

- MINUTES -
CHASKA CITY COUNCIL
MARCH 16, 2026

1. Call to Order

The meeting was called to order by Mayor Hubbard at 7:00 p.m.

2. Pledge of Allegiance

3. Roll Call

Roll call was taken. Present: Mayor Hubbard and Councilmembers Grau, Sheveland, Benesh, and Hatfield.

Also Present: Matt Podhradsky, City Administrator; Elise Durbin, Assistant City Administrator; Krista Mark, Communications Coordinator; and Christophe Morschen, City Attorney.

4. Adopt the Agenda

Motion by Councilmember Grau, second by Councilmember Hatfield to adopt the agenda as presented. Motion carried.

5. Visitor Presentation

5.A. Recognition of Outgoing Commission Members

Mayor Hubbard stated that it is important to take a minute to recognize outgoing Commission members: Scott Welvaert, Heritage Preservation Commission; Jenn Welvaert, Human Rights Commission; Erin Kerber, Planning Commission; and Rob Brass, Planning Commission. Mayor Hubbard thanked all the Commissioners for their contributions to the City of Chaska.

Aiden Ze of Boy Scout Troop 174 introduced himself and said he was there to work on his communications merit badge, and observe and write down his points of view on one subject, as well as discuss one environmental aspect and what the community can do to help it.

Mayor Hubbard stated she appreciates Aiden coming up and introducing himself.

6. Approve Previous Meeting Minutes

6.A. Approve the February 23, 2026, City Council Meeting Minutes

Motion by Councilmember Benesh, second by Councilmember Sheveland to approve the minutes of the February 23, 2026, City Council meeting.

Motion carried.

7. Consent Agenda

Motion by Councilmember Sheveland, second by Councilmember Grau to approve the Consent Agenda Items A through H:

A. Approve Low-potency Hemp Edible Local Registration – Intown Wine & Spirits
Motion to approve low-potency hemp edible retail registration LP CANN 26.04 for Intown Wine & Spirits, to sell low-potency hemp edible related products.

B. Resolution 2026-19, Accepting funds from the League of Minnesota Cities Grant Navigator Program

Motion to adopt Resolution No. 2026-19, accepting funds from the League of Minnesota Cities Grant Navigator Program.

C. Approve Appointment of Human Rights Commission Chair and Vice-Chair

Motion to appoint Martin Hubbard to serve as Chairperson of the Human Rights Commission and appoint Sarah Carlson to serve as Vice-Chairperson of the Human Rights Commission for the calendar year 2026.

D. Approve Business License – Games of Skill

Motion to approve Game of Skill license for Jacob Barry to allow operations of games at the Forge, located at 230 Pioneer Trail, Chaska.

E. Adopt Resolution No. 2026-20 Approving the Final Plat for Highpoint Vistas 2nd Addition/Forestar/PC #2026-0-6

Motion to adopt Resolution No. 2026-20 approving the Final Plat for Highpoint Vistas 2nd Addition (PC #2026-06).

F. Approve 2026-2027 Teamsters Local #320 Contract

Motion to approve employment contracts for the 2026-2027 period between the City of Chaska and MN Teamsters Public and Law Enforcement Employees Union, Local #320, with the agreement becoming effective January 1, 2026.

G. Approve LELS #447 Lieutenants Contract

Motion to approve the employment contract for 2026 between the City of Chaska and LELS Local

447 with the agreement retroactive effective January 1, 2026.

H. Approve Service Territory Agreement with Xcel Energy

Motion to accept the proposed Service Area Exception Agreement between Chaska Public Utilities and Northern States Power Company, and authorizing the Mayor and the City Administrator to execute the agreement.

Councilmember Hatfield asked if the City is taking over the territory for Xcel Energy and putting in their own infrastructure. City Administrator Podhradsky said the City is in the process of acquiring that territory right now, and Xcel is giving the City permission to begin putting its infrastructure in and service it before the purchase agreement to buy the service territory is completed.

Mayor Hubbard said she was excited to see 7b. Accepting funds from the League of Minnesota Cities Grant Navigator Program moving forward for the park.

Motion carried.

8. Action Items

8.A. Motion to approve entering into a Letter of Intent with the Community Asset Foundation for funding The Inn at 1201 and 1207 Yellow Brick Road

City Administrator Podhradsky introduced Assistant City Administrator Elise Durbin to present this item to the Council. Ms. Durbin gave an overview of this project to the Council.

Councilmember Sheveland asked about parking for this development, and if the City puts money into this development, if they are partial owners.

Dave Pokorney, Community Asset Foundation, said he thought they had additional parking resolved with the final site building plans. He added that one of the other funding sources is Carver County CDA, and part of the agreement is that the building will go into a land trust, and the CDA will have the first option to buy it after a period of time.

Mayor Hubbard asked if any funding for this project was going to come from LAHA funds. Ms. Durbin said they are looking at a few options, and they have the LAHA funds and some additional pooling dollars from different housing TIF districts, so timelines will be examined to best utilize those funds.

Motion by Councilmember Hatfield, second by Councilmember Benesh to approve entering into a Letter of Intent with the Community Asset Foundation for funding The Inn at 1201 and 1207 Yellow Brick Road.

Motion carried.

8.B. Awarding of Contracts for the Chaska Municipal Services Building

City Administrator Podhradsky presented this item to the Council.

Councilmember Hatfield said the interest earned as part of the Public Safety Facility project helps pad some of the numbers for the MSB project.

Mayor Hubbard said some of the substitutions were not going to impact the functionality or quality of the facility, and one benefit of the City going through the building program is having the opportunity to carry over the interest in order to help with volatility in the market as building materials continue to go up in price.

