

**- MINUTES -
CHASKA CITY COUNCIL
JANUARY 7, 2019**

At 7 pm the oaths of office were administered by City Attorney Melchert to Mayor Windschitl and Councilmembers Grau and Hatfield.

1. Call to Order

The meeting was called to order by Mayor Windschitl at 7:06 pm.

2. Pledge of Allegiance

3. Roll Call

Roll call was taken. Present: Councilmembers Hatfield, Huang, Grau, and Mayor Windschitl. Absent: Councilmember Boe

The Council recessed for a photo opportunity and the meeting was reconvened at 7:15 pm.

Also Present: Kevin Ringwald, Community Development Director; Liz Hanson, City Planner; Luke Melchert, City Attorney; Nate Kabat, Assistant Administrator; Matt Clark, City Engineer; and Matt Podhradsky, City Administrator.

4. Adopt the Agenda

City Administrator Podhradsky noted that a motion to approve the Planning Commission Chair and Vice-Chair had been added to Item 8.D in the agenda.

Motion by Councilmember Huang, second by Councilmember Hatfield to adopt the agenda as amended.

Motion carried.

5. Visitor

None.

6. Minutes

Motion by Councilmember Huang, second by Councilmember Grau to approve the minutes of the December 17, 2018 City Council meeting.

Motion carried.

7. Consent Agenda

Motion by Councilmember Huang, second by Councilmember Hatfield to approve the Consent Agenda Items A through H:

- A. Approve the Chaska Herald as Official Newspaper for the City of Chaska 2019
Motion to appoint "Chaska Herald" as the official newspaper of the City of Chaska for 2019.
- B. Appoint Luke Melchert of the Law Firm Melchert, Huber, Sjodin as the City Attorney
Motion to appoint Luke Melchert of the law firm Melchert, Hubert, Sjodin, as the

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Chaska City Attorney for 2019.

- C. Massage Therapy License Renewals - Synstelien and Lason
Motion to approve the 2019 Massage Therapists Licenses to include MTL 19-03 for Wanda Synstelien of Chaska Lake Chiropractic and MTL 19-04 for Michelle Lason Of Bee Well Massage effective January 7, 2019 through December 31, 2019.
- D. Adopt Resolution 2019-01, CSAH 44/ TH 212 Interchange Project
Motion to adopt Resolution No. 2019-01 Authorizing the Commencement of Eminent Domain to Acquire Fee Title and Various Easement for Roadway, Sidewalk, Trail, Drainage and Utility Purposes Over Certain Property.
- E. Approving the Appointment of the Heritage Preservation Commission Chair and Vice Chair
Motion to appoint Russell St John as Heritage Preservation Commission Chairperson and to appoint Kristine Kohman as Heritage Preservation Commission Vice-Chairperson.
- F. Chaska Parks and Recreation Chair and Vice Chair
Motion to appoint Dave Roan as Park Board Chairperson and Jason Branch as Park Board Vice-Chairperson
- G. Annual Designation of City Depositories, Investment Institutions and Authorized Signatories
Motion to designate the following official depositories, financial institutions, and authorized account signatories:
Depositories: Bank Vista; Charter Bank; Old National (fka: KleinBank); Security Bank; USBank; Wells Fargo; and, Wings Financial Credit Union
Financial Institutions: League of Minnesota Cities and PMA Financial Network (4M Fund); Northland Securities, Inc.; RBC Capital Markets, Inc.; Oppenheimer & Co.; Inc. Piper Jaffray & Co.; Public Financial Management (PFM); USBank Investment Services, Inc.; and, Wells Fargo Investments.
Authorized Account Signatories: Mayor--Mark Windschitl; City Administrator--Matt Podhradsky; and, Treasurer--Noel J. Graczyk
- H. Appointment of City Trustees to the Chaska Fire Department Relief Association (CFDRA)
Motion to appoint Mark Windschitl as an Elected-Official Trustee and Noel Graczyk as a City Trustee to the 2019 Chaska Fire Relief Board.

Councilmember Grau inquired how many properties are indicated in Item D.

City Administrator Podhradsky and City Engineer Clark provided further detail regarding the Item.

Motion carried.

8. Action Items

8.A. Adopt Resolution 2019-02, Accept Resignation of Councilmember Greg Boe
City Administrator Podhradsky presented the item to the Council.

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Motion by Councilmember Grau, second by Councilmember Huang to approve Resolution No. 2019-02 accepting the resignation of Councilmember Greg Boe and declaring a vacancy on the Chaska City Council. Motion carried.

Councilmember Huang inquired about the 2010 election turnout for Ward 2.

City Administrator Podhradsky stated it was about 15%.

Councilmember Grau looked for further clarity about election cost per Ward.

City Administrator Podhradsky gave more detail regarding that.

The Council and City Administrator Podhradsky discussed the implications of the different options before them, including timeline and what State Statute directs.

Councilmember Grau applauded the engagement of those citizens who have shared their opinions in regard to what they feel the Council should do regarding the Ward 2 Council Seat.

