



AGENDA
CHASKA PLANNING COMMISSION
CHASKA CITY HALL - COUNCIL CHAMBERS
Wednesday, September 08, 2021
7:00 PM

1. Call to Order
2. Roll Call
3. Adopt Agenda
4. Visitor Presentation
5. Approve Previous Meeting Minutes
 - 5.A. Approve the August 11th, 2021 Planning Commission Meeting Minutes
6. Consent Items
 - 6.A. Recommend Approval of the Harvest West 3rd Final Plat Amendment/Tradition Development/PC #2021-09
7. Action Items
8. Other Business
 - 8.A. Receive Other Meeting Minutes
 - 8.A.i. Receive the June 8th and July 13th Park Board Meeting Minutes
 - 8.A.ii. Receive the August 2nd and Draft August 16th City Council Meeting Minutes.
9. Adjourn



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CHASKA PLANNING COMMISSION

MINUTES

August 11, 2021

1. Call to Order

Vice-Chair Brass called the meeting to order at 7:00 pm.

2. Roll Call

Roll call was taken. Members present: Commissioners Sailer, Brass, Olson, Rylee.

Members absent: Chair Dahlke, Commissioner Urbanski, Commissioner Lacey

Also present: Luke Melchert, City Attorney; Kevin Ringwald, Community Development Director; and, Liz Hanson, City Planner.

3. Adopt the Agenda

Motion by Commissioner Sailer, second by Commissioner Olson to adopt the agenda as presented.

Roll Call Vote: Ayes – all. Motion carried.

4. Visitor Presentation

None.

5. Minutes

Motion by Commissioner Olson, second by Commissioner Rylee, to approve the minutes of the July 14, 2021 Planning Commission meeting, as presented.

Roll Call Vote: Ayes – all. Motion carried.

6. Consent Items

None.

7. Action Items:

7.A. ACTION ITEM: Recommended Approval of a Concept Plan Amendment for Oak Ridge/RCS-RCA Oakridge, LLC and Continental Properties/PC #2021-15

City Planner Liz Hanson presented the item to the Commission. She noted that while there are things the applicant can work on, staff is recommending approval of the Concept Plan Amendment based on the conditions included in the staff report.

Eric Thome, Senior Development Director at Continental Properties, WI – addressed the Commission. He provided background and a presentation on the company and the concept plans for this item.

Commissioner Sailer stated with 14 buildings and 280 units proposed, he is wondering how many children that may mean would be in this development and would like to know if they plan to add a park.

Mr. Thome stated they estimate there would be about 25 children possibly in the development and they will most likely be able to add a tot-lot or play area in the development.

Commissioner Sailer further stated that he would like to know what their plans are for snow removal on the site.

Mr. Thome stated they have accounted for snow removal in their plans and stated as they get further along in the development they will be able to address grading for snow removal as well. He noted the current plans are based where slopes are located to help with the water shed.

Community Development Director Ringwald stated it is required that the applicants submit a snow removal plan with the preliminary plans for the City to review, so it is something they look at before approval.

Commissioner Riley asked if the development and property owners would be responsible for the snow removal and oversight of any amenities in this development. City Planner Hanson stated that is correct, the property owners are responsible for those items.

Vice-Chair Brass asked if the road would be built to the City standards provided it is not a City owned street.

Community Development Director Ringwald stated it will be required to meet the standards for a private street, not a public road, but all traffic components will be addressed during the approval process.

Commissioner Rylee stated the parks and trails through the City are a huge amenity and Continental Properties doing the work to connect the development to the trails will be a big selling point. He asked if the applicant is aware of the landscaping requirements the City will want to see on the site.

City Planner Hanson stated they are aware of the requirements and noted part of the plan is to preserve as many trees as possible, which are mainly on the perimeter of the lot.

Motion by Commissioner Olson, second by Commissioner Rylee to approve the Concept Plan Amendment for Oak Ridge/RCS-RCA Oakridge, LLC and Continental Properties; to allow for a stormwater pond and multi-family residential where multi-family and senior housing were previously proposed, PC #2021-15 subject to the following conditions:

1. Approvals shall be based on the following graphic exhibits:
 - a. Concept Site Plan Review Narrative (pgs. 1-29), prepared by RCS-RCA Oakridge LLC and Continental Properties, dated June 30, 2021
 - b. Site Features Map, prepared by Alliant, dated July 1, 2021
 - c. Site Forces Map, prepared by prepared by Alliant, dated July 1, 2021
 - d. Proposed Site Plan, prepared by Alliant, dated June 9, 2021

- e. Zoomed In Proposed Site Plan, prepared by Alliant, dated June 18, 2021
- f. Colored Site Plan, prepared by Alliant, undated
- 2. Adherence with the City Engineer's Memo dated August 6, 2021.
- 3. Adherence to the City's Boulevard Tree Policy and local street section design.
- 4. Approval of the new access onto Highway 41 by MnDOT and the City.
- 5. Prior to final plat approval, developer shall enter into an agreement with the City for the provision of necessary infrastructure and associated development costs.
- 6. Provision of a storm water management plan meeting City and Carver County WMO standards.
- 7. Provision that Section 9 Special Regulations of the zoning ordinance is complied with in full.
- 8. Preservation of the wooded steep slopes, and adherence of the 30-foot no grade/no mow buffer and the 50-foot building setback from that wooded steep slope.
- 9. Provision to provide a high level of landscaping and screening on the edge of Highway 41 and the Twin Cities & Western railway and to be addressed at preliminary submittal.
- 10. Provision that Planting Islands Section 9.6.5.4 will be met for all lots.
- 11. Provision that Retaining Walls Section 9.9.6 will be met.
- 12. Provision that multi-family uses meet Usable Open Space Section 9.11.4.1.1.
- 13. Provision of a tot lot, or something similar for a kid's amenity, and to be addressed in the preliminary submittal.
- 14. Provision of a tree survey and tree preservation plan at preliminary submittal.
- 15. Provision that no one Townhouse style of the same design exceed 75 units and be addressed on the preliminary plans.
- 16. Provision that the three color schemes are more differentiated and be addressed in the preliminary submittal.
- 17. Provision that the buildings provide for articulation and appeal along all of its edges but more importantly as they abut McKnight Lake and public trails.
- 18. Provision of buildings that will meet or exceed the City's exterior building material requirements and that those buildings should have an overall theme that is reflective of the place (and Chaska as a whole) as it relates to materials and massing.
- 19. Provision that mechanical equipment is completely screened from view, and to be addressed in the preliminary submittal.
- 20. Provision that perimeter fencing and vehicular security gates are eliminated on the plans (with the exception of the pool area), and to be addressed at preliminary submittal.
- 21. Provision that landscaping/screening is achieved around the proposed edges that abut the public trail and to be addressed at preliminary submittal.
- 22. Provision that a direct trail connection is achieved between the Springs site and the public trail around McKnight Lake, and to be shown on the preliminary submittal.
- 23. Provision that residential signage is not internally, or halo, illuminated.
- 24. Provision that sign permits are obtained prior to installation of any signs.
- 25. Provision of a fire turnaround exhibit to be submitted at preliminary.
- 26. Provision of a parking summary addressing the need for covered parking and how residents without attached garages manage parking on site and getting to their units conveniently, and to be provided at preliminary submittal.
- 27. Provision of a traffic study to demonstrate the needed improvements (i.e., number of accesses, stacking, turn lanes, etc.) into and out of the multi-family lot to provide a safe and desirable traffic condition, and to be submitted at preliminary.

Roll Call Vote: Ayes – all. Motion carried.

8. Other Business

8.A. Receive Other Meeting Minutes

8. A.i Receive the May 11th Park Board Meeting Minutes.

8. A. ii Receive the July 12th and draft July 19th, 2021 City Council Meeting Minutes.

8. A.iii. Receive the July 19th, 2021 EDA Meeting Minutes.

9. Adjourn

Motion by Commissioner Olson, second by Commissioner Rylee to adjourn the meeting at 8:37 pm.

Motion carried.

REQUEST FOR ACTION
CHASKA PLANNING COMMISSION
09/08/2021

Subject: **The Harvest West 3rd (aka Harvest West North) – Final Plat Amendment**

Applicant: Tradition Development

Location: North of County Road 44/Big Woods Blvd, west of Savanna Way

Case No.: 2021-09

Synopsis: Applicant seeks to obtain approval of a final plat amendment of the 92 lot development to include ROW area for the future extension of Savanna Way in the SW Chaska Growth Area

Prepared By: Elizabeth Hanson

Staff Recommendation: Motion to recommend approval

BACKGROUND

The Concept Plan (119 lots) for Harvest West North (aka Harvest West 3rd) was approved in July 2020. During the preliminary the developer downsized the development to be only 92 lots to avoid the use of significant retaining walls. The Preliminary Plat and Rezoning to PRD-77 (92 lots) request for Harvest West 3rd was approved in January 2021.

The original Final Plat for Harvest West 3rd was approved in May 2021 for 92 lots. Tonight we are looking at a small modification to the plat to be approved. The original plat has not yet been recorded so modifications can still be made to it.

Changes Since May 2021 Approval

The final plat for Harvest West 3rd has included one modification to the plat since its May 2021 approvals. The change includes an additional area (known as Outlot N of Club West 4th) for the dedication of Savanna Way right-of-way (ROW). This ROW area will be dedicated to the City and is approximately 3.2 acres in size.

The area was previously platted as an outlot (Outlot N) in the Club West 4th Addition final plat. The modification to the Final Plat for Harvest West 3rd will plat this area as ROW so that it can be appropriately dedicated to the City for the purposes of extending Savanna Way to the north to connect into Creek Road.

CURRENT PROPOSAL

The request this evening is for a Final Plat Amendment to include approximately 3.2 acres of ROW for the future extension of Savanna Way. This extension and ROW area is situated on the northeast portion of the plat. This area would provide the northerly extension of Savanna Way to ultimately connect into Creek Road. This area is shown with the 92-lot (35 villa lots, 57 single family lots) Harvest West 3rd development which is on approximately 48-acres of property

located north of County Road 44, west of Savanna Way, and north of the existing Harvest West neighborhood. The 92 lot final plat was originally approved in May 2021.

Development Costs (Infrastructure Improvements)

The Heights of Chaska has a number of area-wide development cost such as but not limited to:

- Arterial Road Network
- Collector Roads
- Storm Sewer
- Parks

Prior to final platting, the applicant will need to work with City staff to determine which of these are applicable and what those fees will be.

Final Plat

The request this evening includes an amendment to the original 92-lot final plat. Approximately 3.2 acres of ROW will be included on the northeast portion of the plat that will provide a northerly extension of the existing Savanna Way collector road. The disposition of the outlots are as follows, which is consistent with the original approvals:

- Outlot A: trail access to be deeded to the City of Chaska
- Outlot B: wetland to be deeded to the City of Chaska
- Outlot C: stormwater pond to be owned by the HOA
- Outlot D: conservation corridor to be deeded to the City of Chaska
- Outlot E: wetland to be deeded to the City of Chaska
- Outlot F: stormwater pond to be owned by the HOA
- Outlot G: monument sign area to be owned by the HOA
- Outlot H: park access to be deeded to the City of Chaska
- Outlot I: monument sign area to be owned by the HOA
- Outlot J: monument sign area to be owned by the HOA

PLANNING COMMISSION ACTION REQUESTED:

Motion to recommend to City Council approval of The Harvest West 3rd Final Plat Amendment of the 92-lot development to include approximately 3.2 acres of dedicated ROW for the future extension of Savanna Way in the SW Chaska Growth Area, subject to the following conditions:

1. Approvals shall be based on the following graphic exhibits:
 - a. Tree Damage Assessment (pgs 1-16), prepared by Heritage Shade Tree, dated October 29, 2020
 - b. Cover Sheet, prepared by Alliant Engineering, Inc., dated March 29, 2021
 - c. Details (pgs 2-3), prepared by Alliant Engineering, Inc., dated March 29, 2021
 - d. Existing Conditions (pgs 1-2), prepared by Alliant Engineering, Inc., dated May 2, 2018
 - e. Tree Preservation Plan (pgs 6-7), prepared by Alliant Engineering, Inc., dated March 29, 2021
 - f. Site Plan – Overall (pg 8), prepared by Alliant Engineering, Inc., dated April 14, 2021
 - g. Site Plan (pgs 9-12), prepared by Alliant Engineering, Inc., dated March 29, 2021

