUES:						
Residential Sales	\$ 2,166,000	\$ 1,134,646	\$ (1,031,354)	52%	\$ 1,778,127	
Commercial Sales	1,545,000	937,125	(607,875)	61%	1,257,827	
Industrial Sales	515,000	655,983	140,983	127%	380,653	
Other Sales & Charges	995,240	828,943	(166,297)	83%	774,273	
TOTAL OPERATING REVENUES	5,221,240	3,556,697	(1,664,543)	68%	4,190,880	
OPERATING EXPENSES:						
Pumping	378,110	280,170	97,940	74%	335,046	
Treatment	467,487	365,986	101,501	78%	375,901	
Distribution:						
Personnel Services	770,161	467,612	302,549	61%	437,640	
Supplies, Services & Other Charges	361,738	210,581	151,157	58%	160,604	
Administration:						
Personnel Services	142,650	107,294	35,356	75%	101,371	
Supplies, Services & Other Charges	754,581	560,552	194,029	74%	528,651	
Utility Billing:						
Personnel Services	68,248	50,851	17,397	75%	47,693	
Supplies, Services & Other Charges	91,396	57,217	34,179	63%	51,204	
Capital Outlay *	510,500	1,171,368	(660,868)	229%	1,688,566	
TOTAL OPERATING EXPENSES	3,544,871	3,271,631	273,240	92%	3,726,676	
OPERATING INCOME	1,676,369	285,066	(1,391,303)	17%	464,204	
NON-OPERATING REVENUES:						
Investment Earnings	17,700	-	(17,700)	0%	-	
Intergovernmental	-	31	31		9,317	
TOTAL NON-OPERATING REVENUES	17,700	31	(17,669)	0%	9,317	
NON-OPERATING EXPENSES:						
Debt Service	1,160,000	293,234	866,766	25%	254,469	
Issuance Costs & Fiscal Agent Fees	1,000	530	470		530	
Old Water Treatment Plant/Bountiful Basket	1,933	4,052	(2,119)		941	
TOTAL NON-OPERATING EXPENSES	1,162,933	297,816	865,117	26%	255,940	
INCOME (LOSS) BEFORE TRANSFERS	531,136	(12,719)	(543,855)		217,581	
TRANSFERS IN (OUT):						
Transfers In	402,000	-	(402,000)		-	
Transfers (Out)	(330,850)	(61,200)	269,650		(73,000)	
NET TRANSFERS IN (OUT)	71,150	(61,200)	(132,350)		(73,000)	
CHANGE IN NET POSITION	\$ 602,286	\$ (73,919)	\$ (676,205)		\$ 144,581	

* 2024 Capital Outlay includes costs for the new AMI metering system

SEWER FUND
REVENUES, EXPENSES AND CHANGES IN NET POSITION
FOR THE PERIODS ENDING 09/30/2024 AND 09/30/2023

	2024			PERCENT OF BUDGET	2023
	BUDGET	ACTUAL AS OF 9/30/2024	VARIANCE WITH BUDGET	RECEIVED/ EXPENDED	ACTUAL AS OF 9/30/2023
OPERATING REVENUES:					
Residential Sales	\$ 2,406,500	\$ 1,742,944	\$ (663,556)	72%	\$ 1,479,201
Commercial Sales	1,663,800	1,241,072	(422,728)	75%	1,085,998
Industrial Sales	1,852,400	1,475,285	(377,115)	80%	1,210,034
Other Sales & Charges	1,640,750	1,290,070	(350,680)	79%	1,231,426
TOTAL OPERATING REVENUE	7,563,450	5,749,371	(1,814,079)	76%	5,006,659
OPERATING EXPENSES:					
Pumping	31,014	12,611	18,403	41%	18,165
Treatment	4,170,070	3,147,553	1,022,517	75%	3,093,836
Collection:					
Personnel Services	770,164	465,825	304,339	60%	433,440
Supplies, Services & Other Charges	193,167	74,653	118,514	39%	76,159
Administration:					
Personnel Services	142,648	107,294	35,354	75%	101,371
Supplies, Services & Other Charges	740,200	553,758	186,442	75%	521,606
Utility Billing:					
Personnel Services	68,248	50,851	17,397	75%	47,693
Supplies, Services & Other Charges	71,843	55,368	16,475	77%	51,245
Capital Outlay *	55,500	176,645 *	(121,145)	318%	2,538
TOTAL OPERATING EXPENSES	6,242,854	4,644,558	1,598,296	74%	4,346,053
OPERATING INCOME	1,320,596	1,104,813	(215,783)		660,606
NON-OPERATING REVENUES:					
Investment Earnings	5,100	-	(5,100)	0%	
Intergovernmental	-	71	71		24,496
TOTAL NON-OPERATING REVENUES	5,100	71	(5,029)	1%	24,496
NON-OPERATING EXPENSES:					
Debt Service	576,200	409,085	167,115	71%	373,252
Issuance Costs & Fiscal Agent Fees	-	340	(340)		340
TOTAL NON-OPERATING EXPENSES	576,200	409,425	166,775		373,592
INCOME (LOSS) BEFORE TRANSFERS	749,496	695,459	(54,037)		311,510
TRANSFERS IN (OUT):					
Transfers (Out)	(399,112)	(61,200)	337,912		(109,500)
CHANGE IN NET POSITION	\$ 350,384	\$ 634,259	\$ 283,875		\$ 202,010

