Work Session 5:30 pm, Regular Meeting 6:30 pm

AGENDA
CHASKA PARK & RECREATION COMMISSION
CHASKA CITY HALL - COUNCIL CHAMBERS & ZOOM
Tuesday, March 11, 2025
6:30 PM

1. Call to Order
2. Roll Call
3. Adopt Agenda
4. Visitor Presentation
5. Approve Previous Meeting Minutes
    - 5.A. Meeting Minutes 01/14/2025
6. Receive Council and Planning Meeting Minutes
    - 6.A. City Council Meeting Minutes 01/06/2025, 01/27/2025, 02/03/2025, 02/24/2025,
7. Reports
    - 7.A. Curling and Events - Staff Presentation
8. Discussion Items
    - 8.A. Park Updates
    - 8.B. Department Happenings
9. Other Business
    - 9.A. Round Table
10. Adjourn

Chaska
Parks and Recreation Commission
Meeting Minutes
January 14, 2025

1. Call to Order

The January 14, 2025, meeting of the Chaska Parks and Recreation Commission was called to order by Chair Jason Branch at 6:30 pm.

2. Roll Call

Attendance: Chair Jason Branch, Vice Chair Elizabeth Wynveen, Donelle Heieie, Zach Saueressig, Kevin Hill, Karli Wittner, Michael Heuer, Terrence Schwerm

Absent: Georgiann Keyport

Staff: Parks and Recreation Director Marshall Grange, Assistant to the Director Mary Monteith and Planner Ashley Cauley.

3. Adopt Agenda

Motion by Heieie, second by Heuer, to adopt the January 14, 2025 meeting Agenda.

Roll Call for Approval

4. Visitor Presentation

None in attendance

5. Approve Previous Meeting Minutes

5A. Motion by Schwerm, second by Wittner, to approve the Chaska Parks and Recreation meeting minutes of December 10, 2024.

Schwerm commented that Meadow was misspelled at one place in the minutes.

Roll Call for Approval

6. Receive Council and Planning Meeting Minutes

6A. City Council Meeting Minutes 11/18/2024, 12/02/2024, 12/16/2024

6B. Planning Meeting Minutes 10/09/2024, 11/13/2024, 12/11/2024

7. Action Items

7A. Recommendation for City Council Appointment of the 2025 Parks and Recreation Commission Chair

Schwerm asked if Branch would continue to Chair the Parks and Recreation Commission. Branch responded that he was willing to continue to serve.

Heieie nominated/motioned for Branch, second by Schwerm, to recommend to City Council the appointment of Jason Branch as the 2025 Parks and Recreation Commission Chair.

Roll Call for Approval

7B. Recommendation for City Council Appointment for the 2025 Parks and Recreation Commission Vice Chair

Schwerm asked if Wynveen would like to continue to serve as the Vice Chair for the Parks and Recreation Commission. Wynveen responded that she would serve if no one else was interested.

Heieie noted that she could not provide the time and attention to serving as Vice Chair.

Motion by Wittner, second by Heieie, to recommend to City Council the appointment of Elizabeth Wynveen as the 2025 Parks and Recreation Commission Vice Chair.

Roll Call for Approval

Heieie thanked both Branch and Wynveen for serving in these positions.

Branch expressed gratitude to serve as the Chair of the Parks and Recreation Commission.

8. Discussion Items

8A. Park Updates

Grange acknowledged that there was a work session earlier tonight with the Public Works Director, Brian Jung, who gave an update on the Camp Program, which is the funding from the city property taxes that goes to the Capital Asset Management Program. Jung shared with the commissioners earlier, that Hickory Park is up for renewal this year. The goal is to construct Hickory Park by fall 2025, weather permitting. Grange stated there will be updates on-going as things progress. We also heard an update from City Planner Ashley Cauley, on Meadow Park.

Branch asked if Meadow Park would be the name for the park project. Grange responded that they would continue with the name, but a resident could submit a request to change the name however, they would have to go through the city process.

Wynveen said that it would be important to read the policies because there are stipulations of what a park can and can't be named.

Grange discussed the Southwest Chaska Community Park Masterplan. He stated that there was a recent kickoff meeting with the project team from the city, he reviewed who those individuals are and introduced consultant, Brad Aldrich from Confluence and Stantec individuals who will help with engineering. We established the timeline and general direction of the plan.

Alot of work is being done currently with the different partners. Grange stated that the next Parks and Recreation Commission meeting would be a work session with the Confluence team. You will meet the consultants, get feedback on the plan, and discuss community engagement.

Heieie asked if we nominated people from the Parks and Recreation Commission to the task force. Grange responded that the entire Parks and Recreation Commission would serve as the task force. The Parks and Recreation Commission already has set meetings and are reliable community representatives.

Heieie said that she received questions a while ago about the lighting on the fields, there will be more questions.

Grange stated that engaged community members could utilize the website to keep up with the project over time.

Hill asked if there was any information from the school district. Grange responded there was no information yet, but they would need to sit down with the school district to understand their plans soon.

8B. Department Happenings

Grange commented that the Health and Wellness Expo was at the Community Center on Saturday in partnership with the Southwest Chamber of Commerce. The event was a big success with lots of offerings for little ones, as well as active older adults. He also shared the Big Spiel kicked off last week, 96 teams participated. The winning team was from St. Paul.

Branch asked if there was any feedback from the teams who attended. Grange responded that the bonspiel puts out a survey after the event.

