

- MINUTES -
CHASKA CITY COUNCIL
JANUARY 6, 2025

1. Oath of Office

Mayor Windschitl conducted the Oath of Office for Joshua Benesh, Leah Sheveland, and Taylor Hubbard.

Motion by Councilmember Grau, second by Councilmember Benesh to enter a five-minute recess. Motion carried.

Motion by Councilmember Sheveland, second by Councilmember Benesh to exit the recess. Motion carried.

2. Call to Order

Motion by Councilmember Sheveland, second by Councilmember Benesh to exit the recess. Motion carried.

The meeting was called to order by Mayor Hubbard at 7:15 p.m.

3. Pledge of Allegiance

4. Roll Call

Mayor Hubbard, Councilmember Benesh, and Councilmember Sheveland each shared a few words showing their appreciation for their respective appointments.

Roll call was taken. Present: Mayor Hubbard and Councilmembers Benesh, Grau, Hatfield, and Sheveland.

Absent: None.

Also Present: Matt Podhradsky, City Administrator; Elise Durbin, Assistant City Administrator; J. Michael Melchert, City Attorney; and Krista Mark, Communications Coordinator.

5. Adopt the Agenda

Motion by Councilmember Grau, second by Councilmember Hatfield to adopt the agenda as presented. Motion carried.

6. Visitor Presentation

Mark Windschitl congratulated the new Mayor and Councilmembers. He reiterated the importance of their roles.

7. Approve Previous Meeting Minutes

7.A. Approve the December 16, 2024, City Council Meeting Minutes

Motion by Councilmember Hatfield, second by Councilmember Sheveland to approve the minutes of the December 16, 2024, City Council meeting.
Motion carried.

8. Consent Agenda

City Administrator Podhradsky explained a Mayor Pro Tem is appointed each year which is a role to step in for the Mayor should they be unavailable.

Motion by Councilmember Hatfield, second by Councilmember Benesh to approve the Consent Agenda Items A through K:

A. Appointment of Acting Mayor (Mayor Pro Tem)

Motion to appoint Council Member McKayla Hatfield as Acting Mayor for the City of Chaska for the calendar year 2025.

B. Appointment of City Attorney

Motion to appoint the law firm Melchert, Hubert, Sjodin, as the Chaska City Attorney for 2025.

C. Appointment of Official City Newspaper

Motion to appoint the "Patriot" as the official newspaper of the City of Chaska for 2025.

D. Adopt Resolution 2025-1 calling for a public hearing for a MIF application

Motion to adopt Resolution No. 2025-1 calling for a Public Hearing for January 27, 2025 to consider a Grant Application to the Minnesota Investment Fund (MIF) Program.

E. Designate City Depositories and Investment Institutions for 2025

Motion to designate the following official depositories and investment institutions.
Depositories:

Bank Vista; Chase Bank; Center National Bank; Nicolet National Bank; Old National Bank; Security Bank; USBank; Wells Fargo Bank; and Wings Financial Credit Union.

Financial Institutions:

Computershare Corporate Trust; Moreton Capital Markets, LLC; League of Minnesota Cities and PMA Financial Network (4M Fund); Northland Securities, Inc; Oppenheimer & Co, Inc; Pipe Sandler Companies; Public Financial Management (PFM); RBC Capital Markets, Inc; UBS; and U.S. Bank Investment Services, Inc.

F. Adopt Resolution 2025-2 Authorizing Account Signers and Electronic Funds Transfer

Motion to adopt Resolution 2025-2 authorizing bank account signers and authorizing electronic funds transfer.

G. Appointment of City Trustees to the Chaska Fire Department Relief Association Board for 2025

Motion to appoint Taylor Hubbard as a required elected-official Trustee and Noel Graczyk as a City Trustee to the Chaska Fire Department Relief Association Board for 2025.

H. Adopt Resolution 2025-3 Bond Sale Reimbursement

Motion to adopt Resolution No 2025-3 establishing compliance with reimbursement bond regulations under the Internal Revenue Code of 1986.

I. Adopt Resolution 2025-4 Approving a Corporate Authorization for Old National Bank

Motion to adopt Resolution 2025-4 approving a Corporate Authorization Resolution for Old National Bank.

J. Adopt Resolution 2025-5 Amending Resolution Requesting the Chaska EDA Issuance of \$6,080,000 Lease Revenue Refunding Bonds, Series 2025B

Motion to adopt Resolution No. 2025-5 Amending the Resolution Requesting that the City Economic Development Authority Issue Lease Revenue Refunding Bonds, Series 2025B.

K. Adopt Resolution 2025-7 Authorize Lease Purchase Agreement for Acquisition of City Property

Motion to adopt Resolution No 2025-7 relating to the acquisition of City Property, authorizing the execution and delivery of a lease-Purchase agreement and related documents.

Motion carried.

9. Action Items

10. Bills

10.A. Accounts Payable Claims Roster 6-1-2025

Motion by Councilmember Grau, second by Councilmember Sheveland to approve the bills as presented. Roll call was taken. Voting aye: Councilmembers Benesh, Hatfield, Grau, Sheveland, and Mayor Hubbard. Voting nay: None

Motion carried.

11. Other Business

11.A. City Administrator's Report

11.A.i. Bi-Weekly Report 6-1-2025

11.A.ii 2024 - Mosquito Control Summary of Work Completed by MMCD

Councilmember Grau:

- Noted Saturday, February 1, 2025 is the Chaska Fire Department Relief Association Ice Fishing Contest.
- Acknowledged Chaska Dance Team's hard work and their recent performance.

Councilmember Hatfield:

- Stated there will be a Wellness Expo at the Community Center on January 11, 2025.
- Added the Human Rights Commission is hosting a Martin Luther King Jr. Celebration on January 20, 2025. Past Chaska Human Rights Award recipients will be acknowledged and the winner of the 2024 will be announced.
- Welcomed new Councilmembers to the Council and invited them to a Downtown Business Alliance meeting.

Councilmember Benesh:

- Schram Haus Brewery is hosting weekly Bingo on Thursdays to support the Lions.

City Administrator Podhradsky:

- Pointed out Jones Coffee opened recently.

Mayor Hubbard:

- Noted the Ice Fishing Contest benefits the Fire Relief Association and detailed some of their past projects.

12. Adjourn

Motion by Councilmember Benesh, second by Councilmember Hatfield to adjourn the meeting at 7:38 p.m.
Motion carried.