* 2024 Capital Outlay includes costs for the new AMI metering system

CHASKA COMMUNITY CENTER FUND
REVENUES, EXPENSES AND CHANGES IN NET POSITION
FOR THE PERIODS ENDING 09/30/2024 AND 09/30/2023

	2024			PERCENT OF BUDGET	2023
	BUDGET	ACTUAL AS OF 9/30/2024	VARIANCE WITH BUDGET	RECEIVED/ EXPENDED	ACTUAL AS OF 9/30/2023
OPERATING REVENUES:					
Admissions	\$ 418,780	\$ 192,900	\$ (225,880)	46%	\$ 156,903
Memberships	1,299,360	910,682	(388,678)	70%	913,340
Rentals	1,109,261	766,331	(342,930)	69%	696,007
Charges for Services/Lessons	514,357	285,683	(228,674)	56%	312,928
Other Revenue	432,330	42,894	(389,436)	10%	61,797
TOTAL OPERATING REVENUE	\$ 3,774,088	\$ 2,198,490	\$ (1,575,598)	58%	\$ 2,140,975
OPERATING EXPENSES:					
Personnel Services	2,441,985	1,790,391	651,594	73%	1,778,447
Operating Supplies	264,804	175,006	89,798	66%	215,112
Professional & Other Services	1,023,054	697,130	325,924	68%	783,473
Other Charges	678,504	272,466	406,038	40%	253,277
Capital Outlay	-	129,050	(129,050)		257,094
TOTAL OPERATING EXPENSES	4,408,347	3,064,043	1,344,304	70%	3,287,403
OPERATING INCOME (LOSS)	(634,259)	(865,553)	(231,294)		(1,146,428)
NON-OPERATING REVENUES:					
Investment Earnings (Charges)	(11,400)	9,905	21,305	-87%	7,455
Sale of Capital Assets	-	4,050	4,050		-
TOTAL NON-OPERATING REVENUES	(11,400)	13,955	25,355	-122%	7,455
NON-OPERATING EXPENSES:					
Debt Service	552,905	58,853	494,052	11%	66,443
Issuance Costs & Fiscal Agent Fees	4,000	3,400	600	85%	3,400
TOTAL NON-OPERATING EXPENSES	556,905	62,253	494,652	11%	69,843
INCOME (LOSS) BEFORE TRANSFERS	(1,202,564)	(913,851)	288,713		(1,208,816)
TRANSFERS IN (OUT):					
Transfers In	1,203,524	728,300	(475,224)	61%	586,710
CHANGE IN NET POSITION	\$ 960	\$ (185,551)	\$ (186,511)		\$ (622,106)

