

**5:00 pm – INTERVIEWS:
PLANNING COMMISSION APPLICANTS**



AGENDA
CHASKA CITY COUNCIL
ONE CITY HALL PLAZA, CHASKA CITY HALL
Monday, January 07, 2019
7:00 PM

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Adopt Agenda
5. Visitor Presentation
6. Approve Previous Meeting Minutes
 - 6.A. Approve City Council Meeting Minutes from 12/17/18
7. Consent Items
 - 7.A. Approve the Chaska Herald as Official Newspaper for the City of Chaska 2019
 - 7.B. Appoint Luke Melchert of the Law Firm Melchert, Huber, Sjodin as the City Attorney
 - 7.C. Massage Therapy License Renewals - Synstelien and Lason
 - 7.D. Adopt Resolution 2019-01, CSAH 44/ TH 212 Interchange Project
 - 7.E. Approving the Appointment of the Heritage Preservation Commission Chair and Vice Chair
 - 7.F. Chaska Parks and Recreation Chair and Vice Chair

- 7.G. Annual Designation of City Depositories, Investment Institutions and Authorized Signatories
- 7.H. Appointment of City Trustees to the Chaska Fire Department Relief Association (CFDRA)
- 8. Action Items
 - 8.A. Adopt Resolution 2019-02, Accept Resignation of Councilmember Greg Boe
 - 8.B. Adopt Resolution 2019-03, Approve the Concept Plan for Structures, Inc./Daniel Andersen/PC #2018-38
 - 8.C. Appoint Acting Pro Tem Mayor for Calendar Year 2019
 - 8.D. Planning Commission Appointments
- 9. Bills
 - 9.A. AP Council Roster 1-7-19
- 10. Other Business
 - 10.A. City Administrator's Report
 - 10.A.i. Biweekly Report
 - 10.B. Other Meeting Minutes
 - 10.B.i. Receive the draft Minutes of the December 12, 2018 Planning Commission Meeting.
 - 10.C. Receive the minutes of the Parks and Recreation December 10th meeting
- 11. Adjourn

DRAFT

**- MINUTES -
CHASKA CITY COUNCIL
DECEMBER 17, 2018**

1. Call to Order

The meeting was called to order by Mayor Windschitl at 7:30 pm.

2. Pledge of Allegiance

3. Roll Call

Roll call was taken. Present: Councilmembers Schulz, Boe, Huang, Geisler, and Mayor Windschitl. Absent:

Also Present: Kevin Ringwald, Community Development Director; Liz Hanson, City Planner; Luke Melchert, City Attorney; Nate Kabat, Assistant Administrator; Matt Clark, City Engineer; and Matt Podhradsky, City Administrator.

4. Adopt the Agenda

Motion by Councilmember Boe, second by Councilmember Schulz to adopt the agenda as presented.

Motion carried.

5. Visitor

5.A. Beyond the Yellow Ribbon

Mark Muhlenkort, representing Beyond the Yellow Ribbon in Carver County, thanked the Council for their help and support over the years and reported the accomplishments of the organization over the past year. He explained that the organization was asked to conduct a fundraising golf tournament for the Minnesota Assistance Council for Veterans, and reported the success of that event.

Jon Lovald provided information regarding the Minnesota Assistance Council for Veterans and received the donation presented by Mr. Muhlenkort from the golf tournament.

Mr. Muhlenkort introduced those in attendance with him this evening.

The Council thanked the organization for its work in the County.

5.B. WeCAB's Services

Mary Hershberger Thun reported an update of the services provided by WeCAB and the highlights of the past year.

Chip Koeppen, volunteer driver with WeCAB, introduced himself and stated he would be happy to talk with anyone about volunteering.

December 17, 2018

6. Approve Previous Meeting Minutes

Motion by Councilmember Boe, second by Councilmember Huang to approve the minutes of the December 3, 2018 City Council meeting.

Motion carried.

7. Consent Agenda

Councilmember Boe inquired what kind of impact Item E might have on River City Days. City Engineer Clark stated that impact to River City Days is unknown as they have not looked at the timing but that the project is being ramped up to start early.

City Administrator Podhradsky stated that the bigger impact will likely be on the Farmer's Market, so Staff is in discussion with the Chamber about a different location for the market this year.

The Council and Staff discussed the schedule of the project.

Councilmember Boe inquired if the creek that goes from Elm Street to Hickory will at some point go underground.

City Engineer Clark stated that is a decision that will have to be made at a later date and provided further detail regarding that.

Motion by Councilmember Boe, second by Councilmember Schulz to approve the Consent Agenda Items A through I:

- A. Adopt Resolution No. 2018-141, Parking Ban on Lyman Boulevard
Motion to Adopt Resolution No. 2018-141 prohibiting on-street parking along a section of Lyman Blvd (CSAH 18) between Galpin Blvd and its west terminus.
- B. Adopt Resolution No. 2018-142, Approve the Preliminary Plat Extension for Harvest West/Traditions Development/PC # 2018-20
Motion to Adopt Resolution No. 2018-142, approving the preliminary plat request for Harvest West Preliminary Plat.
- C. Adopt Resolution No. 2018-143, Approve the Final Plat for Club West 8th Addition/Traditions Development/PC #2018-35
Motion to adopt Resolution No. 2018-143 approving the Final Plat for Club West 8th Addition for 43 single-family lots.
- D. Adopt Resolution No. 2018-144, Approve Conditional Use Permit (CUP) for Carver Scott Humane Society at 822 Yellow Brick Road/Carver Scott Humane Society/PC #2018-37
Motion to adopt Resolution No. 2018-144 approving the Conditional Use Permit (CUP) to house and allow animals at 822 Yellow Brick Road (PC #2018-37).
- E. Adopt Resolution No. 2018-146, Accepting Feasibility Report for the 2019 Downtown Street/Utility Reconstruction Project
Motion to adopt Resolution No.2018-146 accepting the Feasibility Study dated December 2018 for the 2019 Downtown Street and Utility Reconstruction Project as prepared by Stantec and Schedule the Public Improvement Hearing for January 28, 2019.
- F. 2019 Rental License Fee Increase
Motion to approve a fee increase and the 2019 Rental Dwelling License Fee

December 17, 2018

Schedule.

G. Additional Business License Renewals

Motion to approve the 2019 Business Licenses to include a massage license for Ashley Ohnsorg and a tobacco license for MGM Wine & Spirits both of Chaska, effective January 1, 2019 through December 31, 2019.

H. Adopt Resolution No. 2018-149, Providing for 2018 Interfund Tax-Increment Project Financing

Motion to adopt Resolution No. 2018-149 providing for 2018 interfund loans for tax-increment project financing.

I. Adopt Resolution No. 2018-145, Development Fees 2019

Motion to adopt Resolution No. 2018-145 establishing the 2019 Development & Planning Application Fees.

Motion carried.

8. Action Items

8.A. Adopt Resolution 2018-147, Adopting the 2019 Tax Levy and General/Enterprise Fund Budgets

City Administrator Podhradsky presented the item to the Council.

Councilmember Boe inquired what percent of the total members at the Curling Club are non-residents.

City Administrator Podhradsky responded that approximately 70% are non-residents.

Motion by Councilmember Schulz, second by Councilmember Geisler to adopt Resolution No. 2018-147 setting the 2019 property tax levy and establishing the 2019 budget for the General and Enterprise Fund Budgets. Motion carried.

8.B. Adopt Ordinances 956 and 957, Approving the Zoning Ordinance Amendments to Section 5 Flood Protection and Section 15 Definitions/City of Chaska/PC #2018-39

City Administrator Podhradsky introduced the item to the Council.

City Planner Hanson presented the item to the Council.

Motion by Councilmember Boe, second by Councilmember Huang to adopt Ordinance No. 956 approving the Zoning Ordinance Amendment (ZOA) to Section 5 Flood Protection. Motion carried.

Motion by Councilmember Geisler, second by Councilmember Huang to adopt Ordinance No. 957 approving the Zoning Ordinance Amendment (ZOA) to Section 15 Definitions. Motion carried.

December 17, 2018

8.C. Adopt Resolution 2018-148, Approving the Concept Plan for the Ess Lot and Ernst Home Redevelopment/Talle and Associates/PC #2018-36

City Planner Hanson presented the item to the Council.

Councilmember Huang inquired how the Paseo Concept will interact with the alleyway here.

City Planner Hanson detailed a few ways Staff has delineated that area to be a pedestrian thoroughfare and stated there is an initial design scheme to incorporate some more pedestrian elements within that corridor.

City Administrator Podhradsky provided further insight into this design.

Laura Russ, Talle and Associates, stated they are excited about this unique product.

Councilmember Schulz inquired who will manage the properties.

Ms. Russ stated Talle and Associates has a number of projects in Chaska and they are long-term owners and renters, so this is designed with that in mind.

Nate Golin, U+B Architects, added that this is a tricky site, but is well positioned to take advantage of all the amenities Downtown Chaska has.

Motion by Councilmember Schulz, second by Councilmember Huang to adopt Resolution No. 2018-148 approving the Concept Plan for 7 apartment units on the Ess lot and Ernst Home (PC #2018-36). Motion carried.

8.D. Adopt Ordinance Nos. 958, 959, 960 and Resolution Nos. 2018-150 and 2018 151 Approving 2019 Utility Rates

Motion by Councilmember Schulz, second by Councilmember Geisler to adopt Ordinance No. 958 approving 2019 Electric Utility Rates. Motion carried.

Motion by Councilmember Huang, second by Councilmember Geisler to adopt Ordinance No. 959 approving 2019 Water Utility Rates. Motion carried.

Motion by Councilmember Boe, second by Councilmember Huang to adopt Ordinance No. 960 approving Sewer Utility Rates. Motion carried.

Motion by Councilmember Schulz, second by Councilmember Geisler to adopt Resolution No. 2018-150 approving 2019 Storm Water Utility Rates. Motion carried.

Motion by Councilmember Huang, second by Councilmember Schulz to adopt Resolution No. 2018-151 approving 2019 Electric Franchise Fee Rate. Motion carried.

December 17, 2018

9. Bills

9.A. AP Council Roster 12-17-18

Motion by Councilmember Geisler, second by Councilmember Huang to approve the bills as presented. Roll call was taken. Voting aye: Councilmembers Schulz, Boe, Huang, Geisler, and Mayor Windschitl. Voting nay: None
Motion carried.

10. Other Business

10.A. City Administrator's Report

10.B. Administrator's Bi-Weekly Report

10.C. Financial Reports - October

10.D. Receive the minutes of the November 15, 2018 Human Rights Commission minutes.

Mayor Windschitl:

- On behalf of the City, thanked Councilmembers Schulz, Boe, and Geisler, as well as former Councilmember Rohe who was present in the audience, for their service to the City. City Administrator Podhradsky thanked them for their service on behalf of Staff.
- Wished everyone a Merry Christmas and Happy New Year.

Councilmember Boe:

- Thanked the residents of Ward 2, the residents and businesses from around the community who would call with questions, and the organizations he served while on Council. He thanked Staff for their help and patience with his questions. Councilmember Boe also thanked his family for their support during his service.
- Encouraged residents to consider serving on City commissions, boards, etc. in order to give back.

Councilmember Schulz:

- Thanked Former Chaska Mayors Roepke and Van Eyll and Mayor Windschitl for their support. He also thanked Staff for their work and support, the residents and voters of Ward 3, and his wife.

Councilmember Geisler:

- Congratulated Councilmember Boe for his election and wished him luck in his service.
- Thanked the residents of Ward 1 as well as City Staff for their support. She thanked her fellow Councilmembers for their service as well and stated it has been a pleasure serving.

Assistant City Administrator Kabat:

- Thanked the Councilmembers for their service.

11. Adjourn

As a thank you to Councilmembers that will no longer be serving on the City Council, Councilmembers and staff will enjoy cake after the meeting and may gather at Cy's Bar and

DRAFT

December 17, 2018

Grill, 500 N. Pine St in Chaska immediately after for purely a social event. All members of the public are welcome.

Motion by Councilmember Boe, second by Councilmember Geisler to adjourn the meeting at 9:11 pm.

Motion carried.

**REQUEST FOR ACTION
CHASKA CITY COUNCIL
01/07/2019**

Subject: Appointment of Official Newspaper

Prepared By: Denise Wetzel, Senior Clerk

Annually, the City needs to take action appointing the official newspaper for the upcoming year. In the past, Chaska's official newspaper has been the "Chaska Herald." Attached is a letter from the Herald indicating their interest in serving as the official newspaper for 2019. City rates per-inch of \$6.22 have not increased for several years; however, they have indicated that their rates will need to increase 3% to \$6.59 per-inch due to projected increased postal rates in 2019. Being appointed as the official newspaper means that the City will place all its legal notices in the Herald to comply with statutory requirements.

Staff is recommending that we continue to utilize the "Chaska Herald" as our official newspaper.

CITY COUNCIL ACTION REQUESTED

Motion to appoint the "Chaska Herald" as the official newspaper of the City of Chaska for 2019.

CHASKA HERALD

December 18, 2018

Mr. Matt Podhradsky
City Administrator
City of Chaska
#1 City Hall Drive
Chaska, Minnesota 55318

Dear Mr. Podhradsky,

Please consider our request for appointment of the Chaska Herald as the official newspaper for the City of Chaska in 2019.

We recognize that financial challenges are being faced by most government bodies, and feel very strongly that the publishing of legal notices in the newspaper is of vital importance to local residents who wish to stay informed about the decisions being made by your elected body. We have not increased the city's per-inch rate of \$6.22 for several years. Due to projected increased postal rates, our bid submitted for the coming year will reflect a 3% increase. The rate submitted by the Chaska Herald for 2019 is \$6.59 per column inch.

Notices submitted by the City of Chaska will continue to be posted on our newspaper website, www.chaskaherald.com, free of charge. Our legal notice deadline is at noon on Thursday, preceding the following week's publication date; during holiday weeks the deadline may be advanced.

Thank you for the opportunity to be of service to you in the past. We hope that relationship can be continued in the coming year.

Respectfully,



Laurie A. Hartmann
Director of Operations

**REQUEST FOR ACTION
CHASKA CITY COUNCIL
01/07/2019**

Subject: Appointment of City Attorney

Prepared By: Denise Wetzel, Senior Clerk

Annually, the City needs to take action appointing the City Attorney. Under City code, all employees, except the City Attorney, are appointed by the City Administrator. The Code specifies that the City Attorney will be appointed annually by the City Council. As in the past, it is recommended that the City Council reappoint Luke Melchert, of Melchert Hubert Sjodin Law Firm, as the City Attorney for 2019. Luke Melchert and his firm have served as the City's legal counsel for a number of years and bring a great deal of knowledge of past actions the City has taken. Besides this, the firm is able to provide the City with a number of different specialties, which does allow us to have most aspects of our general legal needs represented by one firm.

429 Projects - \$200
Other Matters - \$190
Litigation Rate - \$240
Meeting Rate - \$70

Please note that the rates have not increased since 2016; however, their rates will increase by \$5.00 per hour for 2019. Based on this, Staff recommends the appointment.

CITY COUNCIL ACTION REQUESTED

Motion to appoint Luke Melchert of the law firm Melchert, Hubert, Sjodin, as the Chaska City Attorney for 2019.

**REQUEST FOR ACTION
CHASKA CITY COUNCIL
01/07/2019**

Subject: Massage Therapists License Renewal

Prepared By: Denise Wetzel, Senior Clerk

At the December 17, 2018 City Council Meeting, business license renewals for Games of Skill, Refuse Haulers, Massage Therapists, Massage Therapy Commercial Business Sites, Tobacco Sales, and Solicitors/Peddlers/Transients were approved. At that time not all previous licensed massage therapists had submitted their renewal applications and required fees.

Wanda Synstelien of Chaska, working at Chaska Lake Chiropractic, 564 Bavaria Lane, Chaska and Michelle Lason of Carver working at Bee Well Massage, 123 W. 3rd Street, Chaska, have now submitted their renewal applications and paid their required fees.

CITY COUNCIL ACTION REQUESTED

Motion to approve the 2019 Massage Therapists Licenses to include MTL 19-03 for Wanda Synstelien of Chaska Lake Chiropractic and MTL 19-04 for Michelle Lason of Bee Well Massage effective January 7, 2019 through December 31, 2019.

**REQUEST FOR ACTION
CHASKA CITY COUNCIL
01/07/2019**

Subject: CSAH 44/TH 212 Interchange Project

Prepared By: Matt Clark, City Engineer

In 2019 the City is planning for the construction of a new partial Highway 212 interchange at the intersection of CSAH 44 along with the reconstruction and modernization of County State Aide Highway 44 (Big Woods Boulevard). The reconstruction of CSA44 includes converting the existing two-lane rural roadway to a two-lane divided urban highway. At the new Highway 212 interchange, northbound entrance and southbound exit ramps will connect to the existing freeway. The proposed "Project" requires the acquisition of new public right of way and easements in order to construct the planned improvements.

Back in September of this year, those property owners being affected by the "Project" were provided appraisals for the loss and impacts to the individual properties along with compensation agreements. Since that time, City staff and its consultant have been reaching out to property owners and have reached successful agreements with several.

In the event the City is unable to come to successful terms with any individual property owner and in order to keep the "Project" on schedule with an early spring construction start, Council is being asked to authorize the use of condemnation to acquire any remaining properties related to the project. This process will begin in early January 2019.

This action is being requested only as a tool to assure that the project timeline can be adhered to. As mentioned previously, staff and the consultants will continue to work with the owners throughout the process in an effort to reach a successfully negotiated settlement.

CITY COUNCIL ACTION REQUESTED

Motion to adopt Resolution Authorizing the Commencement of Eminent Domain to Acquire Fee Title and Various Easement for Roadway, Sidewalk, Trail, Drainage and Utility Purposes Over Certain Property.

CITY OF CHASKA
CARVER COUNTY, MINNESOTA

RESOLUTION

DATE 01/07/2019 **RESOLUTION NO.** 2019-01

MOTION BY COUNCILMEMBER _____ **SECOND BY COUNCILMEMBER** _____

A Resolution Authorizing the Commencement of Eminent Domain to Acquire Fee Title and Various Easements for Roadway, Sidewalk, Trail, Drainage and Utility Purposes Over Certain Property Described Herein

WHEREAS, the City of Chaska (the "City") needs to acquire certain parcels and various easements for: (i) improvements to CSAH No. 44; and (ii) the creation of a new interchange connecting CSAH No. 44 and State Highway 212 (the "Project"); and

WHEREAS, the nature and scope of the Project is outlined on EXHIBIT A, attached hereto and incorporated herein; and

WHEREAS, the City anticipates commencing work on the Project in the 2nd quarter of 2019; and

WHEREAS, various parcels needed to be acquired in fee and various easements that need to be acquired have been identified; and

WHEREAS, the parcels which require easements are identified on EXHIBIT B, attached hereto and incorporated herein; and

WHEREAS, the parcels which need to be acquired in fee and those easements needed have been appraised in conformance with Minnesota Statute, and appraisals and offers for acquisition previously authorized by the Chaska City Council have been made to the affected property owners; and

WHEREAS, at this point in time, there are numerous parcels which need to be acquired in fee and which easements are needed which the City has not been able to come to terms with the property owners; and

WHEREAS, the acquisition in fee of certain parcels specified on EXHIBIT B and other parcels from which permanent and temporary easements are needed as also shown on EXHIBIT B are appropriate and necessary because:

The "Project" is an integral part of Chaska's Southwest Growth Area as identified in the City's Comprehensive Plan. Said Project provides:

- The primary transportation hub for the Southwest Growth Area and
- Enhances and supports local and regional areas by providing access to current and future development and
- Supports the City's Land Use Plan for area growth to accommodate existing and future businesses and development and
- Aids in strengthening the historic downtown area by providing a new entrance into the community from the regional freeway

WHEREAS, the City has authorized SRF to negotiate with the various property owners the acquisition in fee title and easements required. SRF has provided notice and an opportunity for the affected property owners to meet with the Appraiser and has provided each and every property owner with a copy of the City's appraisal; and

WHEREAS, the City will comply with all appraisal negotiation requirements in Minnesota Statutes, section 117.036, and negotiations have been ongoing; and

WHEREAS, no final agreement presently exists between the City and the owners of the parcels described in EXHIBIT B attached hereto.

NOW, THEREFORE BE IT RESOLVED as follows:

- A. A viable and requisite public purpose for the acquisition of all the parcels in fee and the permanent and temporary easements all shown on EXHIBIT B attached hereto and incorporated herein exists.
- B. The City may, upon compliance with statutory prerequisites including, but not limited to, good faith negotiation, commence Eminent Domain to acquire the parcels in fee and permanent and temporary easements as shown on EXHIBIT B attached hereto and incorporated herein.
- C. The City shall comply with all appraisal and negotiation requirements and other conditions precedent to Eminent Domain.
- D. The City Staff is authorized and empowered to file Statutory Quit Take Notices for all the acquisitions set forth on EXHIBIT B.

Adopted by the City Council of the City of Chaska on this 7th day of January, 2019

Mark Windschitl, Mayor

Attest: _____
Deputy Clerk

EXHIBIT A

As noted on the attached project map, the "Project" includes the construction of a new partial Highway 212 interchange at the intersection of CSAH 44 along with the reconstruction and modernization of County State Aide Highway 44 (Big Woods Boulevard) from the interchange extending to County State Aide Highway 61. The reconstruction of CSAH 44 includes converting the existing two-lane undivided rural roadway to a two-lane divided urban highway. At the new Highway 212 interchange, northbound entrance and southbound exit ramps will connect to the existing freeway.

CONSTRUCT PARTIAL
INTERCHANGE

TRUNK HIGHWAY 212

RECONSTRUCT
CSAH 44

CSAH 44

EB CSAH 44

SW LOOP

WB TH 212

EB TH 212

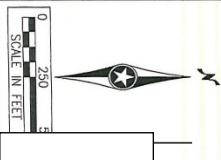
NE RAMP

WB CSAH 44

SB SAVANNA HWY

NB SAVANNA HWY

BRIDGE NO. 10017



PROJECT MAP

EXHIBIT B

Parcel 2: Elmer J. Deis Revocable Trust
Property Address: 4555 Big Woods Blvd.
PID: 300070810
Acquisition: Permanent Easement, Temporary Easement, Fee Acquisition

Parcel 4: Holasek Land Management, Inc.
Property Address: 4245 Big Woods Blvd.
PID: 300070120
Acquisition: Permanent Easement, Temporary Easement, Fee Acquisition

Parcel 7: James Joseph Holasek and Laura Jean Holasek
Property Address: 3985 Big Woods Blvd.
PID: 302020010
Acquisition: Permanent Easement, Temporary Easement

Parcel 8: Jonathan E. Moe and Rebecca E. Espinoza
Property Address: 3903 Carver Court
PID: 302030050
Acquisition: Permanent Easement, Temporary Easement

Parcel 13: Linda L.T. Carlson
Property Address: 3675 Big Woods Blvd.
PID: 300085600
Acquisition: Permanent Easement, Temporary Easement

Parcel 20: Church of the Guardian Angels
Property Address: 3660 Big Woods Blvd.
PID: 300086700
Acquisition: Permanent Easement, Temporary Easement

Parcel 23: Mark A. Gross and Jeri A. Goodspeed-Gross
Property Address: 3880 Big Woods Blvd.
PID: 300086500
Acquisition: Permanent Easement, Temporary Easement

Parcel 25: Daniel Earl Holasek
Property Address: 3940 Holasek Path
PID: 301730070
Acquisition: Permanent Easement, Temporary Easement

Parcel 26: Christina Borglund and Benjamin Borglund
Property Address: 3944 Holasek Path
PID: 301730060
Acquisition: Permanent Easement, Temporary Easement

Parcel 27: Club West Partners, LLC
Property Address: Unassigned
PID: 301730640
Acquisition: Permanent Easement, Temporary Easement

Parcel 28: Club West Partners, LLC
Property Address: Unassigned

PID: 301730670

Acquisition: Permanent Easement, Temporary Easement

Parcel 29: Club West Partners, LLC

Property Address: Unassigned

PID: 301730680

Acquisition: Temporary Easement

Parcel 30: Club West Partners, LLC

Property Address: Unassigned

PID: 301730650

Acquisition: Temporary Easement

Parcel 34: Keith A. Wolff

Property Address: 4150 Big Woods Blvd.