Grange shared that Team Guentzel won the U18 National Championship in Colorado this past weekend. Three of the members of that team are from the Chaska area, one is Will Podhradsky, the son of Matt Podhradsky, our City Administrator. Team Johnson, the girls' team from Blain also won the U18 Championship.

Grange reminded others of the Martin Luther King Jr. free breakfast and program on Monday. It will be held at the Event Center, it starts at 7:30 am. The outdoor ice rinks are open, and the Chaska Fire department fishing contest is happening. Grange also shared that the junior pickleball class had recently had twelve children enrolled, the last class had two! Winter programming is up and running and there is a lot of activity happening.

9. Other Business

9A. Round Table

Heuer shared that he recently was part of a meeting for the Nick Mason Scholarship Fund program. This program supports Chaska and Carver residents with their participation in Parks and Recreation programming. He suggested that Monteith or Link share the slide deck with the Parks and Recreation Commission. The program really has had a good impact on the community. We will be looking for more ways to increase funding at our next meeting.

Wynveen voiced excitement for the opening of the ice rinks. She asked if ice skates could be rented at the rinks. Grange responded that there were no rentals available.

Saueressig asked if there were lights at the ice rinks. Branch responded that there were lights at the Clover Ridge rink and Lions. Branch asked if all the rinks closed at 8 p.m. Grange confirmed this information.

Wittner commented that the public works guys come in very early to get those rinks flooded.

Saueressig commented on the positive changes at the Community Center, including the signage and photos on the walls. It is great to see, it's like an air of professionalism around the staff. Grange attributed the changes to Jill Johnson, Community Center Manager. She has created and made some great changes. Saueressig said it is also nice to see new staff at the front desk and familiar faces as well. He suggested that the electrical on the pitching machine in the batting cages be looked at. He also stated it is a bit of a process to reserve time on-line.

Grange commented that the batting cages were an amenity, we have wondered whether we should invest in them more or not since it impacts the gym usage.

Heieie expressed gratefulness for the trail systems being cleared of snow for winter usage.

10. Adjourn Meeting

Motion to Adjourn the January 14, 2025 meeting by Saueressig, second by Wynveen.

Roll Call to Adjourn at 7:12 p.m.

Next meeting: February 11, 2025

- MINUTES -
CHASKA CITY COUNCIL
JANUARY 6, 2025

1. Oath of Office
Mayor Windschitl conducted the Oath of Office for Joshua Benesh, Leah Sheveland, and Taylor Hubbard.

Motion by Councilmember Grau, second by Councilmember Benesh to enter a five-minute recess. Motion carried.

Motion by Councilmember Sheveland, second by Councilmember Benesh to exit the recess. Motion carried.

2. Call to Order
Motion by Councilmember Sheveland, second by Councilmember Benesh to exit the recess. Motion carried.

The meeting was called to order by Mayor Hubbard at 7:15 p.m.

3.Pledge of Allegiance

4. Roll Call
Mayor Hubbard, Councilmember Benesh, and Councilmember Sheveland each shared a few words showing their appreciation for their respective appointments.

Roll call was taken. Present: Mayor Hubbard and Councilmembers Benesh, Grau, Hatfield, and Sheveland.

Absent: None.

Also Present: Matt Podhradsky, City Administrator; Elise Durbin, Assistant City Administrator; J. Michael Melchert, City Attorney; and Krista Mark, Communications Coordinator.

5. Adopt the Agenda
Motion by Councilmember Grau, second by Councilmember Hatfield to adopt the agenda as presented. Motion carried.

6. Visitor Presentation
Mark Windschitl congratulated the new Mayor and Councilmembers. He reiterated the importance of their roles.

7. Approve Previous Meeting Minutes
7.A. Approve the December 16, 2024, City Council Meeting Minutes

Motion by Councilmember Hatfield, second by Councilmember Sheveland to approve the minutes of the December 16, 2024, City Council meeting.
Motion carried.

8. Consent Agenda
City Administrator Podhradsky explained a Mayor Pro Tem is appointed each year which is a role to step in for the Mayor should they be unavailable.

Motion by Councilmember Hatfield, second by Councilmember Benesh to approve the Consent Agenda Items A through K:

A. Appointment of Acting Mayor (Mayor Pro Tem)

Motion to appoint Council Member McKayla Hatfield as Acting Mayor for the City of Chaska for the calendar year 2025.

B. Appointment of City Attorney

Motion to appoint the law firm Melchert, Hubert, Sjodin, as the Chaska City Attorney for 2025.

C. Appointment of Official City Newspaper

Motion to appoint the "Patriot" as the official newspaper of the City of Chaska for 2025.

D. Adopt Resolution 2025-1 calling for a public hearing for a MIF application

Motion to adopt Resolution No. 2025-1 calling for a Public Hearing for January 27, 2025 to consider a Grant Application to the Minnesota Investment Fund (MIF) Program.

E. Designate City Depositories and Investment Institutions for 2025

Motion to designate the following official depositories and investment institutions.
Depositories:
Bank Vista; Chase Bank; Center National Bank; Nicolet National Bank; Old National Bank; Security Bank; USBank; Wells Fargo Bank; and Wings Financial Credit Union.
Financial Institutions:
Computershare Corporate Trust; Moreton Capital Markets, LLC; League of Minnesota Cities and PMA Financial Network (4M Fund); Northland Securities, Inc; Oppenheimer & Co, Inc; Pipe Sandler Companies; Public Financial Management (PFM); RBC Capital Markets, Inc; UBS; and U.S. Bank Investment Services, Inc.