THE LOOP AT CHASKA
REVENUES, EXPENSES AND CHANGES IN NET POSITION
FOR THE PERIOD ENDED 09/30/2024 AND 09/30/2023

	2024			PERCENT OF BUDGET	2023
	BUDGET	ACTUAL AS OF 9/30/2024	VARIANCE WITH BUDGET	RECEIVED/ EXPENDED	ACTUAL AS OF 9/30/2023
OPERATING REVENUES:					
Green Fees	\$ 575,000	\$ 331,692	\$ (243,308)	58%	\$ -
Merchandise & Other Sales	22,400	38,957	16,557	174%	-
TOTAL OPERATING REVENUES	597,400	370,649	(226,751)	62%	-
OPERATING EXPENSES:					
Golf - Maintenance Dept:					
Personnel Services	261,264	113,326	147,938	43%	28,701
Supplies, Services & Other Charges	60,000	46,254	13,746	77%	39,655
Golf - Club House:					
Personnel Services	168,546	121,501	47,045	72%	-
Supplies, Services & Other Charges	60,101	45,172	14,929	75%	4,016
Merchandise for Resale	15,000	23,838	(8,838)	159%	937
Capital Outlay - Equipment	63,000	18,574	44,426	29%	6,439
Capital Outlay - Golf Course Construction	-	274,199	(274,199)		813,814
TOTAL OPERATING EXPENSES	627,911	642,864	(14,953)	102%	893,562
OPERATING INCOME (LOSS)	(30,511)	(272,215)	(241,704)		(893,562)
NON-OPERATING REVENUES:					
Investment Earnings (Charges)	500	-	(500)	0%	2,737
Gain on Disposal of Capital Assets	-	13,306	13,306		165
TOTAL NON-OPERATING REVENUES	500	13,306	12,806		2,902
NON-OPERATING EXPENSES:					
Debt Service	369,500	58,726	310,774	16%	49,577
INCOME (LOSS) BEFORE CONTRIBUTIONS AND TRANSFERS	(399,511)	(317,635)	81,876		(940,237)
CAPITAL CONTRIBUTIONS	161,000	191,250	30,250	119%	-
TRANSFERS IN (OUT):					
Transfers In	244,000	122,000	(122,000)	50%	122,000
CHANGE IN NET POSITION	\$ 5,489	\$ (4,385)	\$ (9,874)		\$ (818,237)

Note: The Loop at Chaska was closed in 2023 for construction

CHASKA TOWN COURSE FUND
REVENUES, EXPENSES AND CHANGES IN NET POSITION
FOR THE PERIOD ENDED 09/30/2024 AND 09/30/2023

	2024			PERCENT OF BUDGET	2023
	BUDGET	ACTUAL AS OF 9/30/2024	VARIANCE WITH BUDGET	RECEIVED/ EXPENDED	ACTUAL AS OF 9/30/2023
OPERATING REVENUES:					
Green Fees	\$ 1,984,000	\$ 1,789,871	\$ (194,129)	90%	\$ 1,903,107
Driving Range	170,000	165,856	(4,144)	98%	176,837
Golf Rentals	430,000	326,902	(103,098)	76%	405,385
Merchandise	300,000	327,238	27,238	109%	318,512
Other Sales	199,000	170,160	(28,840)	86%	156,167
TOTAL OPERATING REVENUE	\$ 3,083,000	\$ 2,780,027	\$ (302,973)	90%	\$ 2,960,008
OPERATING EXPENSES:					
Golf - Maintenance Dept:					
Personnel Services	753,168	691,489	61,679	92%	619,920
Supplies, Services & Other Charges	330,119	302,943	27,176	92%	273,763
Golf - Club House:					
Personnel Services	666,483	541,789	124,694	81%	504,034
Supplies, Services & Other Charges	542,373	521,549	20,824	96%	506,801
Merchandise for Resale	226,125	343,988	(117,863)	152%	306,994
Capital Outlay	147,000	180,644	(33,644)	123%	220,913
TOTAL OPERATING EXPENSES	2,665,268	2,582,402	82,866	97%	2,432,425
OPERATING INCOME	417,732	197,625	(220,107)		527,583
NON-OPERATING REVENUES:					
Investment Earnings (Charges)	(2,600)	-	2,600		-
Bond Proceeds	112,000	-	(112,000)		-
TOTAL NON-OPERATING REVENUES	109,400	-	2,600		-
NON-OPERATING EXPENSES:					
Debt Service	331,700	45,884	285,816	14%	23,300
CHANGE IN NET POSITION	\$ 195,432	\$ 151,741	\$ 68,309		\$ 504,283

