

**- MINUTES -
CHASKA CITY COUNCIL
JULY 21, 2025**

1. Call to Order

The meeting was called to order by Mayor Hubbard at 7:00 p.m.

2. Pledge of Allegiance

3. Roll Call

Roll call was taken. Present: Mayor Hubbard and Councilmembers Benesh, Grau, and Hatfield.

Absent: Councilmember Sheveland.

Also Present: Matt Podhradsky, City Administrator; Noel Graczyk, Administrative Services Director; Elise Durbin, Assistant City Administrator; Julie Grove, Economic Development Coordinator; Krista Mark, Communications Coordinator; and Christophe Morschen, City Attorney;

4. Adopt the Agenda

Motion by Councilmember Hatfield, second by Councilmember Benesh to adopt the agenda as presented. Motion carried.

5. Visitor Presentation

No one wished to present to the Council.

6. Approve Previous Meeting Minutes

6.A. Approve the June 30, 2025, City Council Meeting Minutes

Motion by Councilmember Grau, second by Councilmember Benesh to approve the minutes of the June 30, 2025, City Council meeting.

Motion carried.

7. Consent Agenda

Motion by Councilmember Benesh, second by Councilmember Hatfield to approve the Consent Agenda Items A through J:

A. Approve Tobacco License Application for Lewsader Vending Enterprises, LLC

Motion to approve license TOB 25.21 to sell tobacco-related products for Lewsader Vending Enterprises located at 1045 Stoughton Ave. Chaska DBA NorthStar Regional a Residential Treatment Center.

B. Adopt Resolution 2025-36 Approving an Off-Site Gambling Permit to Chaska Lions Club

Motion to adopt Resolution No. 2025-36 approving the Chaska Lions' request to conduct a bingo event on July 26th & 27th, 2025 at Chaska Lions Park.

C. Approve On-Sale Intoxicating and Sunday Sale Liquor License for Southern Social

D. Adopt Resolution 2025-37 Premises Gambling Permit to Chaska Lions Club

Motion to approve an On-Sale Intoxicating Liquor License and Sunday Sale license for Southern Social Chaska LLC, DBA Southern Social, located at 2880 Chaska Blvd, Chaska.

E. Adopt Resolution 2025-38 Supporting Capital Budget Requests to the State of Minnesota
Motion to adopt Resolution 2025-38 approving support for the 2026 Capital Budget Requests to the State of Minnesota.

F. Adopt Resolution 2025-39 Awarding Bid for Outlet D Storm Water Pumping Station 2025 Improvements

Motion to approve Resolution 2025-39 awarding the bid for Outlet D Storm Water Pumping Station 2025 Improvements to Pember Companies, Inc. in the low bid amount of \$368,650.00

G. Adopt Resolution 2025-40 Accepting Gifts and Donations

Motion to adopt Resolution 2025-40 acknowledging and accepting gifts to the City of Chaska received during the period October 1, 2024 through December 31, 2024.

H. Adopt Resolution 2025-41 Accepting Gifts and Donations

Motion to adopt Resolution 2025-41 acknowledging and accepting gifts to the City of Chaska received during the period January 1, 2025 through March 31, 2025.

I. Adopt Resolution 2025-42 Accepting Gifts and Donations

Motion to adopt Resolution 2025-42 acknowledging and accepting gifts to the City of Chaska received during the period April 1, 2025 through June 30, 2025.

J. Renew a Cable Television Franchise with Comcast

i. Adopt Ordinance No. 2025-1067 Granting a Cable Television Franchise to Comcast

Motion to adopt Ordinance No. 2025-1067 to renew a Cable Television Franchise Fee with Comcast.

ii. Adopt Resolution 2025-43 To Approve Summary Publication of Ordinance 2025-1067

Motion to adopt Resolution No. 2025- to approve summary publication of Ordinance 2025-1067
Motion carried.

8. Action Items

8.A. 2024 Annual Financial Reports

City Administrator Podhradsky introduced the item to the Council and Administrative Services Director Noel Graczyk provided a presentation on it. Christopher Knopik and Ezra Koetz, representatives of CliftonLarsonAllen, continued the presentation.

Councilmember Hatfield pointed out that the same topic was addressed during the Work Session, and Council had another opportunity to ask questions of Staff and the auditors. She thanked Staff for their work on the audit.

Mayor Hubbard thanked Mr. Graczyk for his hard work and the clarity with which he has communicated. She thanked the Chaska Fire Department Relief Association for their time.

Motion by Councilmember Hatfield, second by Councilmember Grau to accept the 2024 Annual Comprehensive Financial Report for the City of Chaska and associated audit reports as well as the 2024 Annual Financial Report for the Chaska Fire Department Relief Association and associated audit reports.

Motion carried.

8.B. Authorize Letter of Intent for TIF Assistance for the Proposed EDCO Project

City Administrator Podhradsky introduced the item to the Council and Economic Development Coordinator Julie Grove provided a presentation on it.

Mayor Hubbard stated the prospect is exciting. The City's TIF policy is flexible and is a great tool for Chaska.

Motion by Councilmember Grau, second by Councilmember Benesh to authorize the City Administrator to execute the Letter of Intent for TIF assistance to the proposed EDCO Project.

Motion carried.

9. Bills

9.A. Accounts Payable Claims Roster 21-07-2025

The Council requested further information about bills regarding Civic Plus.

City Administrator Podhradsky provided further information regarding those bills.

Motion by Councilmember Hatfield, second by Councilmember Grau to approve the bills as presented. Roll call was taken. Voting aye: Councilmembers Benesh, Hatfield, Grau, and Mayor Hubbard. Voting nay: None
Motion carried.

10. Other Business

10.A. City Administrator's Report

10.A.i. Bi-Weekly Report 21-07-2025

Councilmember Hatfield:

- Pointed out River City Days is scheduled for the coming weekend.
- Cones with a Cop is on Wednesday, July 23.
- Asked if the utility costs are higher than the rest of the year. City Administrator Podhradsky confirmed that July and August are the highest cost months for electricity.

Councilmember Grau:

- Attended a recent Cubs fundraiser.
- Expressed his appreciation of the Chaska community.
- Thanked the Community Engagement Officer for his work.

City Administrator Podhradsky:

- Attended an event at The Loop geared towards folks with disabilities. The Loop caters to any and all people.
- Pointed out Hazeltine opened their villas. The sidewalk will be added in the next week or so.

Mayor Hubbard:

- Noted that there will be improvements to City buildings in the coming years. However, nuisances or unsafe situations can be addressed in the interim.
- Thanked the sponsors who supported Fire and Ice.
- Added that the Cubs fundraiser was inspiring.
- Toured the new Public Safety Facility.
- Attended the Veterans' Picnic.
- Welcomed Chaska's four new police officers.
- Pointed out the Minnesota Bluffs ribbon cutting is on July 22.
- Stated Chaska Friends of the Library is having a sale on July 25 and 26.
- Added Night to Unite is on August 5, 2025.

11. Adjourn

Motion by Councilmember Hatfield, second by Councilmember Benesh to adjourn the meeting at 8:29 p.m.

Motion carried.