- h. Grading and Drainage Plan (pgs 13-17), prepared by Alliant Engineering, Inc., dated March 29, 2021
 - i. West Pond Drainage Detail (pg 18), prepared by Alliant Engineering, Inc., dated March 29, 2021
 - j. East Pond Drainage Detail (pg 19), prepared by Alliant Engineering, Inc., dated March 29, 2021
 - k. Erosion and Sediment Control Plan (pgs 20-23), prepared by Alliant Engineering, Inc., dated March 29, 2021
 - l. Erosion and Sediment Control Notes (pg 24), prepared by Alliant Engineering, Inc., dated March 29, 2021
 - m. Sanitary Sewer and Watermain Plan (pg 25), prepared by Alliant Engineering, Inc., dated March 29, 2021
 - n. Sanitary Sewer and Watermain Plan and Profiles (pgs 26-30), prepared by Alliant Engineering, Inc., dated March 29, 2021
 - o. Street and Storm Sewer Plan (pg 31), prepared by Alliant Engineering, Inc., dated March 29, 2021
 - p. Street and Storm Sewer Plan and Profiles (pgs 32-36), prepared by Alliant Engineering, Inc., dated March 29, 2021
 - q. Street Intersection Details (pg 37), prepared by Alliant Engineering, Inc., dated March 29, 2021
 - r. Landscape Plan (pgs 38-43), prepared by Alliant Engineering, Inc., dated March 29, 2021
 - s. Final Plat (pgs 1-6), prepared by Alliant Engineering, Inc., undated
2. Adherence with the City Engineer's Memo dated January 13, 2021.
 3. Provision of a storm water management plan meeting City and Carver County WMO standards.
 4. Prior to final plat approval, developer shall enter into an agreement with the City for the provision of necessary infrastructure and associated development costs.
 5. Provision that stormwater ponds, creek areas, wooded steep slopes, and wetlands will not factor into the parkland credit given.
 6. Compliance with the City's existing anti-monotony housing policy.
 7. Provision that street names are reviewed and approved by the Fire Department prior to recording of plat.
 8. Provision of a 60 feet Right of Way width for all local streets.
 9. Adherence to the City's Boulevard Tree Policy and local street section design.
 10. Provision of sidewalks on both sides of all local streets.
 11. Provision of a pedestrian connection at the east development entry for the full extent of Farm Hill Boulevard to connect into the public park as shown on the final plans.
 12. Provision of developer responsibility to remove any hazardous trees or limbs on site as determined by the Public Works Director, prior to issuance of a building permit.
 13. Provision that screening on Savanna Way will be provided in the form of landscaping and berming, and consistent with the screening on the east side of Savanna Way.
 14. Provision of a safe pedestrian connection at Farm Hill Boulevard and Savanna Way for pedestrians to safely cross and gain access into the public park from neighboring areas, as determined by the Engineering and Public Works departments.
 15. Provision that retaining walls that are structural walls will need to be engineer designed prior to release of a grading permit.
 16. Provision of obtaining all necessary wetland approvals at time of final plat approval.

17. Adherence to the following building setbacks:

- a. Cottage Lots:
 - i. Front (house): 20 feet
 - ii. Rear: 30 feet
 - iii. Side: 5 feet
 - iv. Side (corner): 20 feet
- b. Heritage and Tradition Lots:
 - i. Front (house): 23 feet
 - ii. Front (porch): 15 feet
 - iii. Rear: 30 feet
 - iv. Side: 10 feet house/5 feet garage
 - v. Side (corner): 23 feet
- c. Highway 212: 225 feet from the centerline (from centerline of adjacent travel lane) of TH 212 or 50 feet from right of way (whichever is greater)
- d. Savanna Way: 100 feet from the centerline
- e. Wetlands: 30 feet
- f. Public Park (rear yard only): 40 feet

HARVEST WEST THIRD ADDITION

KNOW ALL PERSONS BY THESE PRESENTS: That Club West Partners, LLC, a Minnesota limited liability company, owner of the following described property:

OUTLOT A, HARVEST WEST SECOND ADDITION, according to the recorded plat thereof, Carver County, Minnesota.

AND

OUTLOT N, CLUB WEST FOURTH ADDITION, according to the recorded plat thereof, Carver County, Minnesota.

Has caused the same to be surveyed and platted as HARVEST WEST THIRD ADDITION, and does hereby dedicate to the public for public use the public ways and the drainage and utility easements as created by this plat.

In witness whereof said Club West Partners, LLC, a Minnesota limited liability company has caused these presents to be signed by its proper officer this day of , 20 .

Signed: Club West Partners, LLC

Chief Manager

STATE OF MINNESOTA
COUNTY OF _____

This instrument was acknowledged before me on _____ by _____, Chief Manager of Club West Partners, LLC, a Minnesota limited liability company, on behalf of the company.

(Printed Name)

Notary Public, _____ County, Minnesota
My Commission Expires _____

SURVEYOR'S CERTIFICATE

I Peter Goers do hereby certify that this plat was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been, or will be correctly set within one year; that all water boundaries and wet lands, as defined in Minnesota Statutes, Section 505.01, Subd. 3, as of the date of this certificate are shown and labeled on this plat; and all public ways are shown and labeled on this plat.

Dated this ____ day of _____, 20__

Peter Goers, Licensed Land Surveyor
Minnesota License No. 44110

STATE OF MINNESOTA
COUNTY OF _____

This instrument was acknowledged before me on _____ by Peter Goers, a Licensed Land Surveyor.

(PRINTED NAME)
Notary Public, _____ County, Minnesota
My Commission Expires _____

CHASKA, MINNESOTA

This plat of HARVEST WEST THIRD ADDITION was approved and accepted by the City Council of the City of Chaska, Minnesota at a regular meeting thereof held this _____ day of _____, 20____, and said plat is in compliance with the provisions of Minnesota Statutes, Section 505.03, Subd. 2.

City Council, City of Chaska, Minnesota

By: _____
Mayor Clerk

COUNTY SURVEYOR, CARVER COUNTY, MINNESOTA

Pursuant to Chapter 395, Minnesota Laws of 1971, this plat has been approved this _____ day of _____, 20____.

Brian E. Praske, County Surveyor

By: _____

COUNTY AUDITOR, CARVER COUNTY, MINNESOTA

I hereby certify that taxes payable in _____ and prior years have been paid for land described on this plat. Dated this _____ day of _____, 20____.

Crystal Campos, County Auditor

By: _____

COUNTY RECORDER, CARVER COUNTY, MINNESOTA

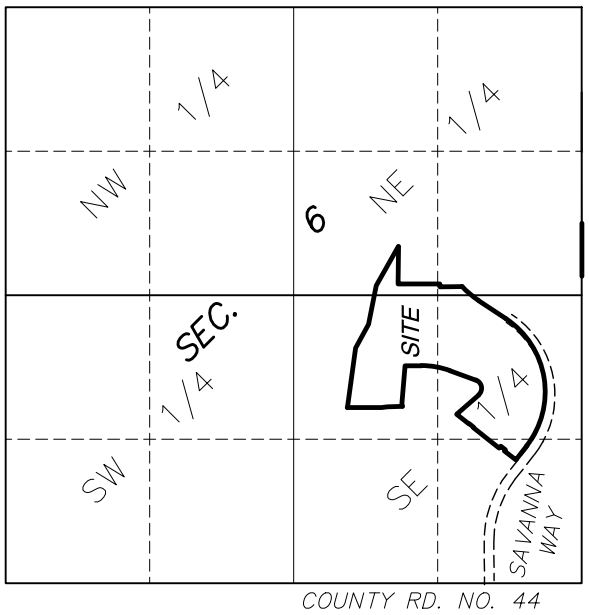
I hereby certify that this plat of HARVEST WEST THIRD ADDITION was filed this _____ day of _____, 20____, at ____ o'clock ____M. as Document Number _____.

Kaaren Lewis, County Recorder

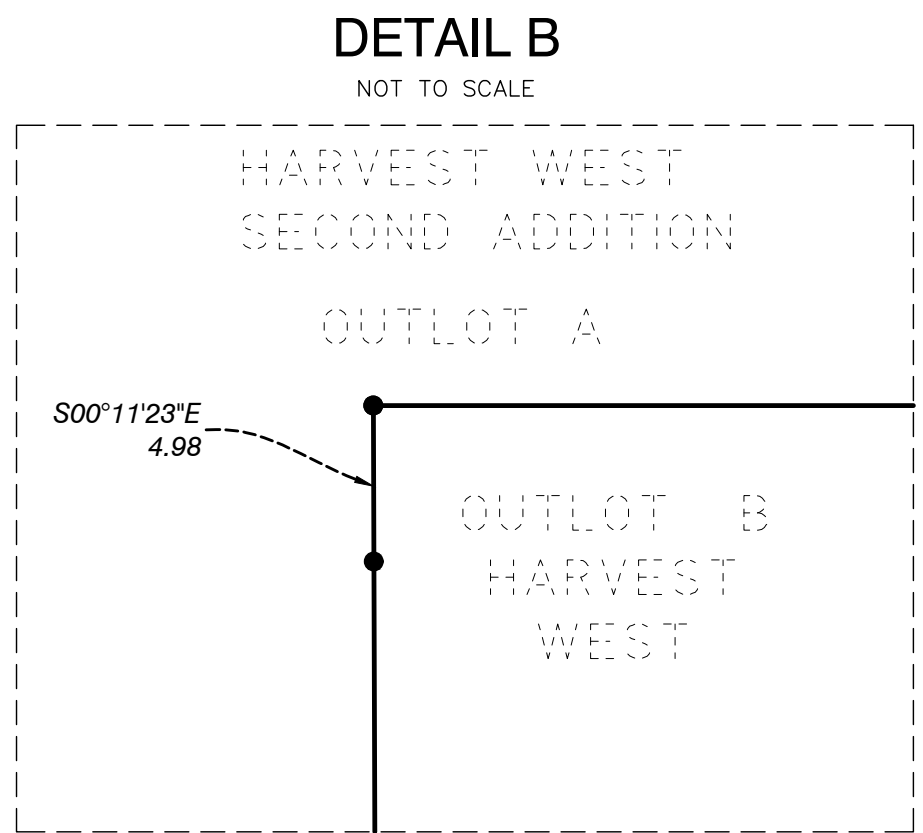
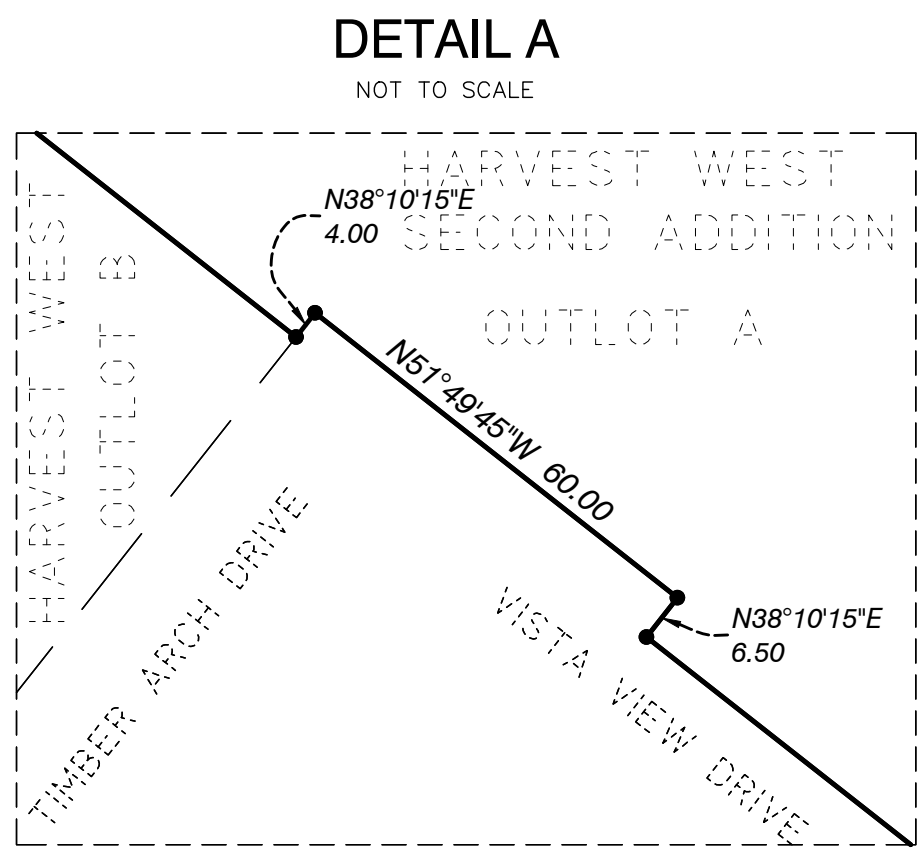
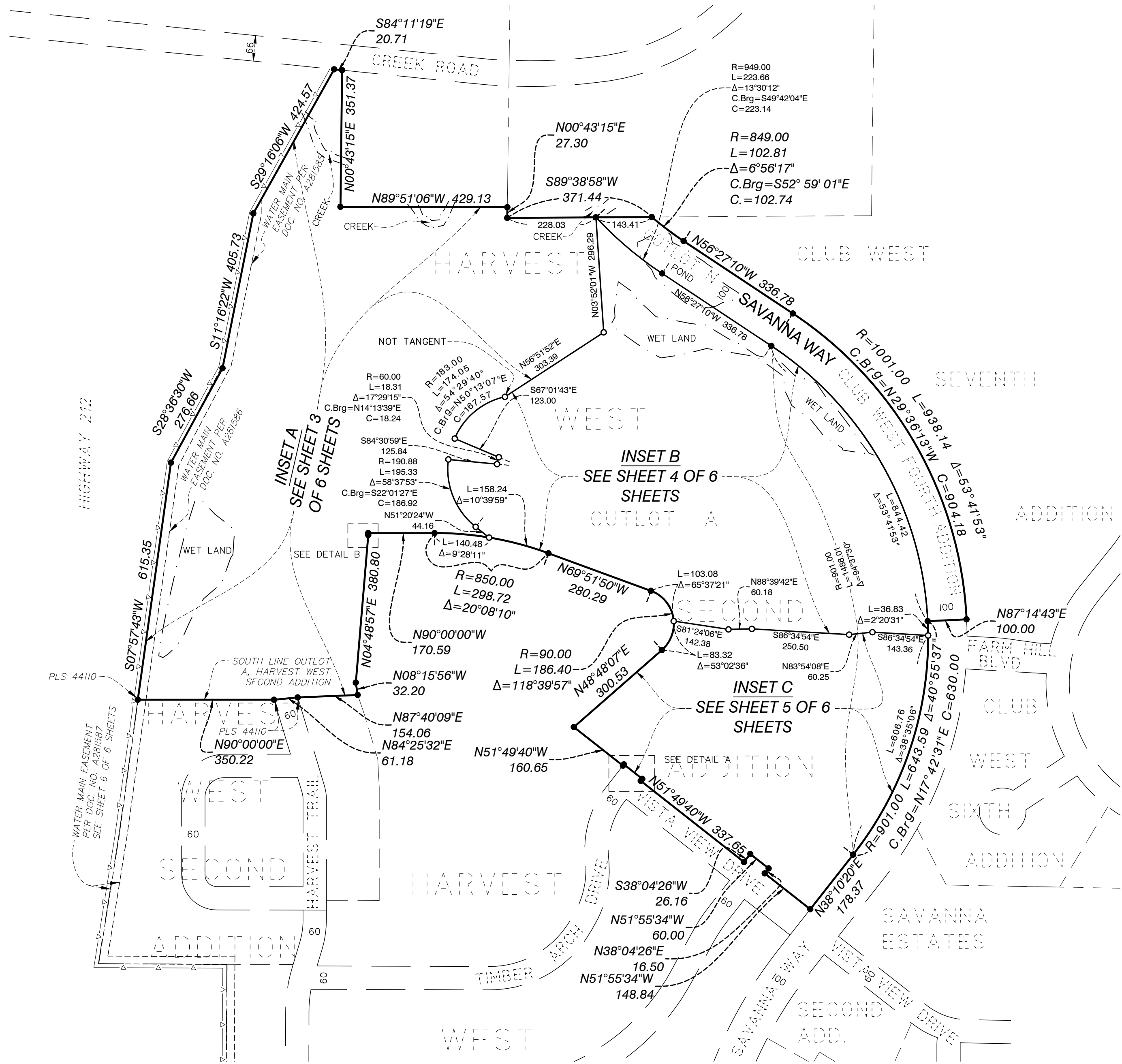
By: _____