TURBINE GENERATOR FUND
REVENUES, EXPENSES AND CHANGES IN NET POSITION
FOR THE PERIOD ENDED 09/30/2024 AND 09/30/23

	2024			PERCENT OF BUDGET	2023
	BUDGET	ACTUAL AS OF 9/30/2024	VARIANCE WITH BUDGET	RECEIVED/ EXPENDED	ACTUAL AS OF 9/30/2023
OPERATING REVENUES:					
Lease Revenue *	\$ 2,486,184	\$ 1,911,285	\$ (574,899)	77%	\$ 1,911,285
OPERATING EXPENSES:					
Professional Services	108,000	141,675	(33,675)	131%	122,906
Other Charges	230,170	170,828	59,342	74%	172,628
TOTAL OPERATING EXPENSES	338,170	312,503	25,667	92%	295,534
OPERATING INCOME	2,148,014	1,598,782	(549,232)		1,615,751
NON-OPERATING REVENUES:					
Investment Earnings	-	24,760	24,760		24,678
Interfund Loan Payments	104,219	-	(104,219)	0%	-
TOTAL NON-OPERATING REVENUES	104,219	24,760	(79,459)	24%	24,678
NON-OPERATING EXPENSES:					
Debt Service	2,075,500	300,250	1,775,250	14%	335,250
Issuance Costs & Fiscal Agent Fees	4,500	4,500	-	100%	-
TOTAL NON-OPERATING EXPENSES	2,080,000	304,750	1,775,250	15%	335,250
CHANGE IN NET POSITION	\$ 172,233	\$ 1,318,792	\$ 1,146,559		\$ 1,305,179

* Lease Revenue includes payments applied to lease receivable

STORM WATER FUND
REVENUES, EXPENSES AND CHANGES IN NET POSITION
FOR THE PERIODS ENDING 09/30/2024 AND 09/30/2023

	2024			PERCENT	2023
	BUDGET	ACTUAL AS OF 9/30/2024	VARIANCE WITH BUDGET	OF BUDGET RECEIVED/ EXPENDED	ACTUAL AS OF 9/30/2023
OPERATING REVENUES:					
Residential Sales	\$ 1,280,000	\$ 971,872	\$ (308,128)	76%	\$ 928,986
Industrial Sales	929,000	696,764	(232,236)	75%	676,793
All Other Receipts	3,000	3,934	934	131%	3,702
TOTAL OPERATING REVENUE	2,212,000	1,672,570	(539,430)	76%	1,609,481
OPERATING EXPENSES:					
Collections:					
Personnel Services	432,876	188,647	244,229	44%	170,956
Supplies, Services & Other Charges	293,899	125,166	168,733	43%	120,634
Administration:					
Personnel Services	233,765	171,522	62,243	73%	162,968
Supplies, Services & Other Charges	446,422	335,101	111,321	75%	313,947
Utility Billing:					
Personnel Services	27,299	20,341	6,958	75%	17,996
Supplies, Services & Other Charges	86,459	51,656	34,803	60%	55,560
Capital Outlay	900,000	33,749	866,251	4%	32,841
TOTAL OPERATING EXPENSES	2,420,720	926,182	1,494,538	38%	874,902
OPERATING INCOME (LOSS)	(208,720)	746,388	955,108		734,579
NON-OPERATING REVENUES:					
Investment Earnings	5,500	-	(5,500)	0%	-
Intergovernmental	-	307,500	307,500		-
Bond Proceeds	700,000	-	(700,000)		-
TOTAL NON-OPERATING REVENUES	705,500	307,500	(398,000)		-
NON-OPERATING EXPENSES:					
Debt Service	295,500	253,512	41,988	86%	230,903
Issuance Costs & Fiscal Agent Fees	500	255	245	51%	255
TOTAL NON-OPERATING EXPENSES	296,000	253,767	42,233	86%	231,158
INCOME (LOSS) BEFORE TRANSFERS	200,780	800,121	599,341		503,421
TRANSFERS IN (OUT):					
Transfers In	210,600	-	(210,600)	0%	-
Transfers (Out)	(327,600)	(40,800)	286,800	12%	(126,000)
NET TRANSFERS IN (OUT)	(117,000)	(40,800)	76,200		(126,000)
CHANGE IN NET POSITION	\$ 83,780	\$ 759,321	\$ 675,541		\$ 377,421

