



AGENDA
CHASKA HERITAGE PRESERVATION COMMISSION
CHASKA CITY HALL - COUNCIL CHAMBERS & ZOOM
Tuesday, March 3, 2026
7:00 PM

1. Call to Order
2. Roll Call
3. Adopt Agenda
4. Visitor Presentation
5. Approve Previous Meeting Minutes
 - 5.A. Approve the August 5, 2025 Meeting Minutes
6. Consent Items
7. Action Items
8. Discussion Items
 - 8.A. 2026 Goals
9. Other Business
10. Adjourn



Minutes
CHASKA HERITAGE PRESERVATION
COMMISSION
Tuesday, August 5, 2025
7:00 PM

1. Call to Order

The meeting was called to order at 7:00 pm.

HPC members present: Prescott Phillips, Kaleb Snider, Erin Dupey, and Scott Welvaert.

HPC members absent: Chandra Shekar Nagisetty, and James Pleis.

Staff present: Elizabeth Hanson – City Planner

2. Roll Call

Roll call was taken.

3. Adopt the Agenda

A motion by Commissioner Welvaert, second by Commissioner Dupey to adopt the agenda. Motion carried.

4. Visitor Presentation

There was no one under visitor presentation.

5. Approve Previous Meeting Minutes

5A. Approve the March 4, 2025 HPC Meeting Minutes

A motion by Commissioner Phillips, second by Commissioner Welvaert, to approve the March 4, 2025 HPC meeting minutes. Motion carried.

6. Consent Items

There were no consent agenda items.

7. Action Items

7A. Appoint Chair of Heritage Preservation Commission

City Planner Hanson stated that the Commission will need to appoint a new Chair of the HPC due to the passing of Kristine Kohman.

Vice Chair Snider noted that he would be willing to step up as Chair.

Motion by Commissioner Dupey, second by Commissioner Phillips, to appoint Commissioner Snider as the Chair of the HPC. Motion carried.

Motion by Commissioner Dupey, second by Commissioner Snider, to appoint Commissioner Phillips as the Vice Chair of the HPC. Motion carried.

8. Discussion Items

8A. Update on RCP Program - Properties for Potential Local Nomination

City Planner Hanson presented an update on the RCP program. She noted that the list has been in existence since the 1990s, and the last addition was in 2006. Hanson added that they would like to add to the list. She introduced Alissa Bidwell, who has researched potential property that could be added to the list.

Alissa Bidwell presented an update on the properties that are being considered. She listed the reasons for consideration. She stated that the three properties of interest are The Glatzel House, The Muyres House, and The Leivermann House. She presented the historical narrative behind the Glatzel House. She noted the architectural significance of the property. Ms. Bidwell presented the history of the Muyers House. She also displayed pictures of the property. She stated the architectural significance of the home. She also discussed the history of the Leivermann House. She stated the architectural significance of this property. She added that it is limited since she has not yet visited this property.

Commissioner Phillips noted that he loves the research she has done and loves to see the rich history of Chaska brought to life.

9. Other Business

City Planner Hanson stated that former Chairperson Kohman had passed recently. She added that he was a Commission member for 9+ years and was a very active member of the Community. She stated that she will be very missed throughout the City.

10. Adjourn

Motion by Commissioner Welvaert, second by Commissioner Phillips to adjourn the meeting at 7:30 p.m. Motion carried.



City of Chaska Memorandum

To: Heritage Preservation Commission
From: Elizabeth Hanson, City Planner
Subject: 3/3/2026 HPC Meeting – Memo

Background

Every year the HPC visits their goals for the year or years to come. For example, the local nomination research project came from a previous goal identified by the HPC. Goals are an opportunity to create priorities and action that the HPC can accomplish beyond regular duties.

2026 Goals

- 1. Nominate;** Locally designate the 3 properties that nomination forms were completed for:
 - a. 403 1st Street West (Glatzel House)
 - b. 307 North Cedar Street (Muyres House)
 - c. 515 1st Street West (Leivermann House)
- 2. Research;** Revisit the Local Designation List to see if more properties can be added (primarily on the east side of Highway 41)
- 3. Update;** Revisit the City Historical Documents for potential updates, such as the Historic Context Study, every 10-15 years
- 4. Engagement;** Stay engaged and involved with the City Square West project

If we want to add or change any of these please bring ideas to our March 3rd meeting.