PID: 300062230

Acquisition: Permanent Easement, Temporary Easement

Parcel 35: Karl T. and Bonnie M. Taylor

Property Address: 4180 Big Woods Blvd.

PID: 300062400

Acquisition: Permanent Easement, Temporary Easement

Parcel 36: Club West Partners, LLC

Property Address: 4250 Big Woods Blvd.

PID: 300060500

Acquisition: Fee Acquisition, Permanent Easement, Temporary Easement

Parcel 37: Steven J. Niesche and Karen T. Niesche

Property Address: 4460 Big Woods Blvd.

PID: 300061200

Acquisition: Fee Acquisition (total take)

Parcel 39: Timothy P. Morschen

Property Address: 4570 Big Woods Blvd.

PID: 300061300

Acquisition: Temporary Easement

**REQUEST FOR ACTION
CHASKA CITY COUNCIL
JANUARY 7, 2019**

Subject: Appointment of Heritage Preservation Commission Chair and Vice-Chair

Prepared By: Elizabeth Hanson, City Planner

City Ordinance states that the City Council is to appoint the Chairperson and Vice-Chairperson for the Heritage Preservation Commission. The Council has historically relied on the members of the Heritage Preservation Commission to recommend individuals for these two positions in order to make the appointments. The Heritage Preservation Commission have recommended Russell St John as Chairperson and Kristine Kohman as Vice-Chairperson. The Heritage Preservation Commission seeks Council approval of its recommendation.

CITY COUNCIL ACTION REQUESTED

Motion to appoint Russell St John as Heritage Preservation Commission Chairperson and to appoint Kristine Kohman as Heritage Preservation Commission Vice-Chairperson.

**REQUEST FOR ACTION
CHASKA CITY COUNCIL
01/07/2019**

Subject: Chaska Park Board Chair and Vice-Chair

Prepared By: Marshall Grange, Parks and Recreation Director

City Ordinance states that the City Council is to appoint the Chairperson and Vice-Chairperson for the Chaska Park Board. The Council has historically relied on members of the Park Board to recommend individuals for these two positions in order to make the appointments. On December 10th, 2018, the Park Board voted to recommend Dave Roan as Chairperson and Jason Branch as Vice-Chairperson. The Park Board seeks Council approval of its recommendation.

CITY COUNCIL ACTION REQUESTED

Motion to appoint Dave Roan as Park Board Chairperson and Jason Branch as Park Board Vice-Chairperson.

REQUEST FOR ACTION CHASKA CITY COUNCIL 01/07/2019

Subject: Annual Designation of City Depositories, Investment Institutions and Authorized Signatories

Prepared By: Noel Graczyk, Administrative Services Director

As required by State Statute, any bank with City funds on deposit must annually be designated by the City Council as an official depository. The City's Cash Management Program also states that the City Council shall annually designate financial institutions for placement of investments. The City's independent auditor further recommends that annually the City Council designate account signatories on all demand deposit accounts.

Historically, the City Council has designated each bank with a local office within the City as a City depository. In addition, USBank is designated since the League of Minnesota Cities sponsors the 4M Fund and USBank is used as the program agent bank.

It is recommended that all current depositories and all current financial institutions as listed be designated for 2019. The following are lists of both currently designated and newly designated depositories and financial institutions (newly designated firms are marked with "*" and those to be removed are marked with "**").

Current Depositories (Seven Depositories for 2019)

Bank Vista
Charter Bank
Old National (fka: KleinBank)
Security Bank
USBank
Wells Fargo
Wings Financial Credit Union

Current Financial Institutions (Eight Institutions for 2019) League of Minnesota Cities and PMA Financial Network (4M Fund)

Morgan Keegan & Company, Inc. **
Northland Securities, Inc.
RBC Capital Markets, Inc.
Stifel Financial **
Oppenheimer & Co., Inc. *
Piper Jaffray & Co.
Public Financial Management (PFM)
USBank Investment Services, Inc.
Wells Fargo Investments.

(* New for 2019)
(**Removed for 2019)

Checks when issued and drawn by the City on demand deposit accounts require three signatures on each check and are designated as the Mayor, the City Administrator, and the Treasurer.

Staff recommends approval of bank depositories, investment institutions and authorized account signatories.

CITY COUNCIL ACTION REQUESTED

Motion to designate the following official depositories, financial institutions, and authorized account signatories:

Depositories

Bank Vista; Charter Bank; Old National (fka: KleinBank); Security Bank; USBank; Wells Fargo; and, Wings Financial Credit Union

Financial Institutions

League of Minnesota Cities and PMA Financial Network (4M Fund); Northland Securities, Inc.; RBC Capital Markets, Inc.; Oppenheimer & Co.; Inc. Piper Jaffray & Co.; Public Financial Management (PFM); USBank Investment Services, Inc.; and, Wells Fargo Investments.

Authorized Account Signatories

Mayor.....Mark Windschitl
City AdministratorMatt Podhradsky
TreasurerNoel J. Graczyk

**REQUEST FOR ACTION
CHASKA CITY COUNCIL
01/07/2019**

Subject: **Appointment of City Trustees to the Chaska Fire Department Relief Association (CFDRA)**

Prepared By: Matt Podhradsky, City Administrator
 Noel Graczyk, Administrative Services Director

Members of the Chaska Fire Department Relief Association (CFDRA) approved restated and amended By Laws for the organization as of October 30, 2013. In accordance with both State Statutes and the amended By Laws, the Board of Trustees for the CFDRA shall consist of nine members with three of the members drawn from officials of the sponsoring City.

One of the three City members must be an elected official and one must be an elected or appointed official. Both City members must be designated annually by the City Council. The third City member must be the Fire Chief.

Recommendation

Staff recommends that the Mayor serve as the elected-official trustee, currently Mr. Mark Windschitl. Staff also recommends that the second appointed City trustee be the Administrative Services Director / Treasure, currently Mr. Noel Graczyk.

CITY COUNCIL ACTION REQUESTED

Motion to appoint Mark Windschitl as an Elected-Official Trustee and Noel Graczyk as a City Trustee to the 2019 Chaska Fire Relief Board.

**REQUEST FOR ACTION
CHASKA CITY COUNCIL
01/07/2019**

Subject: **Accept Resignation of Councilmember Greg Boe**

Prepared By: Denise Wetzel, Senior Clerk

Background

Ahead of tonight's meeting, Councilmember Greg Boe has submitted his intent to resign at the end of the meeting. In accordance with state laws, his resignation is due to being elected to the State House of Representative – District 47B

CITY COUNCIL ACTION REQUESTED

Motion to approve the resolution accepting the resignation of Councilmember Greg Boe and declaring a vacancy on the Chaska City Council

**CITY OF CHASKA
CARVER COUNTY, MINNESOTA**

RESOLUTION

DATE 01/07/2019 **RESOLUTION NO.** 2019-02

MOTION BY COUNCILMEMBER _____ **SECOND BY COUNCILMEMBER** _____

A RESOLUTION ACCEPTING RESIGNATION AND DECLARING A VACANCY

WHEREAS, the Chaska City Council has received the written resignation of Councilor Greg Boe, effective on January 7, 2019

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CHASKA, MINNESOTA AS FOLLOWS:

1. The council accepts Councilor Greg Boe's resignation as described above.
2. The council declares that a vacancy exists on council effective January 7, 2019.

Passed and adopted by the City Council of the City of Chaska, Minnesota, this 7th day of January 2019.

Mark Windschitl, Mayor

Attest: _____
Chaska Deputy Clerk

November 19, 2018

It is with mixed emotions that I submit my intent to resign from my seat on the Chaska City Council, effective ~~December 31, 2018.~~ *GB*

January 7, 2019.

I am excited for the new opportunity to serve our community, as the representative for District 47B on the Minnesota State House of Representatives. And, yet, I will miss serving on this esteemed body within our community.

I would like to thank our fine City staff for their assistance, fellow councilors for their energy and passion, and each and every Chaska resident for their trust in allowing me to serve their families for the past 10 years.

full GB
I intend my last meeting with the Council to be December 17, 2018.

Sincerely,
Greg Boe
Councilor for Ward 2
Chaska MN



REQUEST FOR ACTION CHASKA CITY COUNCIL 01/07/19

Subject: Structures, Inc. - Concept Plan

Applicant: Daniel Andersen

Location: Old Audubon Road – South of Arbor Drive, North of Ravoux Circle

Case No.: 2018-38

Synopsis: The applicant is requesting approval of a concept plan to construct a new office/warehouse building with exterior storage on the vacant lot south of Arbor Drive and North of Ravoux Circle

Prepared By: Elizabeth Hanson

Staff Recommendation: Adopt Resolution approving the request

BACKGROUND

In June 1997, the East Creek Carriage Homes and plat were approved by the City Council (Res. No. 97-61). The East Creek Carriage Homes are just southwest of the subject site on Ravoux Road. During these approvals the lot to the east and northeast was platted as an Outlot (outlot A), which was a tract for future replatting into single family detached residential lots south of the NSP highline, and industrial lots north of the highline. The single family detached residential lots have been developed south of the NSP highline (East Creek Acres 1st and 2nd Acres), so tonight we are looking at a concept plan to develop north of the NSP highline in Outlot A.

Goals

The goals indicated by the applicant were to provide the main headquarters for the Structures, Inc. business in the Chaska area, provide a fluent operation for their business that serves a long term relationship with the City, provide an employment opportunity for Chaska residents, and provide a street presence in Chaska that will tie in to local existing structures.

Existing Conditions

The subject property is located on a vacant outlot between Arbor Drive and Ravoux Circle that is approximately 5.25 acres in size. There exists a 125 foot wide easement on the south side of the property that is for the NSP highline. The site has and is used for agricultural purposes.

CURRENT REQUEST

The request this evening is for Concept Plan approval for the construction of a new office/warehouse building and an exterior storage yard for the company Structures, Inc. The company is currently located in Shakopee and are a big block wall and paver stone contractor. This new location will be the main corporate headquarters to the entire company. The propose to have business operations Monday-Friday from 7:30am to 5:00pm.

Adjacent properties

The site is bounded on the south by residential; the north by industrial; the west by Ravoux Road; and the east by Old Audubon Road.

Use

The use of this site for office/industrial is consistent with the Comprehensive Plan's guidance for this parcel to be industrial. It is also consistent with the 1997 approvals for the site which guided the area north of the NSP highline as industrial.

Layout

The layout of the site is showing main access into the site off of Old Audubon Road from an access point that is situated southerly on the property. This point provides access to the parking lots of the building. The building is situated more on the easterly side of the site towards Old Audubon Road. A parking lot stands between the building and the road. A parking lot is also proposed on the south portion of the building. An exterior storage yard abuts the building on its west side and is situated more in the center of the site.

Building Location/Design

The new office/warehouse industrial building is planning to locate on a 5.25 acre lot and is proposed to be 15,000 square feet in size. The majority of the building will be office space at 10,000 square feet, and the remainder will be warehouse/shop space at 5,000 square feet. The shop space will be for maintaining equipment like bobcats, trailers and trucks. The entrance of the building will face south. The building was oriented in a way that it was generally in line with the industrial buildings to the north.

In addition to the building, the business proposes to operate an exterior storage yard on the west side of the building. This area will store materials and several bins that will hold in different types of rock and other base material. The height and any equipment will stand no more than 7 feet in height in a vehicle or raw storage of materials. This exterior area is proposed to be secured off via a 8-foot privacy fence.

The proposed design of this building is rectangular in footprint and one-story in height. The building proposes to have windows, stone, Eifs, and metal cladding for materials. The design of the building was designed to have more of a residential look facing Old Audubon Road so as to fit in to the residential context and be a similar height to the existing industrial businesses adjacent.

The new building plans to have 18-20 total employees in the office and 2 employees in the shop space.

Staff Recommendation/Analysis

The location of the building appears to be appropriate as it is situated closer to Old Audubon Road where the main entrance to site is located. The look of the building being more residential on the front (east and south) is appropriate for the context this site is in. It will provide a more harmonious edge to the residential on the south.

The City of Chaska has certain building design and material requirements for industrial buildings. A portion of it is stated as follows:

"Industrial and warehouse buildings shall use at least two (2) different Class I materials and shall be composed of at least thirty (30) percent Class I material, and at least one (1) Class II materials and be composed of at least thirty (30) percent Class II materials; and not more than forty (40) percent of Class III materials"

The applicant must show in the preliminary submittal how they meet the City's Building Design/Materials ordinance by calling out each material on the elevations and their percentage make-up. They will also have to provide a material board during this time. Given the proposed building's high visibility staff would require the building to use 360-degree architecture for the east and south sides of the building. Or, in other words, have a consistent design and material composition throughout. If brick is used on the building, then it should be advised that only full modular face brick is classified as a Class I material. Brick veneer is not a Class I material. The same should be noted for stone; natural stone is classified as a Class I material, whereas stone veneer is not.

The applicant will also have to show how the exterior storage area is going to be completely screened from view. The material being stored outside will have to be flush or below the screening provided. This area is highly sensitive in how it will be screened due to the proximity of residential to the south. Screening should occur in the form of berming, landscaping and fencing to be an aesthetically pleasing edge to the residential neighbors. The applicant will have to show multiple cross section drawings showing how the exterior material will be screened from the residential to the south. In addition to that, all exterior storage must be placed on pavement. Storage on open land/ground is prohibited.

Parking/Access/Circulation

The site is proposing to incorporate 42 parking spaces. The following charts summarize the overall parking demand on the site, based on the approximated sizes of the conceptual uses:

Uses	Approx. Size	Code Req.	Est. Parking Req.
Office	10,366 sf	1ps/250sf	41 parking spaces
Warehouse	5,040 sf	1ps/2,000sf	2 parking spaces
REQUIRED			43 parking spaces
PROVIDED			42 parking spaces

According to the table above the applicant is deficient by one parking space. They will have to show in their preliminary submittal that they are meeting parking code. In addition to that, they will have to show a parking lot that provides planting islands compliant with Section 9.6.5.4.

The project is proposing to create two new vehicle entrances into the site. One off Old Audubon Road, and one off Ravoux Road. The entrance off Old Audubon Road will act as the main entrance into the site for workers. The access on Ravoux Road is meant for trucks accessing and exiting the storage yard. There is a shared driveway that exists on Arbor Drive that encroaches into this site. This shared driveway was put in place to provide access to this site in the event that it developed, however, the applicant is not proposing to use it based on this concept plan.

Staff Recommendation/Analysis

The layout of the site provides some concerns to staff. Due to the existing shared driveway on Arbor Drive it would appear to provide the most direct entrance into the site. This would also provide more of a separation from the residential to the south and opportunities to incorporate more landscaping on the edge. Staff would advise and recommend that the applicant essentially flip the access point on Old Audubon Road from its southerly location to the north side of the site to be located off Arbor Drive. The southern parking lot should also be situated on the north side of the site away from the residential to the south. There are transmission lines that run along this northern edge however there should be enough space to accommodate additional pavement and parking. The pavement should be pulled back from the south edge as it abuts the highline easement to give the site more of a buffer area for landscaping, fencing and berming on the south side of the site. As stated before, this edge is a highly sensitive area because of the proximate residences and thus should be treated that way.

The truck access on Ravoux Road shall be eliminated entirely, according to the Engineers Memo. Planning staff would echo this requirement as well. Ravoux Road is purely a residential thoroughfare and should continue to operate as such. The other industrial properties to the north gain access off Old Audubon Road to separate these uses. This should be done with this business as well. Staff will not allow this additional access as it will be an adverse addition to the area and residential road. The truck access shall also be directed off Old Audubon Road, consistent with the adjacent industrial businesses.

In addition to that, staff will emphasize the importance in meeting the City's requirement for planting islands within the parking lot. That requirement is to provide at least 10% of the hard surface area of the parking lot for planting islands. These planting islands must at least 10 feet in width in order them to meet code.

Setbacks

The required setbacks for the site are as follows:

BUILDING SETBACKS	
Direction	Setback
From Property Lines Abutting Residential	100 feet
East and West Property Lines	30 feet
Interior Property Lines	15 feet

PARKING SETBACKS	
Direction	Setback
East & West Property Lines	10 feet from ROW
Interior Property Lines	5 feet
From Property Lines Abutting Residential	10 feet

The NSP highline easement on the south side of the site provides for a 125 foot setback from most of the southern property line, which is more than the ordinance requires; this easement cannot be encroached into with buildings and parking. The applicant will still have to show that the aforementioned setbacks are being met in the preliminary submittal and all site plans. The southern property line, specifically on the southeast portion of the site will have to ensure a 100 foot building setback is met.

It should also be noted that exterior storage areas shall comply with building setback requirements. The exterior storage area will have to show in the preliminary submittal that they are meeting the aforementioned setbacks, specifically on the northern edge of the site.

Landscaping & Screening

Landscaping will have to meet the City's ordinance in terms of quantity and size. The applicant will be required to submit a landscape plan with the preliminary submittal to show how they meet this ordinance. The landscape plan will also have to show how the site will meet the planting island requirement in the parking lot in terms of size and percent coverage.

Staff would advise that significant landscaping and berming be situated along the southern edge of the site to provide an appropriate buffer between the industrial and residential uses. The applicant will be required to show a landscape plan that meets this along with cross sections that show this appropriate separation. In addition to that, the applicant will have to show how the loading dock area on the west side of the building will be screened from the residential properties. Zoning Ordinance Section 9.6.6.1 states "*Height of screening shall be at least four (4) feet but no more than six (6) feet above level of parking lot, and shall be ten (10) feet above the loading facility. Minimum opacity shall be 75 percent year round.*" The applicant will also have to show in their preliminary submittal how this requirement will be met.

An 8-foot pre-finished fence is proposed along the perimeter of the exterior storage area and the south edge of the site to screen from the adjacent properties. Staff is amenable to this as an additional screening method to landscaping as long as the fence proposed is qualitative and aesthetically pleasing to the neighboring properties. The applicant has provided a picture of such fence they would like to use and it appears to be in line with this. Staff will have to see a full spec of the fencing proposed to ensure the aforementioned is adhered to. In addition, the fence should be used to screen all of the exterior storage proposed. The applicant has indicated that the storage would be up to 7 feet in height. The fence would have to be equal or greater to this (up to 8 feet maximum) in order to meet the City's requirement for screening. The applicant is also proposing to locate landscaping, specifically Crimson Spire, adjacent to the fence on the side facing the residential properties. Staff is favorable of this but would also like to add that coniferous trees/plantings are also added to the edge of the screen fence.

It should also be noted that the privacy fence shall be placed at least 15 feet off the property lines that abut both streets Ravoux Road and Old Audubon Road. This is meant for traffic visibility and aesthetic reasons.

Lighting

Any parking lot lighting proposed for this plan should be fully screened and face downward. The applicant must provide specs and photometrics for any new lighting proposed within the parking lot. The lighting will have to meet Section 9.24 of the zoning ordinance.

Noise

The applicant has not fully explained the noise generation that will occur at this facility, however they have indicated that the equipment proposed in the exterior yard would only be bobcats and a larger truck and trailer for equipment delivery. The larger truck and trailer will run twice a week. At most there will be 2 pieces of equipment operating at once in the exterior yard as there are only 2 shop/yard employees. The applicant will have to provide a noise summary in their preliminary submittal that shows how they will be meeting state noise standards and indicate how often for staff to review.

Signage

Signs will have to meet the required sign regulations for this development and be reviewed and approved through a separate permit process with the City.

Utilities

Water and sewer are available to serve this site. Details on the connections to the public utilities will need to be coordinated with the City Engineer.

Stormwater

The applicant will work with the City and the Watershed district to determine what is required for the size of this site. A grading and drainage plan will be required to be submitted at the time of a preliminary application.

Wetlands

The applicant will be required to submit a wetland delineation report during their preliminary submittal.

Rezoning and Platting

The site will have to undergo rezoning, preliminary and final plat in addition to the preliminary and final site plans. These are typically done at the preliminary and final stages.

CONCLUSION

Staff concludes that the concept plan has items to address as they are preparing for preliminary submittal to ensure an appropriate edge and buffer is achieved with the residential to the south, and all exterior storage and loading docks are completely screened from view. Staff will continue to work with the applicant to ensure all items are addressed as referenced in the body and conditions of this report.

PLANNING COMMISSION ACTION TAKEN 12/12/18:

Motion to recommend approval of the Concept Plan for Structures, Inc. (PC#2018-38), subject to the following conditions:

1. Approvals shall be based on the following graphic exhibits:
 - a. Project Narrative (pgs 1-2), submitted by DJ Andersen Design Group
 - b. Front Elevation, submitted by DJ Andersen Design Group, dated November 1, 2018
 - c. Floor Plan, submitted by DJ Andersen Design Group, dated November 1, 2018
 - d. Sketch Plan, submitted by DJ Andersen Design Group, dated November 1, 2018
 - e. Site Map, submitted by DJ Andersen Design Group, dated December 4, 2018
2. Adherence with the Engineers Memo dated December 6, 2018.
3. Compliance with section 9.11 Building Design/Materials and Site Design for all three buildings.

4. Provision of a site plan that eliminates the proposed entrances on Ravoux Road and Old Audubon Road.
5. Provision of a site plan that relocates the southern parking lot and driveways to the north side of the site to be accessed from Arbor Drive.
6. Provision of material boards submitted at the preliminary site plan application showing the proposed material selections.
7. Provision that full modular face brick will be used on any brick applications in order to be classified as a Class I material.
8. Provision that natural stone, not stone veneer, will be used in order to be classified as a Class I material.
9. Provision of a clear detail drawing of the exterior storage yard showing materials being stored and etc to be submitted at preliminary.
10. Any exterior storage shall be placed on pavement; storage on open ground/land is prohibited.
11. Provision that exterior storage area meets all building setbacks and is shown on the site plans during preliminary submittal.
12. Provision of loading docks to be screened from adjacent residences by landscaping and fencing and to be shown on a plan at preliminary site plan submittal.
13. Provision of multiple cross-section drawings showing the views of the exterior storage area and screening from the residential properties.
14. Provision of a landscape plan showing berming, fencing and significant landscaping on the southern edge of the site as it abuts the highline easement to be submitted at preliminary submittal.
15. Compliance with section 9.6.5.4 Planting Islands.
16. Compliance with section 9.6.6.1 Screening Required and to be shown on landscape plan and cross section drawings at preliminary submittal.
17. Compliance with section 9.24 and a 15 foot fence setback from the property lines abutting Old Audubon Road and Ravoux Road.
18. Provision of lighting specs and photometrics to be submitted with preliminary site plan submittal.
19. Provision of a noise summary to be submitted at time of preliminary submittal.
20. Provision that all mechanical equipment will be fully screened from view.
21. Coordination with the City Engineer for the provision of public utilities to the site.
22. Provision of a storm water management plan meeting City and Carver County WMO standards.
23. Provision of a wetland delineation report be submitted at preliminary submittal.
24. Compliance with applicable zoning requirements, in particular Chapter 9 (General Requirements).
25. Any and all building signage shall be submitted separately, and shall require approval by staff prior to installation.