Councilmember Sheveland asked about the substitution of standard metal panels in lieu of custom color panels and if that was on the outside of the building. City Administrator Podhradsky said those panels are on the outside of the building, and they used the same panels for the Public Safety Center, as they are significantly cheaper.

Mayor Hubbard said it is really exciting that this project is moving forward, and after visiting the Municipal Services Building, she realized they need a bigger space in order to better serve the community.

Councilmember Sheveland said this project is breaking ground in June and asked if it will be finished by the end of 2027. City Administrator Podhradsky said this project is a 14-month construction process and will start in May and should be finished before the winter of 2027. Councilmember Sheveland said that it was great to hear, but her concern is about material prices going up again due to what the United States is currently getting involved in and trying to get locked into prices today. City Administrator Podhradsky said that was correct, and prices are the lowest they will ever be, right now.

Councilmember Sheveland said steel is going to continue to go up since it all comes from China, and fuel has gone up \$1.50 in the last month. City Administrator Podhradsky said that by accepting this contract now, the prices will be locked in.

Motion by Councilmember Sheveland, second by Councilmember Benesh to approve the awarding of the contracts and authorize the Mayor and City Administrator to execute the contracts.

Motion carried.

9. Bills

9.A. Accounts Payable Claims Roster 03-16-2026

Councilmember Hatfield asked about the bill on page five to Archer Mechanical for Replacement Lodge RTU and if that was anticipated to be replaced. City Administrator Podhradsky said yes, and that bill was for one of the rooftop cooling units.

Motion by Councilmember Hatfield, second by Mayor Hubbard to approve the bills as presented. Roll call was taken. Voting aye: Councilmembers Hatfield, Benesh, Sheveland, Grau, and Mayor Hubbard. Voting nay: None

Motion carried.

10. Other Business

Councilmember Grau:

- Thanked the City and crews for clearing the snow so quickly. He asked City Administrator Podhradsky what the flooding possibility looks like after the amount of snow received last weekend.
- Congratulated the Chaska boys basketball on their victory in order to go to state and the NCAA women's Gophers.

City Administrator Podhradsky:

- Shared that there was not a lot of frost left in the ground when the City got the snowfall, so snow melt should go into the ground and the stormwater system.

Councilmember Sheveland:

- Shared that her oldest daughter, Grace, turned 7 and wished her a happy birthday.
- Shared that the Shade Tree Program is open now, and if residents are interested in purchasing trees at a discount, they should submit an application on the City's website.
- Shared that the Chaska Today third edition came out today.

Councilmember Benesh:

- Shared that his youngest, Eddie, turned 12 and wished him a belated happy birthday.
- Thanked the Public Works Staff and fellow First Responders who were out this weekend, working in all the snow.
- Shared that tomorrow is St. Patrick's Day and urged residents to be smart and responsible and to call an Uber or a friend and make good decisions.

Councilmember Hatfield:

- Shared that she attended Southwest Transit Day at the Capitol, and a hearing at the House Transportation Committee regarding the bill that would eliminate suburban transit

providers, if it passed, under the guise that it would save money. She encouraged residents to reach out to legislators to oppose the bill as it moves through the Senate.

- Shared that the Safety Camp registration is open for this year with the Police Department in the fall of 2026.
- Shared the following upcoming events: Coffee with a Cop at Jones Coffee is on Wednesday (March 18) from 10:00 a.m. to 11:00 a.m., Cocoa and Cops (April 1) from 11:00 a.m. to 12:00 p.m. at the ice arena in the Community Center.
- Shared that she spent time at Chaska Middle School West to talk to classes about local government.

Assistant City Administrator Elise Durbin:

- Shared that the Council will be receiving an email from Carver County Public Works about the groundbreaking for Highway 5 improvements on Tuesday (April 7) at 1:00 p.m.
- Shared that later this week, the county will announce the closure of Highway 5 and Bavaria.
- Shared there is a meeting and Open Houses on Highway 5 on Wednesday (March 25) at 7:30 a.m. at the Arboritum, and the Open House is from 5:00 p.m. to 7:00 p.m. for the general public.

City Administrator Podhradsky:

- Shared that on Wednesday (March 18) at 7:30 a.m. at the Event Center is the Annual Employee Recognition breakfast.
- Shared that the Chaska Curling Center will be holding the Club Nationals on March 26 for the U.S. Curling Association.

Mayor Hubbard:

- Recapped the League of Minnesota Cities Day on the Hill.
- Shared that she will be attending the upcoming Senate Tax Committee hearing to testify for the City's TIF district extension for City Square West.
- Shared that she would be testifying on behalf of Brandondale in front of the Senate of Commerce and Consumer Protections Committee regarding the housing legislation.
- Shared that she attended the Leia Samaram Institute of Indian Arts event last weekend and delivered a proclamation.
- Shared that Elroy Schmidt, on the Chaska Police Department, retired after 23 years of service.
- Thanked the City's plow operators and First Responders for all their work this weekend.
- Shared that Chaska's Christmas in May is still accepting homeowner applications this week on the City's website.
- Shared that the next Council meeting is on March 30.
- Shared that Chaska Parks and Recreation Department will be taking over the facilitation of the Farmer's Market this summer, and it will be the same day and same time, but the location will change to one of the paseos in the City.

10.A. City Administrator's Report

10.A.i. Bi-Weekly Report 03-16-2026

11. Adjourn

Motion by Councilmember Sheveland, second by Councilmember Hatfield to adjourn the meeting at 8:22 p.m.
Motion carried.