

- MINUTES -
CHASKA CITY COUNCIL
NOVEMBER 3, 2025

1. Call to Order

The meeting was called to order by Mayor Hubbard at 7 p.m.

2. Pledge of Allegiance

3. Roll Call

Roll call was taken. Present: Mayor Hubbard and Councilmembers Benesh, Grau, Hatfield, and Sheveland.

Absent: None.

Also Present: Matt Podhradsky, City Administrator; Elise Durbin, Assistant City Administrator; Matt Clark, City Engineer; Brent Alcott, Water Resources Coordinator; Krista Mark, Communications Coordinator; and Christophe Morschen, City Attorney.

4. Adopt the Agenda

Motion by Councilmember Grau, second by Councilmember Benesh to adopt the agenda as presented. Motion carried.

5. Visitor Presentation

Jack Schwartz from Boy Scout Troop 174 addressed the Council and stated he was working on the Communication Badge. He explained that this is part of earning an Eagle Merit Badge, where troops use active listening to address an issue and write down the pros and cons of the issue.

Mayor Hubbard congratulated the boys on their work towards earning an Eagle Merit Badge.

6. Approve Previous Meeting Minutes

6.A. Approve the October 6, 2025, and October 20, 2025 City Council Meeting Minutes

Motion by Councilmember Sheveland, second by Councilmember Benesh, to approve the minutes of the October 6, 2025, and October 20, 2025, City Council meetings.

Motion carried.

7. Consent Agenda

Motion by Councilmember Hatfield, second by Councilmember Grau, to approve the Consent Agenda Items A through D:

A. Approve 2026 Rates for Recreational Fund Budgets

Motion to approve a 2026 rate schedule for the Community Center, The Loop at Chaska, Town Course, and Curling and Event Center funds.

B. Establish a Public Hearing to consider an amendment to the City's Temporary Transfer Authority Spending Plan.

Motion to set a Public Hearing for November 17, 2025, to review a spending plan associated with the Temporary Transfer Authority.

C. Adopt Resolution 2025-80, Awarding Bid for North Water Treatment Plant Sanitary Sewer Extension

Motion to Adopt Resolution No. 2025-80, Awarding Bid for the North Water Treatment Plant Sanitary Sewer Extension to Widmer Construction LLC, in the low bid total amount of \$217,252.75.

D. Approving Farmer's Fridge and Roast Wave Coffee Vending opportunities at the CCC Staff recommending approval for both Farmers' Fridge and Roast Wave Coffee vending opportunities.

Mayor Hubbard asked if Chaska had used the Widmer Construction company before, regarding the construction for the Water Treatment plant. City Administrator Podhradsky said the City had used them before.

Motion carried.

8. Action Items

8.A. Adopt Resolution 2025-79 Award Bid for Seminary Fen C-2 Ravine Stabilization Project

City Administrator Podhradsky introduced the item to the Council, and Water Resources Coordinator Brent Alcott provided a presentation on it.

Councilmember Sheveland asked if the city of Chanhassen is contributing to the project. Mr. Alcott said Chanhassen is not due to their city border being right in the middle of the Wetland complex, and the ravine is on the Chaska side.

Mayor Hubbard asked if snow would affect the project timeline. Mr. Alcott said the soil would be seeded and covered with paper mulch, which glues the soil down to hold the seed over for spring.

Mayor Hubbard and Councilmember Sheveland congratulated Mr. Alcott on receiving significant grant money to help out with funding.

Mayor Hubbard asked how long it takes for vegetation to fill in. Mr. Alcott said a cover crop will be included in the seed mix that is fast-growing within the first year, and full growth will take two to three years.

Motion by Councilmember Hatfield, second by Councilmember Benesh to adopt Resolution 2025-79 awarding the bid for the Seminary Fen C-2 Ravine Stabilization project to Sunram Construction, Inc., in the low bid total amount of \$948,421.00, and authorize the City Engineer to finalize and execute grant agreements with the Carver County Water Management Organization and the Lower MN River Watershed District.

Motion carried.

9. Bills

9.A. Accounts Payable Claims Roster 3-11-2025

The Council requested further information about bills on page one regarding the Speed Trailer and page 16 regarding Trauma Plates.