CHASKA CURLING AND EVENT CENTER FUND
REVENUES, EXPENSES AND CHANGES IN NET POSITION
FOR THE PERIODS ENDING 09/30/2024 AND 09/30/2023

	2024			PERCENT	2023
	BUDGET	ACTUAL AS OF 9/30/2024	VARIANCE WITH BUDGET	OF BUDGET RECEIVED/ EXPENDED	ACTUAL AS OF 9/30/2023
OPERATING REVENUES:					
Memberships	\$ 151,840	\$ 109,548	\$ (42,292)	72%	\$ 130,072
Rentals	202,925	178,510	(24,415)	88%	151,580
Lessons	242,000	148,572	(93,428)	61%	183,523
Leagues	180,000	21,521	(158,479)	12%	27,352
Leases	402,000	232,975	(169,025)	58%	234,720
Other Revenue	54,087	36,699	(17,388)	68%	40,623
TOTAL OPERATING REVENUES	1,232,852	727,825	(505,027)	59%	767,870
OPERATING EXPENSES:					
Administration:					
Personnel Services	438,907	325,373	113,534	74%	267,856
Supplies, Services & Other Charges	498,118	347,780	150,338	70%	337,078
Event Center:					
Personnel Services	10,863	11,166	(303)	103%	82,190
Supplies, Services & Other Charges	22,498	19,946	2,552	89%	17,400
Curling Center:					
Personnel Services	221,697	154,520	67,177	70%	143,801
Supplies, Services & Other Charges	92,137	93,905	(1,768)	102%	71,898
Crooked Pint	65,890	40,148	25,742	61%	99,251
Capital Outlay	16,000	-	16,000	0%	-
TOTAL OPERATING EXPENSES	1,366,110	992,838	373,272	73%	1,019,474
OPERATING INCOME (LOSS)	(133,258)	(265,013)	(131,755)		(251,604)
NON-OPERATING REVENUES:					
Investment Earnings (Charges)	(12,000)	48,136	60,136	-401%	43,103
NON-OPERATING EXPENSES:					
Debt Service	1,577,763	1,464,501	113,262	93%	1,469,664
Issuance Costs & Fiscal Agent Fees	1,600	3,200	(1,600)	200%	3,200
TOTAL NON-OPERATING EXPENSES	1,579,363	1,467,701	111,662	93%	1,472,864
INCOME (LOSS) BEFORE TRANSFERS	(1,724,621)	(1,684,578)	40,043		(1,681,365)
TRANSFERS IN (OUT):					
Transfers In	1,733,922	1,658,922	(75,000)	96%	1,584,506
CHANGE IN NET POSITION	\$ 9,301	\$ (25,656)	\$ (34,957)		\$ (96,859)

**CITY OF CHASKA
MEMORANDUM**

**TO: Mayor and City Council Members
Matt Podhradsky, City Administrator**

FROM: Noel Graczyk, Administrative Services Director

DATE: Friday November 15, 2024

RE: Investment Report for Third Quarter 2024

This investment report covers the three-month period ending September 30, 2024, and provides an overview of all City investment activity. This report is based on preliminary financial records that have not yet been reviewed by the City's independent auditor.

City investments are managed with an emphasis on safety and security of the invested principal. These two objectives are intended to reduce the risk of loss of principal. Additional investment objectives include liquidity for overall City cash-flow needs, marketability of securities held by the City, and return on investment.

Investments are placed both externally and through interfund loans made between City funds. Interfund loans provide funding resources for City activities that have been previously committed or completed by the City. The total of all City investments as of the end of the reporting period is \$109.8 million and consists of the following internal and external positions.