F. Adopt Resolution 2025-2 Authorizing Account Signers and Electronic Funds Transfer

Motion to adopt Resolution 2025-2 authorizing bank account signers and authorizing electronic funds transfer.

G. Appointment of City Trustees to the Chaska Fire Department Relief Association Board for 2025

Motion to appoint Taylor Hubbard as a required elected-official Trustee and Noel Graczyk as a City Trustee to the Chaska Fire Department Relief Association Board for 2025.

H. Adopt Resolution 2025-3 Bond Sale Reimbursement

Motion to adopt Resolution No 2025-3 establishing compliance with reimbursement bond regulations under the Internal Revenue Code of 1986.

I. Adopt Resolution 2025-4 Approving a Corporate Authorization for Old National Bank

Motion to adopt Resolution 2025-4 approving a Corporate Authorization Resolution for Old National Bank.

J. Adopt Resolution 2025-5 Amending Resolution Requesting the Chaska EDA Issuance of $6,080,000 Lease Revenue Refunding Bonds, Series 2025B

Motion to adopt Resolution No. 2025-5 Amending the Resolution Requesting that the City Economic Development Authority Issue Lease Revenue Refunding Bonds, Series 2025B.

K. Adopt Resolution 2025-7 Authorize Lease Purchase Agreement for Acquisition of City Property

Motion to adopt Resolution No 2025-7 relating to the acquisition of City Property, authorizing the execution and delivery of a lease-Purchase agreement and related documents.
Motion carried.

9. Action Items

10. Bills
10.A. Accounts Payable Claims Roster 6-1-2025
Motion by Councilmember Grau, second by Councilmember Sheveland to approve the bills as presented. Roll call was taken. Voting aye: Councilmembers Benesh, Hatfield, Grau, Sheveland, and Mayor Hubbard. Voting nay: None
Motion carried.

11. Other Business
11.A. City Administrator's Report
11.A.i. Bi-Weekly Report 6-1-2025
11.A.ii 2024 - Mosquito Control Summary of Work Completed by MMCD

Councilmember Grau:

- Noted Saturday, February 1, 2025 is the Chaska Fire Department Relief Association Ice Fishing Contest.
- Acknowledged Chaska Dance Team's hard work and their recent performance.

Councilmember Hatfield:

- Stated there will be a Wellness Expo at the Community Center on January 11, 2025.
- Added the Human Rights Commission is hosting a Martin Luther King Jr. Celebration on January 20, 2025. Past Chaska Human Rights Award recipients will be acknowledged and the winner of the 2024 will be announced.
- Welcomed new Councilmembers to the Council and invited them to a Downtown Business Alliance meeting.

Councilmember Benesh:

- Schram Haus Brewery is hosting weekly Bingo on Thursdays to support the Lions.

City Administrator Podhradsky:

- Pointed out Jones Coffee opened recently.

Mayor Hubbard:

- Noted the Ice Fishing Contest benefits the Fire Relief Association and detailed some of their past projects.

12. Adjourn

Motion by Councilmember Benesh, second by Councilmember Hatfield to adjourn the meeting at 7:38 p.m.
Motion carried.

- MINUTES -
CHASKA CITY COUNCIL
JANUARY 27, 2025

1. Call to Order
The meeting was called to order by Mayor Hubbard at 7 p.m.

2.Pledge of Allegiance

3. Roll Call
Roll call was taken. Present: Mayor Hubbard and Councilmembers Benesh, Grau, Hatfield, and Sheveland.

Absent: None.

Also Present: Matt Podhradsky, City Administrator; Elise Durbin, Assistant City Administrator; Erica Mattice; Finance Managers; Krista Mark, Communications Coordinator; and Christophe Morschen, City Attorney.

4. Adopt Agenda
Motion by Councilmember Hatfield, second by Councilmember Benesh to adopt the agenda as presented. Motion carried.

5. Visitor Presentation
No one wished to present to the Council.

6. Approve Previous Meeting Minutes
6.A. Approve the January 6, 2025, City Council Meeting Minutes
Motion by Councilmember Benesh, second by Councilmember Grau to approve the minutes of the January 6, 2025, City Council meeting.
Motion carried.

7. Consent Agenda
Councilmember Benesh noted two bars were mentioned in Consent Agenda Item 7D. Adopt Resolution 2025-8 Approving Premises Gambling Permit for Ducks Unlimited. City Administrator Podhradsky stated the item is only for Heartbreakers.

Councilmember Hatfield thanked Councilmember Grau for stepping up to serve on the Southwest Transit Commission.

Mayor Hubbard noted her appreciation of Consent Agenda Item 7E. 2025 Pay Equity Report.

Motion by Councilmember Hatfield, second by Councilmember Sheveland to approve the Consent Agenda Items A through E:

A. Police Auction for Unclaimed and Seized Items

Motion to approve the auction/sale of items by the Chaska Police Department.

B. 2025 Pay Classification Plan

Motion to approve the 2025 Pay Classification Plan and 2025 Salary Adjustment Chart.

C. Appoint Representatives to the Southwest Transit Commission

Motion to appoint Councilmember Hatfield to serve as the elected official representative for the City of Chaska to the Southwest Transit Commission for a 3-year term of 2025-2027 and Councilmember Grau to serve as the second City of Chaska representative to the Southwest Transit Commission and fill the remaining 3-year term set to expire December 31, 2025.