CITY COUNCIL ACTION REQUESTED

Motion to adopt Resolution approving the Concept Plan for Structures, Inc. (PC #2018-38).



City of Chaska Memorandum

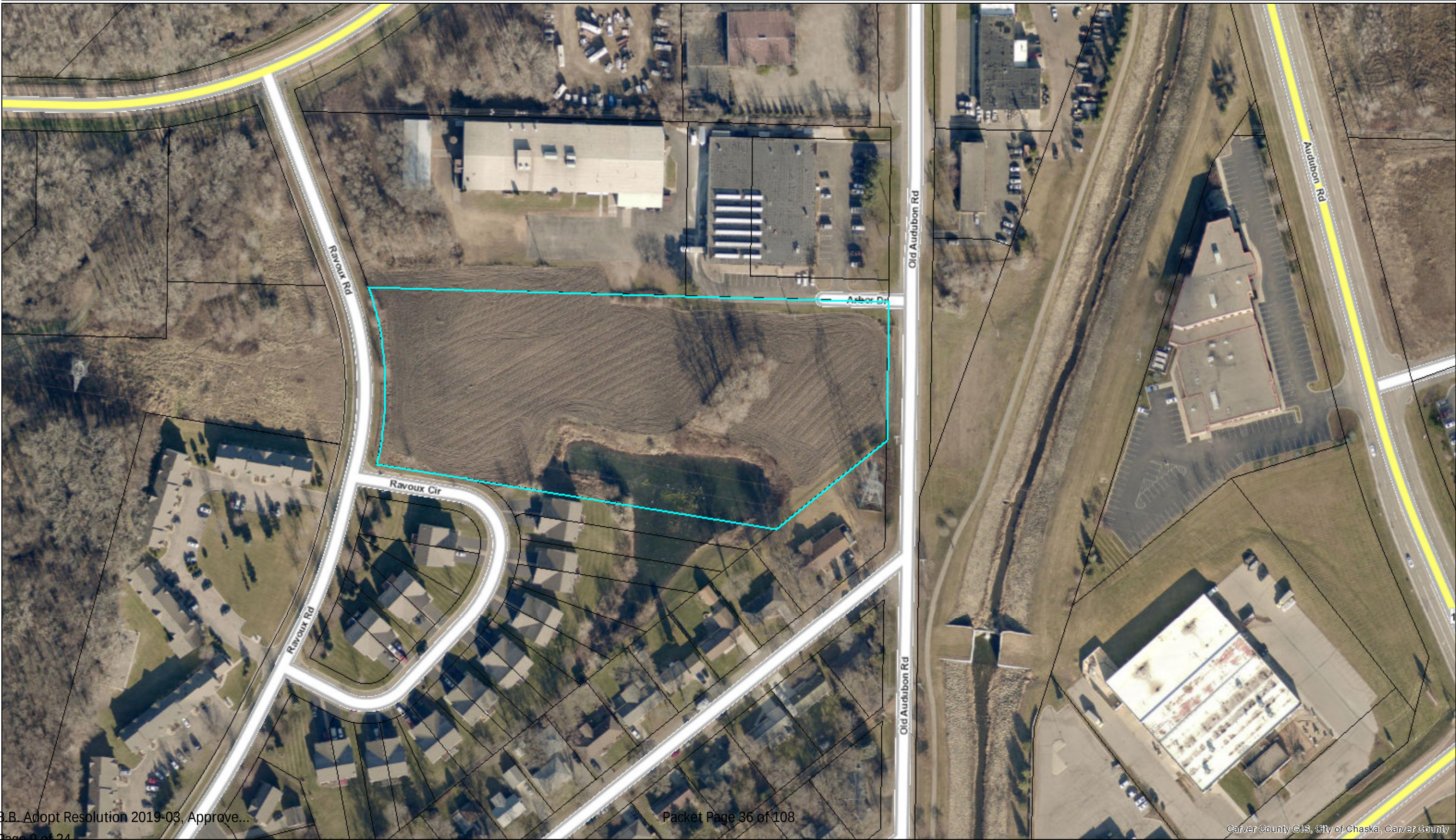
To: Planning Commission
From: Matt Clark, City Engineer
Date: December 6, 2018
Subject: Structures Inc on Old Audubon Road

Sanitary sewer and water mains are adjacent to the development site but will need to be extended to the property by the owner/developer to service the land use.

A wetland delineation report will be required to determine whether the low area on the site is a designated wet land needing avoidance or mitigation.

The existing pond on the south portion of this outlet addresses storm water needs for the residential development to the south. An easement for this pond and any alterations/expansion needed to address storm water needs for this development shall be included on the plat.

The existing street access (Arbor Drive) along the north edge at this property already services two industrial land uses and handles a fair amount of traffic, but should have no problem servicing this additional use. Instead of a separate access to Old Audubon Road as shown in the concept plan, staff would require a single access for all three properties. A second access to Ravoux Road is proposed as part of this concept plan. At this time, all light industrial land uses in the area access Old Audubon Road and leave Ravoux Road for residential traffic. A change in this traffic separation would be prohibited and set a negative precedent. A single access to Old Audubon Road provides adequate service to this proposal.





LOOKING WEST FROM OLD AUDUBON ROAD





LOOKING NORTH FROM RAVOUX CIRCLE

Project description
PID- 301460020
Old Audubon Road.

Narration

- Yellow Stone LLC is a sub-company to Structures Inc. currently located in Shakopee Minnesota.

Structures is a Big block wall and Paver stone contractor. Structures is based in Minnesota and has several nation-wide operations. This new location in Chaska will be the main Corporate Headquarters to the entire company. They do have a Twin Cities presents for wall and paver installation.

Hours of operation will be 7:30 A.M to 5:00 P.M Monday through Friday.

This is mostly and office environment that will have 18 to 20 employees in the office and 2 employees in the shop space.

The shop space will be for maintaining equipment like Bobcats, trailers and trucks. Also in the back lot, materials and several bins that will hold in different types of rock and or base material.

The inventory of equipment most will remain on project locations, but will also be in the back area shown on the sketch up site plan provided.

Screening of the back-lot area will consist vegetation, trees and a 6-foot pre-finished fence. Also, will be a secured gate at both entrances to the back-lot space. In short to hide and secure the back-lot space is mandatory for the business.

We will have two entrance location per sketch up plan provides. Most of the traffic will be coming in off old Audubon Road. There will be a need to enter and exit on to Ravoux Rd, we feel this will not be an issue due to the fact that most residential use is to the south of the lot location and nothing but more commercial use to the North. At no time will there be any trucks of any kind coming and going to the south of this location on Ravoux Rd.

A few of the important features that will be designed in in relation to the exterior finishes are:

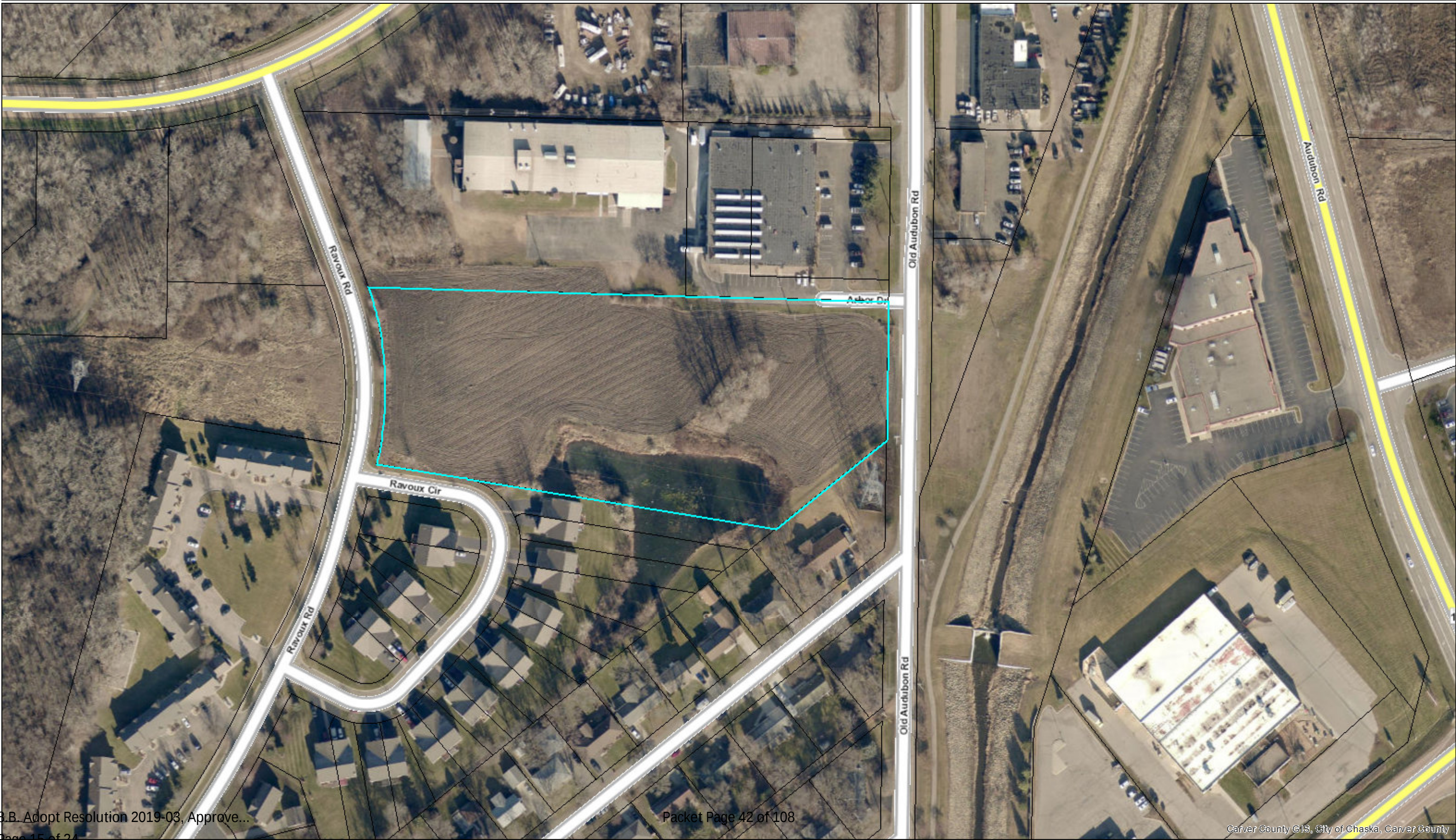
- 1- To have a street presents that will tie into the local existing structures with a very timeless and updated design to bring an uplift to Old Audubon Road.
- 2- It is very important to obtain properly divided outside storage that can be secured and somewhat hidden from the rest of the neighborhood with design of structure and landscape.

- 3- As for the office part of this new concept, the access from Old Audubon Road. will be fluent with the neighbors that currently exists.
- 4- The landscape will tie into the heavily wooded area and buffer to feel more residential than commercial.
- 5- The exterior finished will be very progressive with Stone, Efis, Metal color clad siding with a contemporary application

NOTE: It is our intent to use a a crimson spire type tree as it makes for a very significant screening And we are intending to use an open paver as shown here in the back space as hatched.



In closing, we feel this location brings many features to this city block, as well as a more fluent operation for our business that serves and a long-term relationship with the city of Chaska as well as a great asset to our business will be an employment opportunity for the Chaska residents.



SURVEY FOR: **ERMAK, INC.**

SURVEYED: July, 2005

DRAFTED: July 26, 2005

LEGAL DESCRIPTION:

LEGAL DESCRIPTION:
That part of Outlot A, East Crock Carriage Homes, Carver County, Minnesota, which lies Northeasterly from the following described line:

Commencing at the most Southerly corner of said Outlot A; thence on an assumed bearing of North 51 degrees 07 minutes 24 seconds East a distance of 1521.29 feet to the point of beginning of the line to be described; thence North 81 degrees 03 minutes 35 seconds West a distance of 609.31 feet to the Easterly line of Ravoux Road and said line there terminating.

Carver County, Minnesota
Abstract Property

NOTES:

1. The describe property is in FEMA Flood Zone X, per FEMA Flood Map No. 275234 0002 C, dated July 20, 1998.

STANDARD SYMBOLS & CONVENTIONS:

* Denotes 1/2" ID pipe with plastic plug bearing Stolo License Number 9235, set, unless otherwise noted.

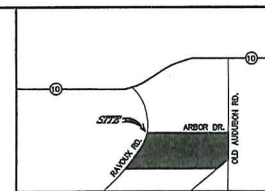
CERTIFICATION:

CERTIFICATION:
To: Excel Bank and Commercial Partners Title:

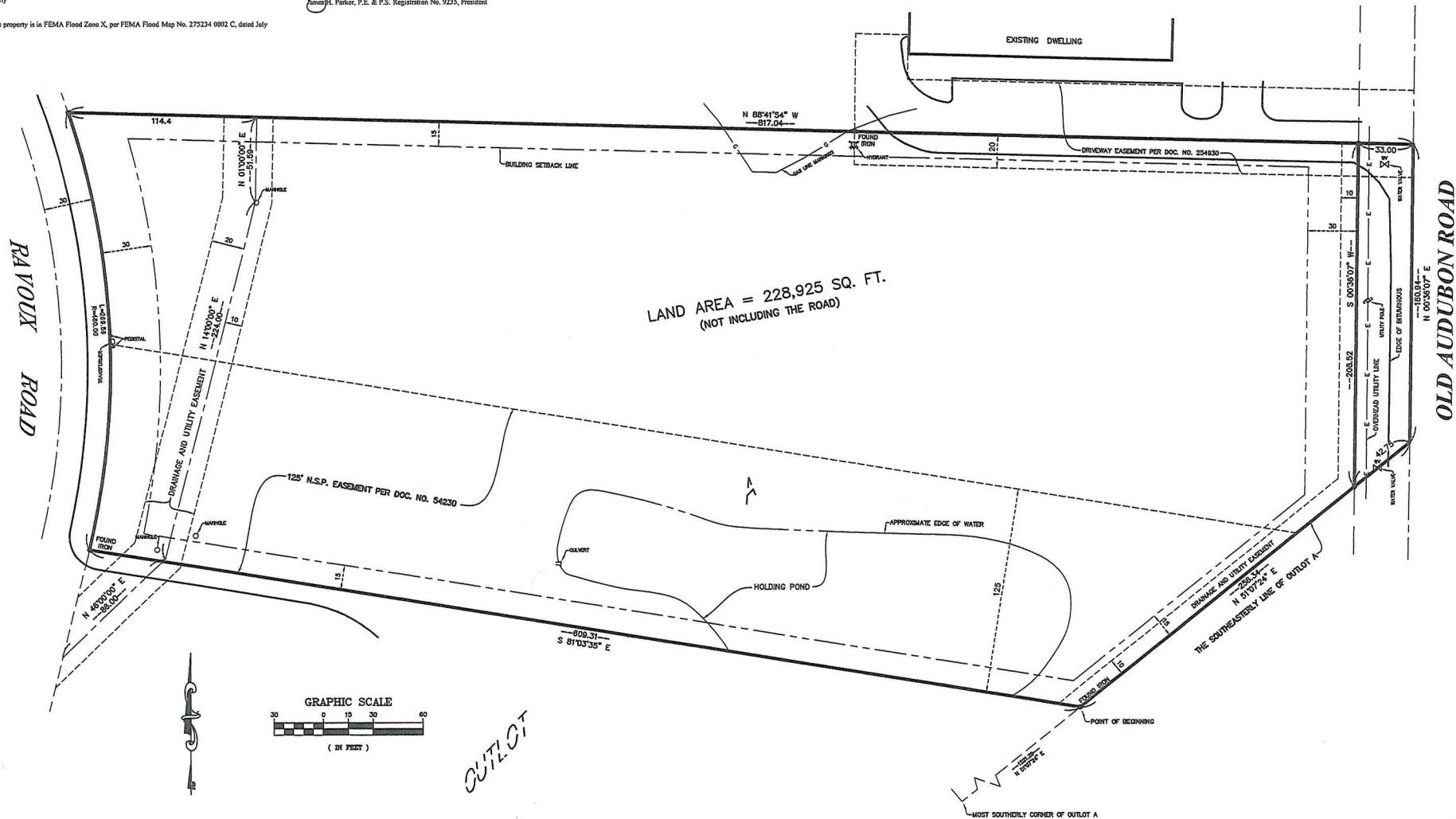
This is to certify that this map or plot and the survey on which it is based were made in accordance with "Minimum Standard Detail Requirements for ALTA/ACSM Land Title Surveys," jointly established and adopted by ALTA, NSPS and the 1999 and 1997 editions of the Uniform Standards of Professional Practice of the American Land Title Association, 2, 3, 4, 6, 7, 8, 9, 10, 11a, 12, 14, 15, and 16 of Table A thereof. Pursuant to the Accuracy Standards as accepted by ALTA, NSPS, and ACSM and in effect on the date of this certification, undersigned further certifies that proper field procedures, instrumentation and adequate survey personnel were employed in order to achieve results comparable to those outlined in the "Minimum Angle, Distance and Closure Requirements for Survey Measurements Which Control Land Boundaries for ALTA/ACSM Land Title Surveys."

Date: July 27, 2005

James H. Parker
James H. Parker, P.E. & P.S. Registration No. 9235, President



VICINITY MAP



DWG. NO. 050666

CITY OF CHASKA

City of Chaska

SITE MAP

White is FENCE Location

Date: 12/4/2018

00.0075015 0.03 0.045 0.06
mi



SURVEY FOR: **ERMAK, INC.**

SURVEYED: July, 2005

DRAFTED: July 26, 2005

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Carver County, Minnesota
Abstract Property

NOTES:

1. The describe property is in FEMA Flood Zone X, per FEMA Flood Map No. 273234 0002 C, dated July 20, 1998.

STANDARD SYMBOLS & CONVENTIONS:

•• Denotes 1/2" ID pipe with plastic plug bearing State License Number 9233, set, unless otherwise noted.

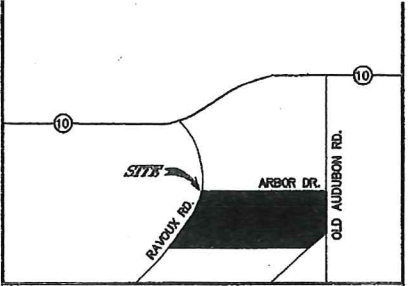
CERTIFICATION:

To: Excel Bank and Commercial Partners Title:

This is to certify that this map or plat and the survey on which it is based were made in accordance with "Minimum Standard Detail Requirements for ALTA/ACSM Land Title Surveys," jointly established and adopted by ALTA, ACSM and NSPS in 1999, and includes Items 1, 2, 3, 4, 6, 7a, 7b, 8, 9, 10, 11a, 12, 14, 15, and 16 of Table A thereof. Pursuant to the Accuracy Standards as adopted by ALTA, NSPS, and ACSM and in effect on the date of this certification, undersigned further certifies that proper field procedures, instrumentation and adequate survey personnel were employed in order to achieve results comparable to those outlined in the "Minimum Angle, Distance and Closure Requirements for Survey Measurements Which Control Land Boundaries for ALTA/ACSM Land Title Surveys."

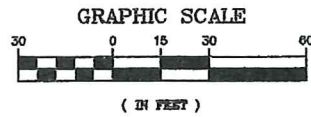
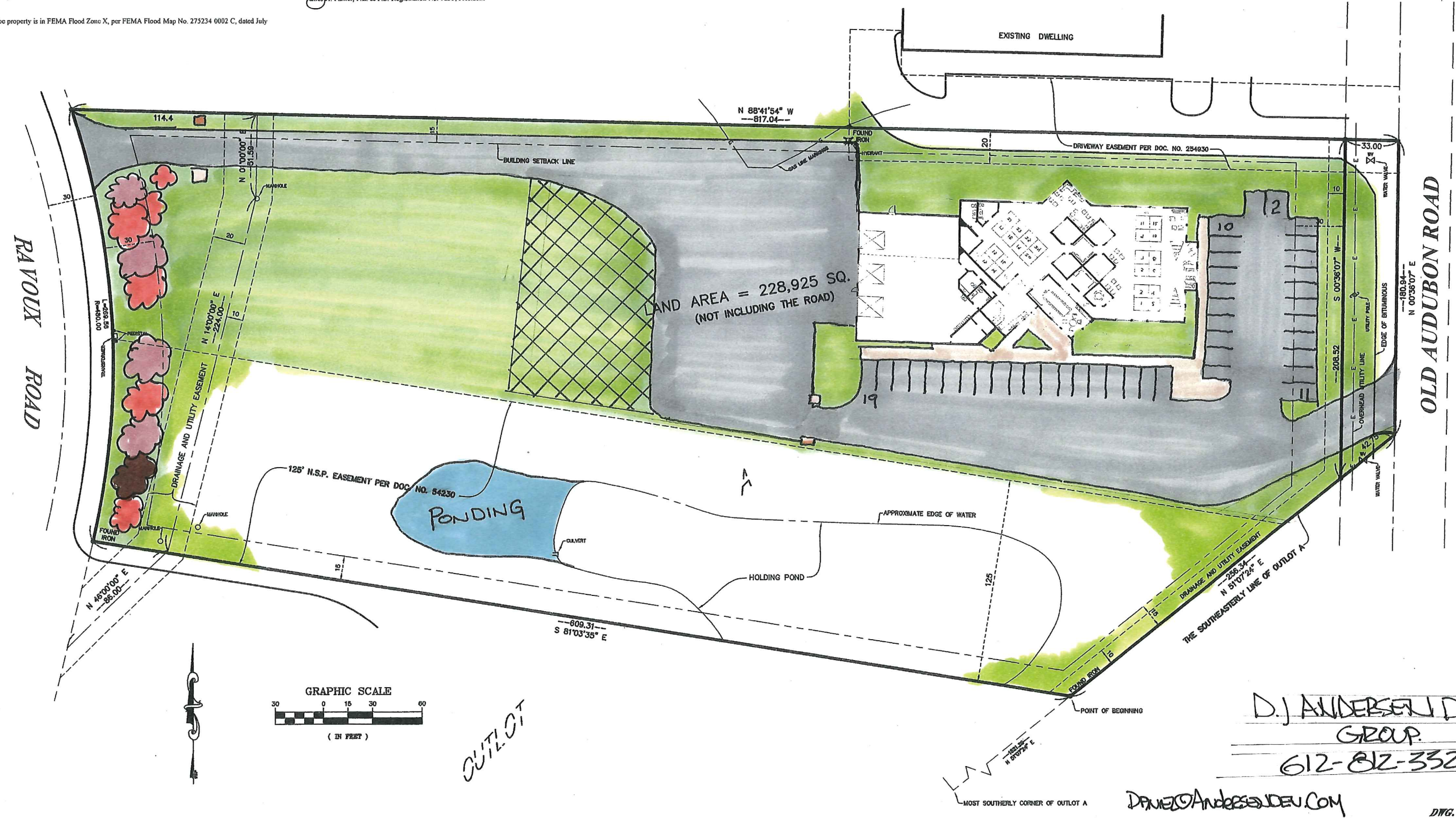
Date: July 27, 2005

