

- MINUTES -
CHASKA CITY COUNCIL
DECEMBER 3, 2018

1. Call to Order

The meeting was called to order by Mayor Windschitl at 7 pm.

2. Pledge of Allegiance

3. Roll Call

Roll call was taken. Present: Councilmembers Boe, Geisler, Huang, and Mayor Windschitl.
Absent: Councilmember Schulz

Also Present: Kevin Ringwald, Community Development Director; Nate Kabat, Assistant Administrator; Matt Clark, City Engineer; and Matt Podhradsky, City Administrator.

4. Adopt the Agenda

Councilmember Geisler requested the Council add an item to discuss the process for filling the seat for Ward 2 upon Councilmember Boe's resignation effective January 7, 2018. This was added to the agenda as item 8.C.

Motion by Councilmember Boe, second by Councilmember Geisler to adopt the agenda as presented. Motion carried.

5. Visitor

Several high school students addressed the Council and stated that they were present at the meeting to obtain civic duty hours for their AP Government class.

6. Minutes

Motion by Councilmember Geisler, second by Councilmember Huang to approve the minutes of the November 19, 2018 City Council meeting and the November 13, 2018 City Council Board of Canvass. Motion carried.

7. Consent Agenda

Motion by Councilmember Boe, second by Councilmember Geisler to approve the Consent Agenda Items A through E:

- A. Adopt Resolution No. 2018-139, Designate Polling Locations
Motion to Adopt Resolution No. 2018-139 Designating Polling Place Locations for 2019 Elections.
- B. 2019 Business License Renewals
Motion to approve the 2019 Business Licenses to include game of skill, refuse haulers, massage therapists, tobacco sales, transient accommodations and solicitors/peddlers/transients effective January 1, 2019 through December 31, 2019.
- C. Municipal Tort Liability Limits

Motion to direct the City Administrator to inform the League of Minnesota Cities Insurance Trust that the City of Chaska elects not to waive the monetary limits on municipal tort liability established by Minnesota Statute.

D. Public Improvements – Club West 3rd Addition

Motion to accept public improvements in Club West 3rd Addition as municipal facilities and adjust to letter of credit accordingly.

E. Public Improvements – Club West 4th and 6th Additions

Motion to accept public improvements in Club West 4th and 6th Additions as municipal facilities and adjust to letter of credit accordingly.

Motion carried.

8. Public Hearing

8.A. Truth in Taxation Public Hearing

City Administrator Podhradsky presented the item to the Council.

Mayor Windschitl inquired why there was such a drop in New Construction Values in 2018.

City Administrator Podhradsky provided detail regarding this lower value and continued his presentation of the item.

Councilmember Boe inquired about the timeline for the trail along Chaska Boulevard on the rail right-of-way.

City Administrator Podhradsky responded that it was likely 2021 and provided additional information regarding that project. He then went on with the presentation of the item.

Mayor Windschitl opened the public hearing at 7:47 pm.

Mayor Windschitl closed the public hearing at 7:48 pm.

Motion by Councilmember Huang, second by Councilmember Geisler to close the Truth in Taxation hearing, and to establish December 17, 2018 as a date to consider adoption of the 2019 budget and tax levy. Motion carried.

8.B. Adopt Resolution 2018-140, Concept Plan for City Square West and Library Sites

Mayor Windschitl recognized those members of the Task Force present in the audience and thanked them for their work.

Community Development Director Ringwald presented the item to the Council.

City Administrator Podhradsky noted that the task force has discussed the idea of adding a drive-thru coffee shop to the library site at the potential License Center site.

Mayor Windschitl pointed out that any lights associated with the coffee shop could disturb the residential uses.

Community Development Director Ringwald noted that more depth is needed in considering some of the potential commercial components, but that the task force wanted to show there is potential for them in this initial phase.

City Administrator Podhradsky provided further detail into the process of finding possible library sites.

Community Development Director Ringwald continued his presentation of the item.

City Administrator Podhradsky gave more information regarding the winter market/farmer's market, and Community Development Director continued his presentation.

Greg Swan, 106 Pine Street and City Square West Task Force member, thanked the Council and Staff for the opportunity to work on this project. He expressed his excitement for this project and stated that this plan is an investment in the community.

Mayor Windschitl commented on his experience being on the task force and his excitement for this project to move forward.

Community Development Director Ringwald noted that this project will continue to be refined as it moves forward.

City Administrator Podhradsky pointed out that it is important to recognize that the market will dictate how this project is implemented.

