

- MINUTES -
CHASKA CITY COUNCIL
NOVEMBER 4, 2024

1. Call to Order

The meeting was called to order by Mayor Windschitl at 7 p.m.

2. Pledge of Allegiance

3. Roll Call

Roll call was taken. Present: Mayor Windschitl and Councilmembers Grau, Hatfield, Hubbard, and Huang.

Absent: None.

Also Present: Matt Podhradsky, City Administrator; Kevin Wright, Community Engagement Manager; Elise Durbin, Assistant City Administrator; Matt Clark, City Engineer; and Christophe Morschen, City Attorney.

4. Adopt the Agenda

Motion by Councilmember Hatfield, second by Councilmember Hubbard to adopt the agenda as presented. Motion carried.

5. Visitor Presentation

5.A. Carver County – 82nd and Hwy 5 Projects

Eric Johnson, Carver County Program Manager for Arboretum Area Improvements, showed a map depicting the Arboretum and the surrounding projects. In Victoria, there will be a roundabout added near the Dairy Queen along with other changes. In Chanhassen, there is a project changing an access point to Hwy 5. In partnership with the University of Minnesota, access to the Arboretum will be moved to the west.

Mr. Johnson stated 82nd Street is a missing link in the highway system. It is a dirt road that will be converted. It is anticipated it will see 4,000 to 6,000 cars each day. It will also provide additional connectivity while the larger project is underway. There will be a roundabout at Bavaria Road as well. The plan is for a 40-mile-per-hour road and changing the name of the road from Hwy 18 to Lyman Boulevard.

Mr. Johnson added on the east side of the project, there will be a multi-span bridge with short abutments. The creek will be restored and run under the bridge.

Mr. Johnson stated the design for the project is complete. There is some land acquisition that needs to occur. Eight parcels are in condemnation and the final land agreement with the University is underway. Construction will begin late fall of 2024. Tree clearing and ground disturbance is planned for November 2024, and the majority of the road work will occur in 2025. He showed a map depicting the detour route.

Mr. Johnson pointed out three roundabout projects will be constructed in 2025. He showed a map with the three projects and their respective timelines. The first is planned for spring, the second for summer, and the third for fall 2025.

Councilmember Hubbard noted Chaska was considering resurfacing a portion of Bavaria. City Administrator Podhradsky stated they are putting off the resurfacing until after the other projects are completed.

Councilmember Huang stated people living in the community will be frustrated with the constant projects and changes in 2025. He asked how the communication will be handled. Mr. Johnson stated they are working on more graphics and communication efforts to better inform the public.

Mayor Windschitl asked if the same contractor is doing all three roundabouts. Mr. Johnson stated they are three different projects.

Councilmember Huang requested a map detailing the County's various construction projects. Carver County Engineer Lyndon Robjont confirmed an interactive County-wide map is being created.

Councilmember Huang asked if any Minnesota Department of Transportation projects will be included in the map. Mr. Johnson stated a Hwy 212 project in Eden Prairie is planned. However, there aren't any MnDOT projects planned for the previously cited map area.

Mr. Johnson stated the total project is anticipated to cost \$22.69 million. A few years ago, State funds were received that will be going toward the project. The County is working on a contract with a potential administrator.

The Council thanked Mr. Johnson for the presentation.

Dan Lonnes, representative of Bolton & Menk, introduced himself. He showed a map of the 2025 regional projects. There has been concern about traffic impacts during the closure of Hwy 5. A lot of time and effort has gone into considering the best detour and timing plans.

Mr. Lonnes then showed a map with the 2026 regional improvements. The goal would be to build more north-south routes in 2026. In 2027, Hwy 5 would be closed for a portion of time for major east-west construction.

Mr. Lonnes pointed out community engagement was part of the construction staging effort. The three-year project was reduced to two, 82nd Street improvements advanced, the east end of the Hwy 5 in Victoria was consolidated to one season, all regional projects are sequenced, Hwy 5 will be closed for only one year instead of two, and a regional trail detour is included.

