



AGENDA
CHASKA HERITAGE PRESERVATION COMMISSION
CHASKA CITY HALL - COUNCIL CHAMBERS & ZOOM
Tuesday, March 4, 2025
7:00 PM

1. Call to Order
2. Roll Call
3. Adopt Agenda
4. Visitor Presentation
5. Approve Previous Meeting Minutes
 - 5.A. Approve the December 3rd 2024 HPC Meeting Minutes
6. Consent Items
7. Action Items
 - 7.A. Appoint Chair and Vice Chair of Heritage Preservation Commission
8. Discussion Items
9. Other Business
10. Adjourn



Minutes
CHASKA HERITAGE PRESERVATION
COMMISSION
Tuesday, December 3, 2024
7:00 PM

1. Call to Order

The meeting was called to order at 7:00 pm.

HPC members present: Gregg Davies, Steve Mueller, James Pleis, and Scott Welvaert,

HPC members absent: Anne Bohnen, Chair Person Kohman, and Tom Racijs

Staff present: Elizabeth Hanson – City Planner

2. Roll Call

Roll call was taken.

3. Adopt the Agenda

A motion by Commissioner Welvaert, second by Commissioner Davies to adopt the agenda. Motion carried.

4. Visitor Presentation

There was no one under visitor presentation.

5. Approve Previous Meeting Minutes

5A. Approve the June 4, 2024 HPC Meeting Minutes

A motion by Commissioner Welvaert, second by Commissioner Pleis, to approve the June 4, 2024 HPC meeting minutes. Motion carried.

6. Consent Agenda

There were no consent agenda items.

7. Action Items

None.

8. Discussion Items

8A. 2024 Year in Review

City Planner Hanson presented the 2024 Year in Review. She gave an overview of the approved SAP. She provided more details about what has been updated at each property. She noted that the City gazebo has not yet begun work. There is still some needed approval before work can start. She presented the various kiosks

that will be placed around downtown to highlight the history of the City. She also gave details on what will be placed at each kiosk. The kiosks are set to be finished by next spring at the latest. She also added that there will be 4 seats opening in the HPC. The information to apply is listed on the City website.

9. Other Business

There is no other business.

10. Adjourn

Motion by Commissioner Davies, second by Commissioner Welvaert to adjourn the meeting at 7:19 p.m. Motion carried.

REQUEST FOR ACTION
CHASKA HERITAGE PRESERVATION COMMISSION
03/04/2025

Subject: Recommend appointment of Chair and Vice-Chair to City Council

Prepared By: Elizabeth Hanson

BACKGROUND

Chaska Ordinance states that the City Council shall annually appoint the Heritage Preservation Commission Chairperson and Vice-Chair. By practice, the City Council has sought a recommendation from the Heritage Preservation Commission for the annual appointment.

Kris Kohman is the current Chair and was appointed by City Council on February 27, 2023 per the HPC's recommendation on February 7, 2023.

There is no vice chair at the moment as the previous vice chair, Steve Mueller, resigned in December 2024.

Per practice, the Heritage Preservation Commission should make a recommendation for both Chairperson and Vice-Chairperson at tonight's meeting. The recommendation will be brought to the City Council at their next meeting on March 17th to make the appointment.

HERITAGE PRESERVATION COMMISSION ACTION REQUESTED:

Motion to recommend _____ to serve as Chairperson of the Heritage Preservation Commission for calendar year 2025.

Motion to recommend _____ to serve as Vice-Chairperson of the Heritage Preservation Commission for calendar year 2025.