D. Adopt Resolution 2025-8 Approving Premises Gambling Permit for Ducks Unlimited

Motion to Adopt Resolution 2025-8 approving the premises permit application for the Chaska Lions Club, to conduct lawful/charitable gambling at Patron's Mexican Restaurant.

E. 2025 Pay Equity Report

Motion to approve the submission of the 2025 pay equity report to the State of Minnesota.
Motion carried.

<u>8. Action Items</u>

<u>8.A. Request for Proposals for Architectural and Engineering Services for Municipal Services Building</u>

City Administrator Podhradsky introduced the item to the Council and Assistant City Administrator Durbin provided a presentation on it.

Councilmember Hatfield asked if RJM will have the bandwidth to handle the design process while their other project is finishing up. City Administrator Podhradsky stated there will likely be a different Site Manager for the Municipal Services Building, though the overarching supervisor will remain the same.

Councilmember Sheveland asked if there is a goal to maintain a uniform look of buildings. City Administrator Podhradsky explained the topic requires further discussion, though they anticipate similar looks.

Mayor Hubbard noted her excitement for the project.

Motion by Councilmember Hatfield, second by Councilmember Benesh to approve issuing a Request for Proposals for Architectural and Engineering Services for a new Municipal Services Building.
Motion carried.

<u>8.B. Adopt Resolution 2025-10 Ratification of Bond Sale by Chaska EDA – Lease Revenue Refunding Bonds, Series 2025B</u>

City Administrator Podhradsky introduced the item to the Council and Chris Hogan, Baker Tilly representative, provided a presentation on it.

Motion by Councilmember Sheveland, second by Councilmember Grau to adopt Resolution 2025-10 ratifying the sale of Lease Revenue Refunding Bonds, Series 2025B by the Economic Development Authority of the City of Chaska, Minnesota, and authorizing execution of related documents.

Motion carried.

9. Bills
9.A. Accounts Payable Claims Roster 27-1-2025
The Council requested further information about bills on page 2.

City Administrator Podhradsky provided further information regarding those bills.

Motion by Councilmember Hatfield, second by Councilmember Benesh to approve the bills as presented. Roll call was taken. Voting aye: Councilmembers Hatfield, Sheveland, Benesh, Grau and Mayor Hubbard. Voting nay: None
Motion carried.

10. Other Business
10.A. City Administrator's Report
10.A.i. Bi-Weekly Report 27-1-2025
10.B. Financial Reports as of 30-11-24

Councilmember Grau:
- Noted City Council held a strategic planning event. It was informative and well-received.
- Asked which ice rinks are open. City Administrator Podhradsky stated Clover Ridge, Lions, and the lake are open.

Councilmember Sheveland:
- Agreed the strategic planning event was informative.

Councilmember Benesh:
- Agreed he appreciated the strategic planning event.

Councilmember Hatfield:
- Thanked the Police Department and Fire Department for their work over the busy weekend.
- Pointed out Southwest Transit has a new route starting in March. Service will be from Eden Prairie to the airport.

Assistant City Administrator Durbin
- Noted the Council previously approved an application to the State for Minnesota Investment Funds for Beckman Coulter. They received $1.25 million.

City Administrator Podhradsky:
- Thanked the Council for their participation in the strategic planning event.

Mayor Hubbard:
- Noted her appreciation of the strategic planning event.
- Stated Incredible Indian has wonderful food.
- Added the MLK Breakfast hosted by the Human Rights Commission was a great event.

- Pointed out there is a fishing contest at Fireman's Park coming up.
- Stated a Chaska police officer was featured in a publication.

11. Adjourn

Motion by Councilmember Sheveland, second by Councilmember Benesh to adjourn the meeting at 7:47 p.m.
Motion carried.

- MINUTES -
CHASKA CITY COUNCIL
FEBRUARY 3, 2025

1. Call to Order
The meeting was called to order by Mayor Hubbard at 7:16 p.m.

2.Pledge of Allegiance

3. Roll Call
Roll call was taken. Present: Mayor Hubbard and Councilmembers Benesh, Grau, Hatfield, and Sheveland.

Absent: None.

Also Present: Matt Podhradsky, City Administrator; Elise Durbin, Assistant City Administrator; Krista Mark, Communications Coordinator; and Christophe Morschen, City Attorney.

4. Adopt the Agenda
Motion by Councilmember Grau, second by Councilmember Hatfield to adopt the agenda as presented. Motion carried.

5. Visitor Presentation
No one wished to present to the Council.

6. Approve Previous Meeting Minutes
6.A. Approve the January 6, 2025 City Council Meeting Minutes
This item was not addressed as it was approved at a previous meeting.

7. Consent Agenda
Motion by Councilmember Benesh, second by Mayor Hubbard to approve the Consent Agenda Items A through B:

A.Adopt Resolution 2025-11 Approving Premises Gambling Permit for Chaska Lions at Cuzzy's Brick House
Motion to Adopt Resolution 2025-11 approving the premises permit application for the Chaska Lions Club, to conduct lawful/charitable gambling at Cuzzy's Brick House.

B.Approve Rinkside Advertising Network Agreement at the Chaska Curling Center
Motion to approve Rinkside Advertising Network Agreement.
Motion carried.

8. Action Items

8.A. Commission Appointments

Mayor Hubbard detailed the openings on various Commissions and the interview process.

Councilmember Hatfield pointed out the applicant pool was strong. She thanked the applicants for their interest. Councilmember Grau noted his agreement with Councilmember Hatfield. He stated there may be openings in the near future.