Mr. Lonnes showed the map of official detours for Hwy 5. He pointed out any number of unofficial detours may be used. For April through June of 2026, Bavaria Road from Hwy 5 to

82nd Street will be closed, as will a portion of Hwy 41 near Hwy 5. Bavaria will receive a mill and overlay and some road widening.

Mr. Lonnes stated Rolling Acres Road from Hwy 7 to Hwy 5 will be closed for June and July of 2026. A future project is planned to address the intersection of Rolling Acres Road and Hwy 7. In August through November of 2026, Rolling Acres Road will remain closed. Then Hwy 41 just south of Hwy 5 will be closed.

Mayor Windschitl stated Hwy 41 at Hwy 5 just redone. Mr. Lonnes explained additional widening will be completed.

Councilmember Hubbard noted it is difficult to make a left out of the Arboretum with traffic. She asked if a right out of the Arboretum to the U-turn will still be an option. Mr. Lonnes stated that is a good consideration that should be discussed with the staging team.

Mr. Lonnes showed a map for April through November 2027 closures. Hwy 5 will be closed from east of Victoria Drive to the southeast corner of Lake Minnewashta. He reiterated detours are planned, but local guidance will include subtle signage. They hope to keep trucks off of Bavaria Road and guide them to use 82nd Street. Mr. Lonnes added they hope to open Hwy 5 west of Rolling Acres Road as soon as possible. He explained more details of the individual projects within the Hwy 5 area.

Mr. Lonnes noted key construction issues include informing and preparing the public, providing assistance through information, expediting construction through planning, readying the public for changes in access and routing, and building excitement for the final product.

Mr. Lonnes showed a slide with the timeline of the Hwy 5 schedule and noted the aggressive timing of the project.

Councilmember Huang pointed out it was helpful to meet with local businesses while there was construction in downtown Chaska. He asked if a similar effort is planned for the Hwy 5 project. Mr. Lonnes stated they could include meetings with businesses in their ongoing communication plan.

Mr. Lonnes detailed more communication efforts such as email and website.

6. Approve Previous Meeting Minutes

6.A. Approve the October 21, 2024 City Council Meeting Minutes

Motion by Councilmember Hubbard, second by Councilmember Grau to approve the minutes of the October 21, 2024 City Council meeting.
Motion carried.

7. Consent Agenda

Councilmember Hubbard pointed out the approved compensation for the Board and not the City-appointees, referring to Consent Agenda Item 7G. Approve Compensation for Elected Fire Relief Trustees. It is very common practice in nearby cities.

Councilmember Huang stated Consent Agenda Item 7C. Adopt Resolution 2024-85 calling for a public hearing for a MIF application is a great use of resources to keep a small business in Chaska.

Councilmember Hatfield noted her appreciation of another downtown business accessing a City resource, referring to Consent Agenda Item 7B. Adopt Resolution 2024-84 SAC WAC Assessment Agreement and Deferral for 115 2nd Street E. She also thanked the donors supporting the City, referring to Consent Agenda Item 7D. Adopt Resolution 2024-86 Accepting Gifts and Donations.

Mayor Windschitl added Chaska has a great relationship with the Minnesota Department of Employment and Economic Development (DEED), referring to Consent Agenda Item 7C. Adopt Resolution 2024-85 calling for a public hearing for a MIF application

Motion by Councilmember Hubbard, second by Councilmember Huang to approve the Consent Agenda Items A through I:

A. Municipal Tort Liability Limits

Motion to direct the City Administrator to inform the League of Minnesota Cities Insurance Trust that the City of Chaska elects not to waive the monetary limits on municipal tort liability established by Minnesota Statute.

B. Adopt Resolution 2024-84 SAC WAC Assessment Agreement and Deferral for 115 2nd Street E

Adopt Resolution No. 2024-84 Receiving a petition and waiver of a public hearing and adopting the assessment for the Special Assessment related to city sewer and water connection fees for the work to be completed at 115 E 2nd Street and authorize the Mayor and City Administrator to execute the necessary documents.