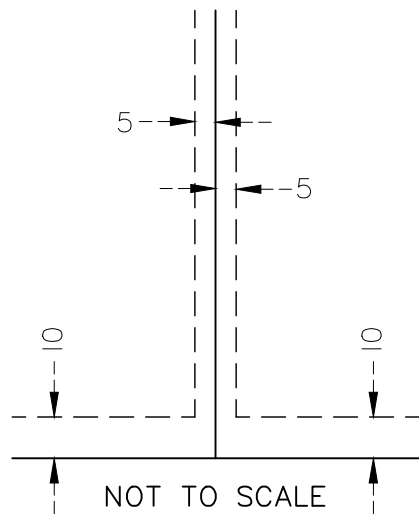
HARVEST WEST THIRD ADDITION



VICINITY MAP
SECTION 6, T115N, R23W
NOT TO SCALE



DRAINAGE AND UTILITY EASEMENTS ARE SHOWN THUS:



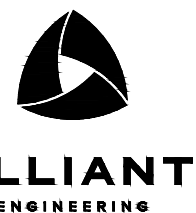
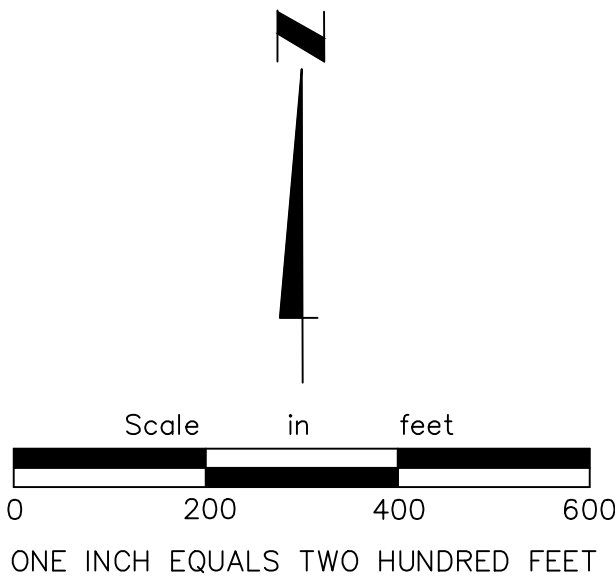
Being 5 feet in width and adjoining lot lines
and 10 feet in width and adjoining street lines
as shown on this plat, unless otherwise shown.

THE SOUTH LINE OF OUTLOT A, HARVEST WEST
SECOND ADDITION, CARVER COUNTY, MINNESOTA IS
ASSUMED TO HAVE A BEARING OF N90°00'00\"/>

- Denotes monument found 1/2 inch iron pipe
marked by license no. 18425 unless otherwise shown
- Denotes 1/2 inch x 18 inch iron monument set
marked by license no. 44110 unless otherwise shown

D&U Denotes drainage and utility easement

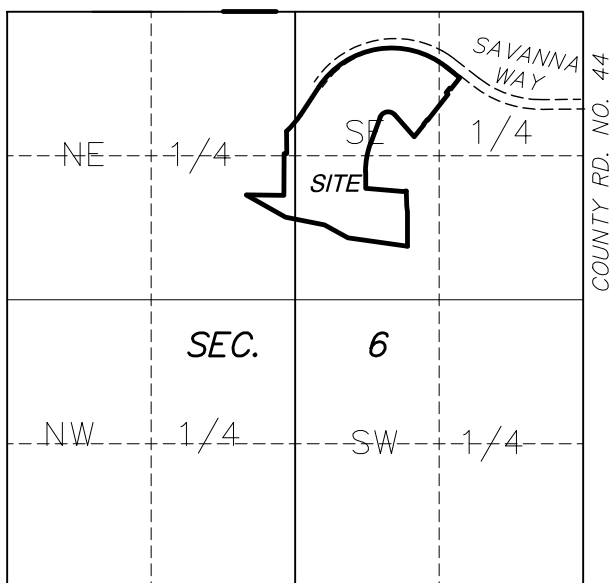
—△— Restricted Access per MNDOT Right-of-Way Plat
N0s. 10-27 and 10-28



ALLIANT
ENGINEERING

HARVEST WEST THIRD ADDITION

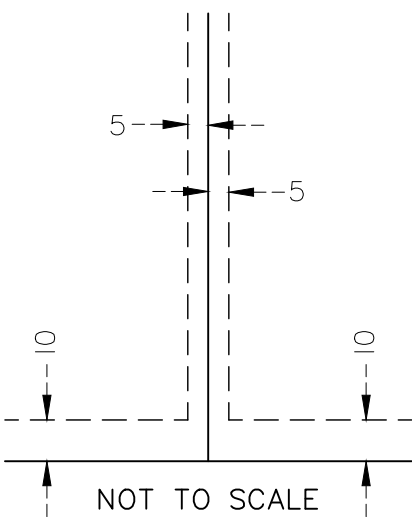
INSET A



VICINITY MAP

SECTION 6, T115N, R23W
NOT TO SCALE

DRAINAGE AND UTILITY EASEMENTS ARE SHOWN THUS:

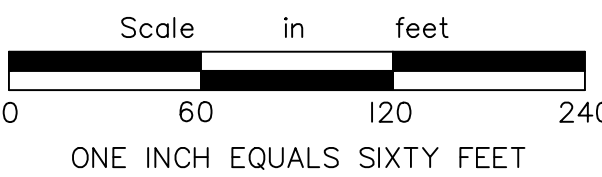
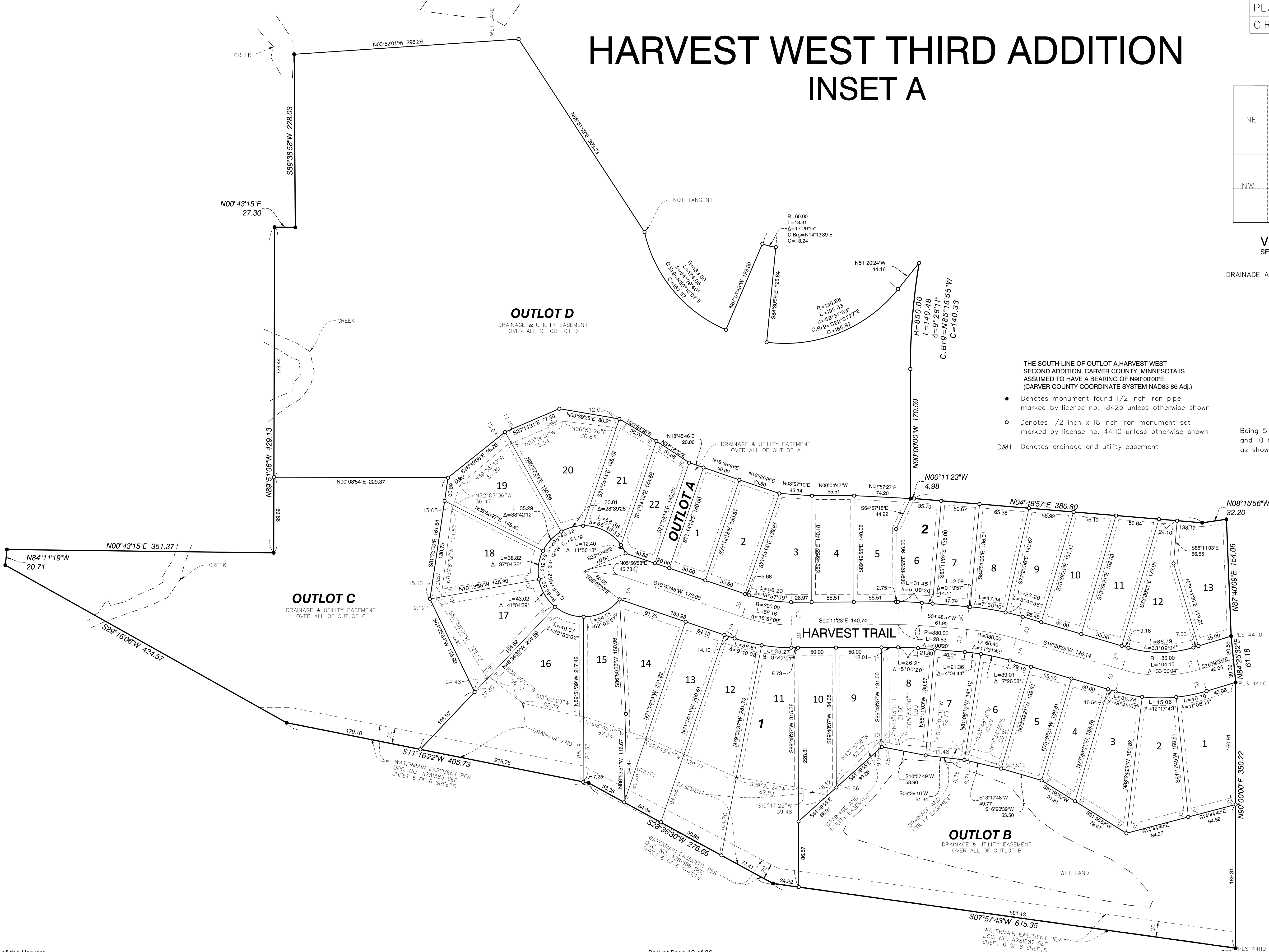


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(CARVER COUNTY COORDINATE SYSTEM NAD83 86 Adj.)