James H. Parker
James H. Parker, P.E. & P.S. Registration No. 9233, President



VICINITY MAP

SKETCH PLAN Nov 1-2018



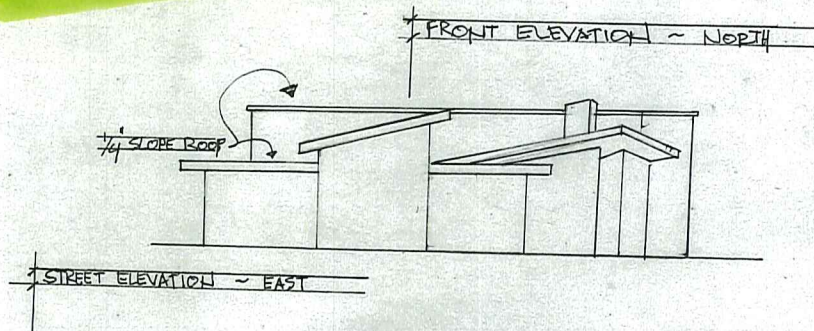
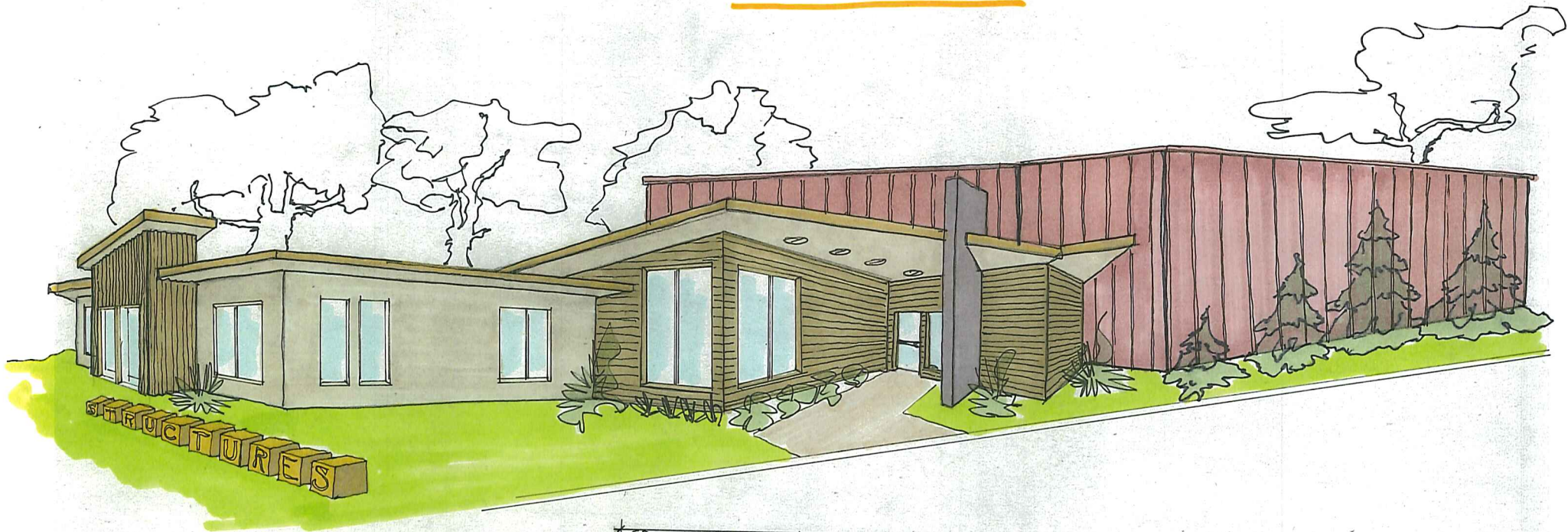
OUTLOT

D.J. ANDERSEN DESIGN GROUP
612-812-3324

DAVID@ANDERSENDESIGN.COM

DWG. NO. 050006

FRONT ELEVATION
COVER - A-3
Nov-1-2018 - STRUCTURES



612-812-3324
DJ ANDERSON DESIGN GROUP
3540 MONTGOMERY AVE
DEEP HAVEN MN. 55391

**CITY OF CHASKA
CARVER COUNTY, MINNESOTA**

RESOLUTION

DATE 01/07/2019 **RESOLUTION NO.** 2019-03

MOTION BY COUNCILMEMBER _____ **SECOND BY COUNCILMEMBER** _____

**Resolution approving the Concept Plan for Structures, Inc./Daniel Andersen/ P.C.
No. 2018-38**

WHEREAS, the subject property is located on a vacant outlot between Arbor Drive and Ravoux Circle that is approximately 5.25 acres in size; and

WHEREAS, there exists a 125 foot wide easement on the south side of the property that is for the NSP highline; and

WHEREAS, the request this evening is for Concept Plan approval for the construction of a new office/warehouse building and an exterior storage yard for the company Structures, Inc; and

WHEREAS, they propose to have business operations Monday-Friday from 7:30am to 5:00pm; and

WHEREAS, the use of this site for office/industrial is consistent with the Comprehensive Plan's guidance for this parcel to be industrial, and it is also consistent with the 1997 approvals for the site which guided the area north of the NSP highline as industrial; and

WHEREAS, the majority of the building will be office space at 10,000 square feet, and the remainder will be warehouse/shop space at 5,000 square feet; and

WHEREAS, the exterior storage area will store materials and several bins that will hold in different types of rock and other base material; and

WHEREAS, the height and any equipment will stand no more than 7 feet in height in a vehicle or raw storage of materials; and

WHEREAS, this exterior area is proposed to be secured off via a 8-foot privacy fence; and

WHEREAS, the applicant must show in the preliminary submittal how they meet the City's Building Design/Materials ordinance by calling out each material on the elevations and their percentage make-up; and

WHEREAS, given the proposed building's high visibility staff would require the building to use 360-degree architecture for the east and south sides of the building; and

WHEREAS, the applicant will also have to show how the exterior storage area is going to be completely screened from view; and

WHEREAS, the material being stored outside will have to be flush or below the screening provided; and

WHEREAS, this area is highly sensitive in how it will be screened due to the proximity of residential to the south; and

WHEREAS, screening should occur in the form of berming, landscaping and fencing to be an aesthetically pleasing edge to the residential neighbors; and

WHEREAS, the site is proposing to incorporate 42 parking spaces, but according to the size of the uses the applicant is deficient by one parking space; and

WHEREAS, staff would advise and recommend that the applicant essentially flip the access point on Old Audubon Road from its southerly location to the north side of the site to be located off Arbor Drive; and

WHEREAS, the southern parking lot should also be situated on the north side of the site away from the residential to the south; and

WHEREAS, the pavement should be pulled back from the south edge as it abuts the highline easement to give the site more of a buffer area for landscaping, fencing and berming on the south side of the site; and

WHEREAS, the truck access on Ravoux Road shall be eliminated entirely, according to the Engineers Memo; and

WHEREAS, the truck access shall also be directed off Old Audubon Road, consistent with the adjacent industrial businesses; and

WHEREAS, staff would advise that significant landscaping and berming be situated along the southern edge of the site to provide an appropriate buffer between the industrial and residential uses; and

WHEREAS, an 8-foot pre-finished fence is proposed along the perimeter of the exterior storage area and the south edge of the site to screen from the adjacent properties; and

WHEREAS, the applicant will have to provide a noise summary in their preliminary submittal that shows how they will be meeting state noise standards and indicate how often for staff to review; and

WHEREAS, the site will have to undergo rezoning, preliminary and final plat in addition to the preliminary and final site plans; and

WHEREAS, on December 12, 2018 the Planning Commission recommended approval to the City Council of the Concept Plan for Structures, Inc. (PC#2018-38); and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Chaska, Minnesota, hereby approves the Concept Plan for Structures, Inc. (PC#2018-38), subject to the aforementioned stipulations and the following conditions:

1. Approvals shall be based on the following graphic exhibits:
 - a. Project Narrative (pgs 1-2), submitted by DJ Andersen Design Group
 - b. Front Elevation, submitted by DJ Andersen Design Group, dated November 1, 2018
 - c. Floor Plan, submitted by DJ Andersen Design Group, dated November 1, 2018
 - d. Sketch Plan, submitted by DJ Andersen Design Group, dated November 1, 2018
 - e. Site Map, submitted by DJ Andersen Design Group, dated December 4, 2018
2. Adherence with the Engineers Memo dated December 6, 2018.
3. Compliance with section 9.11 Building Design/Materials and Site Design for all three buildings.
4. Provision of a site plan that eliminates the proposed entrances on Ravoux Road and Old Audubon Road.
5. Provision of a site plan that relocates the southern parking lot and driveways to the north side of the site to be accessed from Arbor Drive.
6. Provision of material boards submitted at the preliminary site plan application showing the proposed material selections.
7. Provision that full modular face brick will be used on any brick applications in order to be classified as a Class I material.
8. Provision that natural stone, not stone veneer, will be used in order to be classified as a Class I material.
9. Provision of a clear detail drawing of the exterior storage yard showing materials being stored and etc to be submitted at preliminary.
10. Any exterior storage shall be placed on pavement; storage on open ground/land is prohibited.
11. Provision that exterior storage area meets all building setbacks and is shown on the site plans during preliminary submittal.
12. Provision of loading docks to be screened from adjacent residences by landscaping and fencing and to be shown on a plan at preliminary site plan submittal.
13. Provision of multiple cross-section drawings showing the views of the exterior storage area and screening from the residential properties.
14. Provision of a landscape plan showing berming, fencing and significant landscaping on the southern edge of the site as it abuts the highline easement to be submitted at preliminary submittal.
15. Compliance with section 9.6.5.4 Planting Islands.
16. Compliance with section 9.6.6.1 Screening Required and to be shown on landscape plan and cross section drawings at preliminary submittal.
17. Compliance with section 9.24 and a 15 foot fence setback from the property lines abutting Old Audubon Road and Ravoux Road.
18. Provision of lighting specs and photometrics to be submitted with preliminary site plan submittal.
19. Provision of a noise summary to be submitted at time of preliminary submittal.
20. Provision that all mechanical equipment will be fully screened from view.
21. Coordination with the City Engineer for the provision of public utilities to the site.
22. Provision of a storm water management plan meeting City and Carver County WMO standards.
23. Provision of a wetland delineation report be submitted at preliminary submittal.

24. Compliance with applicable zoning requirements, in particular Chapter 9 (General Requirements).

25. Any and all building signage shall be submitted separately, and shall require approval by staff prior to installation.

Passed and adopted by the City Council of the City of Chaska, Minnesota, this 7th day of January, 2019.

Mark Windschitl, Mayor

Chaska Deputy Clerk

**REQUEST FOR ACTION
CHASKA CITY COUNCIL
01/07/2019**

Subject: Appointment of Acting Mayor

Prepared By: Denise Wetzel, Senior Clerk

According to MN State Statute, all statutory cities must, at the first Council meeting each year, appoint an Acting Mayor (also known as Mayor Pro Tem) who will serve in the absence of the Mayor. The responsibilities include acting as the chairperson at Council meetings in the Mayor's absence, or filling a vacancy in the position of Mayor until such time that the position is filled by election or appointment. Mike Huang was appointed to the City Council on November 11, 2018, Jon Grau and McKayla Hatfield were both elected in the General Election, November 6, 2018 and taking office January 7, 2019, and Greg Boe is resigning January 7, 2019.

Based on the policy used for appointing the Acting Mayor, Council Member Huang has the longest tenure on the City Council.

At tonight's meeting, Council needs to take formal action to fill the Acting Mayor position. Attached to this Staff Report is the policy that was enacted to help guide filling the Acting Mayor post.

CITY COUNCIL ACTION REQUESTED

Motion to appoint Council Member Mike Huang as Acting Mayor for the City of Chaska for calendar year 2019.

CITY OF CHASKA
CITY COUNCIL POLICY
REGARDING THE APPOINTMENT OF THE MAYOR PRO TEM

Requirements and Purpose

At its first meeting of the year, the City Council is required by State law to appoint a Mayor Pro Tem who shall perform the duties of the Mayor in the event of disability or the absence of the Mayor. The Mayor Pro Tem will also serve in the role of the Mayor if there is a vacancy in the position, until a successor is appointed or elected.

The purpose of this policy is to establish guidelines for the appointment of the Mayor Pro Tem. It is the intent of the Chaska City Council to establish a rotation for the Mayor Pro Tem position to allow all Council members to serve in this role.

General Guidelines

1. Council members being considered for Mayor Pro Tem should have at least two years of experience on the Chaska City Council.
2. The Mayor Pro Tem shall be appointed by the City Council at the first Council meeting in January as required by State law.
3. Council members can rotate the position of Mayor Pro Tem on an annual basis if so desired.
4. The order of the rotation shall generally begin with the Council member who has the longest tenure (total years) on the City Council, followed by the Council member with the second longest tenure, etc. In the event that two Council members have served the same amount of time on the Council, the Council member whose Ward Seat has had the longest tenure of not being in the position of Mayor Pro Tem shall serve as Mayor Pro Tem.
5. In the event that both the Mayor and Mayor Pro Tem are both unavailable to perform the duties of Mayor, the Council member next in line in years of service as defined in #4 above shall take over the duties of the Mayor.
6. This policy shall, in general, establish the guidelines for the appointment of the Mayor Pro Tem, but the City Council shall reserve the right to deviate from this policy as they see fit for differing circumstances.

COMMISSION INTERVIEWS CHASKA CITY COUNCIL 01/07/2019

Subject: Planning Commissioner Appointments

Prepared By: Denise Wetzel, Senior Clerk

The following applicants have applied for the vacant positions on the City Planning Commission. All applicants were interviewed by the Council prior to the meeting tonight.

Planning Commission - Six Openings

Rob Brass
Susan Cross – Incumbent
Hunter Hawes
Daniel Kessler
Robert Kim
Carl Lacey Sr.
Travis Olson
Aaron Sailer
Todd Urbanski
Scott Welvaert

Planning Commission Chair

The appointment of Mike Huang to the City Council also created a void in the leadership of the Planning Commission, the current Vice Chair is Dan Keyport whose term expired at the end of 2018. Brian Dahlke has expressed his interest in being the Chair of the Planning Commission. Also, based on her involvement in the City Square West Task Force, staff would suggest that Misty Bowe be appointed as Vice Chair.

CITY COUNCIL ACTIONS REQUESTED

Motion to appoint the following six members, with two of them being alternates, to the Planning Commission for the term January 7, 2019 to December 31, 2021

Motion to appoint Brian Dahlke as Planning Commission Chairperson and to appoint Misty Bowe as Planning Commission Vice-Chairperson.

CLAIMS ROSTER REPORT

FOR COUNCIL MEETING:

January 7, 2019

Paid and Unpaid Invoices:

Check #'s 326200-326419

\$2,351,545.03

Paid Electronic Invoices:

Wire #'s 1743-1768

\$3,795,576.49

Amount for Approval-Council Meeting:

January 7, 2019

\$6,147,121.52

Checks



01/04/2019 09:47 8482mrob		City of Chaska VENDOR INVOICE LIST				P apinvlst		1
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0158301-IN		12/19/2018	010819	326371	97.64 01/19/2019	INV	PD	#2711 BUCKET TRUCK REPAIR
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138803-00		12/18/2018	010819	326371	10,000.00 01/18/2019	INV	PD	UNIT #201 PARK (SERVICE B
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					10,097.64			
100026 DENWIN INC								
K76953/2		12/17/2018	122818	326216	53.80 01/17/2019	INV	PD	supplies
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106208 ATHLACTON HOLDINGS LLC								
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4100162674		09/10/2018	122818	326335	35,000.00 12/31/2018	INV	PD	Annual Subscription-Activ
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103825 ACUSHNET COMPANY								
906776878		12/11/2018	122818	326217	113.94 01/10/2019	INV	PD	resale
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100843 AH HERMEL COMPANY								
744749		12/05/2018	122818	326218	390.09 01/05/2019	INV	PD	CCC vending
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745818		12/12/2018	122818	326218	419.27 01/12/2019	INV	PD	CCC vending
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747072		12/19/2018	122818	326218	535.33 01/18/2019	INV	PD	CCC vending
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748205		12/28/2018	010819	326372	345.52 01/28/2019	INV	PD	vending supplies
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VENDOR INVOICE LIST

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CM234279FOW		12/12/2018	122818	326219	-144.90	12/30/2018	CRM	PD	CREDIT #108 STREET
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100122 ARAMARK REFRESHMENT SERVICES									
7129645		12/10/2018	010819	326373	102.69	01/10/2019	INV	PD	WATER FILTER
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7130642		12/10/2018	122818	326220	76.01	01/10/2019	INV	PD	Coffee/Cocoa Breakroom
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104422 ARCHETYPE SIGNMAKERS INC									
85081		11/27/2018	122818	326221	7,115.00	12/27/2018	INV	PD	Sunset Pk & Lions Pk OLDA
CHECK DATE: 12/28/2018									
100146 ASPEN MILLS INC									
228686		12/19/2018	122818	326222	139.90	01/18/2019	INV	PD	GRAVALIN UNIFORM
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100159 AVI SYSTEMS INC									
88592892		12/19/2018	122818	326223	7,500.00	01/18/2019	INV	PD	PREPAID BLOCK AMOUNT
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101930 AXON ENTERPRISE INC									
SI-1566100		12/11/2018	122818	326224	270.00	01/10/2019	INV	PD	Taser cartridges for trai
CHECK DATE: 12/28/2018									
100172 BATTERIES PLUS #020									
P9215518		12/11/2018	122818	326336	133.71	01/11/2019	INV	PD	SMALL TOOLS AND BUILDING
CHECK DATE: 12/28/2018									
100174 BAUER BUILT TIRE AND BATTERY									
180240291		11/28/2018	122818	326225	-440.00	12/28/2018	CRM	PD	CREDIT STREET DEPT



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VENDOR INVOICE LIST

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107335 BENOLKIN, STEVEN									
10002306		12/31/2018	010819	326374	47.21	01/31/2019	INV	PD	CREDIT BALANCE REFUND-393
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100188 BERRY COFFEE COMPANY									
619520		12/19/2018	122818	326226	46.45	01/18/2019	INV	PD	lodge coffee
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100201 BCBSM INC									
181213463646		12/13/2018	010219	326367	166,076.70	01/01/2019	INV	PD	JAN 2019 EMP INS PREM-MED
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100202 BLUETARP FINANCIAL INC									
0031188085		12/11/2018	122818	326227	169.91	01/10/2019	INV	PD	ELECTRIC SHOP TOOLS
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100213 ED BORAK									
61805		12/20/2018	010819	326375	300.00	01/20/2019	INV	PD	RELOCATION OF NUISANCE BE
CHECK DATE: 01/08/2019									
100214 BORDER STATES INDUSTRIES INC									
916784871	180238	12/17/2018	122818	326228	502.89	01/25/2019	INV	PD	CONNECT 4 - COVERED #14-#
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100226 BRAUN INTERTEC CORPORATION									
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B139764		08/20/2018	122818	326229	1,317.75	09/20/2018	INV	PD	CHASKA CREEK BLVD CMT
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B139765		08/20/2018	122818	326229	2,830.75	09/20/2018	INV	PD	NE COLLECTOR RD CMT
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B144686		09/27/2018	122818	326229	14,882.50	10/27/2018	INV	PD	2018 DT IMPROVEMENTS CMT



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City of Chaska
VENDOR INVOICE LIST

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104597 DEBRA BRUERS									
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100254 BRYAN ROCK PRODUCTS INC									
32803		12/15/2018	122818	326337	264.29	01/15/2019	INV	PD	BASE MATERIAL - LION'S PA
CHECK DATE: 12/28/2018									
100304 CARBURETION & TURBO SYSTEMS INC									
174761		12/21/2018	010819	326376	150.00	01/21/2019	INV	PD	resurfacers service
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100302 CARVER COUNTY									
2207		12/20/2018	122818	326338	3,351.44	01/19/2019	INV	PD	ELECTION BALLOT, HARDWARE
CHECK DATE: 12/28/2018									
100323 CDW GOVERNMENT INC									
QGV0191		12/06/2018	122818	326231	1,806.98	01/05/2019	INV	PD	SURFACE PRO
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QKN5691		12/17/2018	010819	326377	35.63	01/16/2019	INV	PD	SURFACE PRO CASE
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QKN8004		12/17/2018	010819	326377	21.78	01/16/2019	INV	PD	MOUNT CLIP
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QLX1298		12/21/2018	010819	326377	21.78	01/20/2019	INV	PD	MOUNTING CLIP
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100332 CENTERPOINT ENERGY RESOURCES CORP									



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80000146268/NOV18 CHECK DATE: 12/21/2018		12/12/2018	122118	326203	4,130.42	01/08/2019	INV	PD	NOV 2018 GAS SVC	
80000167843/NOV18 CHECK DATE: 12/21/2018		12/12/2018	122118	326203	1,507.85	01/08/2019	INV	PD	NOV 2018 GAS SVC	
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100337 QWEST CORPORATION										
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313196254/DEC18 CHECK DATE: 01/02/2019		12/18/2018	010219	326368	580.56	01/14/2019	INV	PD	DEC 2018 CITY HALL LOC PH	
313249294/DEC18 CHECK DATE: 12/21/2018		12/11/2018	122118	326204	52.85	01/07/2019	INV	PD	DEC 2018 TC MAINT LOC PHN	
313408124/DEC18 CHECK DATE: 12/24/2018		12/11/2018	122418	326213	124.18	01/07/2019	INV	PD	DEC 2018 TC MAINT LOC PHN	
314238800/DEC18 CHECK DATE: 01/02/2019		12/18/2018	010219	326368	72.34	01/14/2019	INV	PD	DEC 2018 LOCAL PHN SVC	
					12,764.65					
100338 QWEST CORPORATION										
202001327/DEC18 CHECK DATE: 12/28/2018		12/21/2018	122818	326341	40.95	01/15/2019	INV	PD	DEC 2018 T1 FOR PHONE SYS	
107337 CG REAL ESTATE VENTURES										
10012454 CHECK DATE: 01/08/2019		12/31/2018	010819	326378	45.37	01/31/2019	INV	PD	CREDIT BALANCE REFUND-362	
100362 CHASKA HIGH SCHOOL										
NOV-DEC 2018 CHECK DATE: 12/28/2018		12/24/2018	122818	326232	6,622.01	01/24/2019	INV	PD	GATE ADMISSIONS NOV-DEC 2	
107318 CI UTILITIES LLC										
32431 CHECK DATE: 12/28/2018		12/14/2018	122818	326233	954.32	01/14/2019	INV	PD	HYDRANT PERMIT REFUND-HWY	
103233 CLARK, MATT										



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100436 COMCAST CORPORATION									
0033141Dec18CCC CHECK DATE: 12/21/2018		11/25/2018	122118	326205	42.01	12/20/2018	INV	PD	dec ccc cable
0055482 AUG18 CHECK DATE: 12/28/2018		08/12/2018	122818	326342	13.53	12/31/2018	INV	PD	AUG FD CABLE
0055482 DEC18 CHECK DATE: 12/28/2018		12/12/2018	122818	326343	13.53	12/31/2018	INV	PD	DEC FD CABLE
0055482 JUL18 CHECK DATE: 12/28/2018		07/12/2018	122818	326342	6.40	12/31/2018	INV	PD	JUL FD CABLE
0055482 NOV18 CHECK DATE: 12/21/2018		11/12/2018	122118	326205	13.53	12/06/2018	INV	PD	NOV FD CABLE
0055482 OCT18 CHECK DATE: 12/21/2018		10/12/2018	122118	326205	13.53	12/06/2018	INV	PD	OCT FD CABLE
0055482 SEP18 CHECK DATE: 12/28/2018		09/12/2018	122818	326342	13.53	12/31/2018	INV	PD	SEP FD CABLE
0318609Dec18Fitness CHECK DATE: 12/21/2018		11/23/2018	122118	326205	316.08	12/18/2018	INV	PD	dec fitness cable
61370TC CHECK DATE: 12/21/2018		12/07/2018	122118	326206	153.86	01/01/2019	INV	PD	clubhouse cable
					586.00				
107338 COOPER, STEPHANIE									
32099 CHECK DATE: 01/08/2019		12/31/2018	010819	326379	105.85	01/31/2019	INV	PD	CREDIT/METER DEPOSIT REFU
100429 COORDINATED BUSINESS SYSTEMS LTD									
CNIN295867 CHECK DATE: 12/28/2018		12/06/2018	122818	326235	29.30	12/16/2018	INV	PD	HP Color M452dw
CNIN297290 CHECK DATE: 12/28/2018		12/18/2018	122818	326235	69.69	12/28/2018	INV	PD	HP M401n Laser
					98.99				
106301 CORE AND MAIN LP									
J907084		12/11/2018	122818	326236	204.78	01/11/2019	INV	PD	CHEVALLE DRAINTILE