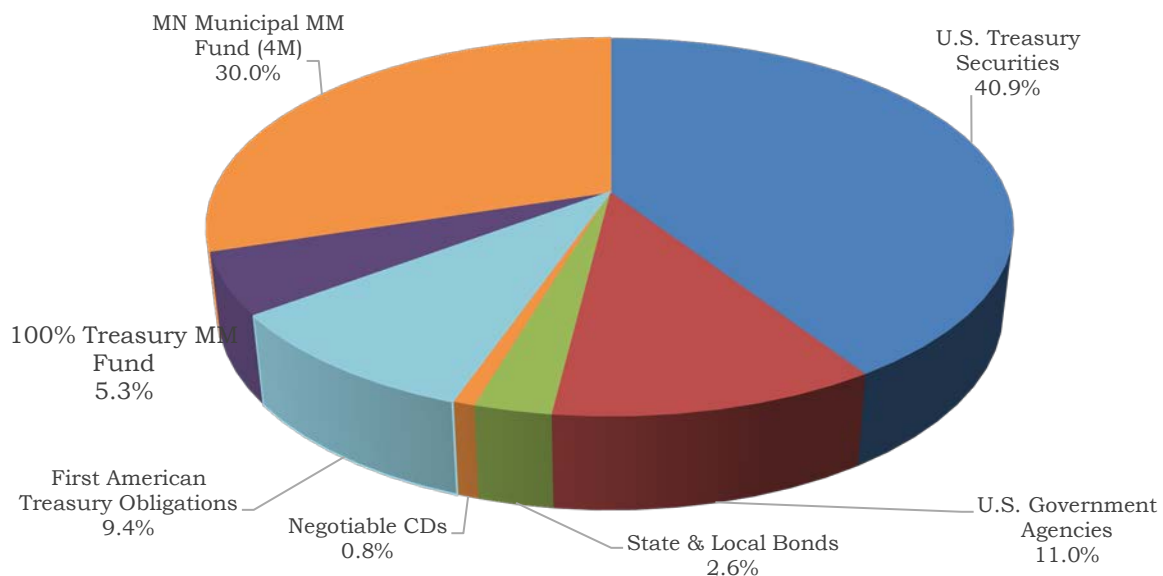
External Deposits and Investments	\$ 99,036,273.47
Internal Funding - Interfund Loans	<u>10,807,526.47</u>
Total All City Investments:	<u><u>\$ 109,843,799.94</u></u>

The \$99.0 million in external deposits and investments have been placed using various securities. To reduce credit risk (the risk of principal not being returned) investment positions are placed in securities with high quality credit ratings. Most securities also have active secondary markets, providing liquidity.

To reduce interest rate risk (the loss of value due to changes in interest rates) investments are placed using money market type funds or are invested in securities with a final maturity of less than five (5) years. Many securities with a final maturity greater than two (2) years out include a call provision.

The following table and chart summarize the type of investments in which the City holds a position and the associated risk levels.

City of Chaska Cash & Investments September 30, 2024						
	Credit Risk		Interest Risk - Maturity Duration in Years			Total
	Rating	Agency	Less Than 1 (<9/30/25)	1 to 5 (10/01/25 - 09/30/30)	More than 5 (>9/30/30)	
U.S. Treasury Securities	N.R.	N.R.	\$ 37,945,390.49	\$ 818,910.28	\$ -	\$ 38,764,300.77
U.S. Government Agencies	Aaa	Moody's	5,978,260.00	4,495,228.35	-	10,473,488.35
State & Local Bonds	AA+	S&P	1,237,487.50	1,246,087.50	-	2,483,575.00
Negotiable CD's	N.R.	N.R.	729,656.55	-	-	729,656.55
Investments in Mutual Funds & Money Markets						
First American Treasury Obligations	AAAm	S&P	N/A	N/A	N/A	8,904,708.89
100% Treasury MM Fund	AAAm	S&P	N/A	N/A	N/A	5,057,705.74
MN Municipal MM Fund (4M & 4M Plus)	N.R.	N.R.	N/A	N/A	N/A	28,403,861.53
Total Investments:			\$ 45,890,794.54	\$ 6,560,226.13	\$ -	\$ 94,817,296.83
Unclassified Demand Deposits:						4,111,202.28
Total Deposits and Investments at Book Value:						\$ 98,928,499.11
Net Adjustment for Checks and (Deposits) in Transit:						107,774.36
Deposits and Investments:						\$ 99,036,273.47