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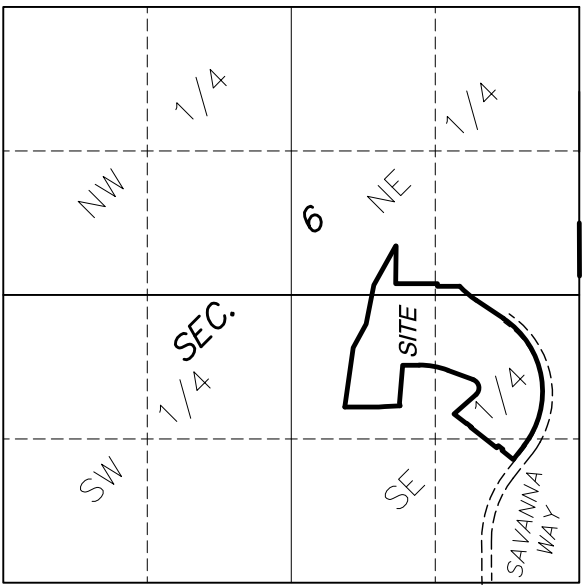
D&U Denotes drainage and utility easement



ALLIANT
ENGINEERING

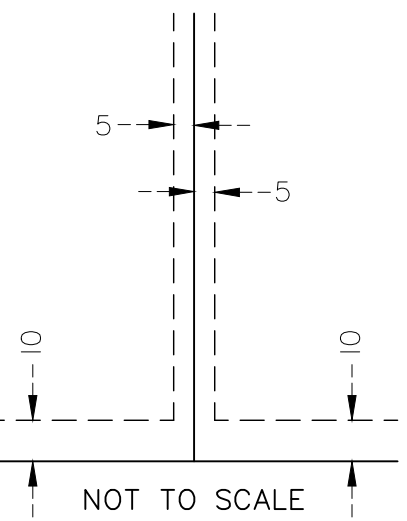
HARVEST WEST THIRD ADDITION

INSET B



VICINITY MAP
SECTION 6, T115N, R23W
NOT TO SCALE

DRAINAGE AND UTILITY EASEMENTS ARE SHOWN THUS:

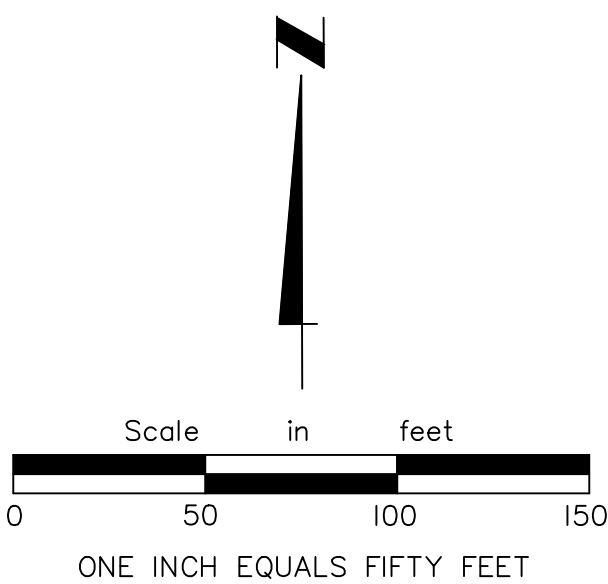


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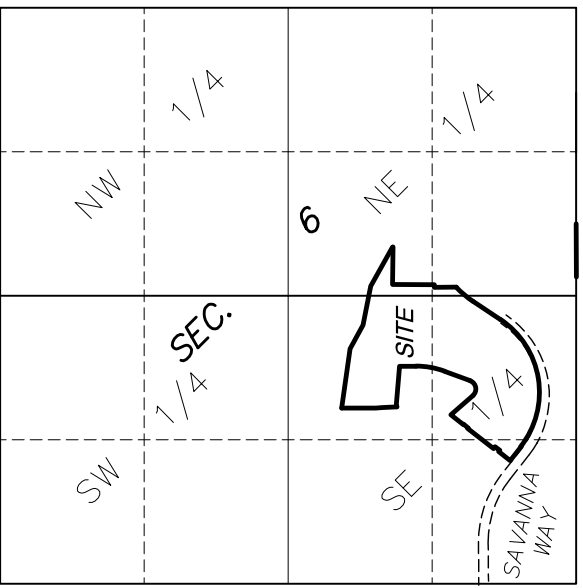
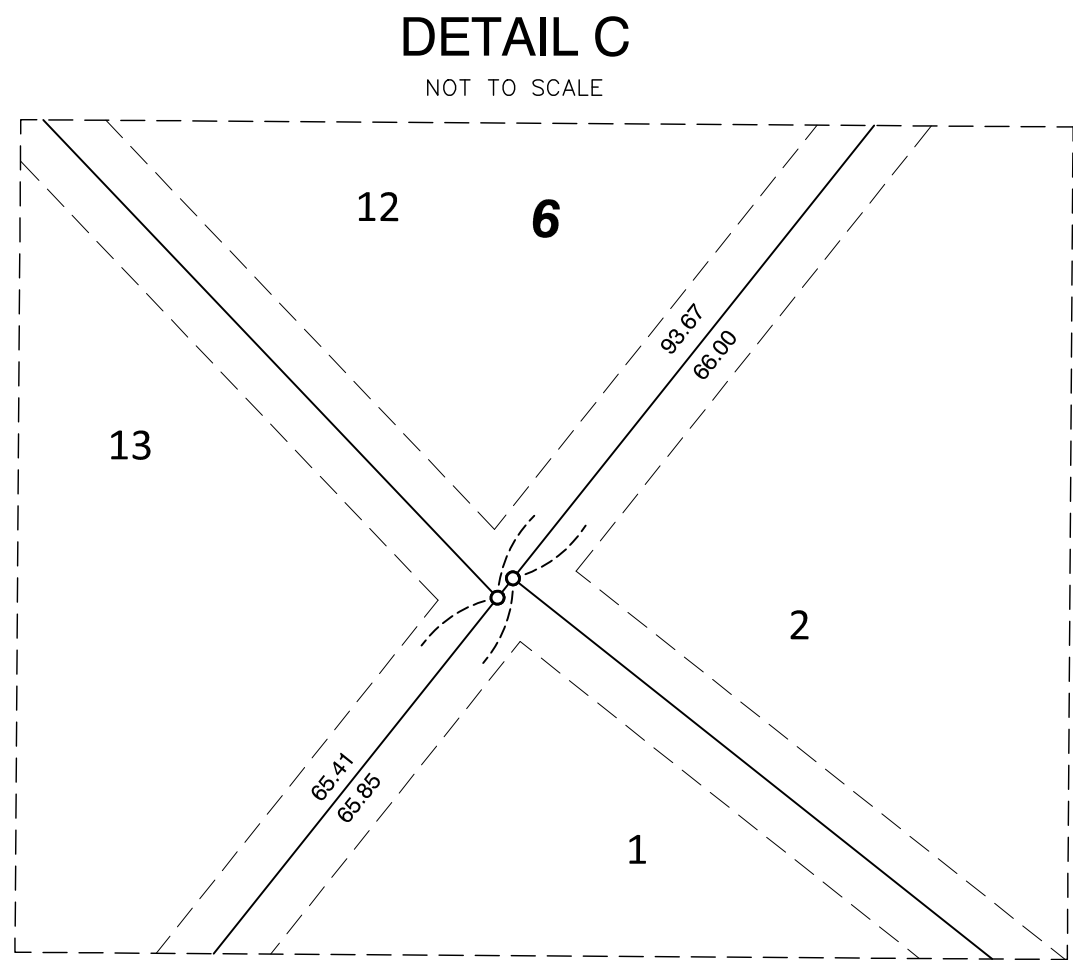
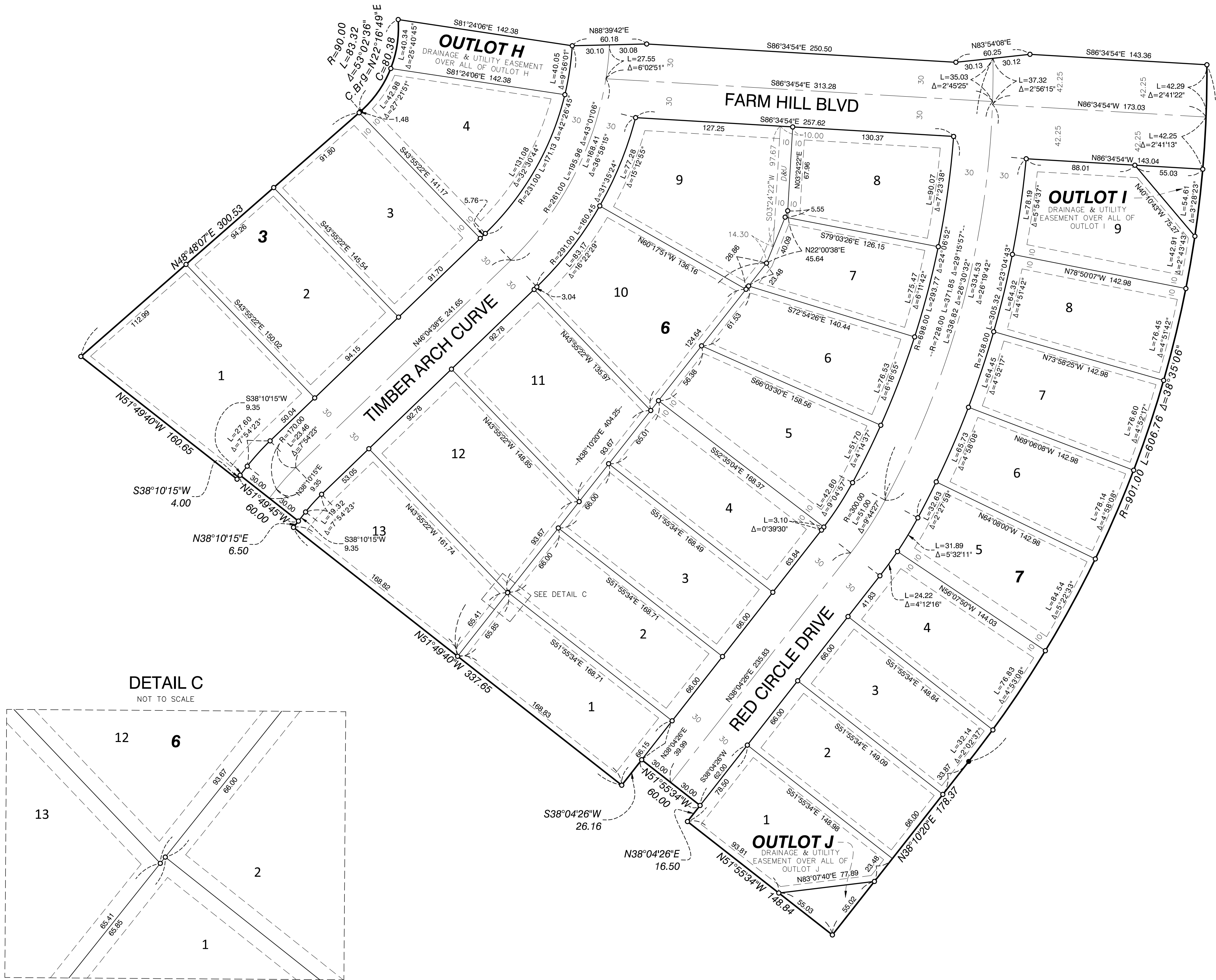
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(CARVER COUNTY COORDINATE SYSTEM NAD83 86 Adj.)