Councilmember Geisler commented that a lot has fallen into place downtown as this project is coming together. She also stated that she, too, has really enjoyed being a part of the task force for this project and wants to thank everyone involved for their participation and creative input. Many new ideas surfaced during the task force meetings that have changed this reconstruction substantially from the original plan.

City Administrator Podhradsky noted that the planning process the Council had done in 2009-2013 had become a checklist to know where effort will be put when the economy bounced back.

Councilmember Huang agreed and pointed out that this project will enable momentum to build downtown.

City Administrator Podhradsky noted that none of these downtown projects would have occurred if the flood control levy had been built.

Community Development Director Ringwald stated that this is really a transformative project in terms of the downtown area.

Councilmember Huang commented that very few opportunities redefine the soul or spirit of a community, and this project is one of those opportunities that does.

Motion by Councilmember Huang, second by Councilmember Boe to adopt Resolution 2018-140 approving the concept plans for City Square West and the two alternate library sites, and to authorize Staff to move forward with the "Next Steps" for City Square West and the Library Sites as identified in the above staff report.

Councilmember Boe thanked everyone with the task force for their work.

Motion carried.

8.C. Discussion on the Process to Fill Ward 2 Council Seat

Councilmember Geisler stated that Greg Boe had officially announced his resignation from his Ward 2 council seat, effective January 7, 2019, under "other business" at the last meeting. There was no public council discussion regarding the steps that would be taken to fill the vacant seat. In that the results of the 47B recount will not be known until Friday, she thought that it would be beneficial for the public to know the process that will be undertaken to fill the seat. She stated that filling this seat quickly would be most beneficial to keeping City business moving forward.

Mayor Windschitl stated that he appreciates those thoughts and that it will probably be at the first Council meeting in January 2019 that they decide whether the seat will be filled by appointment or by special election. He explained he was in favor of waiting until January 2019 to do anything as not many will be putting much thought into the seat over Christmas and New Year's.

Councilmember Geisler again expressed concern over the seat sitting vacant for too long and thought that the City could at least publish the open seat and begin accepting applications in the interim in order to be prepared by the first meeting in 2019 to either set up interviews for those applicants or vote to hold a special election.

Councilmember Huang inquired if it was decided that the seat be filled by appointment, would an applicant have to be chosen out of the initial pool of applicants.

City Administrator Podhradsky stated that there is no statutory obligation to fill the seat from an applicant pool, and that the seat could be re-advertised.

The Council and Staff further discussed the timing of notification of the vacant seat and how long the application process typically takes.

9. Bills

9.A. AP Council Roster 12-3-18

Motion by Councilmember Geisler, second by Councilmember Huang to approve the bills as presented. Roll call was taken. Voting aye: Councilmembers Boe, Huang, Geisler, and Mayor Windschitl. Voting nay: None
Motion carried.

10. Other Business

10.A. City Administrator's Report

10.B. Biweekly Report

10.C. Other Meeting Minutes

10.C.i. Metro Mosquito Control 2018 Activity Summary

10.D. Other Meeting Minutes

10.D.i. Receive the draft minutes of the November 14, 2018 Planning Commission Meeting

Councilmember Boe:

- Commented that there was positive feedback regarding Hometown Holiday and the tree lighting. He noted there was wonderful turn out for these.
- Inquired if there were any updates for the Brewery and Dunkin Donuts. Assistant Administrator Kabat stated that the Brewery continues to move forward and will likely be done in Spring 2019, and that Dunkin Donuts has a goal to open Spring of 2019 but that will be determined by how much progress they make over the winter. He also noted that Formacoat continues to move forward. City Administrator Podhradsky noted that at the next meeting they will discuss a letter of intent that came forward for the remainder of that site. Councilmember Geisler noted the framing is up at the Aldi site.
- Looked to clarify that Hy-Vee would be happening 2020. City Administrator Podhradsky indicated that this was likely the case.

Councilmember Geisler:

- Noted there will be a Red Cross Blood Drive at the Chaska Community Center from 11am-4pm on December 19, 2018 and on December 17, 2018 from noon-6pm at the Chaska VFW.
- Noted Boy Scout Troop 174 is still selling Christmas Trees by Cub Foods from 5-8pm on weekdays and 9am-9pm on the weekends.

Mayor Windschitl:

- Noted that that the Council will be having cake after the next meeting and going out for an adult beverage.
- Noted he saw a commercial for the Chaska Curling Center during last week's football game.
- Stated the next meeting is December 17, 2018.

11. Adjourn

Motion by Councilmember Boe, second by Councilmember Geisler to adjourn the meeting at 9:15 pm.

Motion carried.