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City of Chaska
VENDOR INVOICE LIST



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100479 CULLIGAN-METRO BROOKLYN PARK									
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107321 SONJA J DEIS									
61384		12/11/2018	122818	326237	26,600.00	01/11/2019	INV	PD	TEMPORARY EASEMENT-INTERC
CHECK DATE: 12/28/2018									
106627 DIGITAL GOLF TECHNOLOGIES INC									
3927		11/30/2018	122818	326238	250.00	12/30/2018	INV	PD	hole in one program
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107330 DOZIER, DAN									
10002285		12/31/2018	010819	326381	93.50	01/31/2019	INV	PD	CREDIT BALANCE REFUND-381
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107012 DRC INC									
43290400-4/FINAL		12/21/2018	122818	326239	43,125.34	01/21/2019	INV	PD	FORMACAT SITE DEMO
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100591 ELECTRICAL PRODUCTION SERVICES INC									
17224		12/21/2018	122818	326344	27,690.72	01/21/2019	INV	PD	LAKE HAZELTINE SUB FIBER
CHECK DATE: 12/28/2018									
100602 EMERGENCY APPARATUS MAINTENANCE INC									
103344		12/10/2018	122818	326240	1,546.30	01/10/2019	INV	PD	#328 FIRE TRUCK REPAIR
CHECK DATE: 12/28/2018									
100603 KEVIN G SULLIVAN									
1768		12/20/2018	010819	326382	2,025.00	01/20/2019	INV	PD	MEDICAL TRAINING - NEW FI
CHECK DATE: 01/08/2019									



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
102657 ENERGY MANAGEMENT SOLUTIONS INC									
9440		12/19/2018	122818	326241	300.00	01/03/2019	INV	PD	LIGHT BULBS FOR FIRE STAT
CHECK DATE: 12/28/2018									
100625 EUREKA CONSTRUCTION INC									
90130-2		12/20/2018	122818	326242	658,072.68	01/20/2019	INV	PD	CHASKA CREEK LANE PHASE-2
CHECK DATE: 12/28/2018									
102575 EXPLORE MINNESOTA GOLF ALLIANCE									
179		12/07/2018	122818	326243	1,995.00	01/07/2019	INV	PD	advertising
CHECK DATE: 12/28/2018									
105908 FAMILY SUPPORT REGISTRY									
PR122118#10859189		12/21/2018	122118	326208	34.00	12/21/2018	INV	PD	122118 Payroll Child Supp
CHECK DATE: 12/21/2018									
100655 FERRELLGAS 7780961									
1104115059		12/17/2018	122818	326345	27.00	01/17/2019	INV	PD	PROPANE
CHECK DATE: 12/28/2018									
106319 CHAD JEREMY FIGG									
NOV 2018		12/14/2018	122818	326244	402.00	01/14/2019	INV	PD	NOV TAE KWON DO
CHECK DATE: 12/28/2018									
107221 FIRST ARRIVING LLC									
1186		12/04/2018	122818	326245	518.00	01/03/2019	INV	PD	FD MSG BRD ANNUAL LICENSE
CHECK DATE: 12/28/2018									
107333 FLADAGER, NANCY									
10008822		12/31/2018	010819	326383	85.71	01/31/2019	INV	PD	CREDIT BALANCE REFUND-325
CHECK DATE: 01/08/2019									
106486 FLOYD TOTAL SECURITY									
1278640		12/21/2018	010819	326384	170.07	01/21/2019	INV	PD	WELL #5 DOOR REKEY
CHECK DATE: 01/08/2019									

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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
100680 FORCE AMERICA INC									
IN001-1298792		12/11/2018	122818	326246	48.01	01/11/2019	INV	PD	#116 STREET DUMP TRUCK RE
CHECK DATE: 12/28/2018									
107329 GALLEGOS, CURTIS									
10000447		12/31/2018	010819	326385	26.54	01/31/2019	INV	PD	CREDIT BALANCE REFUND-216
CHECK DATE: 01/08/2019									
100698 GALLS LLC									
011453554		12/07/2018	010819	326386	174.93	01/06/2019	INV	PD	Intial Issue collar brass
CHECK DATE: 01/08/2019									
011453555		12/07/2018	010819	326386	77.97	01/06/2019	INV	PD	Intial Issue collar brass
CHECK DATE: 01/08/2019									
011517192		12/14/2018	010819	326386	109.50	01/13/2019	INV	PD	Department patches for CS
CHECK DATE: 01/08/2019									
011517583		12/14/2018	010819	326386	-77.97	01/06/2019	CRM	PD	Credit for collar brass-D
CHECK DATE: 01/08/2019									
011517590		12/14/2018	010819	326386	-77.97	01/06/2019	CRM	PD	Credit for collar brass-D
CHECK DATE: 01/08/2019									
					206.46				
100708 GEAR WASH LLC									
14768		12/13/2018	122818	326247	603.82	01/12/2019	INV	PD	GEAR INSPECTION FOR FF SA
CHECK DATE: 12/28/2018									
100717 GENERAL PARTS LLC									
6023364		12/20/2018	122818	326248	320.00	01/20/2019	INV	PD	freezer repair
CHECK DATE: 12/28/2018									
105242 GOLDLINE USA INC									
CM99518		11/30/2018	122818	326249	-287.85	01/09/2019	CRM	PD	commission credit
CHECK DATE: 12/28/2018									
INV303712		12/10/2018	122818	326249	310.47	01/09/2019	INV	PD	Curling resale
CHECK DATE: 12/28/2018									
					22.62				
100747 THE PROPHET CORPORATION									



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
9534022 CHECK DATE: 12/28/2018		11/12/2018	122818	326250	326.43	12/12/2018	INV	PD	replacement BB rim
9544944 CHECK DATE: 12/28/2018		12/17/2018	122818	326250	181.35	01/16/2019	INV	PD	replacement ball pump
					507.78				
100763 GRACZYK, NOEL									
61364 CHECK DATE: 12/28/2018		12/12/2018	122818	326251	35.97	01/12/2019	INV	PD	MILEAGE-GFOA MTG IN ROSEV
100759 GRAINGER									
9030416458 CHECK DATE: 12/28/2018		12/12/2018	122818	326252	191.65	01/11/2019	INV	PD	pool repairs
9036275783 CHECK DATE: 12/28/2018		12/18/2018	122818	326252	67.26	01/17/2019	INV	PD	cleaning supplies
9041973182 CHECK DATE: 01/08/2019		12/27/2018	010819	326387	143.86	01/26/2019	INV	PD	cleaning supplies
					402.77				
104987 GRANITE CITY CONSTRUCTION & DESIGN CORP									
GCDACH103-HAZELTINE CHECK DATE: 12/28/2018		12/15/2018	122818	326253	3,200.00	01/15/2019	INV	PD	LAKE HAZELTINE SUB - SCAD
100855 H&L MESABI									
02486 CHECK DATE: 12/28/2018		12/06/2018	122818	326254	1,388.36	01/06/2019	INV	PD	V-PLOW EDGES
02487 CHECK DATE: 12/28/2018		12/06/2018	122818	326254	3,736.85	01/06/2019	INV	PD	UNIT #115 PLOW SET-UP
02593 CHECK DATE: 01/08/2019		12/18/2018	010819	326388	429.24	01/18/2019	INV	PD	#115 SET-UP
					5,554.45				
100810 HAWKINS INC									
4411266 CHECK DATE: 12/28/2018		12/07/2018	122818	326255	2,873.82	01/21/2019	INV	PD	WTP CHEMICALS
100821 HEALTHPARTNERS INC									



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
85950570		12/09/2018	010219	326369	5,286.31	01/01/2019	INV	PD	JAN 2019 EMP INS PREM-DEN
CHECK DATE: 01/02/2019									
100827 HEGERS DAIRY LLC									
61800		01/02/2019	010819	326389	11.35	01/31/2019	INV	PD	Treks & Trails Milk for D
CHECK DATE: 01/08/2019									
100845 HIBBING COMMUNITY COLLEGE									
381949		12/19/2018	010819	326390	1,400.00	01/19/2019	INV	PD	Department Use of Force t
CHECK DATE: 01/08/2019									
107334 HIGGINS, LAURA									
10011152		12/31/2018	010819	326391	4.33	01/31/2019	INV	PD	CREDIT BALANCE REFUND-110
CHECK DATE: 01/08/2019									
100863 HOLMES DESIGN									
5145		12/17/2018	122818	326256	4,500.00	01/17/2019	INV	PD	Winter-Spring 2019 Brochu
CHECK DATE: 12/28/2018									
107314 HOLWEGGER, RICHARD									
31869		12/14/2018	122818	326257	77.35	01/14/2019	INV	PD	METER DEPOSIT REFUND-1001
CHECK DATE: 12/28/2018									
100889 INTERNATIONAL CITY MGMT ASSN RETIREMENT CORP									
2018/1221-ICMA		12/21/2018	122418	326214	3,257.73	12/21/2018	INV	PD	20181221 - Payroll 457 &
CHECK DATE: 12/24/2018									
100896 IMAGE TREND INC									
114182		11/28/2018	122818	326258	6,100.00	12/28/2018	INV	PD	ONLINE INSPECTION REPORTI
CHECK DATE: 12/28/2018									
101029 LACOUNT SALES LLC									
1915901009355		12/17/2018	010819	326392	45.90	01/17/2019	INV	PD	BATTERIES FOR FIRE ALARM
CHECK DATE: 01/08/2019									
103041 IP STREAM MINNEAPOLIS LLC									
TAX ABT # 3		06/07/2018	121818-2	326200	1,352.00	06/07/2018	INV	PD	TAX ABATEMENT # 3



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 12/18/2018									
TAX ABT # 4		12/14/2018	122818	326259	19,584.00	12/14/2018	INV	PD	TAX ABATEMENT # 4
CHECK DATE: 12/28/2018									
100905 ISC COMPANIES INC					20,936.00				
1444980		12/12/2018	122818	326260	50.53	01/12/2019	INV	PD	replacement belts
CHECK DATE: 12/28/2018									
107317 JL THEIS									
32366		12/14/2018	122818	326261	2,109.42	01/14/2019	INV	PD	HYDRANT PERMIT REFUND-CHA
CHECK DATE: 12/28/2018									
102031 TYCO FIRE & SECURITY (US) MANAGEMENT INC									
20614424		12/03/2018	122818	326262	2,145.42	01/03/2019	INV	PD	FIRE ALARM MONITORING
CHECK DATE: 12/28/2018									
107336 JOHNSON, VIRGINIA									
10004587		12/31/2018	010819	326393	43.44	01/31/2019	INV	PD	CREDIT BALANCE REFUND-212
CHECK DATE: 01/08/2019									
107313 KAPP, MONICA									
31755		12/14/2018	122818	326263	32.50	01/14/2019	INV	PD	METER DEPOSIT REFUND-325
CHECK DATE: 12/28/2018									
106300 KIBBLE EQUIPMENT LLC									
1685341		11/30/2018	122818	326346	25.73	12/30/2018	INV	PD	#232 PARK
CHECK DATE: 12/28/2018									
107316 KLC OF WILLMAR INC									
32343		12/14/2018	122818	326264	857.40	01/14/2019	INV	PD	HYDRANT PERMIT REFUND-VIS
CHECK DATE: 12/28/2018									
101004 KNIGHT, SCOTT									
61361		12/03/2018	122818	326265	30.26	01/03/2019	INV	PD	CAB FARE--JJAC/JDAI CONF I
CHECK DATE: 12/28/2018									



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
107332 KROHN, LYNDIA									
10008654		12/31/2018	010819	326394	44.98	01/31/2019	INV	PD	CREDIT BALANCE REFUND-325
CHECK DATE: 01/08/2019									
107328 KUDIGE, SIDHARTH									
10000261		12/31/2018	010819	326395	2.80	01/31/2019	INV	PD	CREDIT BALANCE REFUND-208
CHECK DATE: 01/08/2019									
107315 KUSSKE CONSTRUCTION									
10013165		12/14/2018	122818	326266	1,008.05	01/14/2019	INV	PD	HYDRANT PERMIT REFUND-CRE
CHECK DATE: 12/28/2018									
101043 LANO EQUIPMENT INC									
01-626680		12/13/2018	122818	326347	96.35	01/13/2019	INV	PD	STREET PARTS (SEAL KIT)
CHECK DATE: 12/28/2018									
01-626876		12/14/2018	122818	326347	313.78	01/14/2019	INV	PD	SNOW BOBCAT BROOM
CHECK DATE: 12/28/2018									
01-627095		12/17/2018	122818	326347	4.90	01/17/2019	INV	PD	ELECTRIC BOBCAT
CHECK DATE: 12/28/2018									
01-627195		12/17/2018	122818	326347	-4.90	01/17/2019	CRM	PD	CREDIT BOBCAT
CHECK DATE: 12/28/2018									
01-628264		12/21/2018	010819	326396	2,234.02	12/30/2018	INV	PD	#145 MINI EX
CHECK DATE: 01/08/2019									
					2,644.15				
101058 LEAGUE OF MINNESOTA CITIES									
284968		12/14/2018	010819	326397	675.00	01/14/2019	INV	PD	Leadership Conf-Grau,Hatf
CHECK DATE: 01/08/2019									
101071 LENZEN CHEVROLET BUICK INC									
272851		12/17/2018	122818	326348	685.76	01/17/2019	INV	PD	#102 DIESEL MOTOR REPAIR
CHECK DATE: 12/28/2018									
104938 LEO A DALY COMPANY									
023-10238-000-000004		12/07/2018	122818	326267	1,052.50	01/07/2019	INV	PD	MUNICIPAL SPACE NEEDS
CHECK DATE: 12/28/2018									



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
101080 BRUNSWICK CORPORATION									
5931849		12/03/2018	122818	326268	97.42	01/02/2019	INV	PD	replacement parts
CHECK DATE: 12/28/2018									
5936957		12/07/2018	122818	326268	74.84	01/06/2019	INV	PD	bike repairs
CHECK DATE: 12/28/2018									
					172.26				
104708 LIFECORE BIOMEDICAL INC									
Tax Abt # 2		12/14/2018	122818	326269	3,537.00	12/14/2018	INV	PD	Tax Abatement-PMT 2
CHECK DATE: 12/28/2018									
101093 LITTLE FALLS MACHINE INC									
353235		12/05/2018	122818	326270	2,412.75	01/04/2019	INV	PD	#114 SNOW PLOW PARTS
CHECK DATE: 12/28/2018									
353318		12/12/2018	122818	326270	1,088.99	01/11/2019	INV	PD	SANDER PARTS (SNOW)
CHECK DATE: 12/28/2018									
					3,501.74				
105139 LUBE TECH AND PARTNERS LLC									
1295382		12/23/2018	010819	326398	3,556.03	01/22/2019	INV	PD	FUELS AND LUBE
CHECK DATE: 01/08/2019									
103042 CARNEY, KENNETH EDWARD									
Tax Abt # 3		12/14/2018	122818	326271	7,784.00	12/14/2018	INV	PD	Tax Abatement-PMT 3
CHECK DATE: 12/28/2018									
101124 MACQUEEN EQUIPMENT									
E00659		12/20/2018	010819	326399	9,746.00	01/20/2019	INV	PD	RADIOS
CHECK DATE: 01/08/2019									
107309 MATAN, HODAN									
10003401		12/14/2018	122818	326272	17.37	01/14/2019	INV	PD	METER DEPOSIT REFUND-2910
CHECK DATE: 12/28/2018									
101168 MELCHERT HUBERT SJODIN PLLP									
142023		12/11/2018	122818	326273	1,840.00	01/11/2019	INV	PD	GENERAL FUND LEGAL
CHECK DATE: 12/28/2018									



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
142024		12/11/2018	122818	326273	91.00	01/11/2019	INV	PD	COUNCIL MTG 11/19
CHECK DATE:	12/28/2018								
142025		12/11/2018	122818	326273	59.25	01/11/2019	INV	PD	MCGLENNEN SPECIAL ASSESSM
CHECK DATE:	12/28/2018								
142026		12/11/2018	122818	326273	20.25	01/11/2019	INV	PD	SALONEK SPECIAL ASSESSMEN
CHECK DATE:	12/28/2018								
142027		12/11/2018	122818	326273	74.00	01/11/2019	INV	PD	FIRE PROTECTION ASSISTANC
CHECK DATE:	12/28/2018								
142028		12/11/2018	122818	326273	637.00	01/11/2019	INV	PD	ELECTRICAL EASEMENTS 2018
CHECK DATE:	12/28/2018								
					2,721.50				
101182 METROPOLITAN COUNCIL									
0001089819		12/04/2018	010219	326370	202,821.43	01/01/2019	INV	PD	JAN 2019 SEWER SERVICES F
CHECK DATE:	01/02/2019								
101187 METRO SALES INC									
INV1224637		12/05/2018	122818	326274	2,802.51	01/04/2019	INV	PD	Ricoh Maint Contr 12/6/18
CHECK DATE:	12/28/2018								
INV1226463		12/07/2018	122818	326274	164.85	01/06/2019	INV	PD	Ricoh/MP C3003 color
CHECK DATE:	12/28/2018								
INV1232317		12/17/2018	122818	326274	165.00	01/16/2019	INV	PD	Ricoh/MP C3003 color
CHECK DATE:	12/28/2018								
INV1237431		12/24/2018	010819	326400	159.00	01/23/2019	INV	PD	JAN 2019 COPIER - FD
CHECK DATE:	01/08/2019								
					3,291.36				
105998 MILBANK WINWATER WORKS									
156079 00	180240	11/29/2018	122818	326275	55,887.60	12/29/2018	INV	PD	WATER STOCK METERS AND MI
CHECK DATE:	12/28/2018								
156184 00		10/31/2018	122818	326275	-3,600.00	11/14/2018	CRM	PD	WATER STOCK MI NODES
CHECK DATE:	12/28/2018								
					52,287.60				
101217 MINNESOTA CHILD SUPPORT PMT CTR									
PR122118#0014172152		12/21/2018	122118	326209	184.12	12/21/2018	INV	PD	122118 Payroll Child Supp
CHECK DATE:	12/21/2018								
PR122118001510208001		12/21/2018	122118	326210	373.66	12/21/2018	INV	PD	122118 Payroll Child Supp



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 12/21/2018									
101222 MINNESOTA CLAY CO USA					557.78				
107729		12/06/2018	122818	326276	56.70	01/05/2019	INV	PD	Pottery Supplies
CHECK DATE: 12/28/2018									
101216 MINNESOTA FIRE SERVICE CERT BRD									
6219		12/04/2018	122818	326277	230.00	01/04/2019	INV	PD	FF INSTRUCTOR EXAM-MYERS
CHECK DATE: 12/28/2018									
6270		12/18/2018	122818	326277	460.00	01/18/2019	INV	PD	SCHOOL FOR NEW FIREFIGHTER
CHECK DATE: 12/28/2018									
101246 MINNESOTA MOTOR VEHICLE DEPT					690.00				
61747		12/28/2018	010819	326401	20.75	01/15/2019	INV	PD	Forfeiture 18003631 Title
CHECK DATE: 01/08/2019									
101258 MINNESOTA POLLUTION CONTROL AGENCY									
10000064146		12/19/2018	122818	326349	62.50	01/18/2019	INV	PD	HOT SPOT ENVIRONMENTAL CL
CHECK DATE: 12/28/2018									
105308 MINNESOTA VALLEY UTILITY SERVICES LLC									
1197		11/30/2018	122818	326278	625.00	01/15/2019	INV	PD	GEN'L ENGINEERING - LONG
CHECK DATE: 12/28/2018									
101281 KRISTIE MITCHELL									
61275		12/14/2018	122818	326279	5,034.74	01/14/2019	INV	PD	FALL 2 LEARN TO SKATE
CHECK DATE: 12/28/2018									
101134 MALLOY MONTAGUE KARNOWSKI RADOSEVICH & CO PA									
45353		12/17/2018	122818	326280	1,000.00	01/14/2019	INV	PD	CFDRA FORM 990 FILING
CHECK DATE: 12/28/2018									
101351 MN DEPARTMENT OF TRANSPORTATION									
P00009676		11/20/2018	122818	326281	116.46	12/20/2018	INV	PD	MATERIAL TESTING & INSPEC
CHECK DATE: 12/28/2018									

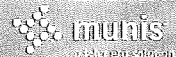
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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
101307 MOBILE MINI INC									
9005484490		12/14/2018	010819	326402	817.00	01/13/2019	INV	PD	CLOVER RIDGE WARMING HOUS
CHECK DATE: 01/08/2019									
9005494728		12/17/2018	010819	326402	743.00	01/16/2019	INV	PD	FIREMAN'S PARK WARMING HO
CHECK DATE: 01/08/2019									
					1,560.00				
101327 MP NEXLEVEL LLC									
1114322		12/19/2018	122818	326282	13,556.97	01/19/2019	INV	PD	WO# 577 - FUTURE PERM UG
CHECK DATE: 12/28/2018									
103236 MRA-THE MANAGEMENT ASSOCIATION									
09115369		12/05/2018	122818	326283	743.75	12/05/2018	INV	PD	NOV 2018 COMPENSATION SER
CHECK DATE: 12/28/2018									
101354 MTI DISTRIBUTING INC #700767									
1195943-00		11/28/2018	122818	326284	-32.80	12/31/2018	CRM	PD	TCL PARTS CREDIT PROMO
CHECK DATE: 12/28/2018									
1196787-00		12/10/2018	122818	326284	2,990.91	01/10/2019	INV	PD	BEDKNIFES
CHECK DATE: 12/28/2018									
1196910-00		12/11/2018	122818	326284	1,179.69	01/11/2019	INV	PD	SIDEWINDER MOWER PARTS
CHECK DATE: 12/28/2018									
1196980-00		12/12/2018	122818	326284	841.52	01/12/2019	INV	PD	SIDEWINDER ROLLERS, BLADE
CHECK DATE: 12/28/2018									
					4,979.32				
101357 MUELLER SYSTEMS LLC									
3914604		11/15/2018	122818	326285	3,444.00	12/30/2018	INV	PD	N/S MATERIALS METERS (WRO
CHECK DATE: 12/28/2018									
3929496	180237	12/11/2018	122818	326285	3,800.00	01/11/2019	INV	PD	METER MUELLER 16SE RX
CHECK DATE: 12/28/2018									
3933142		12/17/2018	122818	326285	-3,444.00	01/17/2019	CRM	PD	RETURN OF WRONG METERS (I
CHECK DATE: 12/28/2018									
					3,800.00				
106657 MUNICIPAL ASSET MANAGEMENT INC									
0617091		12/26/2018	010819	326403	4,357.03	02/15/2019	INV	PD	CCC FITNESS EQUIPMENT LEA