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- Denotes 1/2 inch x 18 inch iron monument set marked by license no. 44110 unless otherwise shown

D&U Denotes drainage and utility easement

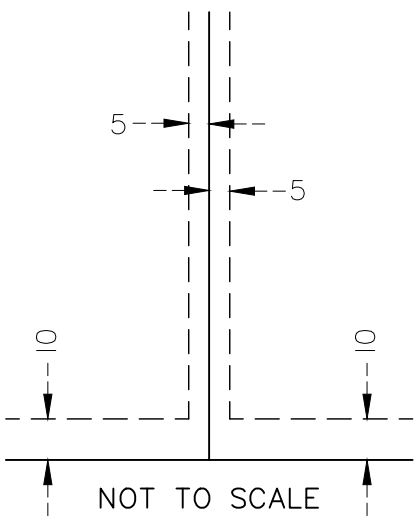


HARVEST WEST THIRD ADDITION INSET C



VICINITY MAP
SECTION 6, T115N, R23W
NOT TO SCALE

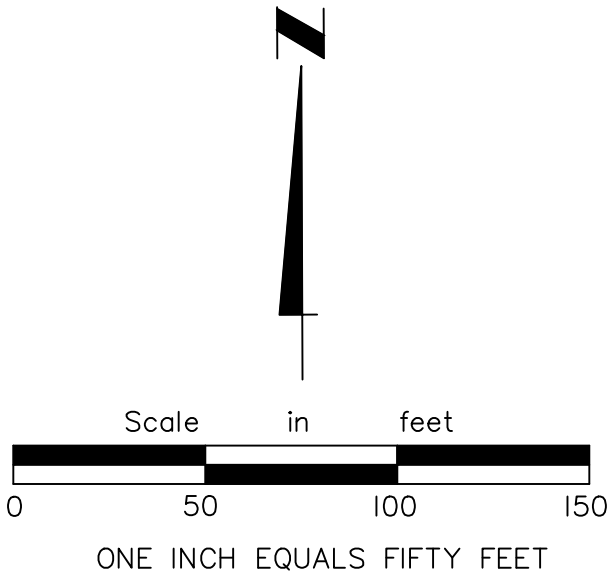
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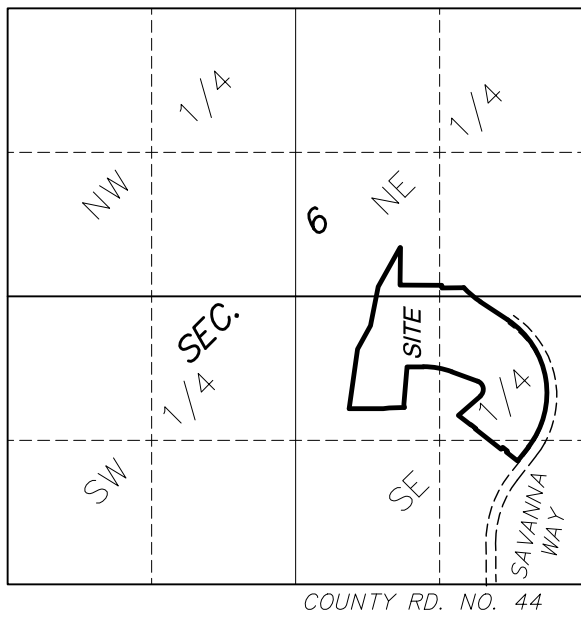


ALLIANT
ENGINEERING

HARVEST WEST THIRD ADDITION WATER MAIN EASEMENT DETAIL SHEET

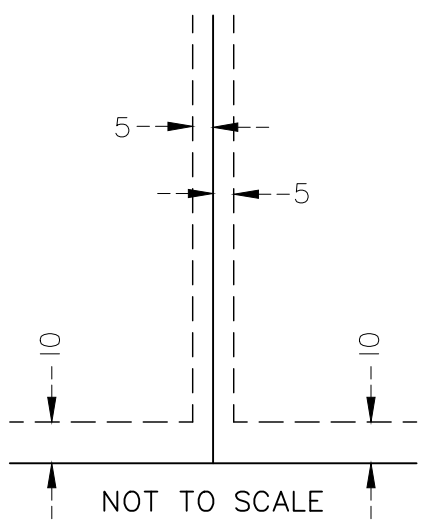
PLAT FILE NO.

C.R. DOC. NO



VICINITY MAP
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and 10 feet in width and adjoining street lines
as shown on this plat, unless otherwise shown.

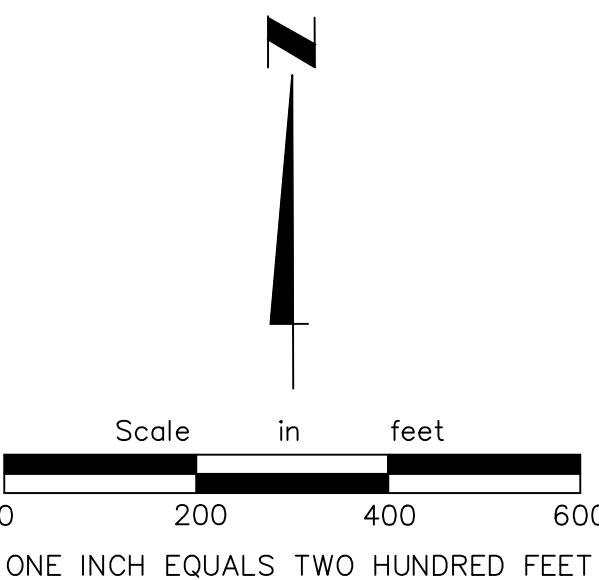
THE SOUTH LINE OF OUTLOT A, HARVEST WEST
SECOND ADDITION, CARVER COUNTY, MINNESOTA IS
ASSUMED TO HAVE A BEARING OF N90°00'00"E.
(CARVER COUNTY COORDINATE SYSTEM NAD83 86 Adj.)

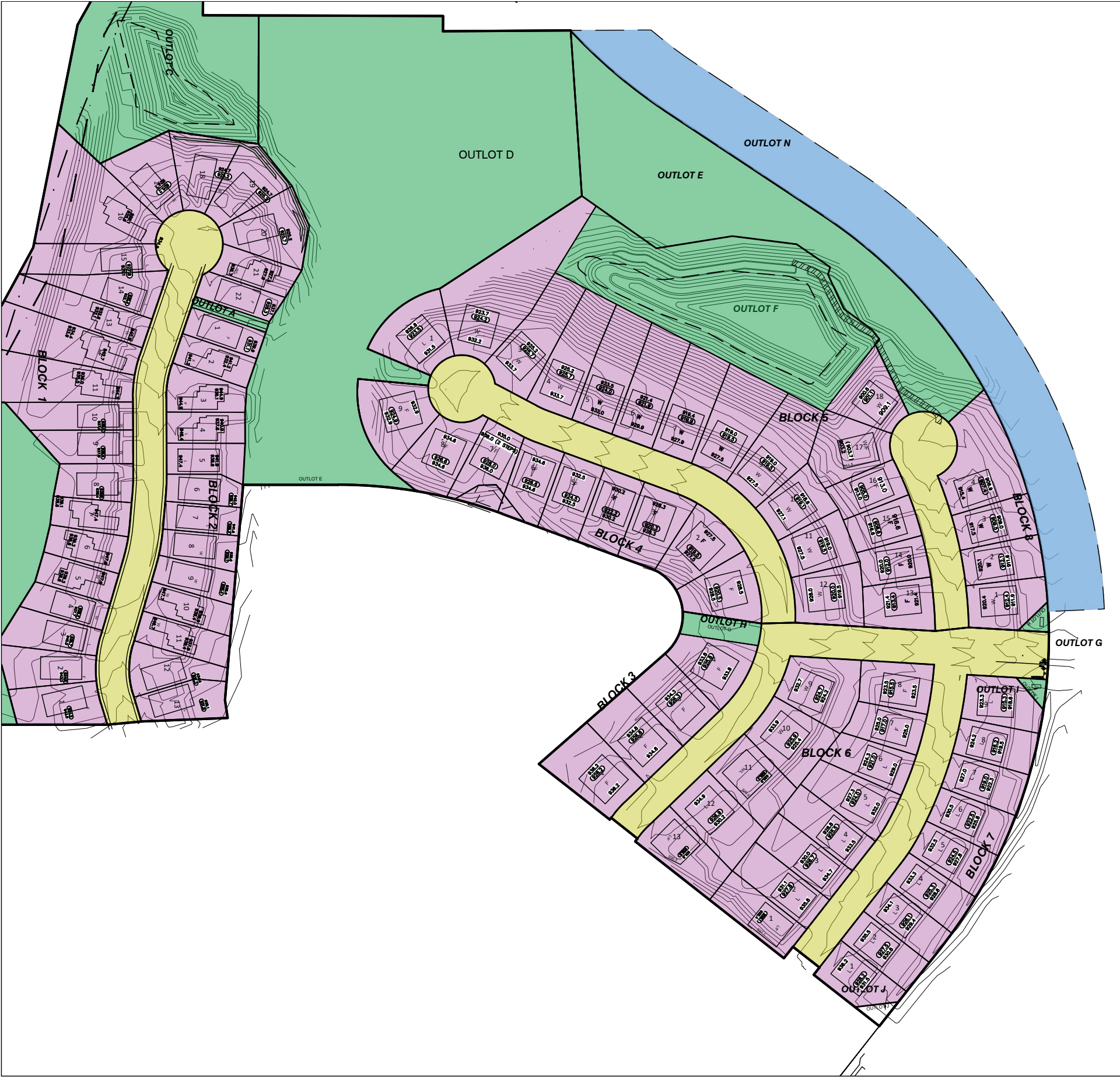
- Denotes monument found 1/2 inch iron pipe marked by license no. 18425 unless otherwise shown
- Denotes 1/2 inch x 18 inch iron monument set marked by license no. 44110 unless otherwise shown

D&U Denotes drainage and utility easement

B22 ● Denotes found Right-of-Way Monument

● Denotes Carver County Cast Iron Monument found





HARVEST WEST THIRD (FINAL PLAT)