Councilmember Sheveland expressed her excitement about the community's involvement.

Councilmember Benesh agreed with the comments of other Councilmembers.

Mayor Hubbard reiterated the comments of other Councilmembers and noted there are other opportunities to serve Chaska.

Motion by Councilmember Hatfield, second by Councilmember Benesh to appoint Caroll Aasen Jr., Todd Urbanski, Sarah Rostad, and Scott Sailor to the Planning Commission.
Motion carried.

Motion by Councilmember Benesh, second by Councilmember Grau to appoint Terrance Schwerm, Elizabeth Wynveen, and Mike Heuer to the Parks and Recreation Commission.
Motion carried.

Motion by Councilmember Grau, second by Councilmember Sheveland to appoint Kechi Duffy as alternate and Juhi Ghatti as Student Commissioner to the Human Rights Commission.
Motion carried.

Motion by Councilmember Hatfield, second by Councilmember Benesh to appoint Candra Nagisetty, Prescott Phillips, Erin Dupey, and Kalab Snider to the Heritage Preservation Commission.
Motion carried.

8.B. Appointment of 2025 Chaska Parks and Recreation Commission Chair and Vice Char

City Administrator Podhradsky introduced the item to the Council and provided a presentation on it.

Councilmember Hatfield acknowledged the appointees have been consistent contributors to the Commission and community. Mayor Hubbard noted her agreement.

Motion by Councilmember Grau, second by Councilmember Sheveland to appoint Jason Branch as the 2025 Parks & Recreation Commission Chair.
Motion carried.

Motion by Councilmember Benesh, second by Councilmember Sheveland to appoint Elizabeth Wynveen as the 2025 Parks & Recreation Commission Vice Chair.
Motion carried.

9. Bills

9.A. Accounts Payable Claims Roster 3-2-2025

Motion by Councilmember Hatfield, second by Councilmember Benesh to approve the bills as presented. Roll call was taken. Voting aye: Councilmembers Benesh, Hatfield, Grau, and Sheveland, and Mayor Hubbard. Voting nay: None
Motion carried.

10. Other Business

10.A. City Administrator's Report

10.A.i. Bi-Weekly Report 2-3-2025

Councilmember Hatfield:

- Pointed out the Downtown Business Alliance meeting is on February 14, 2025.
- Noted her appreciation for the Economic Development Coordinator’s newsletter.
- Stated the Hwy 41 public meeting is February 19, 2025.
- Thanked the Fire Department and Police Department for handling a high number of calls in January.

Councilmember Benesh:

- Attended the Ice Fishing Tournament hosted by the Fireman’s Relief Association.

Councilmember Sheveland:

- Thanked the Commission applicants for their interest in serving Chaska.
- Added Mayor Hubbard has been doing a great job in her new role.

Councilmember Grau:

- Explained there were concerns about traffic around Costco. However, he had not experienced issues with traffic in that area.
- Wished his son a “Happy Birthday!”

Mayor Hubbard:

- Attended the City Engineers Association of Minnesota event where Chaska was recognized.
- Attended the Ice Fishing Tournament hosted by the Fireman’s Relief Association.
- Noted the Parks and Recreation Commission is hosting the Little Tots Sweetheart Dance on February 21, 2025.

11. Adjourn

Motion by Councilmember Grau, second by Councilmember Hatfield to adjourn the meeting at 7:45.
Motion carried.

- MINUTES -
CHASKA CITY COUNCIL
FEBRUARY 24, 2025

1. Call to Order
The meeting was called to order by Mayor Hubbard at 7 p.m.

2.Pledge of Allegiance

3. Roll Call
Roll call was taken. Present: Mayor Hubbard and Councilmembers Benesh, Grau, Hatfield, and Sheveland.

Absent: None.

Also Present: Matt Podhradsky, City Administrator; Kevin Wright, Communication Director; Elise Durbin, Assistant City Administrator; Marshall Grange, Parks and Recreation Director; Nate Kabat, Community Development Director; Liz Hanson, City Planner; Ashley Cauley, City Planner; and Christophe Morschen.

4. Adopt the Agenda
Motion by Councilmember Benesh, second by Councilmember Sheveland to adopt the agenda as presented. Motion carried.

5. Visitor Presentation
5.A. Recognition Team Guentzel
Parks and Recreation Director Marshall Grange explained the team won the USA National Team Curling Championship. Three of the four members were present.

Councilmember Hatfield asked how the name of the team was selected. Mason Guentzel stated the team's name is usually based on the skip.

Will Podhradsky, Mason Guentzel, and Leighton Hines introduced themselves. The boys explained they started curling around ages 7 or 8. Curling is a club sport. They provided details on their experience and how the club operates.

5.B. Beyond New Beginnings
Jill Engeswick, Board Secretary and Program Director, explained the background of and services offered by Beyond New Beginnings. The Carver County Community Development Agency (CDA) had acquired a building with four two-bedroom apartments and a common space, and they offered to handle the leases, management, and maintenance for the program.

Ms. Engeswich explained young moms and their children living in a vicious cycle of poverty and are at risk for homelessness. The program prioritizes stable housing, education and job training, mentoring and coaching, and a cross-generational focus.

Molly Koivumaki, Executive Director of Beyond New Beginnings, thanked Ms. Engeswich for her work for the program. She explained there is a need to expand their services, and they hope to present a plan to Council in the near future.

Bob Roepke, representative of the Community Asset Foundation, provided the history and background of the Foundation. They have supported a number of local housing projects, and plan to support Beyond New Beginnings.

