

- MINUTES -
CHASKA CITY COUNCIL
JANUARY 27, 2025

1. Call to Order

The meeting was called to order by Mayor Hubbard at 7 p.m.

2. Pledge of Allegiance

3. Roll Call

Roll call was taken. Present: Mayor Hubbard and Councilmembers Benesh, Grau, Hatfield, and Sheveland.

Absent: None.

Also Present: Matt Podhradsky, City Administrator; Elise Durbin, Assistant City Administrator; Erica Mattice; Finance Managers; Krista Mark, Communications Coordinator; and Christophe Morschen, City Attorney.

4. Adopt Agenda

Motion by Councilmember Hatfield, second by Councilmember Benesh to adopt the agenda as presented. Motion carried.

5. Visitor Presentation

No one wished to present to the Council.

6. Approve Previous Meeting Minutes

6.A. Approve the January 6, 2025, City Council Meeting Minutes

Motion by Councilmember Benesh, second by Councilmember Grau to approve the minutes of the January 6, 2025, City Council meeting.

Motion carried.

7. Consent Agenda

Councilmember Benesh noted two bars were mentioned in Consent Agenda Item 7D. Adopt Resolution 2025-8 Approving Premises Gambling Permit for Ducks Unlimited. City Administrator Podhradsky stated the item is only for Heartbreakers.

Councilmember Hatfield thanked Councilmember Grau for stepping up to serve on the Southwest Transit Commission.

Mayor Hubbard noted her appreciation of Consent Agenda Item 7E. 2025 Pay Equity Report.

Motion by Councilmember Hatfield, second by Councilmember Sheveland to approve the Consent Agenda Items A through E:

- A. Police Auction for Unclaimed and Seized Items

Motion to approve the auction/sale of items by the Chaska Police Department.

B. 2025 Pay Classification Plan

Motion to approve the 2025 Pay Classification Plan and 2025 Salary Adjustment Chart.

C. Appoint Representatives to the Southwest Transit Commission

Motion to appoint Councilmember Hatfield to serve as the elected official representative for the City of Chaska to the Southwest Transit Commission for a 3-year term of 2025-2027 and Councilmember Grau to serve as the second City of Chaska representative to the Southwest Transit Commission and fill the remaining 3-year term set to expire December 31, 2025.

D. Adopt Resolution 2025-8 Approving Premises Gambling Permit for Ducks Unlimited

Motion to Adopt Resolution 2025-8 approving the premises permit application for the Chaska Lions Club, to conduct lawful/charitable gambling at Patron's Mexican Restaurant.

E. 2025 Pay Equity Report

Motion to approve the submission of the 2025 pay equity report to the State of Minnesota.

Motion carried.

8. Action Items

8.A. Request for Proposals for Architectural and Engineering Services for Municipal Services Building

City Administrator Podhradsky introduced the item to the Council and Assistant City Administrator Durbin provided a presentation on it.

Councilmember Hatfield asked if RJM will have the bandwidth to handle the design process while their other project is finishing up. City Administrator Podhradsky stated there will likely be a different Site Manager for the Municipal Services Building, though the overarching supervisor will remain the same.

Councilmember Sheveland asked if there is a goal to maintain a uniform look of buildings. City Administrator Podhradsky explained the topic requires further discussion, though they anticipate similar looks.

Mayor Hubbard noted her excitement for the project.

Motion by Councilmember Hatfield, second by Councilmember Benesh to approve issuing a Request for Proposals for Architectural and Engineering Services for a new Municipal Services Building.

Motion carried.

8.B. Adopt Resolution 2025-10 Ratification of Bond Sale by Chaska EDA – Lease Revenue Refunding Bonds, Series 2025B

City Administrator Podhradsky introduced the item to the Council and Chris Hogan, Baker Tilly representative, provided a presentation on it.

Motion by Councilmember Sheveland, second by Councilmember Grau to adopt Resolution 2025-10 ratifying the sale of Lease Revenue Refunding Bonds, Series 2025B by the Economic Development Authority of the City of Chaska, Minnesota, and authorizing execution of related documents.

Motion carried.

9. Bills

9.A. Accounts Payable Claims Roster 27-1-2025

The Council requested further information about bills on page 2.

City Administrator Podhradsky provided further information regarding those bills.

Motion by Councilmember Hatfield, second by Councilmember Benesh to approve the bills as presented. Roll call was taken. Voting aye: Councilmembers Hatfield, Sheveland, Benesh, Grau and Mayor Hubbard. Voting nay: None

Motion carried.

10. Other Business

10.A. City Administrator's Report

10.A.i. Bi-Weekly Report 27-1-2025

10.B. Financial Reports as of 30-11-24

Councilmember Grau:

- Noted City Council held a strategic planning event. It was informative and well-received.
- Asked which ice rinks are open. City Administrator Podhradsky stated Clover Ridge, Lions, and the lake are open.

Councilmember Sheveland:

- Agreed the strategic planning event was informative.

Councilmember Benesh:

- Agreed he appreciated the strategic planning event.

Councilmember Hatfield:

- Thanked the Police Department and Fire Department for their work over the busy weekend.
- Pointed out Southwest Transit has a new route starting in March. Service will be from Eden Prairie to the airport.

Assistant City Administrator Durbin

- Noted the Council previously approved an application to the State for Minnesota Investment Funds for Beckman Coulter. They received \$1.25 million.

City Administrator Podhradsky:

- Thanked the Council for their participation in the strategic planning event.

Mayor Hubbard:

- Noted her appreciation of the strategic planning event.
- Stated Incredible Indian has wonderful food.
- Added the MLK Breakfast hosted by the Human Rights Commission was a great event.

- Pointed out there is a fishing contest at Fireman's Park coming up.
- Stated a Chaska police officer was featured in a publication.

11. Adjourn

Motion by Councilmember Sheveland, second by Councilmember Benesh to adjourn the meeting at 7:47 p.m.

Motion carried.