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 01/08/2019									
104262 MUNICIPAL CODE CORPORATION									
00321684		12/05/2018	122818	326286	350.00	01/05/2019	INV	PD	ADMINISTRATIVE SUPPORT FE
CHECK DATE: 12/28/2018									
101367 NARDINI FIRE EQUIPMENT CO INC									
IN00095452		12/19/2018	010819	326404	246.50	01/03/2019	INV	PD	FIRE INSPECTION SERVICE
CHECK DATE: 01/08/2019									
104907 NATIONAL GOLF GRAPHICS LLC									
9883		12/20/2018	122818	326287	455.50	01/20/2019	INV	PD	golf course flags
CHECK DATE: 12/28/2018									
106198 NAVIANT INC									
0136944-IN		01/02/2019	010819	326405	2,955.00	02/02/2019	INV	PD	Dec OnBase Hosting Fee
CHECK DATE: 01/08/2019									
101391 NELSON, LISA									
61366		11/27/2018	122818	326288	95.71	01/17/2019	INV	PD	AEM CONF REGISTRATION, MI
CHECK DATE: 12/28/2018									
105875 NETWORKFLEET INC									
OSV000001630262		12/01/2018	122818	326289	303.20	01/01/2019	INV	PD	Data processing GPS
CHECK DATE: 12/28/2018									
101397 NEXTEL COMMUNICATIONS									
123473318-205		12/18/2018	122818	326290	161.84	01/13/2019	INV	PD	DEC 2018 PHONE SERVICE
CHECK DATE: 12/28/2018									
101402 NIHCA									
102304		12/05/2018	122818	326291	399.00	12/25/2018	INV	PD	annual membership
CHECK DATE: 12/28/2018									
101417 NORTHERN GREEN									
61163		12/11/2018	122818	326292	999.00	01/05/2019	INV	PD	REGISTRATION FOR EXPO
CHECK DATE: 12/28/2018									



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
101425 NORTHERN SAFETY TECHNOLOGY INC									
47089		12/10/2018	010819	326406	299.46	01/09/2019	INV	PD	Squad 1182 - spot light
CHECK DATE: 01/08/2019									
101436 NUCO2 INC									
58118712		12/17/2018	122818	326293	218.74	01/17/2019	INV	PD	pool chemicals
CHECK DATE: 12/28/2018									
101445 OFFICE DEPOT									
243878523001-1		12/10/2018	122818	326294	352.73	01/12/2019	INV	PD	Pocket Files
CHECK DATE: 12/28/2018									
243878523001-2		12/10/2018	122818	326294	31.73	01/12/2019	INV	PD	Misc Office Supplies
CHECK DATE: 12/28/2018									
245215152001		12/10/2018	122818	326294	-10.36	01/12/2019	CRM	PD	Credit for Returned Misc
CHECK DATE: 12/28/2018									
245227552001		12/11/2018	122818	326294	74.58	01/12/2019	INV	PD	Misc Office Supplies
CHECK DATE: 12/28/2018									
246574388001-1		12/13/2018	122818	326294	62.39	01/12/2019	INV	PD	Misc Office Supplies
CHECK DATE: 12/28/2018									
246574388001-2		12/13/2018	122818	326294	40.58	01/12/2019	INV	PD	UB 3 Hole Punched Paper
CHECK DATE: 12/28/2018									
246576124001		12/13/2018	122818	326294	5.98	01/12/2019	INV	PD	Reinforcement Tabs
CHECK DATE: 12/28/2018									
246576125001		12/13/2018	122818	326294	26.28	01/12/2019	INV	PD	Misc Office Supplies
CHECK DATE: 12/28/2018									
248376926001		12/18/2018	010819	326407	16.19	01/19/2019	INV	PD	Wall calendar
CHECK DATE: 01/08/2019									
					600.10				
106748 ANNIKA MARIE OLSON									
61787		12/20/2018	010819	326408	246.00	01/20/2019	INV	PD	Babysitting Instructor 12
CHECK DATE: 01/08/2019									
106688 PAINT PAPER SCISSORS									
INV-0085		12/11/2018	122818	326295	100.00	01/12/2019	INV	PD	Alcohol Ink Ornaments Cra
CHECK DATE: 12/28/2018									



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
101491 PATCHIN MESSNER APPRAISALS INC									
21871		12/04/2018	122818	326350	7,500.00	01/04/2019	INV	PD	CITY SQUARE WEST
CHECK DATE: 12/28/2018									
101510 PERFORMANCE PLUS LLC									
5264LF		12/12/2018	122818	326296	146.00	01/12/2019	INV	PD	FF HEALTH SCREENING-DAWSON
CHECK DATE: 12/28/2018									
101535 PITNEY BOWES INC									
1010518648		12/08/2018	122818	326297	226.08	01/07/2019	INV	PD	Ink Cartridges - Postage
CHECK DATE: 12/28/2018									
101543 PLUNKETTS PEST CONTROL INC									
6142285		12/07/2018	122818	326298	160.00	01/07/2019	INV	PD	ant control
CHECK DATE: 12/28/2018									
101551 POPPITZ CONSTRUCTION INC									
2212		08/24/2018	010819	326409	2,500.00	01/28/2019	INV	PD	LUISA COURT VALVE DIG
CHECK DATE: 01/08/2019									
101569 PREMIER PYROTECHNICS									
0014960 7/20/19		12/06/2018	010819	326410	4,000.00	01/06/2019	INV	PD	FIRE & ICE FIREWORKS 7/20
CHECK DATE: 01/08/2019									
103055 QUALITY PROPANE INC									
170582T		12/03/2018	122818	326299	126.35	01/02/2019	INV	PD	L P gas
CHECK DATE: 12/28/2018									
171811T		12/10/2018	122818	326299	149.08	01/09/2019	INV	PD	L P gas
CHECK DATE: 12/28/2018									
173262T		12/17/2018	010819	326411	121.96	01/16/2019	INV	PD	L P gas
CHECK DATE: 01/08/2019									
174003T		12/24/2018	010819	326411	147.62	01/23/2019	INV	PD	L P gas
CHECK DATE: 01/08/2019									
101600 QUILL CORPORATION					545.01				

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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
3371489 CHECK DATE: 12/28/2018		12/10/2018	122818	326351	130.31	01/09/2019	INV	PD	OFFICE SUPPLIES
3671487 CHECK DATE: 01/08/2019		12/20/2018	010819	326412	22.90	01/19/2019	INV	PD	CLIPBOARDS FOR WTP
3676936 CHECK DATE: 01/08/2019		12/20/2018	010819	326412	161.75	01/19/2019	INV	PD	SHOP SUPPLIES
					314.96				
101616 RDO EQUIPMENT COMPANY									
P44170 CHECK DATE: 12/28/2018		12/10/2018	122818	326300	185.29	12/30/2018	INV	PD	#715 TRENCHER PARTS
P44273 CHECK DATE: 12/28/2018		12/12/2018	122818	326300	314.10	01/12/2019	INV	PD	#715 TRENCHER PARTS
P44347 CHECK DATE: 12/28/2018		12/13/2018	122818	326300	315.04	01/13/2019	INV	PD	#715 TRENCHER PARTS
					814.43				
107312 REICHENBERGER, CHRISTINE									
10015350 CHECK DATE: 12/28/2018		12/14/2018	122818	326301	162.71	01/14/2019	INV	PD	METER DEPOSIT REFUND-123
101662 KEVIN G SIEGLE									
16188 CHECK DATE: 12/28/2018		12/10/2018	122818	326302	87.00	01/09/2019	INV	PD	parking notices and red t
16190 CHECK DATE: 12/28/2018		12/10/2018	122818	326352	51.00	01/09/2019	INV	PD	BLUE CARDS
					138.00				
105914 OMG MIDWEST INC									
1507042 CHECK DATE: 12/28/2018		12/08/2018	122818	326353	879.00	01/08/2019	INV	PD	LION'S PARK PED BRIDGE FO
101668 ROBBS ELECTRIC INC									
31787 CHECK DATE: 12/28/2018		12/08/2018	122818	326303	277.85	01/08/2019	INV	PD	OUTLET FOR WASHER IN BAY
31835 CHECK DATE: 12/28/2018		12/13/2018	122818	326303	2,392.50	01/13/2019	INV	PD	FAN INSTALLATION-WORKOUT



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
31856		12/14/2018	122818	326303	100.00	01/14/2019	INV	PD	ELECTRIC WAREHOUSE
CHECK DATE: 12/28/2018									
31927		12/20/2018	122818	326354	3,016.38	01/20/2019	INV	PD	N/S MTRL-WO#124 CR10 -W C
CHECK DATE: 12/28/2018									
101669 ROBERT HALF TECHNOLOGY					5,786.73				
52420913		12/17/2018	122818	326355	736.44	01/17/2019	INV	PD	CSR Temp - Swanson - 12/1
CHECK DATE: 12/28/2018									
52476465		12/24/2018	122818	326304	701.70	12/26/2018	INV	PD	CSR TEMP - SWANSON - W/E
CHECK DATE: 12/28/2018									
107331 ROSENWINKEL, DARLENE					1,438.14				
10006621		12/31/2018	010819	326413	23.25	01/31/2019	INV	PD	CREDIT BALANCE REFUND-407
CHECK DATE: 01/08/2019									
107320 SAUTER, ROGER									
32548		12/14/2018	122818	326305	3.41	01/14/2019	INV	PD	METER DEPOSIT REFUND-1347
CHECK DATE: 12/28/2018									
101717 SCAN AIR FILTER INC									
144399		12/18/2018	122818	326306	2,387.21	01/17/2019	INV	PD	CCC air filters
CHECK DATE: 12/28/2018									
101738 SCHILLING SUPPLY COMPANY									
694979-00		12/18/2018	122818	326307	250.10	01/18/2019	INV	PD	cleaning supplies
CHECK DATE: 12/28/2018									
695258-00		12/20/2018	122818	326307	1,848.04	01/20/2019	INV	PD	cleaning supplies
CHECK DATE: 12/28/2018									
695614-00		12/20/2018	122818	326307	246.06	01/20/2019	INV	PD	cleaning supplies
CHECK DATE: 12/28/2018									
101766 SESAC					2,344.20				
10262146		12/12/2018	122818	326308	438.00	01/01/2019	INV	PD	2019 MUSIC LICENSE
CHECK DATE: 12/28/2018									



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET DUE DATE	TYPE STS	INVOICE DESCRIPTION
104416 KELBRO COMPANY							
2318563		12/15/2018	122818	326309	261.57 01/15/2019	INV PD	ice machine rental
CHECK DATE: 12/28/2018							
101775 THE SHERWIN-WILLIAMS COMPANY-CHANHASSEN							
3420-9		12/20/2018	122818	326356	59.07 01/20/2019	INV PD	ARBOR PARK BOOSTER
CHECK DATE: 12/28/2018							
3643-6		12/28/2018	010819	326414	59.07 01/20/2019	INV PD	ARBOR PARK BOOSTER
CHECK DATE: 01/08/2019							
3656-8		12/28/2018	010819	326414	132.29 01/20/2019	INV PD	WELL #4
CHECK DATE: 01/08/2019							
7359-1		12/17/2018	122818	326356	230.41 01/20/2019	INV PD	ARBOR PARK BOOSTER
CHECK DATE: 12/28/2018							
					480.84		
105388 SHRED-IT US HOLDCO INC							
8126196044		12/15/2018	010819	326415	84.86 01/14/2019	INV PD	Shredding 11/16
CHECK DATE: 01/08/2019							
107319 SMITH, RYAN							
32514		12/14/2018	122818	326310	54.33 01/14/2019	INV PD	METER DEPOSIT REFUND-3100
CHECK DATE: 12/28/2018							
101828 SOUTHWEST NEWS MEDIA							
2030797		11/01/2018	122118	326211	179.40 12/20/2018	INV PD	HUMAN RIGHTS AWARD
CHECK DATE: 12/21/2018							
2030798		11/01/2018	122118	326211	211.20 12/20/2018	INV PD	2019 SPECIAL SERVICES DST
CHECK DATE: 12/21/2018							
2030799		11/01/2018	122118	326211	25.60 12/20/2018	INV PD	2040 COMPRENSIVE PLAN HEA
CHECK DATE: 12/21/2018							
2031941		11/08/2018	122118	326211	179.40 12/20/2018	INV PD	HUMAN RIGHTS AWARD
CHECK DATE: 12/21/2018							
2033720		11/22/2018	122118	326211	28.80 12/20/2018	INV PD	DEMOLISH HAMMERS SALOON S
CHECK DATE: 12/21/2018							
2034490		11/29/2018	122118	326211	25.60 12/20/2018	INV PD	SEC 5 FLOOD PROTECTION ZO
CHECK DATE: 12/21/2018							
2034491		11/29/2018	122118	326211	32.00 12/20/2018	INV PD	HOUSE ANIMALS AT HUMAN SO



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 12/21/2018									
101840 SPRINGSTED INCORPORATED					682.00				
000238.183-2		11/30/2018	122818	326311	19,944.76	12/17/2018	INV	PD	Staffing Analysis Study -
CHECK DATE: 12/28/2018									
000238.999-31		12/14/2018	122818	326311	3,100.00	01/14/2019	INV	PD	ARB CALC 2008C
CHECK DATE: 12/28/2018									
101847 SRF CONSULTING GROUP INC					23,044.76				
10741.01-4		11/30/2018	122818	326312	6,188.28	01/24/2019	INV	PD	TH 212 / CSAH 44 WATERMAI
CHECK DATE: 12/28/2018									
11351.00-9		11/30/2018	122818	326312	4,659.44	01/24/2019	INV	PD	TH 212 & CSAH 44 RIGHT OF
CHECK DATE: 12/28/2018									
11971.00-5		11/30/2018	122818	326312	1,664.63	12/30/2018	INV	PD	TRANSPORTATION PLAN
CHECK DATE: 12/28/2018									
101850 STANTEC CONSULTING SERVICES INC					12,512.35				
1445592		12/07/2018	122818	326313	17,592.60	01/07/2019	INV	PD	OCT 2018-GENERAL ENGINEER
CHECK DATE: 12/28/2018									
1445593		12/07/2018	122818	326313	904.00	01/07/2019	INV	PD	OCT 2018-MSA
CHECK DATE: 12/28/2018									
1445594		12/07/2018	122818	326313	687.00	01/07/2019	INV	PD	OCT 2018-TRUNK WATER SYST
CHECK DATE: 12/28/2018									
1445595		12/07/2018	122818	326313	918.50	01/07/2019	INV	PD	OCT 2018-TH 41 CULVER CRO
CHECK DATE: 12/28/2018									
1445596		12/07/2018	122818	326313	1,047.00	01/07/2019	INV	PD	OCT 2018-DT RECONSTRUCTIO
CHECK DATE: 12/28/2018									
1445598		12/07/2018	122818	326313	2,483.00	01/07/2019	INV	PD	OCT 2018-WEST CREEK WATER
CHECK DATE: 12/28/2018									
1445599		12/07/2018	122818	326313	503.00	01/07/2019	INV	PD	OCT 2018-MN RIVER FLOODPL
CHECK DATE: 12/28/2018									
1445600		12/07/2018	122818	326313	12,347.86	01/07/2019	INV	PD	OCT 2018-CLOVER RIDGE DR
CHECK DATE: 12/28/2018									
1445601		12/07/2018	122818	326313	4,455.73	01/07/2019	INV	PD	OCT 2018-NE COLLECTOR IN
CHECK DATE: 12/28/2018									



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
1445602 CHECK DATE: 12/28/2018		12/07/2018	122818	326313	4,116.00	01/07/2019	INV	PD	OCT 2018-RECORD PLAN/BASE
1445603 CHECK DATE: 12/28/2018		12/07/2018	122818	326313	83.00	01/07/2019	INV	PD	OCT 2018-BRIDGE L2724 REP
1445604 CHECK DATE: 12/28/2018		12/07/2018	122818	326313	649.00	01/07/2019	INV	PD	OCT 2018-2017 DT RECONSTR
1445605 CHECK DATE: 12/28/2018		12/07/2018	122818	326313	7,522.25	01/07/2019	INV	PD	OCT 2018-CREEK RD SW COLL
1445606 CHECK DATE: 12/28/2018		12/07/2018	122818	326313	2,302.08	01/07/2019	INV	PD	OCT 2018-LAKE HAZELTINE S
1445607 CHECK DATE: 12/28/2018		12/07/2018	122818	326313	31,259.89	01/07/2019	INV	PD	OCT 2018-FORMER CARVER CT
1445608 CHECK DATE: 12/28/2018		12/07/2018	122818	326313	316.00	01/07/2019	INV	PD	OCT 2018-CTY RD 61 UPGRAD
1445609 CHECK DATE: 12/28/2018		12/07/2018	122818	326313	152.00	01/07/2019	INV	PD	OCT 2018-SAN SEWER MANHOL
1445610 CHECK DATE: 12/28/2018		12/07/2018	122818	326313	17,821.84	01/07/2019	INV	PD	OCT 2018-VETERANS PARK ME
1445611 CHECK DATE: 12/28/2018		12/07/2018	122818	326313	28,923.76	01/07/2019	INV	PD	OCT 2018-2018 DT RECONSTR
1445612 CHECK DATE: 12/28/2018		12/07/2018	122818	326313	9,689.00	01/07/2019	INV	PD	OCT 2018-CREEK RD TRUNK S
1445613 CHECK DATE: 12/28/2018		12/07/2018	122818	326313	526.90	01/07/2019	INV	PD	OCT 2018-BAVARIA DOWNS TR
1445614 CHECK DATE: 12/28/2018		12/07/2018	122818	326313	1,416.00	01/07/2019	INV	PD	OCT 2018-NE COLLECTOR IN
1445615 CHECK DATE: 12/28/2018		12/07/2018	122818	326313	2,740.00	01/07/2019	INV	PD	OCT 2018-BAVARIA RD TURN
1445616 CHECK DATE: 12/28/2018		12/07/2018	122818	326313	3,251.69	01/07/2019	INV	PD	OCT 2018-BAVARIA RD TURN
1445617 CHECK DATE: 12/28/2018		12/07/2018	122818	326313	8,250.00	01/07/2019	INV	PD	OCT 2018-LAKE GRACE TRAIL
1445618 CHECK DATE: 12/28/2018		12/07/2018	122818	326313	25,194.30	01/07/2019	INV	PD	OCT 2018-CREEK CENTER/CHA
1445619 CHECK DATE: 12/28/2018		12/07/2018	122818	326313	5,068.00	01/07/2019	INV	PD	OCT 2018-2018 COMPREHENS



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
1445620 CHECK DATE: 12/28/2018		12/07/2018	122818	326313	6,265.88	01/07/2019	INV	PD	OCT 2018-WATER MASTER PLA
1445621 CHECK DATE: 12/28/2018		12/07/2018	122818	326313	5,674.20	01/07/2019	INV	PD	OCT 2018-FORMACOAT SITE P
1445623 CHECK DATE: 12/28/2018		12/07/2018	122818	326313	6,364.00	01/07/2019	INV	PD	OCT 2018-BRIDGE SAFETY IN
1445624 CHECK DATE: 12/28/2018		12/07/2018	122818	326313	8,562.15	01/07/2019	INV	PD	OCT 2018-PIONEER TRL/MCKN
1445625 CHECK DATE: 12/28/2018		12/07/2018	122818	326313	11,801.80	01/07/2019	INV	PD	OCT 2018-2019 DT RECONSTR
1445626 CHECK DATE: 12/28/2018		12/07/2018	122818	326313	1,710.60	01/07/2019	INV	PD	OCT 2018-HARVEST WEST
1445627 CHECK DATE: 12/28/2018		12/07/2018	122818	326313	510.00	01/07/2019	INV	PD	OCT 2018-SAGEWOOD
1445855 CHECK DATE: 12/28/2018		12/07/2018	122818	326313	4,801.51	01/07/2019	INV	PD	OCT 2018-ADA TRANSITION P
1448927 CHECK DATE: 12/28/2018		12/13/2018	122818	326357	9,982.62	01/13/2019	INV	PD	NOV 2018-GENERAL ENGINEER
1448930 CHECK DATE: 12/28/2018		12/13/2018	122818	326357	3,787.50	01/13/2019	INV	PD	NOV 2018-MSA
1448932 CHECK DATE: 12/28/2018		12/13/2018	122818	326357	278.00	01/13/2019	INV	PD	NOV 2018-TRUNK WATER SSYT
1448933 CHECK DATE: 12/28/2018		12/13/2018	122818	326357	191.00	01/13/2019	INV	PD	NOV 2018-TH 41 CULVERT CR
1448935 CHECK DATE: 12/28/2018		12/13/2018	122818	326357	398.00	01/13/2019	INV	PD	NOV 2018-DT RECONSTRUCTIO
1448938 CHECK DATE: 12/28/2018		12/13/2018	122818	326357	1,202.43	01/13/2019	INV	PD	NOV 2018-MN RIVER FLOODPL
1448942 CHECK DATE: 12/28/2018		12/13/2018	122818	326357	2,465.34	01/13/2019	INV	PD	NOV 2018-CLOVER RIDGE DR
1448943 CHECK DATE: 12/28/2018		12/13/2018	122818	326357	495.08	01/13/2019	INV	PD	NOV 2018-NE COLLECTOR IN
1448944 CHECK DATE: 12/28/2018		12/13/2018	122818	326357	580.00	01/13/2019	INV	PD	NOV 2018-RECORD PLAN/BASE
1448945 CHECK DATE: 12/28/2018		12/13/2018	122818	326357	488.00	01/13/2019	INV	PD	NOV 2018-MCKNIGHT WETLAND
1448959		12/13/2018	122818	326357	458.50	01/13/2019	INV	PD	NOV 2018-CREEK RD SW COLL

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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 12/28/2018									
1448960-1		12/13/2018	122818	326357	418.00	01/13/2019	INV	PD	NOV 2018-LAKE HAZELTINE S
CHECK DATE: 12/28/2018									
1448960-2		12/13/2018	122818	326357	418.00	01/13/2019	INV	PD	NOV 2018-LAKE HAZELTINE S
CHECK DATE: 12/28/2018									
1448961		12/13/2018	122818	326357	5,123.51	01/13/2019	INV	PD	NOV 2018-FORMER CARVER CT
CHECK DATE: 12/28/2018									
1448962		12/13/2018	122818	326357	1,230.00	01/13/2019	INV	PD	NOV 2018-CTY RD 61 UPGRAD
CHECK DATE: 12/28/2018									
1448963		12/13/2018	122818	326357	6,260.73	01/13/2019	INV	PD	NOV 2018-VETERANS PARK ME
CHECK DATE: 12/28/2018									
1448964		12/13/2018	122818	326357	11,896.32	01/13/2019	INV	PD	NOV 2018-2018 DT RECONSTR
CHECK DATE: 12/28/2018									
1448965		12/13/2018	122818	326357	222.00	01/13/2019	INV	PD	NOV 2018-BAVARIA DOWNS TR
CHECK DATE: 12/28/2018									
1448966		12/13/2018	122818	326357	11,389.25	01/13/2019	INV	PD	NOV 2018-NE COLLECTOR IN
CHECK DATE: 12/28/2018									
1448967		12/13/2018	122818	326357	413.00	01/13/2019	INV	PD	NOV 2018-BAVARIA RD TURN
CHECK DATE: 12/28/2018									
1448968		12/13/2018	122818	326357	575.90	01/13/2019	INV	PD	NOV 2018-BAVARIA RD TURN
CHECK DATE: 12/28/2018									
1448969		12/13/2018	122818	326357	3,719.00	01/13/2019	INV	PD	NOV 2018-2018 LSWMP
CHECK DATE: 12/28/2018									
1448970		12/13/2018	122818	326357	6,614.25	01/13/2019	INV	PD	NOV 2018-LAKE GRACE TRAIL
CHECK DATE: 12/28/2018									
1448971		12/13/2018	122818	326357	35,381.86	01/13/2019	INV	PD	NOV 2018-CREEK CENTER/CRE
CHECK DATE: 12/28/2018									
1448972		12/13/2018	122818	326357	1,356.25	01/13/2019	INV	PD	NOV 2018-2018 WATER MASTE
CHECK DATE: 12/28/2018									
1448973		12/13/2018	122818	326357	1,706.88	01/13/2019	INV	PD	NOV 2018-FORMACOAT SITE P
CHECK DATE: 12/28/2018									
1448974		12/13/2018	122818	326357	1,402.07	01/13/2019	INV	PD	NOV 2018-ADA TRANSITION P
CHECK DATE: 12/28/2018									
1448975		12/13/2018	122818	326357	2,083.50	01/13/2019	INV	PD	NOV 2018-WEST CREEK WATER
CHECK DATE: 12/28/2018									
1448976		12/13/2018	122818	326357	970.50	01/13/2019	INV	PD	NOV 2018-2018 BRIDGE SAFE
CHECK DATE: 12/28/2018									