Councilmember Hatfield noted it has been exciting to watch Beyond New Beginnings develop and grow in Chaska.

Councilmember Benesh asked what areas are served by the program. Ms. Koivumaki stated they primarily serve Carver and Scott counties. However, they are open to participants from other counties as well.

Councilmember Sheveland asked where the new site will be located. Ms. Koivumaki stated a location hasn't been selected, but they want to find a space in Chaska.

Mayor Hubbard pointed out the services offered by Beyond New Beginnings is extremely impactful.

Ms. Koivumaki explained the program received a grant and was selected to have its operation expenses covered for two years.

City Administrator Podhradsky added Chaska is essentially quadrupling its financial contribution by collaborating with Beyond New Beginnings and its four units.

<u>5.C. Update on Southwest Chaska Community Park Access</u>
Parks and Recreation Director Marshall Grange provided an update on the Southwest Chaska Park Master Plan. They have partnered with Confluence and Stantec. He explained the four-phase planning process underway to prepare for construction. They plan to return to the Council in the fall for a final recommendation.

Mr. Grange explained they plan to develop a space known as a community park. It will incorporate a destination-sized playground, miracle field, park shelter building, and a universal design. The Big Woods Preservation Area is adjacent to the park. He noted there is a future plan for an elementary school nearby. City Administrator Podhradsky added Staff is discussing the shared use of the playground or other options.

Mr. Grange noted they have completed an Engineering Stormwater Analysis and a Rough Grading Analysis. The area involves clay soils and ample water and sewer connections. The elevation offers both challenges and opportunities. There are views of the Minnesota River Valley and has accessible trail routing and design options.

Councilmember Grau asked what space would be a similar size to the proposed community park. City Administrator Podhradsky stated he would find a comparable park for Council.

Mr. Grange stated a third-party group is handling the market analysis. There will be several community engagement efforts to inform the park plans such as a project website, community survey, focus groups, and participation in public events.

Councilmember Grau asked how associations are selected to be part of the project. Mr. Grange stated they plan to include any interested associations. Councilmember Grau noted the parl should allow for year-round opportunities.

Councilmember Sheveland pointed out Lifetime Fitness is looking to expand their offerings to be more holistic.

Councilmember Hatfield noted she is excited to see the area develop.

Councilmember Grau stated turf fields are very inclusive and low-maintenance.

Councilmember Sheveland added a splash pad or wading pool could be beneficial.

6. Approve Previous Meeting Minutes
6.A. Approve the January 27, 2025 City Council Meeting Minutes
Motion by Councilmember Hatfield, second by Councilmember Grau to approve the minutes of the January 27, 2025 City Council meeting.
Motion carried.

6.B. Approve the February 3, 2025 City Council Meeting Minutes
Motion by Councilmember Benesh, second by Councilmember Hatfield to approve the minutes of the February 3, 2025 City Council meeting.
Motion carried.

7. Consent Agenda
Mayor Hubbard pointed out Consent Agenda Item 7f. Adopt Resolution 2025-13 Supporting the City's application to the Carver County Community Development Agency Community Growth Partnership Initiative Grant Program is an exciting opportunity.

Motion by Councilmember Grau, second by Councilmember Benesh to approve the Consent Agenda Items A through H:

A. Accept Public Improvements - Savanna Estates 1st Addition

Accept public improvements in Savanna Estates 1st Addition as municipal facilities and adjust letter of credit accordingly.

B. Accept Public Improvements - Savanna Estates 2nd Addition

Accept public improvements in Savanna Estates 2nd Addition as municipal facilities and adjust letter of credit accordingly.

C. Accept Public Improvements - Savanna Estates 3rd Addition

Accept public improvements in Savanna Estates 3rd Addition as municipal facilities and adjust letter of credit accordingly.

D. Adopt Resolution 2025-12 Ratifying 2025 Cogeneration and Small Production Tariff

Motion to adopt Resolution 2025-12 Ratifying 2025 Cogeneration and Small Production Tariff.

E. Appointment of Planning Commission Chair and Vice-Chair

Motion to appoint Rob Brass to serve as Chairperson of the Planning Commission and Todd Urbanski as Vice-Chairperson of the Planning Commission for calendar year 2025.

F. Adopt Resolution 2025-13 Supporting the City's application to the Carver County Community Development Agency Community Growth Partnership Initiative Grant Program

Motion to adopt Resolution No. 2025-13 supporting the City's application to the Carver County CDA Community Growth Partnership Initiative Grant funds.

G. Approve Off-Sale Intoxicating Licenses - Hazeltine National Golf Club

Motion to approve an Off-Sale Intoxicating Liquor License for Hazeline National Golf Club, located at 1900 Hazeltine Blvd., Chaska.

H. Motion to adopt Resolution No. 2025-16 Approving the Lot Split at 710 Walnut Street/Nanci Olson/PC #2025-04

Motion to adopt Resolution No. 2025-16 approving the lot split at 710 Walnut Street, based on the following graphic exhibits and conditions:

1. Coopers Remainder of Parent Parcel survey, prepared by Alliant Engineering, dated July 10, 2024.
2. Land Parcel to City of Chaska survey, prepared by Alliant Engineering, dated June 10, 2024.

Motion carried.

<u>8. Action Items</u>

<u>8.A. Adopt Resolution No. 2025-14 and Ordinance No. 1055 Approving the Preliminary Plat and Rezoning for Fultonwood/Pulte Homes/PC #2024-21</u>

City Administrator Podhradsky introduced the item to the Council and City Planner Liz Hanson provided a presentation on it.