- LOTS
1,095,016 SF
- ROW
237,060 SF
- OUTLOTS
767,687 SF
- OUTLOT N
139,230 SF

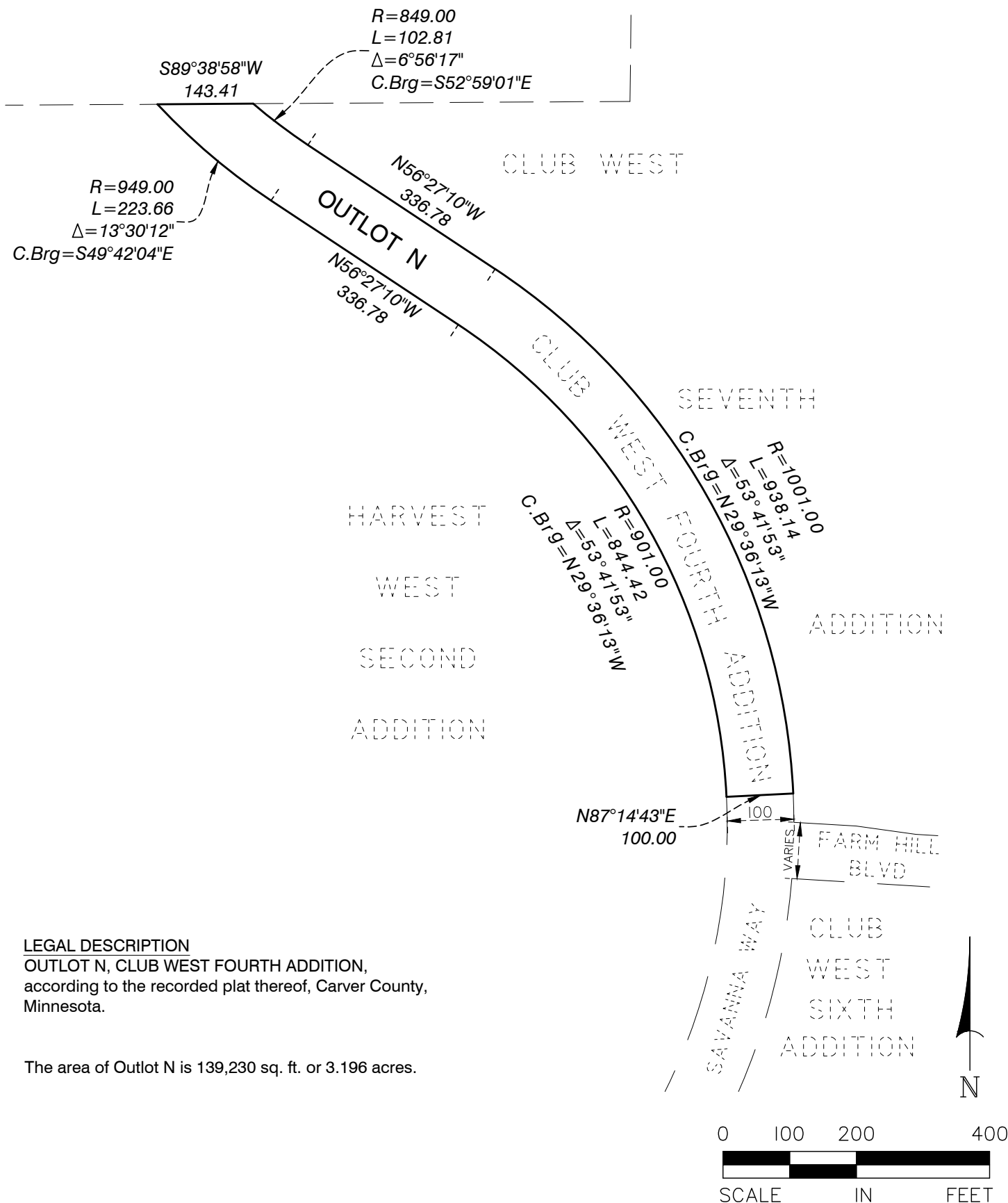
BLOCK	LOT	TYPE*	AREA (SF)	PRODUCTTYPE**
1	1	F	11246	Cottage-FL
1	2	F	10607	Cottage-FL
1	3	L	10021	Cottage-FL
1	4	W	7339	Cottage-FL
1	5	W	7760	Cottage-SL
1	6	W	8308	Cottage-SL
1	7	W	7928	Cottage-SL
1	8	W	8732	Cottage-FL
1	9	W	9460	Cottage-FL
1	10	W	10329	Cottage-FL
1	11	W	23172	Cottage-SL
1	12	W	18774	Cottage-SL
1	13	W	13852	Cottage-SL
1	14	L	10869	Cottage-FL
1	15	L	12658	Cottage-FL
1	16	W	27928	Cottage-SL
1	17	W	12578	Cottage-FL
1	18	W	11579	Cottage-FL
1	19	W	11962	Cottage-FL
1	20	W	14005	Cottage-FL
1	21	W/L	7875	Cottage-SL
1	22	F	7284	Cottage-FL
2	1	F	6995	Cottage-FL
2	2	F	7760	Cottage-SL
2	3	F	9320	Cottage-SL
2	4	L	7778	Cottage-SL
2	5	L	8072	Cottage-FL
2	6	L	6955	Cottage-FL
2	7	L	6838	Cottage-FL
2	8	W	7728	Cottage-FL
2	9	W	7778	Cottage-FL
2	10	W	8636	Cottage-SL
2	11	W	9340	Cottage-SL
2	12	L	9792	Cottage-FL
2	13	L	9804	Cottage-FL
3	1	F	15613	Tradition
3	2	F	13914	Tradition
3	3	F	13145	Tradition
3	4	F	12787	Tradition
4	1	F	12410	Tradition
4	2	F	12271	Tradition
4	3	F	12154	Tradition
4	4	F	10716	Tradition
4	5	F	10716	Tradition
4	6	F	10771	Tradition
4	7	F	12508	Tradition
4	8	F	13669	Tradition
4	9	F	15307	Tradition

5	1	L	14214	Tradition
5	2	W	34251	Tradition
5	3	W	16952	Tradition
5	4	W	16501	Tradition
5	5	W	16194	Tradition
5	6	W	15756	Tradition
5	7	W	15238	Tradition
5	8	W	17776	Tradition
5	9	W	17155	Tradition
5	10	W	10318	Tradition
5	11	W	10487	Tradition
5	12	W	12140	Tradition
5	13	F	10550	HERITAGE
5	14	F	8375	HERITAGE
5	15	F	8656	HERITAGE
5	16	F	8575	HERITAGE
5	17	W/F	13418	HERITAGE
5	18	W	11635	HERITAGE
6	1	L/F	11138	HERITAGE
6	2	L/F	11131	HERITAGE
6	3	L/F	11124	HERITAGE
6	4	L/F	11112	HERITAGE
6	5	L/F	12358	HERITAGE
6	6	L/F	10141	HERITAGE
6	7	F	9012	HERITAGE
6	8	F	10469	HERITAGE
6	9	W	14734	Tradition
6	10	W	13995	Tradition
6	11	W/L	13213	Tradition
6	12	L/F	14408	Tradition
6	13	L/F	12746	Tradition
7	1	L	10175	HERITAGE
7	2	L	9836	HERITAGE
7	3	L	9837	HERITAGE
7	4	L	10457	HERITAGE
7	5	L	10668	HERITAGE
7	6	L	10285	HERITAGE
7	7	L	10084	HERITAGE
7	8	L	10063	HERITAGE
7	9	L	11047	HERITAGE
8	1	W	10958	HERITAGE
8	2	W	10023	HERITAGE
8	3	W	10023	HERITAGE
8	4	W	20745	HERITAGE

*F=Full, L= Look Out, W= Walkout, L/F= Look Out/Full, W/F= Walkout/Full, W/L= Walk Out/Look Out, (x) = # of steps
**Tradition Lot (75' Min), Heritage Lot (66' Min), Cottage -SL (54' Min), Cottage -FL (50' Min)



ALLIANT
ENGINEERING



Design File: 216-0028.2	Checked By: DPE
Dwg Name: OUTLOT N EXH	Drawn By: DPE
Date: 7/9/21	Scale: 1" = 200'

OUTLOT N, CLUB WEST FOURTH ADDITION
 BOUNDARY DEPICTION AND LEGAL DESCRIPTION



Alliant Engineering, Inc.
 733 Marquette Ave, Ste 700
 Minneapolis, MN 55402
 612.758.3080 MAIN
 612.758.3099 FAX
 www.alliant-inc.com

Chaska Park Board
Meeting Minutes
June 8th, 2021
Council Chambers
And Zoom

1. Call to Order

The June 8th meeting of the Chaska Parks Board was called to order by Chair David Downs at 6:00 pm in person and via Zoom.

2. Roll Call

Attendance:

David Downs, Jason Branch, Thomas Massey, Donelle Heieie, Karli Cich, Georgiann Keyport, Zach Saueressig

Absent: Jalen Destin, Elizabeth Wynveen (missed meeting, attended bus park tour)

Staff: Marshall Grange, Mary Monteith, Kevin Wright, Communications Manager

3. Adopt Agenda

Motion by Keyport, second by Saueressig to adopt the June 8th, 2021, meeting Agenda.

Motion Carried

4. Visitor Presentation

None Present

5. Approve Previous Meeting Minutes

Motion by Massey, second by Keyport, to approve the Park Board minutes from May 11th, 2021

Motion Carried

6. Receive Council and Planning Meeting Minutes

6A. Council Minutes May 3rd

6B. Planning Minutes April 14th

7. Action Item

7A. Recommendation to City Council for Termination of Commissioner Term

Downs, the action item we have tonight is for the termination of Commissioner Gutierrez. He has not been able to attend these meetings, so we need to move forward with asking city council to approve his termination and to expedite getting another member to the board.

Downs asked for a motion for recommendation to city council to terminate Ernest Gutierrez appointment as commissioner on the Chaska Park Board and to seek replacement for his vacancy.

Motion by Massy, second by Heieie. Motion Carried.

8. New Business

8A. Naming Rights and Sponsorship

Grange-This item before you is on the sponsorship and naming rights revenue potential, a follow up to last month's work session. If you recall last month, we spent some time on this, outlining the various types of sponsorships and naming rights opportunities out there. I shared some recent examples of other local municipalities and counties that also have pursued such revenue agreements. We heard from a local consult on his insight on what is happening out in this area. We brought the same presentation then to a council work session on May 17th, where there was again good discussion, and we actually ran out of time.

As a follow up, I then reached out both to you and the council and laid out some questions for you to give some thought to and respond back on. What we gleaned from the feedback was overall support to further explore this. There were no glaring red flags preventing us from exploring it and looking into what opportunities there may be. There was also overall agreement that the City should contract with a consult vs. staff taking this on.

The biggest concern that stood out, was the fear of loss of identity, the Chaska Pride came through, which I appreciate. Our existing facilities have created a lot of memories and a lot of meaning in the community over the years. The name "Chaska" means something, that is good to hear. There are ways we can move forward and work with a consultant to figure out how that could look going forward. We are not locked into anything at this point, any agreements that would come back would go through an approval process. Today, based on the feedback, we will incorporate it all and put it together with an RFQ, and then send out to consultants to respond. Ideally, we get 2/3 back to consider, staff review and bring back for recommendation to the park board and council. If we were to feel comfortable hiring a consultant, we would start the process. The consultant would meet and talk with staff and council, as well as engage the various user groups in the various facilities to get a good understanding on how to approach things.

Grange, initially a focus will be on the curling and event center, as it was a bit more favorable in the feedback. It has a more regional reach potential for naming rights, and it has always been intended to bring people into downtown Chaska vs. the Community Center being more of a sense of maintaining the identity and more attractive to a local business to partner on. Should we consider it for naming rights and sponsorship, it really needs to be a part of the conversation when we do the Master Plan process and glean information from a citizen taskforce. The Consultant can also put the Community Center idea out there at the same time as the curl discussion to gauge interest. Grange the next step will be to put the RFQ together, depending on timing, bring it back to next month's meeting for your review, and recommendation to council. With the likely hood of getting in only a couple responses, maybe we can bring them in for interviews with the park board.

Downs, a good plan, and good opportunity for us. Hopefully, they will look at the advertising opportunities in the ice arena, seems like a slam dunk that could bring in some contributions rather than renaming. Grange, yes, this is a good opportunity as we are starting with a blank slate. The consultant could create different tiers of opportunity. If there is not a comfort with the overall naming rights opportunity, then we just focus on in the building sponsorship and advertisement. It would be nice to work with a professional who can lay it all out and have it make sense, do it in a professional way as well as tying it all together with the timing of the community center master plan and when renovations are done. It is to our advantage as well as a business's advantage as to what the future vision is/could look like.

9. Other Business

9A. Board Member Reports

Massey-It sure is hot out, I have been out enjoying the trails though. A hot but good summer.

Keyport-Recently participated in Bike Day, I did the adult 20-mile drive, 95% of the other bikers had E-Bikes, which was interesting. Had a delightful day, with good weather.

Saueressig-Still enjoying the freedoms of the community center; no masks, no reservations. Great to see people on the trails. Looking forward to the rest of the summer.

Heieie-We walked over to where the Lake Grace bridge work is being done, wondering if the trail connector will be widened? Grange, the trail will not be widened, there is some slop there. The initial design was to cut into that to widen it, but too costly and the homeowners on that trail were not very favorable to changing that. Another factor was winter maintenance, PW cannot get equipment on that trail to, so Jonathan Association has agreed to plow the trail. The bridge work is scheduled for Thursday of next week, which will be a great viewing opportunity, as bringing in a crane. Also commented on

how much good work the public works guys have been doing on the trails, it has been fantastic to see, thanks.

Cich-I tried the Chaska to Carver trail and thought of some opportunities for the berm. Also did some free Plo in the park, which was intense but cool to be outside working out for free.

Downs-Thanks again for your attendance last week at the long meeting. I would encourage you to watch the council meeting that was after ours, it was almost 5 hours long, was good.

Grange-With Liz and Jalen not here I can share an update on the Pedestrian/Bicycle plan:

As of this last weekend we closed the engagement for community feedback. We were striving for 1,000 comments. Per Antonio, we had 619 online surveys, 307 partial surveys completed, 117 wiki map comments. 736 responses, great! We can now establish a base line for the community with the data to glean what voices we did not hear from. We will hold 2 listening sessions for others to provide feedback, one at Riverview Terrace mobile home park and the other with the local mountain bike team. We also will have two other pop-up community events, one being River City Days. Once those are complete, we will draft a report back out for all to review.