01/04/2019 09:47 8482mrob		City of Chaska VENDOR INVOICE LIST								P 28 apinvlst	
INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE	DESCRIPTION	
1448977 CHECK DATE: 12/28/2018		12/13/2018	122818	326357	5,446.65	01/13/2019	INV	PD	NOV 2018	PIONEER TRL/MCKN	
1448979 CHECK DATE: 12/28/2018		12/13/2018	122818	326357	709.00	01/13/2019	INV	PD	NOV 2018	HARVEST WEST	
1448980 CHECK DATE: 12/28/2018		12/13/2018	122818	326357	705.00	01/13/2019	INV	PD	NOV 2018	2018 COMPREHENSIVE	
1449021 CHECK DATE: 12/28/2018		12/13/2018	122818	326357	21,386.95	01/13/2019	INV	PD	NOV 2018	2019 DT RECONSTRUCTION	
101858 STAPLES CONTRACT & COMMERCIAL INC					375,665.63						
7210351943-0-1 CHECK DATE: 12/28/2018		12/21/2018	122818	326314	83.97	01/20/2019	INV	PD	Ink Cartridge	UB Cashier's	
102984 STEVE'S CURLING SUPPLIES LLC											
A4079 CHECK DATE: 12/28/2018		12/17/2018	122818	326315	446.25	01/17/2019	INV	PD	curling	resale	
107310 STEWART, MATTHEW											
10004464 CHECK DATE: 12/28/2018		12/14/2018	122818	326316	56.11	01/14/2019	INV	PD	METER DEPOSIT	REFUND-1980	
101888 STREICHERS											
I1344342 CHECK DATE: 12/28/2018		12/17/2018	122818	326317	780.00	01/17/2019	INV	PD	Martin-Vest	Intial Issue	
I1344343 CHECK DATE: 12/28/2018		12/17/2018	122818	326317	207.00	01/17/2019	INV	PD	Martin-Initial	Issue-Vest	
101892 STUART C IRBY CO					987.00						
S010931019.001 CHECK DATE: 12/28/2018	180239	12/17/2018	122818	326318	13,185.00	01/16/2019	INV	PD	SWITCH CAB	S&C PMH-13 600	
S010958523.003 CHECK DATE: 01/08/2019		10/23/2018	010819	326416	113.50	01/27/2019	INV	PD	MAINTENANCE	SUPPLIES	
S010966842.001 CHECK DATE: 12/28/2018	180236	11/30/2018	122818	326318	13,096.00	12/30/2018	INV	PD	50 KVA 7.9	120/240 TRNSF	

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City of Chaska
VENDOR INVOICE LIST



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
103677 SUN LIFE ASSURANCE COMPANY OF CANADA					26,394.50				
237741/DEC18		11/22/2018	121818-2	326202	3,660.55	12/01/2018	INV	PD	DEC 2018 EMP LIFE INS PRE
CHECK DATE: 12/18/2018									
237741/NOV18		10/23/2018	121818-2	326201	3,644.00	11/01/2018	INV	PD	NOV 2018 EMP LIFE INS PRE
CHECK DATE: 12/18/2018									
101956 THE HARTFORD					7,304.55				
857879550656		12/02/2018	122818	326358	2,134.23	12/15/2018	INV	PD	DEC 2018 EMP LTD INSURANC
CHECK DATE: 12/28/2018									
101954 THEIS CONSTRUCTION CO INC									
18481		12/21/2018	122818	326359	12,000.00	01/21/2019	INV	PD	WELL HOUSE REPAIR #5
CHECK DATE: 12/28/2018									
104908 TIMESAVER OFF SITE SECRETARIAL INC									
M24326		12/14/2018	122818	326319	245.50	12/18/2018	INV	PD	City Council Minutes 12-3
CHECK DATE: 12/28/2018									
101973 TITLE MARK LLC									
1806331		12/10/2018	122818	326320	230.00	01/10/2019	INV	PD	HOT SPOT TITLE WORK FOR P
CHECK DATE: 12/28/2018									
101983 TOTAL CONTROL SYSTEMS INC									
8512		12/18/2018	122818	326321	1,104.40	01/18/2019	INV	PD	SCADA AND WELL #6
CHECK DATE: 12/28/2018									
8573		12/26/2018	122818	326360	599.10	01/26/2019	INV	PD	TOWER MAINTENANCE/CAMERAS
CHECK DATE: 12/28/2018									
8579		12/26/2018	122818	326360	429.20	01/26/2019	INV	PD	AUTUMN WOODS NORTH/CLOVER
CHECK DATE: 12/28/2018									
8616		12/29/2018	010819	326417	1,120.50	01/31/2019	INV	PD	CONFIGURED TOWER CAMERAS
CHECK DATE: 01/08/2019									
101995 TRANE					3,253.20				
39579311		12/20/2018	122818	326361	392.22	01/20/2019	INV	PD	REPAIRS TO CITY HALL CHIL



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City of Chaska
VENDOR INVOICE LIST

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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 12/28/2018									
102028 TWIN CITY WATER CLINIC INC									
12515		12/12/2018	122818	326322	75.00	01/12/2019	INV	PD	BACTERIA FILTER 2
CHECK DATE: 12/28/2018									
12520		12/14/2018	122818	326322	75.00	12/30/2018	INV	PD	COLIFORM BATERIA FILTER #
CHECK DATE: 12/28/2018									
12540		12/19/2018	122818	326362	75.00	01/19/2019	INV	PD	WTP FILTER #3
CHECK DATE: 12/28/2018									
					225.00				
102033 TYLER TECHNOLOGIES INC									
045-246359		12/01/2018	010819	326418	51,183.02	01/15/2019	INV	PD	Q1-2019 MUNIS SAAS
CHECK DATE: 01/08/2019									
045-246383		12/01/2018	010819	326418	533.26	01/15/2019	INV	PD	Q1-2019 MUNIS SAAS
CHECK DATE: 01/08/2019									
					51,716.28				
102129 UNITED FARMERS COOPERATIVE									
900021		12/05/2018	122818	326323	37.20	01/05/2019	INV	PD	CHAIN SAW PARTS
CHECK DATE: 12/28/2018									
900785		12/14/2018	122818	326323	3.49	01/14/2019	INV	PD	WATER MAINTENANCE
CHECK DATE: 12/28/2018									
900786		12/14/2018	122818	326323	13.96	01/14/2019	INV	PD	WATER MAINTENANCE
CHECK DATE: 12/28/2018									
901129		12/19/2018	122818	326323	11.94	01/19/2019	INV	PD	KEYS FOR WARMING HOUSE
CHECK DATE: 12/28/2018									
					66.59				
102038 ULTIMATE SAFETY CONCEPTS INC									
180373		12/08/2018	122818	326324	3,803.76	12/28/2018	INV	PD	2018 CONTRACT/AIR PAK & R
CHECK DATE: 12/28/2018									
180463		12/13/2018	122818	326324	18.00	01/02/2019	INV	PD	PART FOR TOOL ON TRUCK
CHECK DATE: 12/28/2018									
					3,821.76				
102056 GREAT RIVER ENERGY									
DA1811C854		12/21/2018	122818	326325	913.78	01/21/2019	INV	PD	LAKE HAZELTINE SUB SCADA

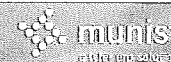


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City of Chaska
VENDOR INVOICE LIST

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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 12/28/2018									
105730 PROVIDENT LIFE & ACCIDENT INSURANCE COMPANY									
E0665216-DEC18		12/24/2018	122818	326363	312.16	01/24/2019	INV	PD	DEC 2018 EMPLOYEE LIFE IN
CHECK DATE: 12/28/2018									
104706 URBAN WORKS INC									
1178		12/13/2018	122818	326326	2,790.00	01/13/2019	INV	PD	2019 SSD CONSULTING
CHECK DATE: 12/28/2018									
106614 US SECURITY ASSOCIATES INC									
2417317		12/06/2018	122818	326327	184.66	01/06/2019	INV	PD	Event Ctr security
CHECK DATE: 12/28/2018									
2427309		12/13/2018	122818	326364	254.71	12/23/2018	INV	PD	Event Ctr security
CHECK DATE: 12/28/2018									
					439.37				
102061 USA BLUE BOOK									
762838		12/14/2018	010819	326419	78.09	01/14/2019	INV	PD	WTP DANGER SIGN
CHECK DATE: 01/08/2019									
102227 ONVOY LLC									
009486/DEC18		12/01/2018	122118	326212	1,827.14	12/25/2018	INV	PD	DEC 2018 CITY HALL ETHERN
CHECK DATE: 12/21/2018									
102133 WAGNER PRESS & GRAPHICS									
31204		12/18/2018	122818	326328	142.00	01/02/2019	INV	PD	Business Cards-Park & Rec
CHECK DATE: 12/28/2018									
31210		12/18/2018	122818	326328	815.00	01/18/2019	INV	PD	utility insert CCC member
CHECK DATE: 12/28/2018									
31242		12/21/2018	122818	326328	352.00	01/05/2019	INV	PD	Envelopes
CHECK DATE: 12/28/2018									
					1,309.00				
107311 WARSAME, AMINO									
10012602		12/14/2018	122818	326329	84.57	01/14/2019	INV	PD	METER DEPOSIT REFUND-305
CHECK DATE: 12/28/2018									



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
102146	WATER SPECIALTY OF MN INC								
11310		12/20/2018	122818	326330	4,316.47	01/20/2019	INV	PD	pool chemicals
CHECK DATE: 12/28/2018									
106846	WENCK CONSTRUCTION INC								
31800202		09/11/2018	122818	326365	4,000.00	12/31/2018	INV	PD	CCC Locker Room Remodel P
CHECK DATE: 12/28/2018									
Application No 4		12/06/2018	122818	326331	257,560.32	01/06/2019	INV	PD	CCC Locker Room Expansion
CHECK DATE: 12/28/2018									
					261,560.32				
102186	DANIEL H WILSON								
24260		12/17/2018	122818	326332	3,367.77	01/17/2019	INV	PD	CITY SQUARE WEST
CHECK DATE: 12/28/2018									
24261		12/17/2018	122818	326332	417.30	01/17/2019	INV	PD	CREEK RD SEP-OCT
CHECK DATE: 12/28/2018									
					3,785.07				
102220	NORTHLAND SYSTEMS INC								
75554		12/06/2018	122818	326333	6,895.00	01/10/2019	INV	PD	DEC 2018 RECOVERY SVC
CHECK DATE: 12/28/2018									
75555		12/06/2018	122818	326333	15,810.00	01/10/2019	INV	PD	DEC 2018 SUPPORT SVC
CHECK DATE: 12/28/2018									
					22,705.00				
102228	ZEE MEDICAL SERVICE INC								
54125138		12/17/2018	122818	326334	123.00	01/10/2019	INV	PD	First aid refill
CHECK DATE: 12/28/2018									
102231	ZIEGLER INC								
SW140165488		12/12/2018	122818	326366	180.53	01/12/2019	INV	PD	UNIT #141 CAT LOADER
CHECK DATE: 12/28/2018									
					180.53				
=====					=====				
376 INVOICES					2,351,545.03				
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City of Chaska
VENDOR INVOICE LIST

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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET DUE DATE	TYPE	STS	INVOICE DESCRIPTION
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** END OF REPORT - Generated by Michelle Robbin **

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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
100005 MINNESOTA MUNICIPAL MONEY MARKET FUND									
61363		12/19/2018	121918	1748	1,000,000.00	12/19/2018	DIR	PD	TRANSFER-KLEIN TO 4M/CASH
CHECK DATE: 12/19/2018									
105243 ALERUS FINANCIAL									
C7306		12/05/2018	122118	1756	107.10	12/21/2018	DIR	PD	NOV 2018 PARTICIPANT FEES
CHECK DATE: 12/21/2018									
100385 CHASKA FIRE DEPT RELIEF ASSN									
2018/11-CFDRA		12/21/2018	122118	1757	27,985.90	12/21/2018	DIR	PD	NOV 2018 FIRE RELIEF ASSO
CHECK DATE: 12/21/2018									
101756 MII LIFE INCORPORATED									
38865117		12/11/2018	121318	1743	1,814.26	12/13/2018	DIR	PD	12/13/18 FSA REIMBURSEMEN
CHECK DATE: 12/13/2018									
38872439		12/18/2018	122018	1750	1,202.02	12/20/2018	DIR	PD	12/20/18 FSA REIMBURSEMEN
CHECK DATE: 12/20/2018									
38877779		12/26/2018	122818	1759	613.68	12/28/2018	DIR	PD	12/28/18 FSA REIMBURSEMEN
CHECK DATE: 12/28/2018									
38882125-2018		01/01/2019	010419	1761	663.40	01/04/2019	DIR	PD	2018 1/4/19 FSA REIMBURSE
CHECK DATE: 01/04/2019									
38883304-2018		01/01/2019	010419	1762	1,458.20	01/04/2019	DIR	PD	2018 1/4/19 FSA REIMBURSE
CHECK DATE: 01/04/2019									
38886008-2018		01/01/2019	010419	1763	512.69	01/04/2019	DIR	PD	2018 1/4/19 FSA REIMBURSE
CHECK DATE: 01/04/2019									
					6,264.25				
100927 INTERNAL REVENUE SERVICE									
61340		12/21/2018	122118	1751	112,343.51	12/21/2018	DIR	PD	122118 Payroll FICA Feder
CHECK DATE: 12/21/2018									
61788		01/04/2019	010419	1764	99,675.46	01/04/2019	DIR	PD	010419 Payroll FICA Feder
CHECK DATE: 01/04/2019									
					212,018.97				
100997 KLEINBANK									
6314047-DEC18		12/15/2018	121718	1744	1,400.00	12/17/2018	DIR	PD	DEC 2018 EDA PROMISSORY N
CHECK DATE: 12/17/2018									



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VENDOR INVOICE LIST

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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
101345 MINNESOTA COMMISSIONER OF REVENUE									
2018/1130-USE		11/30/2018	121918	1746	2,438.35	12/19/2018	DIR	PD	NOV 2018 USE TAX
CHECK DATE:	12/19/2018								
101346 MINNESOTA COMMISSIONER OF REVENUE									
2018/1130-CC		11/30/2018	121918	1747	7,368.64	12/19/2018	DIR	PD	NOV 2018 CARVER CTY TRANS
CHECK DATE:	12/19/2018								
2018/1130-SLS/UB		11/30/2018	121918	1745	102,597.37	12/19/2018	DIR	PD	NOV 2018 GEN/UB SALES TAX
CHECK DATE:	12/19/2018								
					109,966.01				
101343 MINNESOTA DEPT OF REVENUE-PAYROLL WIRES									
61341		12/21/2018	122118	1752	23,346.95	12/21/2018	DIR	PD	122118 Payroll MN State T
CHECK DATE:	12/21/2018								
61789		01/04/2019	010419	1765	20,253.82	01/04/2019	DIR	PD	010419 Payroll MN State T
CHECK DATE:	01/04/2019								
					43,600.77				
101249 MINNESOTA MUNICIPAL POWER AGENCY									
2976		12/05/2018	122018	1749	2,139,780.08	12/20/2018	DIR	PD	NOV 2018 ELECTRIC SERVICE
CHECK DATE:	12/20/2018								
101376 NATIONWIDE RETIREMENT SOLUTIONS(USCM)									
61342		12/21/2018	122118	1753	11,371.00	12/21/2018	DIR	PD	122118 Payroll 457 Contri
CHECK DATE:	12/21/2018								
61790		01/04/2019	010419	1766	11,154.04	01/04/2019	DIR	PD	010419 Payroll 457 Contri
CHECK DATE:	01/04/2019								
					22,525.04				
106955 NATIONWIDE RETIREMENT SOLUTIONS(USCM)									
61345		12/21/2018	122118	1755	221.65	12/21/2018	DIR	PD	122118 Payroll Roth Contr
CHECK DATE:	12/21/2018								
61793		01/04/2019	010419	1768	221.65	01/04/2019	DIR	PD	010419 Payroll Roth Contr
CHECK DATE:	01/04/2019								
					443.30				
104668 OPTUM BANK INC									



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INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
61344		12/21/2018	122418	1758	10,808.00	12/24/2018	DIR	PD	122118 Payroll HSA Contri
CHECK DATE: 12/24/2018									
101498 PCARD									
2018/1212-PC		12/12/2018	122718	1760	51,502.16	12/27/2018	DIR	PD	DEC 2018 PCARD PURCHASES
CHECK DATE: 12/27/2018									
101506 PUBLIC EMPLOYEES RETIREMENT ASSOCIATION									
61343		12/21/2018	122118	1754	88,550.92	12/21/2018	DIR	PD	122118 Payroll PERA Contr
CHECK DATE: 12/21/2018									
61791		01/04/2019	010419	1767	78,185.64	01/04/2019	DIR	PD	010419 Payroll PERA Contr
CHECK DATE: 01/04/2019									
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26 INVOICES					3,795,576.49				
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Chaska Park Board
Meeting Minutes
December 10th, 2018

1. Call to Order

The December meeting of the Chaska Park Board was called to order by Chairman Grau at 7pm in the Council Chambers at City Hall.

2. Roll Call

Present: Grau, Roan, Downs, Gutierrez, Ives, Wittrock, Branch, Flaherty-Wilcox.

Absent: Mihajlov, Olsen

Staff Present: Mary Monteith

Staff Absent: Marshall Grange

3. Adopt the Agenda

Motion by Roan, second by Wittrock, to approve the December 10th meeting agenda. Motion carried.

4. Visitor Presentation

Lyle Merdan, 2816 Spy Glass Drive, Chaska, was present. Merdan wanted to thank the park board for the development of the off-leash dog area at Lions Park. As a past park board member, he really appreciates that the idea has finally come to completion. Everyone he talks to at the park loves it, especially his dog!

5. Approve Meeting Minutes

Motion by Ives, second by Downs to approve the Chaska Park Board meeting minutes of October 8th, 2018. Motion carried.

6. New Business

Recommendations for 2019 Park board chair-Chairman Grau asked for nominations for the 2019 board chair position. Commissioner Ives nominated Dave Roan for chair position. No other nominations for chair came forward.

Motion by Ives to nominate Dave Roan to city council for Park Board Chair position, second by Wittrock. Motion carried.

Recommendations for 2019 board vice chair-Chairman Grau asked for nominations for 2019 board vice chair position. Commissioner Branch stated he would like to nominate himself for vice chair position. No other nominations for vice chair came forward.

Motion by Grau to nominate Jason Branch to city council for Park Board Vice Chair position, second by Ives. Motion carried.

7. Old Business

A.) Monteith updated the board on progress at Lion's Park Off-Leash Dog Area. Public Works staff has been busy with removing the old bridge, the new bridge is to be installed within the next couple weeks. On-going work continues with clearing out brush from the back wooded area. The fence posts are also in, fencing, will be installed as weather allows. Lots of doggy traffic continues!

B.) Monteith mentioned the park dedication at Veterans Park was amazing. Close to 200 people were in attendance on a very cold day. The community gathering at the VFW was also well attended.

We will continue to collect challenge coins over the winter months and then install them in the display case next spring. We also are promoting a holiday push on the sale of the Veterans Park inaugural coin. The coins will be available for sale at Parks and Recreation, the Chaska History Center, the Chaska Legion and Chaska VFW.

C.) Monteith mentioned that the 2040 Comprehensive Plan was recently approved by the council and now sent out for a 6-month review process to Carver County, various surrounding cities, District 112, and the Met Council. The plan is also on-line for public viewing on the city website. After the 6-month review, the plan will come back to council for discussion and final approval.

D.) Monteith gave an update on how the informational meeting with MN Bike Alliance went last month. There was a good turn out and good discussion at both the stakeholder meeting as well as the community gathering that evening. Some of the stakeholders, along with Grange, went on a trail ride tour to assess trail conditions, wayfinding and location. A report of findings will be put together by staff from MN Bike Alliance. They will report back after the new year with findings and recommendations as far as next steps to take for applying for the Bicycle Friendly Community designation.

8. Other Business

A.) Monteith covered many of the recreational events happening throughout Chaska this month. Lots of holiday fun! Also, provided information on the gallery artists featured these last two months at the CCC.

B.) Board Roundtable

- Branch-Veterans Park dedication really was amazing.
- Ives mentioned how great it is to have the dog park open; has his dog there 3/4 times a week. In visiting with other users, feedback has all been positive. He did mention the need to keep up with re- stocking the dog doo bags.
- Roan-Shared information on attending the recent Eastern Carver County Linking Trails. He found it to be a very interesting, informative meeting. They talked about the area along the MN bluff that washed out and the challenges to fund repairs. Look to hear more as time goes on.

Board members gave thanks and good wishes to outgoing Chair Jonathan Grau, as this is the last meeting prior to the move to his councilmen position. Grau reflected on the various accomplishments

over the years the board has been a part of. He also responded with a push for community members to consider applying to the park board commission.

9. Adjourn

Motion to adjourn the December meeting by Grau, second by Roan. Motion Carried.

**Biweekly Report
January 7, 2019
By
Matt Podhradsky**

Interviews for Planning Commission Monday Night

Just as a reminder, we will be holding interviews for open positions on the planning commission this upcoming Monday night, prior to our regularly scheduled Council Meeting. The interviews will start at 5 pm, with the last one scheduled to end by 6:30. An extra half hour was built into the process to allow for additional time with candidates if needed and to allow some discussion time prior to the Council meeting starting. We are planning on having the Council appoint the Planning Commission positions at Monday night's meeting to make sure that they are in place for the regular February Planning Commission meeting. It should be noted that we will do the interviews for the remaining commissions prior to our second meeting in January, with appointment to those commissions (Park Board, Human Rights, HPC) occurring at that meeting. We will get the specific times for these interviews out via email once they have been finalized with candidates.

One more note for the meeting on Monday night, we will be planning to swear in the new Council members prior to officially opening the meeting on Monday night. We will be doing this right at 7 pm, and it will be shown live on Chaska Community TV. Following the oaths being administered, the Council will officially open the Council meeting for the night and then go into a short recess to allow family members present at the meeting to be able to get some photographs so that they don't need to stay for the entire meeting to do this. Following coming back from recess we will then proceed with the rest of the meeting.

If there are any questions/concerns, feel free to contact me.

Upcoming Council Meeting Schedule Changes

As we run into each January and February, there are two official Holidays that interfere with our normal Council schedule, meaning that there are different dates for meetings in these months. Specifically, both Martin Luther King Jr. Day and President's Day fall on the third Mondays of January and February, meaning we need to adjust our Council meeting schedule because of this. Below is a schedule of the Council meeting dates that we will have for the next two months:

- January 7th (First Monday of the January)
- January 28th (Fourth Monday of January as MLK Day fall on January 21)
- February 4th (First Monday of February)
- February 25th (Fourth Monday of February as Presidents Day falls on February 18)

If you have any conflicts with these dates or questions, please feel free to contact me.