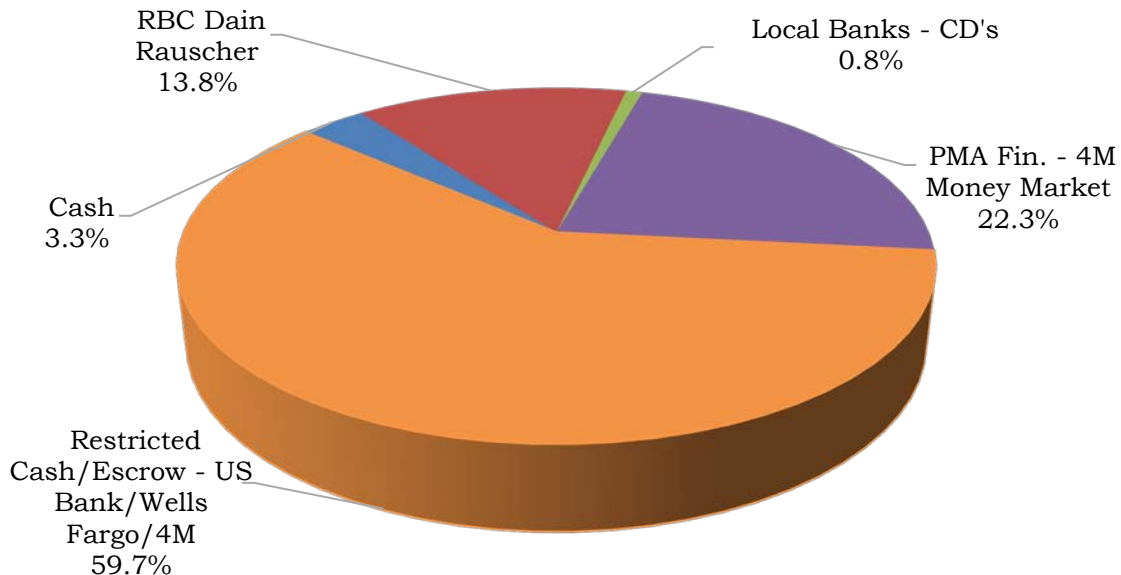
Deposits and investments are placed using local banks, escrow agents and investment brokers. The City practice is to deposit up to \$250,000 in certificates of deposits (CDs) with banks that maintain a local branch office within the City. These deposits are fully insured by the FDIC. Deposits with a local bank more than the FDIC limit of \$250,000 are fully collateralized by the bank pledging to a third party, on behalf of the City, securities that ensure the safety of City deposits.

Investments placed through an escrow agent invest bond proceeds held for future project activity or that have been pledged for future bond refunding payments. Bond proceeds held by escrow agents are invested in money market mutual funds, guaranteed investment contracts (GIC), commercial paper, or U.S. government agencies. All four (4) types of securities provide a high level of liquidity to meet payment demands.

Third party investment dealers are used to gain access to money market type funds or direct placement of securities. The following table and chart summarize the third parties used by the City to place investments.

**City of Chaska
Cash & Investments by Source
3Q/2024**

Cash - Reconciled	\$	3,291,620.72
Investments		
RBC Dain Rauscher	\$	13,686,719.90
Security Bank-CD		225,000.00
Nicolet Bank-CD		234,581.56
Old National Bank-CD		135,000.00
Bank Vista-CD		225,000.00
PMA Fin. - 4M Money Market		22,021,191.23
Restricted Cash / Escrow		
US Bank	\$	47,669,009.66
Wells Fargo		5,057,705.74
PMA Fin. - 4M Money Market		6,382,670.30
Total Cash & Invesments by Source:	\$	98,928,499.11



The managed investment portfolio is the portion of the deposits and investments that City staff invests, as needed, on an ongoing basis. The managed investments portfolio is what remains after deducting deposits and investments that have been restricted.

The managed investment portfolio at \$36.5 million is determined as follows.

External Deposits and Investments	\$	99,036,273.47
Less Invested Bond Proceeds		(6,382,670.30)
Less Required Cash in Escrow		(52,726,715.40)
Total Managed Cash & Investments:	\$	39,926,887.77
Less Cash in Deposit Accounts	\$	(3,399,395.08)
Total Managed Investments:	\$	36,527,492.69

The investment portfolio generated earnings for the period of \$500,271.90, which is \$153,256.58 more than the prior quarter. The portfolio also saw an increase in fair value of \$200,496.45, which is \$137,054.20 more than the prior quarter. The overall earnings and changes in fair value are summarized in the following table.