10. Adjourn-Next meeting is July 13th

Motion by Saueressig, second by Heieie to adjourn the June 8th meeting of the Chaska Park Board.

Bus tour followed.

Chaska Park Board
Meeting Minutes
July 13, 2021
Council Chambers and Via Zoom

1. Call to Order

The July 13th meeting of the Chaska Park Board was called to order by Chair David Downs at 7 pm in the Council Chambers.

2. Roll Call

David Downs, Elizabeth Wynveen, Georgiann Keyport, Zach Saueressig, Donelle Heieie, Karli Cich, Thomas Massey, Jalen Destin.

Absent: Jason Branch

Staff: Marshall Grange, Mary Monteith, Kevin Wright, Communications Manager

3. Adopt Agenda

Motion by Wynveen, second by Cich to approve the July 13th meeting Agenda.

Motion Carried

4. Visitor Presentation

None Present

5. Approve Previous Meeting Minutes

5A. Park Board June 8th, 2021

Motion by Heieie, second by Wynveen.

Motion Carried

6. Receive Council and Planning Meeting Minutes

6A. Council Minutes May 17th

6B. Council Minutes June 7th

6C. Planning Minutes May 12th

7. Discussion Items

7A. Update on Pedestrian and Bicycle Master Plan

Commissioner Wynveen gave an update on happenings since the last meeting.

The walking and biking survey and Wikimap results are posted on the project website, walkbikechaska.org. Check them out. Also, a calendar item, a pop-up event will be held at River City days, July 23, 4-8 pm, and July 24th, 10am-6pm, look for the booth next to the City of Chaska tent. Antonio Rosell (consultant) as well as some of the steering committee members will be present, there will be an opportunity for the community to ask questions, voice comments, and look at the maps. Also, a chance for those who had a hard time figuring out the Wikimap to get help with accessing that. For those who have not done the survey, this is your chance to throw in your thoughts and ideas!

There also will be some upcoming listening sessions out in the community, where we are hoping to target underrepresented populations and income levels. We will do this by meeting with the Carver County CDA, as well as engaging with some of our area youth, such as the mountain bike team. By reaching out this way, we are ensuring that there is not a huge disparity in the survey results.

Wynveen shared that she continues to be impressed with Antonio. There were concerns voiced in the survey, he wants to hear more from those people. He has stressed the importance of reaching out and talking with people who may *want* to walk or bike in our community but have various concerns with doing so. What are their concerns, why won't they bike or walk on the trails? Those people were 60% of who took the survey. People who are interested but have reservations. Maybe there is something we could do to address those concerns and help increase walking and biking in Chaska. Antonio is not just saying if you put a beacon light at this intersection, then statistically it will be safe. He wants things to **be** safe. But he also wants people to both be safe and *feel* safe at the same time. I appreciate all that he is doing. Destin, shared a comment they are really into what they do, and he really cares on what people think, I appreciate that.

Downs asked about something going out to the public to let them know there will be a booth at River City days and to stop by. Grange mentioned that we will be next to the city booth, so there will be good foot traffic. Downs also asked if Antonio was happy with the survey results, Wynveen, I think so, as the goal was 1,000 and we were slightly over that. Plus, with having this event at River City days, we can access the vast majority of who was not able to previously take the survey or look at the maps. Grange thanked the steering committee for their input and passion on this, next they will focus on and help with the vision and goals for the plan. Looking forward to that.

7B. Update on Naming Rights and Sponsorship

Grange, if you recall we kicked off this agenda item in May with a work session. We learned a bit about what opportunity there could be with naming rights and sponsorship revenue on our facilities. We also heard from a consultant in the industry, Chris Potenza with Front Burner Sports. Through that work session with the park board and then again with the city council, the feedback was the desire to pursue this further and see what the potential is.

Grange mentioned back in June he was working on the RFP, that is now complete and was sent out to 6 firms yesterday, as well as emailed out to all of you. We also will place a link on our website where the community can review it. The deadline is the end of July. From there, staff will review the proposals and come back to the park board with a recommendation in August or September. Everything submitted will be open to the public. Depending on how many responses we get in, and the complexity of those, will determine if we want to do interviews, and what the process will be going forward. Ultimately, the park board will make their recommendation to the city council for final approval.

Downs had a few questions on the RFP specific to the “in facility” promotions at the Community Center vs. Curling Center as well as asking the consultants about their estimate of expectations and potential revenue on the buildings. Grange discussed and talked through various questions and comments. He also talked on the different phases proposed in the RFP, walking the facility with the consultants, and then putting it all together. There definitely will be more questions for them as we talk through things. We will see what they come back with as well and go from there.

Saueressig, I look forward to what they bring us. Heieie asked how many ideally, we could get back, Grange stated we would prefer to get in at least two proposals, but it’s a nitch industry, there is not a lot of them around here, some are more national. Grange did put in a provision that if we got just one back, we do still have the ability to move forward if we are comfortable with things.

Downs-so we will see results the end of July. Grange, yes, we’ll see responses at the August meeting. Keyport, the 3 phases of this, how long do you expect it will take to get through those? Grange, up to a year. Heieie, when do we open it up for public comment? Grange, we will be doing that throughout the whole process. No agreements get signed without Council approval. If there isn’t a comfort level, we aren’t obligated to move forward. The key thing here is, feeling comfortable on this. Even if we hire someone, if there isn’t comfort with things, we are not obligated to move forward.

7C. Update on Capital Improvement Projects

Grange pulled up a visual of some of the recent projects being worked on or completed. He shared pictures of the completion of the Lake Grace trail and bridge. This completed the connection to the Hwy 41 underpass. It was quite a spectacle with the crane on 41 lifting the bridge down to the water area onto the footings. A great project, it’s an important link to getting people from the east to the west side safely under 41. It will be exciting to see kids riding their bikes to school this fall. There has been a lot of positive feedback on it.

Wynveen asked if there was any neighborhood feedback? We haven't heard from neighbors directly, per Brian and crews, everyone was happy. Downs, it looks great from 41. Saueressig, the slop down where they took that big cottonwood out, it allows you now to see the pavilion and the bridge. He asked about the painting of the bridge, it's rusted. Is it supposed to look that way? Grange responded that he thinks it is supposed to look that way, he doesn't think that it is to be painted. Saueressig then asked about the access point where the work crews went from East Lake Drive access area, will that be taken care of again? Cich, also wondered on that access point, what the restoration of things would be. Grange thought it would go back to what it was before, but he will look into. Cich to email her thoughts to him and he will forward to Brian/Public Works. Saueressig thinks it may be private property, but not certain.

Destin asked on the timing of this project and if this was an urgent request. Did people want this to be built? Grange, yes. The intent was always to do this connector for safety reasons. The project got delayed as well as design changes a couple times, things were too costly. After additional review and discussion, they came up with another good option that was more fiscally responsible.

Next was the Chaska Town Course where public works did an overlay on the tennis courts and basketball courts. They were due, lots of cracks. They look really nice.

Cricket Pitch-was finished the latter half of June. Our public works guys self-performed the subsurface work. This is another great collaboration with a segment of the community who didn't have access to field space to play their sport. Big thanks again to our public works crew for their help with getting this project done, on top of everything else they have been working on. Grange drove by there before this meeting, there were almost 30 kids out there with coaches. This Saturday morning, they are having an informal match and series, the community can come check it out and try it. Next month, we'll do a work session out there and we can learn more and try it as well! Will send out more information as we get closer.

Thanks again to the Public Works crew for all their work on these projects.

7D. Other Department Happenings

Work continues on the financial analysis of the Community Center with Baker Tilly. We got a recent progress update from them at a meeting right before July 4th. Now we will focus on the RFP for the Community Center Master Plan, with the hope to have that ready this fall.

June saw the Carver County Arts Consortium recognize the 5-year passing of Prince with various events through the month. Their exhibit currently is titled, "Purple Rein". Events are extended throughout all of Carver County. On June 17th, they held an event in the gallery and theater areas, where they made Prince an honorary member of the arts consortium and presented a plaque to his family. It was a great event.

This month, they are hosting a Micro Mystery tour, small things up close, July 7th - August 7th. Their artist reception will be held on July 22nd 6:30-8:30.

June 22nd, we held a Pride Picnic event at City Square, it was a great event, really well attended. This will definitely become an annual event in partnership with Eastern Carver County schools. We offered a lot of fun activities; it was nice to see youth at this event.

A new bean bag league will be starting off tonight in the city of Carver, full with 16 teams.

Thursday is another food distribution event at Gedney. We do still need volunteers, if interested in helping let Grange know.

This coming Friday, *Noche Latina* event is happening, things start at 5:45 with a free Zumba event and then at 7 pm *Salsa del Soul* will be playing. This is a new event; staff are excited about it.

The Curling Center had new ice put in over the last couple weeks, just in time for next week's U.S. junior curling camp. 100 kids are registered from all over. The week wraps up with a bonspiel over the weekend.

Oct. 15th-17th is our Fire and Ice event at Firemen's Park, the bonspiel event filled in like 30 seconds with 48 teams registered. We weren't sure how this would go, as usually it's held in July, but looks like it will be a hit again. Lots of planning for this event is underway. Friday's band is 4onthefloor and Saturday is Johnny Holm. This year we will be partnering with the fire department as they are celebrating their 150th anniversary!

Firemen's beach and concessions is going strong. The Lodge is reopened and quite busy, it's great to see those individuals coming back. The CCC also continues to get busier each week.

Our new fall Activity Guide is in the final stages and will be on-line early August. We sent out postcards to Chaska residents that it was coming soon. We will also have a couple of them at the front desk for viewing. We will evaluate on going, requests for mailing. This was a cost saving measure we decided to take.

8. Other Business

8A. Round Table

Massey-I was in New Ulm recently, their park had outdoor exercise stations, was very cool. Do we have those? Grange, no, we currently do not have, it's on our radar though, we will look forward to that in our new park developments. He also asked about park sculptures, having more in the new parks, how is the artist chosen? Grange, we could partner with the Arts Consortium, have them help us develop a process based on opportunities. Is there a map of the sculptures? No, but we could incorporate that into our on-line park inventory. We will look into.

Keyport-We continue to enjoy the CCC, Covid must be under control as the water fountains in the building are open! We also enjoyed the 4th of July fireworks with friends, they were great.

Saueressig-Referenced the artwork at Paisley Park tunnel off Hwy 5, in honor of Prince. He recommends you check it out. It's organic art and has become like its own art exhibit.

Also, I really enjoyed the meeting last month, seeing those sites we have been talking about, it helped personally with understanding things better, plus, I got to know you all better.

The school dome, I'm curious if there is any opportunity for us to partner on winter activities? Seems like we are missing an opportunity for space there. Can we look into that? Grange, the community can use it when open at certain times. As for programming, Grange will look into it, but I'm told its pretty busy with sports practices. The other thing is it's a school district building for all other district communities use, so may need to be mindful of time allowed. Now with their new director, Shaun Walsh onboard, it could be a good time to connect, get to know her as well as talk on scheduling. Saueressig, this is a great time for collaboration between municipalities, when everyone is dealing with coming out of Covid and limited budgets. He also shared that the school district voted at their last meeting, they will be seeking an operating levy this fall.

Questions on the bean bag league, asked about partnering more with the city of Carver, Grange shared that we have a contract with Carver on programming in place, Carver does not have a park and rec department. Carver gets reciprocity on the Community Center rates. We have many programs to offer them, both here and in Carver.

Do we have an App for things that we offer? Like programming, events, etc. A great opportunity there vs. it being online. Maybe we look into? Cich has looked into creating Apps at her work, it's very costly. Saueressig thinks it is worth exploring.

Heieie- tried to sign up her son for soccer, had a hard time navigating things. Grange, hopefully the new platform we are using helps that. Lucidpress, the new program links to the registration side, which is a different module. Heieie, super impressed with the programming that you guys are doing. Really fun to be out and engage in these programs.

One safety comment, when are we addressing the bike path across Engler before Bavaria. My family has been almost hit on occasion there, it's very treacherous. Grange, it would be helpful if you email me your experience, the details and will send on to the city engineer to review.