Councilmember Huang stated he would be remiss to make a decision without having all the facts before him to do so and supported having a work session.

Councilmembers Grau and Hatfield also agreed a work session would be helpful.

City Administrator Podhradsky provided detail as to what the work session would include.

Councilmember Huang requested that financial implications be included in the information presented at the work session.

Bob Perschmann, 112367 Eitel Cir, inquired what the criteria for appointment are and stated that he felt there should be a vote for this Council Seat. He also asked how he can be informed of how to effectively oppose this.

The Council directed Staff to prepare a work session for January 28, 2019 prior to the Council Meeting.

8.B. Adopt Resolution 2019-03, Approve the Concept Plan for Structures, Inc./Daniel Andersen/PC #2018-38

City Administrator Podhradsky introduced the item to the Council.

City Planner Hanson presented the item to the Council.

Mayor Windschitl asked if they only operated during the daytime hours.

City Planner Hanson responded that hours of operation are 7:30 am to 5 pm Monday through Friday. She then continued her presentation of the item.

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The Council asked for further clarification regarding the proposed fence and possible berm. City Planner Hanson gave more detail regarding those items and clarified guidelines regarding allowed impact to easements.

Councilmember Grau inquired how many people the company employs.

City Planner Hanson responded full potential will be 18-20 office employees and two employees for the storage yard, and that there are currently 10 office employees.

Daniel Andersen, 2540 Montgomery Ave, Deep Haven, architect for the project, provided further detail regarding their intentions with the fence and berm on the south side of the building.

Motion by Councilmember Huang, second by Councilmember Hatfield to approve Resolution No. 2019-03 approving the Concept Plan for Structures, Inc. (PC #2018-38). Motion carried.

8.C. Appoint Acting Pro Tem Mayor for Calendar Year 2019

City Administrator Podhradsky introduced the item to the Council.

Assistant Administrator Kabat wanted to clarify that State Statute requires that a Pro Tem Mayor be appointed, and City policy has been to appoint by seniority.

Motion by Councilmember Hatfield, second by Councilmember Grau to appoint Councilmember Mike Huang as Acting Mayor for the City of Chaska for calendar year 2019. Motion carried.

8.D. Planning Commission Appointments

City Administrator Podhradsky introduced the item to the Council.

Motion by Councilmember Huang, second by Councilmember Hatfield to appoint the following six members, with two of them being alternates, to the Planning Commission for the term January 7, 2019 to December 31, 2021: Susan Cross, Carl Lacey, Sr., Rob Brass, Aaron Sailer, Todd Urbanski (1st alternate), and Travis Olson (2nd alternate). Motion carried.

The Council thanked those who applied for the open positions.

Motion by Councilmember Huang, second by Councilmember Grau to appoint Brian Dahlke as Planning Commission Chairperson and to appoint Misty Bowe as Planning Commission Vice-Chairperson. Motion carried.

9. Bills

9.A. AP Council Roster 1-7-19

Motion by Councilmember Hatfield, second by Councilmember Huang to approve the bills as presented. Roll call was taken. Voting aye: Councilmembers Hatfield, Huang, Grau and Mayor Windschitl. Voting nay: None
Motion carried.

10. Other Business

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10.A. City Administrator's Report

10.A.i. Bi-Weekly Report

10.B. Other Meeting Minutes

10.B.i. Receive the draft Minutes of the December 12, 2018 Planning Commission Meeting.

10.C. Receive the minutes of the Parks and Recreation December 10, 2018 Meeting.

Councilmember Huang:

- Commented there is some citizen concern regarding noise along Hwy 41 between Hundertmark and Pioneer Trail and asked if there would be citizen representation on the landscape planning. City Administrator Podhradsky stated there is a representative neighbor that is a part of this. He also explained further what data will be looked at prior to finalizing landscape decisions with this project.

Councilmember Grau:

- Requested clarification on the speed study on Hwy 41. City Administrator Podhradsky provided more information regarding speed studies.
- Inquired if there were any updates regarding the access points at the Kwik Trip on Pioneer Trail. City Administrator Podhradsky stated that this issue is actually under Carver County and noted they are looking at a permanent solution that would be implemented next spring or summer.

City Administrator Podhradsky:

- Noted there are several committees that Councilmembers can serve on and asked the Councilmembers to email him regarding their first and second interest.
- Noted the altered City Council Meeting schedule for January and February, 2019.

Assistant City Administrator Kabat:

- Noted January 21, 2019 there will be a breakfast hosted by the Human Rights Commission in coordination with Southwest Metro Chamber at the Event Center at 8 am.

Mayor Windschitl:

- January 19, 2019 Southwest Christian High School is having a grand opening of their new addition from 1-3pm, with a service to follow.
- Noted Scott Gerber retired from the Fire Department after serving 22 years.
- Welcomed the new Councilmembers.

11. Adjourn

Motion by Councilmember Huang, second by Councilmember Hatfield to adjourn the meeting at 8:27 pm.

Motion carried.