Councilmember Hatfield noted there have been previous conversations regarding one or two entrances. She stated she doesn't like the single entrance option as presented. Ms. Hanson noted the number of lots doesn't trigger a need for two access points for emergency vehicles.

Councilmember Hatfield stated some people cross Spring Creek Drive between homes on an area that may be a trail. Ms. Hanson stated it is likely stormwater access.

Councilmember Hatfield stated the development got more dense since Concept Plan. She was disappointed to see the lack of housing diversity in the proposal. The City needs different housing options.

Councilmember Grau asked if the northern portion of the street has a bike lane. Ms. Hanson confirmed there is a bike lane, but the County doesn't plan to keep the bike lane.

Councilmember Grau noted his agreement with Councilmember Hatfield. It makes sense to match the housing across the street. However, the proposal is uninspired. It is also frustrating for the density to be at the maximum end for a single access.

Councilmember Sheveland asked how homes are accessed. City Administrator Podhradsky stated the homes can access their driveways from Spring Creek Drive. It isn't currently too busy.

Councilmember Sheveland asked how the shared road is handled between Chaska and Carver. Ms. Hanson stated the street falls under Carver's maintenance and operations area. It will likely be refined as part of the development.

Councilmember Sheveland asked what additional tax revenue would be generated from the area. City Administrator Podhradsky stated it would be around $16,000.

Councilmember Benesh asked why more units were added. City Administrator Podhradsky stated the developer added more land to the project.

Mayor Hubbard asked if a noise analysis was completed. Ms. Hanson confirmed a noise analysis was completed by the developer. The developer must include windows with certain ratings to maintain State standards.

Haley Daily, representative of Pulte Homes Minnesota, stated the single point of access has been discussed with neighboring residents. The existing residents were strongly opposed to a second access. Pulte has also researched the market options for the area. They considered townhomes, but townhomes typically require a large amenity such as a community center.

Councilmember Hatfield noted her disagreement with the market analysis as a villa recently sold quickly in a less desirable area. Also, it is expected that existing residents to oppose additional access points. However, there was a recent water main break incident, and many residents could not leave their homes due to the single access.

Councilmember Benesh asked if the interviewed residents were from Carver or Chaska. Ms. Daily stated the residents were those currently living in the area.

Councilmember Sheveland pointed out the second access would align directly with an existing home's driveway. Councilmember Hatfield stated the access could be moved slightly to avoid that issue.

Councilmember Grau asked why the ghost lot concept was changed. Ms. Daily explained the site plan faced many issues meeting the drainage requirements. The ghost lot was a low-point of the site.

Councilmember Grau added if the project were an infill project, the room would be full of residents with complaints.

Mayor Hubbard expressed her appreciation of the tot lot. She added many folks want to live in Chaska and are seeking out single-level homes. There are several excuses of why the project isn't very interesting. The yards are not an attractive amenity, the density is disappointing, and the noise from the highway is concerning.

Councilmember Grau requested the density be reduced. Some lots are wedged into the area oddly.

City Administrator Podhradsky suggested tabling the item if the Council is uncomfortable with the proposal. There needs to be a timeline of when the item will be addressed again before the 60-day deadline is up.

Mayor Hubbard asked if the item will go before the Planning Commission again. City Administrator Podhradsky stated it will not.

Councilmember Sheveland asked if the Council can provide parameters to the developer. City Administrator Podhradsky stated Staff will compile the comments and concerns of the Council and work with the developer for revisions.

Councilmember Hatfield noted her appreciation of the sidewalk addition.

Councilmember Grau thanked the developer for their interest in the space and for their willingness to work with the City. Mayor Hubbard agreed with Councilmember Grau.

City Administrator Podhradsky reiterated the Council is uncomfortable with the single entrance. They want the houses along Spring Creek to be cohesive with the Carver homes while the interior homes could be other styles. The Council also wants the density to be decreased.

Mayor Hubbard stated the Council prefers to lower the density. If the density were to decrease, then there isn't a need for a second entrance.

Councilmember Hatfield stated she would like there to be two entrances still.

Councilmember Sheveland asked why there isn't an entrance onto Mount Hope Road. City Administrator Podhradsky stated there is an issue with its proximity to Chaska Boulevard.

Councilmember Hatfield pointed out the Planning Commission was complementary of the proposal. Their role is to consider if the project meets the City's ordinances and requirements. The Council takes a philosophical approach on proposals.

Motion by Councilmember Hatfield, second by Councilmember Sheveland to table Resolution No. 2025-14 approving the preliminary plat for Fultonwood (PC #2024-21) and Ordinance No. 1055 approving the rezoning from Open (O) to Planned Residential District No. 88 (PRD-88) for Fultonwood until March 17, 2025.
Motion carried.

Mayor Hubbard thanked the applicant for their time.

8.B. Motion to adopt Resolution No. 2025-15 approving the Concept Plan for Talero Curve/ Quadriga Ventures/ PC #2024-24
City Administrator Podhradsky introduced the item to the Council and Community Development Director Nate Kabat provided a presentation on it.

Councilmember Hatfield noted there are two Homeowner's Associations (HOAs). There is interest in moving the cul-de-sac entrance. She noted her support of the moved entrance.

Susan Stinchfield, 3740 Talero Curve, introduced herself as President of the HOA Board. She stated the mailing indicated the meeting included a public hearing. Councilmember Grau stated his earlier questions may have been confusing. However, there is no public hearing as the item is only a Concept Plan.

