



AGENDA
CHASKA HUMAN RIGHTS COMMISSION
CHASKA CITY HALL - COUNCIL CHAMBERS & ZOOM
Thursday, November 20, 2025
6:30 PM

1. Roll Call
2. Adopt Agenda
3. Open Forum/Guest Presentation
4. Approve Minutes
 - 4.A. Approve Meeting Minutes - October 23, 2025
5. Treasurer's Report
 - 5.A. Treasurer's Report - November 2025
6. Old Business
 - 6.A. Cultural Heritage Month
 - 6.B. MLK Human Rights Celebration
7. New Business
 - 7.A. CCC Art Gallery Exhibit - Pride
 - 7.B. 2026 Swag Items
8. Belonging Message
9. Next Meeting Date - December 18, 2025 (Work Session prior to meeting)
10. Adjourn



Minutes
CHASKA HUMAN RIGHTS COMMISSION
Thursday, October 23, 2025
6:30 PM

1. Roll Call

Present: Chairperson Carlson, Vice Chairperson Welvaert, Martin Hubbard, Hanne Sandison, Brit Haanan, and City Staff Elise Durbin

Absent: Commissioners Duffy, Mee, and Hamza

2. Adopt Agenda

Motion: Commissioner Sandison

Second: Commissioner Haanan

Motion: Carried

3. Open Forum/Guest Presentation – Latino Voices

Grecia Lozano shared information on the Ofrenda Celebration. She noted that they have placed a second ofrenda at the Chaska event center. She added that they have included a detailed budget of \$850. She stated that several materials from last year's ofrenda had been damaged during moving. She stated that with the Commission's support, they will be able to update the ofrenda with more durable materials. Commissioner Hubbard asked how each item listed in the budget is used. Ms. Lozano stated that most of the items on the budget are things that are placed on the ofrenda. She shared further details of the items that are included in the ofrendas.

Chair Carlson asked for a motion to approve the funding request of \$845 for Latino Voices.

Motion: Commissioner Welvaert

Second: Commissioner Sandison

Motion: Carried

4. Approve Minutes

4.A. Adopt Meeting Minutes – August 28, 2025

Motion: Commissioner Sandison

Second: Commissioner Haanan

Motion: Carried

5. Treasurer's Report

5.A. Treasurer's Report 2025

Durbin reported October expenses as follows: Since the last meeting in August, a budget of \$2750 was approved for the Celebrate India event. She noted that they have sought out donations to help with the Celebrate India event from the Chaska Library. The donation received has been put in the final event budget.

Motion: Commissioner Haanan

Second: Commissioner Hubbard

Motion Carried

6. New Business

6.A. Dia de los Muertos Ofrenda Request

This item was discussed during item 3.

7. Old Business

7.A. MLK Human Rights Celebration

Chair Carlson noted that the committee has met and has discussed possible guest speakers. They have reached out to two potential speakers.

7.B. Women's Appreciation

Nothing to report.

7.C. Pride Celebration

Nothing to report.

7.D. River City Days

Nothing to report.

7.E. Cultural Heritage Month/Celebrate India

Chair Carlson stated that she prepared and submitted a Lions Club donation request application. She noted that she also met with the board of directors. She stated that she asked for \$1750. She stated that the Lions Club approved the request. She shared further information on other donation sources she has reached out to. Commissioner Haanan stated that they have not made any progress in getting confirmation on those interested in booth rentals. She stated that they have decided to go with a pizza food truck for the event. Chair Carlson

7.F. Indigenous People's Recognition

Nothing to report.

7.G. Veteran's Acknowledgment

Nothing to report.

8. Message of Belonging

Chair Carlson shared the October message of belonging. She discussed the importance of National Hispanic Heritage Month. She shared information on possible collaboration with the National Council of Hispanic Employment Program Managers.

Commissioner Welvaert provided an update on the Carver County Family Resource Center that will be opening at Chaska Moravian Church. She also shared information on the fall family event held at the church. The grand opening and ribbon cutting will be held on November 18.

Chair Carlson stated that the Southwest Chamber of Commerce is partnering with the League of Women Voters of Eastern Carver County on October 28 to discuss a proposal for a 10-year levy for general education revenue.

9. Next Meeting Date – November 20, 2025, at City Hall Council Chambers and Zoom.

10. Adjourn

Meeting adjourned at 7:30 p.m.

CHASKA HUMAN RIGHTS COMMISSION
November 20, 2025

2025 Beginning Balance:	\$6,500
January	
Human Rights Award Plaques	(\$168.74)
Books (MLK Day event)	(\$420.97)
Refreshments (MLK Day event)	(\$256.05)
February	
HRC Commissioner name tag	(\$21.10)
March	
April	
May	
T-shirts (Pride Celebration)	(\$830.00)
June	
Booth (River City Days)	(\$50.00)
Supplies (Pride Celebration)	(\$114.74)
Ice Cream (Pride Celebration)	(\$90.10)
Face Painter (Pride Celebration)	(\$200.00)
July	
Tablecloth clips	(\$7.99)
August	
Celebrate India event budget	(\$750.00)
Event Center Rental (Celebrate India)	(\$1,750.00)
Storyteller (Celebrate India)	(\$250.00)
September	
Friends of the Chaska Library Donation (Celebrate India)	\$250.00
October	
Lions Donation (Celebrate India)	\$1,750.00
Latino Voices	(\$845.00)
November	
December	
Balance:	\$2,745.31

Notes:

- A total of \$2,750 was approved by the HRC for the Celebrate India budget (at the August 28, 2025 meeting). Any unused budget for the Celebrate India event will be returned to the HRC budget after the event.

REQUEST FOR ACTION CHASKA HUMAN RIGHTS COMMISSION 11/20/2025

Subject: 2026 Swag Items



Prepared By: Elise Durbin, Assistant City Administrator

Towards the end of each year when there are extra funds available, the Human Rights Commission purchases “swag” for the upcoming year. These items are then available to promote the HRC at different events throughout the year—primarily River City Days.

Currently there are 89 items available that were not given out this year. These include:

- Reusable bags—7
- Foldable frisbees—18
- Water bottles—28
- Hand sanitizer—36

Below are items and prices of swag items that have been discussed previously, recently brought up, or other items that staff feel are trending.

Item	Cost/Quantity (includes set up order charge)
Drawstring Sportpack 	\$435.12 for 100
Beeswax Lip Moisturizer 	\$257.75 for 250
Value Lip Balm 	\$187.91 for 100
Soft Touch Round Lip Balm 	\$358.41 for 144

<p>Two-toned Sunglasses</p> 	<p>\$328.07 for 100</p>
<p>Rubber Duck-Medium size</p> 	<p>\$315.41 for 150</p>
<p>Weighted Racing Rubber Duck</p> 	<p>\$402.35 for 150</p>
<p>Pop-Up Grip Phone Wallet</p> 	<p>\$422.53 for 250</p>
<p>Push Pop Fidge Phone Wallet</p> 	<p>\$373.53 for 200</p>
<p>Wherever Travel Wristlet</p> 	<p>\$514.32 for 100</p>
<p>Round Button – 2"</p> 	<p>\$230.00 for 250</p>

HRC ACTION REQUESTED

Review the swag items, determine items and quantities to be purchased, and direct staff to place the order.