Highway 41 Noise Concerns-Cortina Woods Neighborhood

As you are aware, during the planning process for the Highway 41 expansion project between Hundertmark and Pioneer Trail that occurred this past summer MnDOT came to the conclusion that a noise wall was to be added on the West side of the road, as this neighborhood met the State's Cost-Benefit Analysis to include a noise wall as part of the project. The neighborhood on the east side of the road (Cortina Woods) did not meet the State's criteria for a noise wall addition, with this neighborhood being told that the increase in noise levels would be imperceptible to what it was before based on the sound models that were utilized.

As this project has completed, there are concerns being expressed from residents within this neighborhood that the noise level they are actually experiencing is significantly greater than what they believe the models had anticipated, and that it has had a negative impact on their properties. They have requested that we look into this issue and see if there is anything that can be done at this point to address this.

Given the fact that we are having it reported to us that there is a higher level of noise than what was expected in the initial sound models, we do think that it is prudent to quantify this and determine how the actual noise experienced now in this neighborhood compares to what was initially expected in the neighborhood, and to see if based on the actual data anything has changed with this neighborhood from a Cost-Benefit analysis. Staff believes that it is important to verify the model's findings so that we have hard data of what the neighborhood is actually experiencing now, to see if things are turning out different than what the State's sound study had initially expected.

To accomplish this, Staff has reached out to MnDOT to request this follow up study and is suggesting that the City cover half the cost of completing this study (likely around \$15,000 total for a sound study follow up). Our hopes would be to have information back from this sound study prior to the Spring when we are planning to complete the landscaping on the project should there be another solution we have to consider).

I wanted to make you aware of this should you receive any questions from residents in this neighborhood. If you have any questions, don't hesitate to contact me on it.

City Council Committee Assignments

For several years the City Council has had official representation on several local boards, with each of the Council members dividing up these tasks to keep meeting schedules at a manageable level for everyone. As we move into a new Council year, and most of the Council members being new, we now have to have you make some decisions on who will represent the Council within each of these groups. The groups we need to decide who will be representatives for include:

- Southwest Transit: Eden Prairie, Chanhassen and Chaska own this transit service and therefore each have official voting membership on the board. This group meets once a month on Thursday evenings.
- Downtown Business Council: This group is a membership organization that represents the interest of businesses within the downtown area. The City Council has had a Council liaison attend DBC business meetings, with Nate Kabat from Staff also regularly

attending. They have a varied meeting scheduled, and have met as needed, but tend to meet on Friday morning between 7:30-9.

- Community Education: School District #112 operates Community Education within Chaska (serves every school district community). As this group provides education opportunities to all within the community, and not just school aged children, they do have an advisory board that takes input from leaders within each community on where they should be focusing their efforts. This group meets on an "as needed" basis but has tended to meet in the evenings.
- Carver County Elected Leaders Group: For the past several years, Carver County has held meetings to bring together representatives from each of the governing units within the County to hold discussions on topics that jointly impact all of us. This includes Cities, County, School District and Township, and normally also includes the Met Council. They meet about 4-5 times per year and meet on Tuesday mornings from 7:30-9. We have typically had one Council member and the City Administrator attend.
- Mental Health Center Task Force: As you may be aware, Carver County is currently going through the process of converting the former Ridgeview Hospice House on the SW Corner of Lake Bavaria, into a residential mental health facility. As part of the process of establishing this facility, they have convened a Task Force made up of law enforcement, residents of Victoria and Chaska, experts in mental health, Ridgeview and elected leaders from Chaska and Victoria. This is a task force that is only scheduled to meet up until the time the facility opens but could turn into a longer term "sounding board" should they feel this is valuable. They have asked that Chaska have one Council member be a part of this Task Force. They have met "as needed" but have tended to meet early mornings on business days

As you consider what you might be interested in, you should consider what your interest is, as well as your ability to make the meetings, as some tend to meet more in the mornings and some more in the evenings. This is a great opportunity to really dig into a topic area in the community and provide perspective from our community as these groups go through their decision-making processes.

My thought is that we can discuss this on Monday evening if we have some extra time after interviews, or during other business during the Council meeting. When it is decided who will represent which group, it would be good to have the Council take official action on this.

Please let me know if you have any questions.

Minnesota Municipal Power Agency

As you may or may not be aware, the City of Chaska is a member of the Minnesota Municipal Power Agency (MMPA) along with 11 other communities in the State of Minnesota. This is the group that is in charge of providing our wholesale electric to each of these communities, either through generation facilities owned by the agency, or through purchase of power off of "the grid". This group's objective is to provide electricity to our members at a low cost with high reliability compared to other organizations in the State such as Xcel energy. It is also the responsibility of the Agency to make sure that we are meeting our State-mandated renewable energy requirements, which requires us to have 25% of our power coming from renewable energy sources by 2025.

Being that Chaska and the other 11 communities are owners of this agency, there is a separate governing board that makes decisions for the agency on behalf of all the communities. Each community is allotted a voting member and an alternate. Currently the City Administrator is designated as the voting member for the City of Chaska, with Council member Greg Boe having served as the alternate in this role. The membership in this group varies from City to City based on the desires of that community.

With Council member Boe resigning as of the meeting on Monday, we will have to decide how to fill the alternate position on this board, and whether the Council desires to have another Council member fill this position, or whether it should be a Staff person. In the past, Chaska did have the City Administrator and the Electric Director serving in these roles. I will be prepared on Monday night to talk about the pros and cons of both methods. This decision does not need to be made on Monday night, but will be one we will want to decide prior to the MMPA Board meeting in February.

Please let me know if you have any questions on this.

CHASKA PLANNING COMMISSION

MINUTES

December 12, 2018

1. Call to Order

Vice Chair Keyport called the meeting to order at 7:00 pm.

2. Roll Call

Roll call was taken. Members present: Commissioners Bowe, Cross, Dahlke, Kelley, Keyport, Pfeiffer.

Members absent: Commissioner Pfeiffer

Also present: Luke Melchert, City Attorney; Kevin Ringwald, Community Development Director; and, Liz Hanson, City Planner.

3. Adopt the Agenda

Motion by Commissioner Kelley, second by Commissioner Cross, to adopt the agenda as presented.

Motion carried.

4. Visitor Presentation

There were no presentations.

5. Minutes

Motion by Commissioner Cross, second by Commissioner Dahlke to approve the minutes of the November 11, 2018, Planning Commission meeting.

Motion carried.

6. Consent Agenda

Motion by Commissioner Bowe, second by Commissioner Kelley to approve the Consent Agenda as follows:

- a) Approve the Final Plat for Clubs West 8th Addition/Traditions Development PC#2018-35, subject to the following conditions:
 1. Approvals shall be based on the following graphic exhibits:
 - a. Club West 8th Addition Final Plat (pgs 1-3), submitted by Alliant Engineering
 2. Adherence with the City Engineer's memo dated December 6, 2018.
 3. Payment of park dedication fees prior to recording the Final Plat.
 4. Compliance with applicable zoning requirements, in particular Chapter 9 (General Requirements).
 5. Compliance with Section 9.27 Anti Monotony and Design Requirements in Detached Single-Family Residential Developments.
 6. Provision of a stormwater management plan meeting City and Carver County WMO standards.
 7. Provision of an executed development agreement prior to recording Final Plat.
 8. Preservation of wetlands and the 30-foot buffer.
 9. Provision for each lot survey abutting Savanna Way to include centerline setback from Savanna Way and to be submitted at each building permit.
 10. No building shall be located closer than 100 feet to the centerline of Savanna

Way, except for unenclosed decks, which may encroach up to 10 feet into the Savanna Way setback.

11. Provision of sidewalks on both side of all local streets.
12. Adherence to the City's Boulevard Tree Policy and local street section design.
13. Provision of a 60 feet Right of Way width for all local streets.
14. Provision of adequate maintenance accesses provided to stormwater ponds accessed from Outlot B to be reviewed and approved by the Engineering Department.
15. Adherence to the following building setbacks:
 - a. Front (house): 23 feet
 - b. Front (porch): 15 feet
 - c. Rear: 30 feet
 - d. Side (house/garage): 10 feet/5 feet
 - e. Side (corner): 23 feet

Motion carried.

7.A. PUBLIC HEARING: Approve the Conditional Use Permit (CUP) for Carver Scott Humane Society at 822 Yellow Brick Road/Carver Scott Humane Society /PC #2018-37

City Planner Liz Hanson presented the item to the Commission.

Vice-Chair Keyport asked what method was used to come up with the conditions.

City Planner Hanson explained that it was based primarily on their current mode of operation as well as conditions that would minimize the impact of having that many animals together in one place.

Commissioner Dahlke asked about the staffing levels for this larger facility.

City Planner Hanson stated that nothing about staffing was spelled out in the conditions. She reviewed some of their policies for staffing.

Commissioner Bowe asked if the City had spoken with the other tenants at the retail center.

City Planner Hanson noted that the City had sent out notifications to the adjacent properties and have not heard back from any of them expressing concerns.

Mandy Wyman, 11601 Carriage Court, Eden Prairie, stated that she is the Executive Director of Carver Scott Humane Society. She explained some of the restrictions in conditions that had been in place for their former space. She noted that their old location was much smaller and there was one neighbor that was not in favor of them being there, so some of the restrictions were a compromise in order for them to be a good neighbor. She stated that many of the conditions have simply been carried over from their old location.

Vice-Chair Keyport asked if there were specific conditions that Ms. Wyman would like to see changed in their new location.

Ms. Wyman stated that they would like to change the number of dogs allowed on site in item #4 from 6 up to 20. She noted that this would not be a common, everyday occurrence and gave examples of when they may have a larger number of dogs on site, such as a litter of puppies. She stated that they would also like to start running wellness clinics targeting the low-income residents in the area which could also potentially put them over the 6 dogs number as well. She stated that she would also like to eliminate #6 that restricts the number of adoption events they can hold. She stated that their new location will be open to the public and they would like to have the ability for people to come in during normal office hours and complete an adoption. She confirmed that they do not plan to operate as any type of impound facility for stray animals.

Vice-Chair Keyport opened the public hearing for comment at 7:25 p.m.

There being no public comment, Vice-Chair Keyport closed the public hearing at 7:25 p.m.

Commissioner Bowe suggested that item #6 not be completely stricken and instead there be a compromise of allowing some larger adoption events to be held, in addition to the daily open hours for adoption.

Ms. Wyman stated that there were some questions about the parking available at the shopping center for the larger events. She noted that she had followed up with the owner of the building and it was designed to have 5 spots for every 1,000 square feet. She stated that there are three designated parking spots at the rear of the building for staff. She stated that they have about 12 spaces directly in front of the building, and the owner said that any of the spots in the parking structure are available to anyone visiting their space. She stated that she is fairly confident that they could hold those types of larger events and not impede the other nearby businesses.

The Planning Commission discussed the suggested condition changes.

Motion by Commissioner Kelley, second by Commissioner Dahlke, to recommend to City Council approval of Conditional Use Permit to house and allow animals at 822 Yellow Brick Road, PC#2018-37; subject to the following conditions:

1. Approvals shall be based on the following graphic exhibits:
 - a. Project Narrative, Pages 1-16, written by Mandi Wyman of Carver-Scott Humane Society, dated November 9, 2018
 - b. Floor Plan exhibits, Pages 1-2, undated
2. The building will house a maximum of 30 cats.
3. Housing/boarding of dogs, or other animals other than cats, will not be permitted.
4. The site will be limited to 20 dogs on site at any given time, including but not limited to training classes and adoption days.
5. Small domestic animals are allowed on site only during pet adoption days or stray drop-offs; however, non-domestic animals, and animals such as, but not limited to, horses, cows, chickens, or roosters are not allowed.
6. Training classes for animals are restricted to once per week.
7. Outdoor storage of any kind will not be permitted.

8. Compliance with 14.7.4 'Standards for Granting Conditional Use Permits' of the Zoning Ordinance.

Motion carried.

7.B. PUBLIC HEARING: Approve the ZONING Ordinance Amendment to Section 5 Flood Protection and Section 15 Definitions/City of Chaska/PC #2018-39

City Planner Liz Hanson presented the item to the Commission.

Vice-Chair Keyport opened the public hearing for comment at 7:42 p.m.

There being no public comment, Vice-Chair Keyport closed the public hearing at 7:42 p.m.

Motion by Commissioner Dahlke, second by Commissioner Bowe, to recommend approval to City Council of a Zoning Ordinance Amendment (ZOA) to Section 5 Flood Protection.

Motion carried.

Motion by Commissioner Cross, second by Commissioner Kelley, to recommend approval to the City Council of Section 15 Definitions of the Zoning Ordinance, PC#2018-39.

Motion carried.

7.C. Approve the Concept Plan for Structures, Inc. on Old Audubon Road/Daniel Andersen/PC #2018-38

City Planner Liz Hanson presented the item to the Commission.

Commissioner Cross expressed concern about putting in a berm area that is not mowable, near the holding pond. She stated that she would like there to be requirements on how the appearance will be maintained.

Vice-Chair Keyport asked how the property to the west was guided for development.

City Planner Hanson stated that she believes that area is guided for open space with medium density residential to the north of that area.

Daniel Andersen, 3540 Montgomery Avenue, Deephaven, explained that the berm will not be very wide. He stated that they do want to build the easement area up, but not quite in a berm fashion. He stated that it will be more like a swale and will look wavy and more natural. He noted that they are planning on planting some wild grasses in that area.

Commissioner Bowe confirmed that this project is a relocation project for Structures, Inc. and not a secondary location.

Dereck Tessmer, 1336 Prairie Street, stated that it appears as though the structures are planned well and will fit in well within the City, but expressed concern about the potential noise, especially early in the morning.

Bob Butcher, 1342 Prairie Street, stated that one of his concerns with this project is also noise.

Jim Ernst, 884 Arbor Drive, stated that he owns the business that is just north of this project and that Arbor Drive is a private road owned by him. He stated that he would support the City taking over the road and its maintenance but does not want additional traffic on his road in which he still has to pay for maintenance. He noted that both of the businesses to the north drain across the subject property into the holding pond.

Commissioner Kelley asked if staff was aware of the points just raised by Mr. Ernst about it being a privately-owned road and the drainage.

City Planner Hanson stated that staff is aware that it is a private drive, however there is a shared driveway easement over the top of it. She stated that they will have to take a closer look at the easement paperwork to find out what agreement was put into place with it. She noted that the drainage issues will be looked at closely as the project moves forward.

Mr. Anderson asked to address some of the concerns that were raised. He stated that he agrees that the road, if left as it is, will sustain damage. He also stated that he agrees the access road on Ravoux Road should go away. He stated that the drainage concerns will be addressed with engineering as the project moves forward and noted that they do have hours of operation that can help with the noise concerns.

Motion by Commissioner Bowe, second by Commissioner Dahlke, to recommend to City Council approval of a concept plan for Structures, Inc. on Old Audubon Road/Daniel Andersen/ PC #2018-38; subject to the following conditions:

1. Approvals shall be based on the following graphic exhibits:
 - a. Project Narrative (pgs 1-2), submitted by DJ Andersen Design Group
 - b. Front Elevation, submitted by DJ Andersen Design Group, dated November 1, 2018
 - c. Floor Plan, submitted by DJ Andersen Design Group, dated November 1, 2018
 - d. Sketch Plan, submitted by DJ Andersen Design Group, dated November 1, 2018
 - e. Site Map, submitted by DJ Andersen Design Group, dated December 4, 2018
2. Adherence with the Engineers Memo dated December 6, 2018.
3. Compliance with section 9.11 Building Design/Materials and Site Design for all three buildings.
4. Provision of a site plan that eliminates the proposed entrances on Ravoux Road and Old Audubon Road.
5. Provision of a site plan that relocates the southern parking lot and driveways to the north side of the site to be accessed from Arbor Drive.
6. Provision of material boards submitted at the preliminary site plan application showing the proposed material selections.
7. Provision that full modular face brick will be used on any brick applications in order to be classified as a Class I material.

8. Provision that natural stone, not stone veneer, will be used in order to be classified as a Class I material.
9. Provision of a clear detail drawing of the exterior storage yard showing materials being stored and etc. to be submitted at preliminary.
10. Any exterior storage shall be placed on pavement; storage on open ground/land is prohibited.
11. Provision that exterior storage area meets all building setbacks and is shown on the site plans during preliminary submittal.
12. Provision of loading docks to be screened from adjacent residences by landscaping and fencing and to be shown on a plan at preliminary site plan submittal.
13. Provision of multiple cross-section drawings showing the views of the exterior storage area and screening from the residential properties.
14. Provision of a landscape plan showing berming, fencing and significant landscaping on the southern edge of the site as it abuts the highline easement to be submitted at preliminary submittal.
15. Compliance with section 9.6.5.4 Planting Islands.
16. Compliance with section 9.6.6.1 Screening Required and to be shown on landscape plan and cross section drawings at preliminary submittal.
17. Compliance with section 9.24 and a 15-foot fence setback from the property lines abutting Old Audubon Road and Ravoux Road.
18. Provision of lighting specs and photometrics to be submitted with preliminary site plan submittal.
19. Provision of a noise summary to be submitted at time of preliminary submittal.
20. Provision that all mechanical equipment will be fully screened from view.
21. Coordination with the City Engineer for the provision of public utilities to the site.
22. Provision of a storm water management plan meeting City and Carver County WMO standards.
23. Provision of a wetland delineation report be submitted at preliminary submittal.
24. Compliance with applicable zoning requirements, in particular Chapter 9 (General Requirements).
25. Any and all building signage shall be submitted separately, and shall require approval by staff prior to installation.

Motion carried.

7.D. Approve the Concept Plan for the Ess Lot and Ernst Home Redevelopment/Talle and Associates/PC #2018-36

City Planner Liz Hanson presented the item to the Commission.

Commissioner Cross stated that she does not think parking ramps have any place in a historic district. She noted that she also feels the City needs to be very cautious about the grade change in this area. She stated that she would like an engineer's report on the Ernst house because they are moving internal walls and sometimes that does not work in old brick buildings.

Commissioner Kelley noted that he had similar thoughts about the parking plans and asked if there would be a possibility of building down, rather than up in order to make it less intrusive.

City Planner Hanson stated that she did not think that option was explored and suspects that it would not be feasible.

Vice-Chair Keyport asked about the change in grade elevation.

Nate Golin, U+B Architecture, stated that the grading runs diagonally and the high point of the site is the northwest corner and the low point is the south east corner. He noted that there is about a 5-foot difference from the east to west side of the site and about 4-foot difference between the north and south sides of the site.

Laura Russ, Talle and Associates, 470 West 78th Street, Chanhassen, stated that they are excited about this project as a way to blend the old and the new in a historic way. She stated that this project will also expand the diversity of housing choices in the City.

Vice-Chair Keyport confirmed that these would be market rate units. He asked about the elevation grade plans for the underground parking.

Mr. Golin stated that they anticipate that the surface parking lot would be built at grade with necessary sloping to deal with drainage.

Vice-Chair Keyport stated that there were two design options presented in the concept plan and noted that, in his opinion, Option B would have no chance of being approved by the City. He encouraged the applicant to take a look at the other buildings in the City to ensure that it fits with the historic nature of the City and noted that the brick does not need to be tan. He stated that he would also like them to consider how their plans will look and feel to pedestrians. He stated that also feels like the plans for this property are very dense and may have too many units.

Ms. Russ stated that they had considered 12 site plans and this plan was the least dense option.

Commissioner Bowe stated that she thinks the plans are beautiful and agrees with Vice-Chair Keyport that Option A is a better fit for the City. She stated that she thinks bringing in U+B Architects will go a long way towards making this project fit into the historic district.

Mr. Golin stated that to address Commissioner Cross's concerns about the structural integrity, they have had their structural engineers take a look and he does not think there will be large problems.

Vice-Chair Keyport stated that he agrees with Commissioner Cross that a parking ramp in a historic district is a very difficult concept for him.

Motion by Commissioner Dahlke, second by Commissioner Kelley, to recommend City Council approval of a concept plan to construct a new apartment building on 217 Walnut Street and restore the Ernst Home for apartment units, PC#2018-36; subject to the following conditions:

1. Approvals shall be based on the following graphic exhibits:

- a. Project Narrative (pgs 1-2), prepared by Talle & Associates, dated November 2, 2018
 - b. Existing Site Plan (E001), prepared by U+B Architecture & Design, Inc., dated November 5, 2018
 - c. Proposed Site Plan (P001), prepared by U+B Architecture & Design, Inc., dated November 5, 2018
 - d. Proposed Second Floor (P002), prepared by U+B Architecture & Design, Inc., dated November 5, 2018
 - e. Renderings (pgs 1-2), prepared by U+B Architecture & Design, Inc.
 - f. Ernst House (A111), prepared by U+B Architecture & Design, Inc., dated August 17, 2018
 - g. Ernst House (A112), prepared by U+B Architecture & Design, Inc., dated August 17, 2018
 - h. Ernst House (A100), prepared by U+B Architecture & Design, Inc., dated August 17, 2018
 - i. Ernst House (A101), prepared by U+B Architecture & Design, Inc., dated August 17, 2018
 - j. Ernst House (A102), prepared by U+B Architecture & Design, Inc., dated August 17, 2018
2. Provision of an analysis on the qualities of the edge and spatial relationship between the surface parking lot and alleyway/paseo on the western edge of the site to be provided during preliminary submittal.
 3. Provision of 360-degree architecture be provided on the west and south facades of the parking garage and apartment building.
 4. Provision of multiple views be provided of the proposed site and buildings to be submitted at time of preliminary submittal.
 5. Provision that traditional historic Chaska details, such as but not limited to, brick detailing and arched windows are explored further in the townhome and parking garage buildings to be submitted at preliminary submittal.
 6. Provision that modular face brick is used for all brick applications.
 7. Provision that mechanical equipment will be fully screened from view.
 8. Provision that 4'x4' brick mockups for all Chaska brick blends are provided on site and reviewed and approved by the Planning Department prior to application.
 9. Provision of decorative garage doors on the parking garage building are used.
 10. Provision of an approved Site Alteration Permit by the HPC for the Ernst Home and Ess Lot prior to final submittal.
 11. Provision that future construction of a City-owned parking ramp is achievable over the City-owned parking lot and can gain access from the south portion of this site through necessary access easements.
 12. Compliance with applicable zoning requirements, in particular Chapter 9 (Special Regulations).
 13. Provision that building code is adhered to for all buildings in terms of fire rating, etc.

Motion carried.

8. Other Business

8.A. Receive Other Meeting Minutes

Receive the Minutes of the November 5 and November 19, 2018 City Council Meetings.

Commissioner Kelley

- Stated that it is very nice to see the tree added at the rear of Fireman's Park
- Thanked the City Council for allowing him to serve as a Planning Commissioner and noted that tonight is his last meeting. He thanked Community Development Director Ringwald and City Planner Hanson for their support in contributing to his knowledge and understanding of the Planning Commission

Commissioner Dahlke

- Enjoyed the 100 Club event
- Expressed concern about the way the entrance and exit for Kwik Trip is laid out.

Commissioner Keyport

- He stated that the smaller trees in front of the large tree at Fireman's Park are also lit up this year and look fantastic.
- He stated that he will be leaving the Planning Commission after serving for the last 9 years.

9. Adjourn

Motion by Commissioner Dahlke, second by Commissioner Bowe to adjourn the meeting at 8:57 pm.

Motion carried.