Ms. Stinchfield explained they were approached by a developer to complete the project. The current residents were unaware of the Master Development Plan. They have vendors for lawn service and snow removal. There is no place for the snow to go, and the HOA Board has been trying to navigate the issue.

Ms. Stinchfield noted there are also concerns about accessing the new area from Talero instead of Bavaria regarding traffic and safety. The HOA has the authority to approve or deny the easement. The developer has offered to move the road to the north. The HOA purchased the additional property to ensure a buffer between their neighborhood and future developments.

Ms. Stinchfield added the time to add property to Chevalle has expired, which creates an issue for the HOA. The Council relies on the City's ordinances instead of referring to governments that document HOAs. Mayor Hubbard stated the goal of the HOAs is for them to work together to find a compromise.

Ms. Stinchfield stated the HOA is uninterested in a development that is not part of an HOA, whether it be Talero or Chevalle.

Councilmember Grau asked if the HOA requirement is part of the easement discussion. City Administrator Podhradsky stated it would be smart for the easement discussion to include HOA considerations.

Mr. Kabat noted the Chevalle HOA is open to including the development in their HOA. It appears Talero is also open to it.

Ms. Stinchfield stated it would be a burden on their small HOA to manage more homes with minimal financial incentive.

Councilmember Benesh added the new development could be another sub-association of Chevalle.

Ms. Stinchfield reiterated the developer and the HOA are discussing easements. She asked if tabling the item would impact those discussions. Mr. Kabat stated the next step would require the developer show they have control of the access.

Mayor Hubbard encouraged the HOA to continue discussions with the developer.

Megan Rogers, Development Consultant on the project, stated the original location for the connection was approved under the original plat. The outlots were to be maintained by the developer and there was a preliminary access agreement. The outlots have since been purchased by the Talero HOA.

Ms. Rogers stated the proposal is for a luxury home product with walk-out basements. The developer has been working with the HOA to come to an agreement.

Ms. Rogers stated the setbacks will be sixty feet. The existing trees will be retained between the properties. The original Master Plan called for a creation of a green space, which is part of the proposed concept plan. They believe the new homes would be most valuable if part of the Talero HOA or its own HOA.

Councilmember Hatfield asked who would own the green space. Ms. Rogers stated there would be conservation deeds and the green space would be owned by the HOA.

Mayor Hubbard noted the neighborhood is beautiful. In-fill projects are always difficult, and she hopes both parties can reach an agreement.

Motion by Councilmember Benesh, second by Councilmember Hatfield to adopt Resolution No. 2025-15, approving the Concept Plan for Talero Curve at 3910 Bavaria Road.
Motion carried.

8.C. Motion to adopt Resolution Nos. 2025-17 and 2025-18, vacating a portion of the drainage and utility easement in the rear of Lots 2 and 3, Block 2, ENSCONCED WOODS/ Johnson Reiland Builders and Remodelers/ PC #2025-01

City Administrator Podhradsky introduced the item to the Council and Mr. Kabat provided a presentation on it.

Mayor Hubbard opened and closed the public hearing at 10:03 p.m. as no one wished to address the Council.

8.C.i. Resolution No. 2025-17
Motion by Councilmember Hatfield, second by Councilmember Grau to adopt Resolution No. 2025-17 approving the vacation of a portion of the drainage and utility easement in the rear of Lot 2, Block 2, ENSCONCED WOODS (719 Ensconced Woods).
Motion carried.

8.C.ii. Resolution No. 2025-18

Motion by Councilmember Benesh, second by Councilmember Sheveland to adopt Resolution No. 2025-18 approving the vacation of a portion of the drainage and utility easement in the rear of Lot 3, Block 2, ENSCONCED WOODS (725 Ensconced Woods).
Motion carried.

9. Bills
9.A. Accounts Payable Claims Roster 2-4-2025
Motion by Councilmember Hatfield, second by Councilmember Benesh to approve the bills as presented. Roll call was taken. Voting aye: Councilmembers Benesh, Hatfield, Grau, and Sheveland, and Mayor Hubbard. Voting nay: None
Motion carried.

10. Other Business
10.A. City Administrator's Report
10.A.i. Bi-Weekly Report 2-4-2025

Councilmember Hatfield:
- Participated in the Downtown Business Alliance meeting on February 14, 2025.
- Noted there is a survey regarding Downtown Chaska online.
- Attended the Hwy 10/141 meeting.
- Stated the CCC Carnival is March 7, 2025.

Councilmember Benesh:
- Attended the League of Minnesota Cities New Leaders Conference.
- Stated the American Mini Golf Alliance is hosting an event at Golf Zone on March 2, 2025.

Councilmember Sheveland:
- Offered to speak at a 7th grade class.

Councilmember Grau:
- Attended the SouthWest Transit meeting.
- Noted the Years of Service Recognition Breakfast is coming up.

Mayor Hubbard:
- Thanked Planning Commissioners for participating in the Work Session.
- Thanked exiting Commissioners for their service to the City.
- Noted the Highway 41 project received one of the Grand Awards.
- Attended the Downtown Business Alliance meeting.
- Met with Chaska's lobbyists for the City Square West project.
- Stated the Christmas in May is looking for applications for home repairs.
- Wished her son a Happy 10th Birthday.

11. Adjourn
Motion by Councilmember Grau, second by Councilmember Benesh to adjourn the meeting at 10:28 p.m.
Motion carried.