City Administrator Podhradsky provided further information regarding those bills.

Motion by Councilmember Sheveland, second by Councilmember Grau to approve the bills as presented. Roll call was taken. Voting aye: Councilmembers Hatfield, Sheveland, Benesh, Grau, and Mayor Hubbard. Voting nay: None
Motion carried.

10. Other Business

10.A. City Administrator's Report

10.A.i. Bi-Weekly Report 3-11-2025

Councilmember Hatfield:

- Shared upcoming events, including Deer Weekend (November 8), as well as Sip-and-Shop Saturdays, Fireman's Park Tree Lighting (November 23), and Small Business Saturday (November 29)
- Shared that she, Assistant City Administrator Durbin, and Mayor Hubbard spoke at the Chaska Historical Society's Annual meeting, and Chaska history books are on sale at the Chaska Historical Society.
- Shared that the local food shelf, Bountiful Basket, has been taxed due to the government shutdown, but is accepting food and cash donations, and Comcast and Xfinity just announced they would match up to \$20,000 of giving. She encouraged local residents to give back if they can.

Councilmember Benesh:

- Shared that he celebrates "Movember", and will be excited to see various stages of the Fire Department's mustache growth over the month of November.

City Administrator Podhradsky:

- Shared that the 100 Club is a non-profit organization that raises money for the holiday decorations around town, and each year an event is held at the Event Center before the tree-lighting ceremony (November 23), and the money raised at that event is used to purchase new holiday decorations.
- Reminded everyone that the next meeting at 5:30 p.m., there will be a Work Session to go over the final budget for the Utility funds.
- Shared that the following meeting on December 1 will be the annual Truth and Taxation hearing.

Councilmember Grau:

- Encouraged people to vote on November 4 at the Chaska Event Center, as there is a referendum.
- Thanked all the volunteers, board members, coaches, and referees who helped out with the Chaska Basketball Association boys' basketball tournament that was held at the Chaska High School.

- He encouraged people to give back to the community by volunteering to referee both basketball and football games, as there is a shortage of referees for sports in the community.

Mayor Hubbard

- Recapped Halloween and the celebrations at Uptown Chaska and downtown Chaska.
- Recapped the Katrina Event and parade that was hosted by Latino voices in partnership with the Chaska Police Department and the Human Rights Commission.
- Shared that the Minnesota House of Representatives' Capital Investment Committee bonding tour was well-received two weeks ago.
- Shared that a new business recently opened in the old Tommy Malt Shop at the hotel downtown, called the Chaska Tire Restaurant, and the food was very good.
- Shared the upcoming events: Bountiful Basket is holding an additional food drive on Thursday (November 6) on Stoughton, the India Celebration hosted by the Human Rights Commission (November 14) from 5:30 p.m. to 8:30 p.m. at the Chaska Event Center, and the Veterans Day ceremony at Chaska Middle School West starting at 8:40 a.m.
- Shared that Commission applications are open for the Human Rights Commission, Planning, and Parks and Heritage Preservation and information is available for those positions on the Chaska City website.
- Reminded the Council that the next meeting is on November 17.

Jim Bieniek at 1887 Waterford Court, addressed the Council about needing shuttles to take volunteers and spectators to and from the Ryder Cup, as there is not sufficient parking. City Administrator Podhradsky said that it is a high priority, and previously Southwest Transit provided a shuttle that went from the High School down to the event, but very few people used it. City Administrator Podhradsky said he is certain that a shuttle will be available again, and the City will try to make that information more readily available to the public.

Mr. Bieniek continued that the construction on Park Ridge through the roundabout prevents residents from getting through that area with a trailer. City Administrator Podhradsky said that the area was purposely designed to slow traffic.

Mr. Bieniek asked if there would be no parking signs from the roundabout all the way up the road, because once soccer season starts, additional parking is needed there. City Administrator Podhradsky said there would not be no parking signs on the street that goes into the Middle School.

Mayor Hubbard said she agreed with Mr. Bieniek regarding parking and shuttles for the Ryder Cup, and local businesses should benefit from the international tourism that the Ryder Cup brings to Chaska.

11. Adjourn

Motion by Councilmember Hatfield, second by Councilmember Sheveland to adjourn the meeting at 7:53 p.m.

Motion carried.