Approve the deferral of Met Council SAC fees for Uncle Nicks Doggy Dipps at 115 E 2nd Street and authorize the Mayor and City Administrator to execute the necessary documents.

C. Adopt Resolution 2024-85 calling for a public hearing for a MIF application

Motion to adopt Resolution 2024-85 calling for a Public Hearing to Consider a Grant Application to the Minnesota Investment Fund (MIF) Program.

D. Adopt Resolution 2024-86 Accepting Gifts and Donations

Motion to adopt Resolution 2024-86 acknowledging and accepting gifts to the City of Chaska received during the period July 1, 2024 through September 30, 2024.

E. Adopt Resolution 2024-87 Ratifying Change to MMPA Agency Agreement

Motion to Adopt Resolution No. 2024-87 ratifying change to MMPA Agency Agreement addressing voting totals for communities selling electricity utilizing assets paid for and maintained by the Agency as a whole.

F. Approve Seminary Fen Ravine C-2 Ravine Stabilization Grant Acceptance

Motion to authorize City Administrator or City Engineer to execute grant agreements with the Board of Soil and Water Resources to accept funds for the stabilization of Seminary Fen Ravine C-2.

G. Approve Compensation for Elected Fire Relief Trustees

Motion to approve compensation from the Special Fund to Elected Trustees of the Chaska Fire Department Relief Association Board that are not also an officer of the Board in the amount of \$50.00 per meeting.

H. Approve 2024-2028 Master Service Agreement, the 2024 Statement of Work and to authorize the Mayor and City Administrator to sign both documents

Motion to approve the 2024-2028 Master Service Agreement and the 2024 Statement of Work – Audit Services with Clitton Larson Allen, LLP and that the Mayor and City Administrator be authorized to sign both documents.

I. Approve the Joint Power Agreement for the Highway 18 Improvement Project - Arboretum Area

Motion to Approve the Joint Powers Agreement for the Highway 18 Improvement Project – Arboretum Area.

Motion carried.

8. Action Items

None.

9. Bills

9.A. Accounts Payable Claims Roster 4-11-2024

The Council requested further information about bills on pages 4 and 24.

City Administrator Podhradsky provided further information regarding those bills.

Motion by Councilmember Huang, second by Councilmember Hatfield to approve the bills as presented. Roll call was taken. Voting aye: Councilmembers Hatfield, Hubbard, Huang, Grau and Mayor Windschitl. Voting nay: None

Motion carried.

10. Other Business

10.A. City Administrator's Report

10.A.i. Bi-Weekly Report 4-11-2024

Councilmember Grau:

- Encouraged community members to vote.

Councilmember Huang:

- Encouraged community members to vote.
- Noted the autonomous vehicles will be launched November 6, 2024.
- Added Hometown Holiday is the week of December 7, 2024.

Councilmember Hubbard:

- Pointed out she attended all sorts of Chaska Halloween events, and they were all well-done. She went to the downtown trick-or-treating, the Jamboree, and the Catrina parade.
- Noted Veteran's Day is November 11, 2024.

Councilmember Hatfield:

- Stated there is a community conversation about social media being hosted on November 7, 2024 at the Community Center.
- Noted many businesses are celebrating Deer Weekend.
- Added Foresight is having a warehouse sale on November 8, 2024.
- Pointed out Coffee with a Cup will be November 20, 2024.

Mayor Windschitl:

- Pointed out a lot of electrical work is underway throughout the City. City Administrator Podhradsky provided more details on the work.
- Noted a purchase agreement was signed for the new Public Works site. He thanked Staff for their work on the project.
- Asked if there is news on the old Dunn Brothers building. City Administrator Podhradsky stated Staff has been told it will be a coffee shop.
- Stated Creek Road will be dedicated on Veteran's Day.
- Added City Hall will be closed on Veteran's Day.
- Encouraged community members to vote.

11. Adjourn

Motion by Councilmember Hatfield, second by Councilmember Huang to adjourn the meeting at 8:28 p.m.

Motion carried.