Wynveen- The library has a take and make craft kit available, it's super fun. You pick up a bag with all the supplies in it to do the craft. It corresponds to the book of the week. They also are offering a reading program over the summer; you can get prizes and a free book. Check out their website.

The Town Course has the MN State Open, today through Thursday. They welcome spectators, so come check it out, and have fun.

Again, River City Days is coming up, July 23-25. Tons of fun events. Then last, the happiest day in Chaska, Touch A Truck, is Aug. 18. However, no hot dogs this year!

Cich- I am participating in a Tri Fit class. It is a month-long fitness challenge, it encourages you to try different things, and you get a t-shirt at the end. Check out the Chaska Farmers Market, they have good stuff, it is local people. Every Wednesday 3-6pm. Also, I've been hiking along the trails, finding lots of restoration opportunities for better natural ideas along the trails and parks. Will share more.

Destin- July 4th fireworks were good, he was working at Dairy Queen and saw them. Lots of traffic after I got done with work. Shout out to Paige Bueckers from Hopkins, now playing for UCONN,

she had a great acceptance speech at the ESPY Awards. She gave a shout out to black women and recognized female black basketball players.

Downs- Impressed with the tour at last month's work session, was great to talk more with all. Really fun. We have the van, what would we like to see as far as excursions. If there are other ideas, let us know.

9. Adjourn

9A. Next Meeting August 10th

Motion by Saueressig, second by Keyport to adjourn the July 13th Park Board meeting.

- MINUTES -
CHASKA CITY COUNCIL
August 2, 2021

1. Call to Order

The meeting was called to order by Mayor in Pro Tem Hatfield at 7 pm.

2. Pledge of Allegiance

3. Roll Call

Roll call was taken. Present: Councilmembers Hubbard, Grau, and Mayor in Pro Tem Hatfield.

Absent: Mayor Windschitl and Councilmember Huang

Also Present: Matt Podhradsky, City Administrator; Noel Graczyk, Administrative Services Director; Kevin Wright, Communication Director; Nate Kabat, Assistant Administrator; and Luke Melchert, City Attorney.

4. Adopt the Agenda

Motion by Councilmember Grau, second by Councilmember Hubbard to adopt the agenda as presented. Motion carried.

5. Visitor Presentation

None.

6. Minutes

Motion by Councilmember Hubbard, second by Councilmember Grau to approve the minutes of the July 12, 2021 City Council meeting. Motion carried.

7. Consent Agenda

Motion by Councilmember Hubbard, second by Councilmember Grau to approve the Consent Agenda Items A through E:

A. Approve Massage Therapy Registration

Motion to approve Massage Therapy Registration No. MTR-21-07 to allow Amber Laurent to practice Therapeutic Massage out of Natural Point Wellness, 546 Bavaria Lane, Chaska.

B. Adopt Resolution 2021-49, Award Bid for the Chaska Creek Boulevard Phase 2 Project

Motion to adopt Resolution 2021-49, awarding the bid for the Chaska Creek Boulevard Phase 2 Project to Ryan Contracting Company, in the low bid total amount of \$3,359,039.50.

C. Adopt Resolution 2021-50, Authorizing Staff to Send Offer Letters to Affected Property Owners

Motion to adopt Resolution No. 2021-50, authorizing City staff to send offer letters to the affected property owners for the TH 41/CSAH 61 Improvements in Historic Downtown Chaska.

D. Adopt Resolution 2012-51, Financing of Fitness Equipment

Motion to adopt Resolution No. 2021-51, relating to the financing of equipment; authorizing the execution and delivery of a tax-exempt lease/purchase agreement and related documents.

- E. Adopt Resolution 2021-52, Needs Assessment for Comcast Cable Television Franchise Ordinance Renewal
Motion to adopt Resolution 2021-52 approving the community needs list for the Comcast Cable Television Franchise Ordinance renewal negotiations.
Motion carried.

8. Action Items

- 8.A. Approval of Adjustments to Pension Benefits for Chaska Fire Department Relief Association
City Administrator Podhradsky introduced the item to the Council and thanked the staff for working hard on this item.

Councilmember Hubbard asked if the vesting was always set at 60% and wanted to know how receptive the board was to these proposed changes.

Firefighter Jason Buntin addressed the Council and stated it was well received and noted they had to bring this before the Board Members 30 days or more before making any changes and stated everyone was in favor.

Motion by Councilmember Grau, second by Councilmember Hubbard to approve a Chaska Fire Department Relief Association benefit structure and By-Law amendments effective as of January 1, 2021, based on a benefit of \$2,802.50 per month of service for the monthly benefit, a benefit of \$7,901 per year of service for the lump sum benefit, and 100% vesting as of fifteen years. Roll call was taken. Voting aye: Councilmembers Hubbard, Grau and Mayor in Pro Tem Hatfield. Voting nay: None
Motion carried.

9. Bills

9.A. Accounts Payable Council Roster 8-2-2021

City Administrator Podhradsky stated he received some emails requesting further information about bills on pages 23 and 26; he provided further information regarding those bills.

Motion by Councilmember Hubbard, second by Councilmember Grau to approve the bills as presented. Roll call was taken. Voting aye: Councilmembers Hubbard, Grau and Mayor in Pro Tem Hatfield. Voting nay: None
Motion carried.

10. Other Business

10.A. City Administrator's Report

10.A.i. Bi-Weekly Report 8-2-2021

10.B. Council Update on Downtown 41 Project

10.C. Other Reports

10.C.i. HRC Minutes for 5-27-2021

10.C.ii. HRC Minutes for 6-24-2021

Councilmember Hubbard:

- Stated River City Days was well attended and a good event
- Updated on the Bicycle Steering Committee stated the survey results are now available on their website and noted they are looking at some pop-up events to do

Councilmember Grau:

- Stated he wanted to remind everyone that the River City Days was put on by a non-profit ran by all volunteers, thanked them for their great work
- Noted the Touch-a-Truck event is on August 19th, 2021 at the Community Center
- Reminder to be patient with the pandemic requirements that may come and go and be mindful and safe

City Administrator Podhradsky:

- Stated the dates of the Retreat will be October 12th and 13th
- Stated Night to Unite is tomorrow, Touch-a-Truck is on August 19th, Taste of Southwest Metro in a few weeks, and the State Amateur Baseball Tournament is on August 20th, 27th, and Labor Day weekend

City Attorney Melchert:

- Stated the law firm has two new hires Jacob Saufley (in the audience this evening) and another attorney Clarissa Volpe.

Mayor in Pro Tem Hatfield:

- Stated Cones with Cops is on August 17th in the afternoon
- Noted on Wednesday there is Zumba in the Park
- Thanked everyone who helped with River City Days

11. Adjourn

Motion by Councilmember Grau, second by Councilmember Hubbard to adjourn the meeting at 7:27 pm.

Motion carried.

DRAFT

**- MINUTES -
CHASKA CITY COUNCIL
August 16, 2021**

1. Call to Order

The meeting was called to order by Mayor Windschitl at 7:02 pm.

2. Pledge of Allegiance

3. Roll Call

Roll call was taken. Present: Councilmembers Hatfield, Hubbard, Huang, Grau, and Mayor Windschitl.

Absent: None.

Also Present: Matt Podhradsky, City Administrator; Noel Graczyk, Administrative Services Director; Kevin Wright, Communication Director; Nate Kabat, Assistant Administrator; Kevin Ringwald, Community Development Director; Liz Hanson, City Planner; Luke Melchert, City Attorney; and City Engineer Matt Clark.

4. Adopt the Agenda

Motion by Councilmember Hatfield, second by Councilmember Hubbard to adopt the agenda as presented. Motion carried.

5. Visitor Presentation

None.

6. Minutes

Motion by Councilmember Hubbard, second by Councilmember Hatfield to approve the minutes of the July 19, 2021 City Council meeting. Motion carried.

Motion by Councilmember Grau, second by Councilmember Hubbard to approve the minutes of the August 2nd, 2021 City Council meeting. Mike and Chair abstained. Motion carried.

7. Consent Agenda

Motion by Councilmember Hatfield, second by Councilmember Grau to approve the Consent Agenda Items A through C:

A. Approve Temporary On-Sale Intoxicating License for Guardian Angels Church
Motion to approve Temporary On-Sale Intoxicating License TW.21.04 for Guardian Angels Church, allowing them to serve intoxicating beverages at the Fall Festival Celebration, effective September 25, 2021.

B. Adopt Resolution 2021-54, Bond Sale Reimbursement
Motion to adopt Resolution No. 2021-54 relating to financing certain proposed projects and establishing compliance with reimbursement bond regulations under the Internal Revenue Code.

C. Approve the Chaska Creek Boulevard Phase 2/Creek Road Improvements Wetland Replacement Plan
Motion to Approve the Chaska Creek Boulevard Phase 2/Creek Road Improvements Wetland Replacement Plan.
Motion carried.

8. Action Items

8.A. Accept proposal from Lockridge Grindal Nauen for State Government Relations Services
City Administrator Podhradsky introduced the item to the Council.

~~Your text here~~
Assistant Administrator Kabat presented this item and provided background to the Council.

Motion by Councilmember Huang, second by Councilmember Hatfield to accept the proposal from Lockridge Grindal Nauen for state government relations services and to authorize the City Administrator to pursue a bonding request for the City Square West redevelopment project.
Motion carried.

8.B. Adopt Resolution 2021-53, Approving the Concept Plan Amendment for Oak Ridge/RCS-
RCA Oak Ridge LLC and Continental Properties/PC #2021-15
City Administrator Podhradsky introduced the item to the Council.

City Administrator Podhradsky introduced this item and City Planner Hanson provided a presentation to the Council.

There was discussion on the proposed amendments and conditions in the plan. The consensus of the Council was that the plan seems like a good one to move forward with, noting they want the City to maintain a small town feeling and ensure the Community doesn't feel divided by fences and barriers around the property.

Motion by Councilmember Huang, second by Councilmember Grau to adopt Resolution No. 2021-53 approving the Oak Ridge Concept Plan Amendment (PC #2021-15). Motion carried.

9. Bills

9.A. Accounts Payable Council Roster 8-16-2021

The Council requested further information about bills on pages 1, 2, 13.

City Administrator Podhradsky provided further information regarding those bills.

Motion by Councilmember Huang, second by Councilmember Hatfield to approve the bills as presented. Roll call was taken. Voting aye: Councilmembers Hatfield, Hubbard, Huang, Grau and Mayor Windschitl. Voting nay: None
Motion carried.

10. Other Business

10.A. City Administrator's Report

10.A.i. Bi-Weekly Report August 16, 2021

10.B. Other Reports

10.B.i. 2nd-Qtr. 2021 Investment Report dated August 16th, 2021

10.B.ii. Financial Reports – June 2021

Councilmember Hatfield:

- Stated the Taste of Chaska is on Wednesday
- Noted that Cones with a Cop at 3pm on August 17th
- Stated she is thinking of the first responders and families of those who lost loved ones recently

Councilmember Hubbard:

- Noted the Steiner Kelting facility is slated to open in early fall
- Echoed thoughts and sentiments of Councilmember Hatfield and is thinking of those who were affected by the tragedies that have occurred recently

Councilmember Huang:

- Thanked the first responders for their hard work doing such a hard job
- Stated Night to Unite was a great event with many people being engaged
- Noted Southwest Transit has a park and ride service available now to go to the airport and will be providing transportation to the State Fair coming up

Councilmember Grau:

- Wished good luck to the Chaska Cubs
- Noted Touch-a-Truck is coming up on Thursday, August 19th

City Administrator Podhradsky

- Stated Christmas in May is coming up on September 18th, if anyone is interested in being a runner they are looking for volunteers
- Stated a man went into cardiac arrest at the Community Center the other day and life guards jumped in. Lifeguards and emergency responders were able to help him so he will fully recover.

Officer Janke

- Stated the food distribution is happening at the Gedney Plant on Thursday from 12:00 -1:30 pm
- Noted the Law Enforcement Torch Run is Friday at Dunkin Doughnuts, come donate and get a free doughnut all donations are for Special Olympics

Mayor Windschitl:

- Stated the first responders have been through a lot recently and noted people should check-in on any first responders they know and make sure they are doing ok
- Noted Carver County is the fastest growing community which is great to hear
- Stated November 2nd School Referendum and encouraged everyone to attend and see what the impacts will be

11. Adjourn

Motion by Councilmember Hatfield, second by Councilmember Huang to adjourn the meeting at 9:04 pm.

Motion carried.