City of Chaska General Investments 9/30/2024					
	7/1/2023 9/30/2023	10/1/2023 12/31/2023	1/1/2024 3/31/2024	4/1/2024 6/30/2024	7/1/2024 9/30/2024
Beginning Fair Value	\$ 30,983,326.33	\$ 30,134,248.53	\$ 37,718,637.53	\$ 33,176,676.35	\$ 35,865,866.87
Beginning Weighted Avg Mat.	11.8 Months	11.0 Months	8.7 Months	8.1 Months	6.3 Months
Ending Fair Value	\$ 30,134,248.53	\$ 37,718,637.53	\$ 33,176,676.35	\$ 35,865,866.87	\$ 36,527,492.69
Earnings for Period	397,983.57	321,164.12	438,670.38	347,015.32	500,271.90
Change in Fair Value for Period	69,641.35	269,998.40	34,650.95	63,442.25	200,496.45
Year to Date Earnings	988,428.42	1,309,592.54	438,670.38	785,685.70	1,285,957.60
Year to Date Change Fair Value	45,311.10	315,309.50	34,650.95	98,093.20	298,589.65
Ending Weighted Avg Mat.	11.0 Months	8.7 Months	8.1 Months	6.3 Months	5.3 Months

The current holdings in the portfolios produced the following yield results.

Current Holdings	9/30/23	12/31/23	3/31/24	6/30/24	9/30/24
Average Yield	2.02%	2.04%	2.19%	2.28%	2.39%
Current Yield	3.50%	3.56%	4.00%	3.94%	3.99%
Yield to Maturity	2.56%	2.73%	2.79%	2.81%	3.09%

The average yield is the estimated average yield of all investments in the portfolio. The current yield is an estimated weighted average based on the principal size of each investment in the portfolio. The yield to maturity is an estimate of the overall portfolio yield if all items in the portfolio are held to final maturity.

The following table is a detailed listing of all deposits and investments held by the City.

City of Chaska Cash & Investments by Source 3Q/2024			
Bank/Dealer	Investment	Fair Market 3Q/2024	Estimated Yield
Restricted Cash and Investments			
Invested Bond Proceeds			
PMA Financial	Money Market Account (4M)	\$ 6,382,670.30	5.063%
Total Invested Bond Proceeds:		\$ 6,382,670.30	
Required Escrow Accounts			
US Bank	First American Treasury Obligations	954,122.93	
US Bank	First American Treasury Obligations	818,210.81	
US Bank	First American Treasury Obligations	322,640.47	
US Bank	First American Treasury Obligations	108,966.11	
US Bank	First American Treasury Obligations	9,491.51	
US Bank	First American Treasury Obligations	1,278.05	
US Bank	First American Treasury Obligations	436.50	
US Bank	First American Treasury Obligations	144.93	
US Bank	First American Treasury Obligations	246,214.96	
US Bank	First American Treasury Obligations	6,443,202.62	
US Bank	U.S. Treasury Securities	38,764,300.77	
Wells Fargo	Escrow invested in Money Market	5,057,705.74	
Total Required Escrow Accounts:		\$ 52,726,715.40	
Total Restricted Cash and Investments:		\$ 59,109,385.70	
General Cash and Investments			
Investments			
PMA Financial	Money Market Account (4M)	\$ 13,260,056.59	5.063%
PMA Financial	Money Market Account (4MPlus)	8,761,134.64	5.077%
RBC	State & Local Bonds	2,483,575.00	0.55% - 4.33%
RBC	U.S. Government Agencies	10,473,488.35	3.08% - 4.90%
RBC	Negotiable CD's	729,656.55	3.300%
Local Banks	CDs	819,581.56	0.40% - 5.26%
Total General Investments:		\$ 36,527,492.69	
Deposits			
OldNationalBank	Demand Deposit	\$ 3,399,395.08	5.16% - 5.20%
Total General Cash and Investments:		\$ 39,926,887.77	
TOTAL CASH AND INVESTMENTS:		\$ 99,036,273.47	

This report has been prepared with the assistance of Lisa Nelson, Controller, and Drew Carlson, Accountant, who work with me on an ongoing basis to manage overall City deposits and investments.

Please contact me if I may be of any assistance in your review of this report.